

## PRACTICAL INFORMATION

### UN-REDD PROGRAMME THIRD POLICY BOARD MEETING 29 – 30 OCTOBER 2009 WASHINGTON D.C., UNITED STATES OF AMERICA

#### ACCOMMODATION

The George Washington University Inn  
824 New Hampshire Avenue,  
NW – Washington, D.C. 20037  
United States of America  
Tel: + 1 202 337 6620  
Fax: + 1 202 337 2540  
[www.gwuinn.com](http://www.gwuinn.com)

The UN-REDD Programme Secretariat will cover accommodation for sponsored participants. For those paying for their accommodation, and who have chosen to stay at the George Washington University Inn, please kindly ensure you have confirmed your hotel booking with a valid credit card and with a **COPY** to **AMOCK ALIKULETI** ([amock.alikuleti@un-redd.org](mailto:amock.alikuleti@un-redd.org)) by either:

- 1) Writing directly to the reservation's manager Tara Jensen at: [reservations@gwuinn.com](mailto:reservations@gwuinn.com)
- 2) Reserving through the hotel's website at: [www.gwuinn.com](http://www.gwuinn.com); or
- 3) Calling the reservations department at: +1 202 337 6620 (for those outside the United States) or at: +1 800 426 4455 (for those in the United States) with a valid credit card number

#### VISA

Before traveling to the U.S., a citizen of a foreign country must generally obtain a non-immigrant visa for temporary stay. For more information please visit:  
[http://travel.state.gov/visa/visa\\_1750.html](http://travel.state.gov/visa/visa_1750.html)

U.S. visa policy permits citizens of certain countries to travel to the U.S. without a visa. For information about travel without a visa, please visit this link:  
[http://travel.state.gov/visa/temp/without/without\\_1990.html](http://travel.state.gov/visa/temp/without/without_1990.html)

