**TERMS OF REFERENCE**

**Consultant:** Finalization of UN-REDD Phase 2Proposal

**Responsible UN Agency:** UNDP

**National/International:** International (2 positions)

**Duration:**  Consultant A: 6 weeks; Consultant B: 2 weeks

# Background

The UN-REDD programme for Viet Nam seeks to address deforestation and forest degradation through capacity building at national and local levels. Firstly, it will build capacity at the national level to permit the Government of Viet Nam, and especially the REDD focal point in the Department of Forestry (DoF) of the Ministry of Agriculture and Rural Development (MARD), to coordinate and manage the process of establishing tools to implement a REDD programme. Secondly, it will build capacity at local levels (provincial, district and commune) through pilots in two districts in Lam Dong province that demonstrate effective approaches to planning and implementing measures to reduce emissions from deforestation and forest degradation. Regional displacement of emissions is known to be a significant problem in the lower Mekong Basin. If REDD is to be implemented effectively so as to reduce emissions from deforestation and forest degradation within the Lower Mekong Basin, as a contribution to global efforts in this regard, there will be a need for coordinated regional action.

Having implemented a UN-REDD Country Programme, the GoV is now moving into Phase 2 of REDD+ implementation by demonstrating a provincial planning based approach to REDD+ under the National REDD+ Programme, with 9-12 pilot provinces across the country. It is anticipated that 6 of these pilot provinces will be supported through a UN-REDD Phase 2 initiative.

**Objectives**:

The primary objective of this contract is to support the process of finalizing the UN-REDD Phase 2 proposal. Specifically, the following activities are to be undertaken:

* Assist a national consultant on finalization of activities to be undertaken in each of the 6 pilot provinces
* Assist various partners in finalization of activities to be implemented with business sector partners to address key drivers of deforestation and degradation
* Detailed budgeting of all provincial and national-level activities
* Review and finalization of logical framework matrix, including review of quantitative indicators, and establishment of appropriate baseline values and targets
* Assist, as required, in awareness raising activities for diverse stakeholder groups
* Finalize the UN-REDD Phase 2 proposal
* Assist in other ways as identified by the UN-REDD National Programme Director.

**Expected Outputs**

In electronic and printed formats:

1. A finalized UN-REDD Phase 2 proposal, including a detailed input and output-based budget;
2. A report of the activities undertaken under the consultancy;

**Competence Requirements**

Two consultants are required.

Consultant A shall be available for a period of 6 weeks in January/February 2012, of which it is expected that 3 weeks will be spent in Viet Nam. Consultant A shall serve as “Team Leader”, providing guidance not only to Consultant B, but also to national consultant(s) working on the same issues. Consultant A will be primarily responsible for finalization of provincial activities, budgeting, review of the logical framework, and completion of the Phase 2 proposal. Consultant A should meet the following criteria:

1. Advanced University Degree in Natural Resources Management, Environment, or a related field
2. A minimum of 10 years of years of relevant experience on natural resource and/or land use planning, of which at least 5 years should have been in Asia/Pacific;
3. Experience working in Viet Nam is a significant factor;
4. Substantial experience in project design, including budgeting and logical framework design.
5. Good interpersonal skills, and ability to work in cross-cultural; ability to work well in a team whilst also having the capacity and initiative to work independently;
6. Sound knowledge of disciplines relevant to development work, with added consideration given to those with experience in REDD policy-related work and forest carbon issues;
7. Highly developed oral and written communications skills with excellent writing skills in English.

Consultant B shall be available for a period of 2 weeks in January/February 2012, full-time in Viet Nam, at a time to coincide with the work of Consultant A. Consultant B will be primarily responsible for advice and guidance on REDD+ aspects of the proposal, ensuring that (for example) provincial activities and activities proposed with the business sector are well designed to address drivers of deforestation and forest degradation. Consultant B should meet the following criteria:

1. Advanced University Degree in Natural Resources Management, Environment, or a related field
2. A minimum of 10 years of years of relevant experience on natural resource and/or land use planning, of which at least 5 years should have been in Asia/Pacific;
3. Experience working in Viet Nam is a significant factor;
4. Substantial experience in REDD+, both from the perspective of UNFCCC negotiations and practical implementation on the ground.
5. Good interpersonal skills, and ability to work in cross-cultural; ability to work well in a team whilst also having the capacity and initiative to work independently;
6. Highly developed oral and written communications skills with excellent writing skills in English.