

**Field testing of Indicators and Data Collection Tools for Participatory
Governance Assessment for REDD+ in Vietnam**

1. Main objectives:

- To test the indicators set and data collection tools to see if they are relevant and effective
- Lessons learnt before the next step.

2. Time and place:

Time: July 30th – August 2nd, 2013

Place: Lam Dong province, Di Linh district, Bao Thuan commune and Lac Duong district, Dak Sar commune

3. Detail plan:

Date	Activities	Participants
Morning 30//7	<ul style="list-style-type: none"> - Two teams leaving for Di Linh and Lac Duong. - Work with District People’s Committee (DPC), introduce the team and content of the field testing - Work with District Forest Protection Unit - Team work on detail plan and interview method. - Team leaders to contact village leaders to arrange schedule for household interview and group interview the next day. 	<p>Team members in Di Linh include: A. Luong (Provincial FPD) + Thảo (UNDP) + Thắng (CORENARM) + Brel (Bao Thuan commune Vice chairman) + Thâm (Provincial Fund for Forest protection)+ commune forest protection officer.</p> <p>Team members in Lạc Dương: Nam(Provincial FPD) + Dũng (CORENARM) + Q. Toàn (District Ethnicity office + Trung (Dran Protection</p>

		Forest Management Board) + Súr (Gung Re Commune's Forestry Board), Brọt (Commune's Farmer Association) + 2 commune forest protection officer
Afternoon 30/7 Evening 30/7	Work at commune. Split in two small teams in each commune: + Team 1: interview key informants at commune level + Team 2: collect data by filling in the tabular Team work, share exeprience from the first working day	Team 1: 4 members Team 2: 4 members
Morning 31/7	- Split in 2 teams + Team 1: Household interview. + Team 2: further work on tabular	Go to villages
Afternoon 31/7	<ul style="list-style-type: none"> • Household interview • Group interview • Team meeting 	
Morning 1/8	Each team meets and discusses results and sharing experience from the field testing. - Main results from the field testing - Individual report from each team member on the field testing activities. - Discussion about lesson learnt.	Members of the two teams

	<ul style="list-style-type: none"> - Recommendation on editing the tabular and questionnaire. 	
<p>Afternoon 1/8</p>	<p>Meeting the whole team:</p> <ul style="list-style-type: none"> - Presentation on results and lesson learnt from each team. - Suggest changes in the existing tabular and questionnaire from each team - Discussion among all team members - Finalize the indicator set and tools for data collection. 	
<p>2/8</p>	<ul style="list-style-type: none"> - Briefing Lam Dong Department of Agriculture and Rural Development. - Technical group work on content and format of the field testing report. - Meeting with Provincial FPD to discuss data entering and archiving. 	<p>Lam Dong DARD, FPD, UNDP, CORENARM</p>