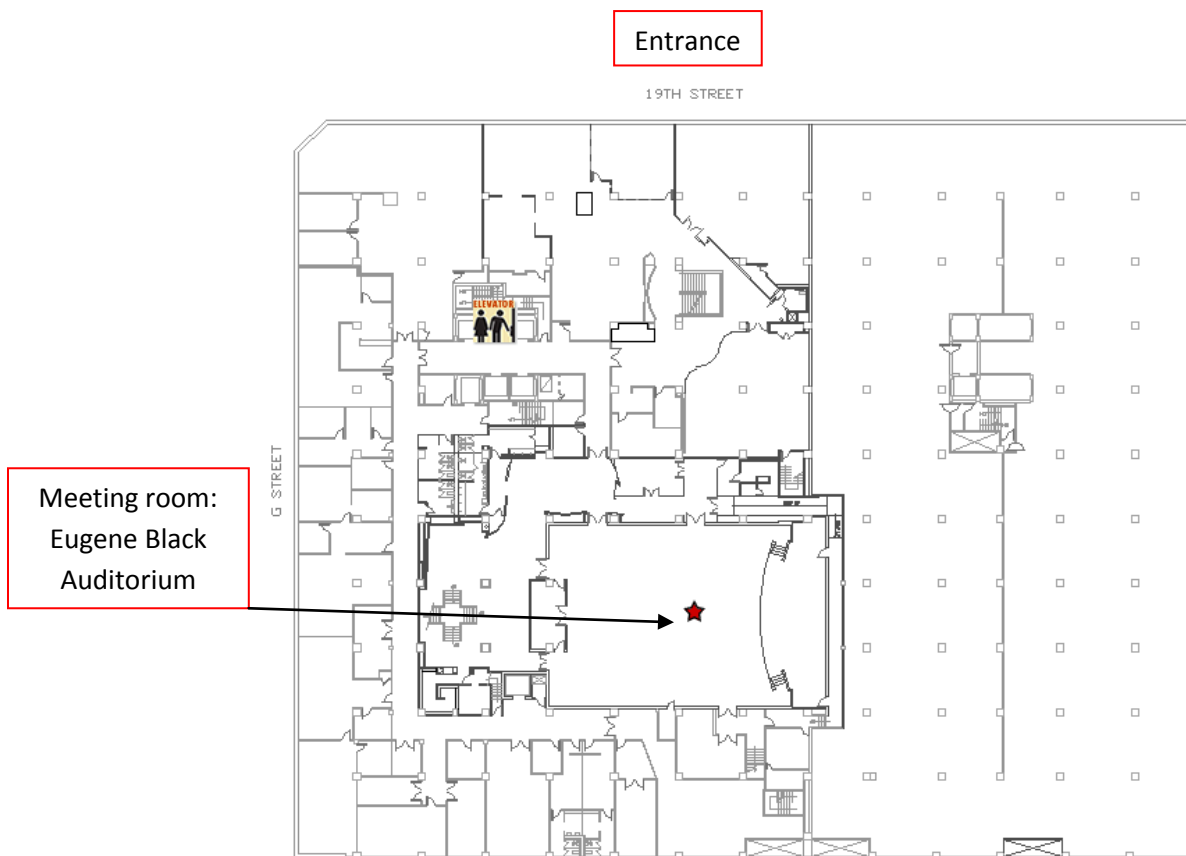
## VENUE

The World Bank Headquarters  
1818 H Street, NW  
Washington, D.C. 20433 USA

- **MEETING VENUE FOR 29 OCTOBER, 2009**

The World Bank, 600 19th H St, NW, Washington, DC 20433, USA  
Room: Eugene Black Auditorium (basement of the 'H' building)

After you pass the security area, please process to the North elevator to floor B1 (one floor down) to reach the meeting room.

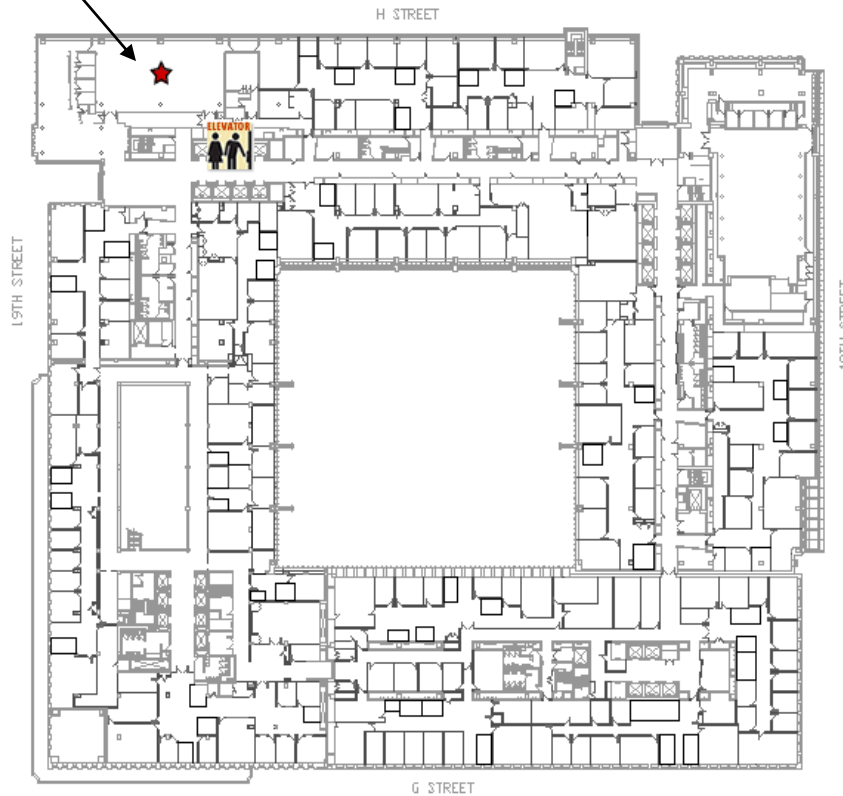


- **MEETING VENUE FOR 30 OCTOBER, 2009:**

The World Bank, Main Building, 1818 H Street, N.W., Washington D.C., 20433  
Room: Floor 13 – room 121

After you pass the security, please proceed to the main atrium and take the North West elevators to the 13<sup>th</sup> floor to reach the room.

Meeting room:  
MC13-121



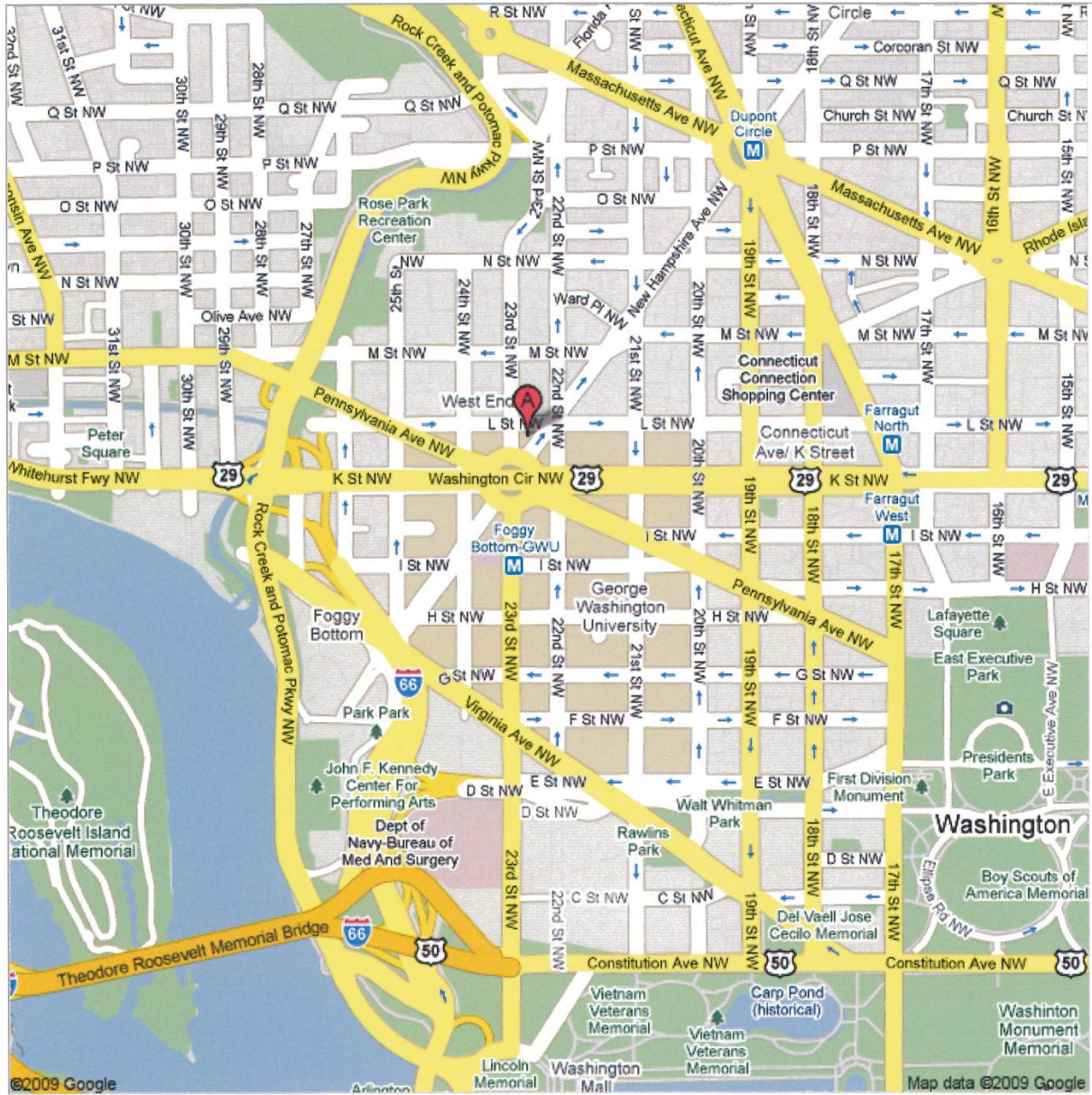
### SECURITY & VISITOR PASSES AT WORLD BANK

You will be provided with visitor passes upon your arrival at visitor entrance. Please note that you will use the same pass for both days (Oct. 29-30, 2009), and we encourage participants to arrive at least 30 minutes prior to the start of the meeting to ensure there is no delay. Security gates open at 7:30am.

Please bring your **PASSPORT** to obtain your security pass. You will also pass through metal detector at the visitor center.

## RECEPTION & WELCOME DINNER

You are cordially invited to a reception and welcome dinner hosted by the UN-REDD Programme on **Wednesday, 28 October**. The reception is from **7:00pm-8:00pm**, and the dinner will follow. The reception and dinner will be held at the **One Washington Circle Hotel, Circle Bistro** (One Washington Circle, NW, Washington, DC 20037, [www.thecirclehotel.com](http://www.thecirclehotel.com)).



- A. **One Washington Circle Hotel**  
1 Washington Cir NW, Washington, DC -

## TRANSPORTATION FROM AIRPORTS TO HOTEL

### Dulles International Airport – IAD

- Take the Dulles Airport Access road to Route-66 East to Washington. Cross the Theodore Roosevelt Bridge. After you cross the bridge make a left towards E Street. Take the E Street exit. Follow to Virginia Avenue to 23rd Street; make a right on 23rd. Make a left on H Street. Go two blocks and make a right onto New Hampshire Avenue. The George Washington University Inn is on the left hand side at 824 New Hampshire Avenue

### Reagan National Airport – DCA

- From Reagan National Airport take the Blue Line towards Largo Town Center Metro Station, getting off at Foggy Bottom Metro Station

- 1) From Foggy Bottom Metro Stop to Hotel:
- 2) Exit Station through FOGGY BOTTOM METRO STATION entrance
- 3) Walk approx. 1 block S on 23rd St towards I St. NW
- 4) Turn right on I St. NW. and walk 1 block
- 5) Turn left at New Hampshire Ave NW

### Baltimore Airport – BWI

- From Baltimore, BWI Airport take 95 South to Washington. Take the Capital Beltway (I-495) west towards Silver Spring. Exit - Connecticut Ave., South to Washington (Rt.185). Follow Connecticut Ave. for approximately 7 miles, go thru underpass (Dupont Circle), and make a right turn at the 2nd traffic light on M street (One Way). Follow M street to 24th street and make a left turn on 24th Street. Follow 24th street for 4 blocks and make a right turn on New Hampshire Ave. GWU Inn is located 1 and ½ blocks on the right hand side, 824 New Hampshire Ave
- MARC Trains provide service to/from BWI Marshall Rail Station, where free shuttles serve the airport terminal. To contact the BWI Marshall Rail Station, please call 410-672-6169. MARC Trains service Union Station in downtown Washington D.C.

**METRO:** Most trains arriving to Washington, DC arrive at Union Station. To get to the World Bank, either take a taxi or take the Red Line Metro from Union Station to Farragut North. From there, it is about 3 - 4 blocks to the main World Bank building.

## **DAILY SUBSISTENCE ALLOWANCE (DSA)**

DSA will be paid to eligible participants upon arrival in Washington, D.C. on 29 October 2009 outside the Eugene Black Auditorium (basement of the 'H' building) meeting room during registration before the meeting begins, **PLEASE BRING your BOARDING PASS, COPY of PASSPORT PHOTO PAGE AND IMMIGRATION STAMP** in order to receive your DSA payment.

The DSA payable is as follows:

Arrival Day 28 Oct 09 - US\$181.5 (50% DSA)

Meeting Day 29 Oct 09- US\$116.16 (32% DSA accomodation, breakfast and lunch)

Meeting Day 30 Oct 09 - US\$116.16 (32% DSA accomodation, breakfast and lunch)

Departure Day 31 Oct 09 - US\$363 (100% DSA to cover terminal fees i.e.visa fees, airport transfers, etc.)

## **LOCAL CURRENCY & BANKING**

The United States dollar (USD) is the official currency used in the United States.

Banking: Most banks have 24 hour ATMs available. You will be charged \$2 for using a bank card at another bank's ATM. Using a credit card will accumulate interest as per your credit agreement. Banks also change Traveler's Checks in US dollars. It is possible to change Traveler's Checks in another currency; however this usually takes up to 6 weeks. It is advisable to change your currency over to dollars in a bank rather than at the airport, as you will get a better rate.

## **INTERNATIONAL CALLS & INTERNET CONNECTION**

International country code: + 1 (U.S.A.)

Area code: 202 (Washington, D.C.)

## **EMERGENCY CONTACT NUMBERS**

**In Washington, D.C. during meeting dates:**

Ms. Reem Ismail

UN-REDD Programme Secretariat

Tel: +41 22 917 8442

Mobile: +41 79 309 0346

E-mail: [reem.ismail@un-redd.org](mailto:reem.ismail@un-redd.org)

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Mr. Mayte Escudero  
Sales Manager  
The George Washington University Inn  
824 New Hampshire Avenue, NW - Washington, D.C. 20037  
Hotel: +1 800.426.4455  
Sales Fax: +1 202.337.2540  
Reservations Department: +1 202.337.6620

**In Geneva, Switzerland during meeting dates:**

Ms. Naomi Kabocha  
Administrative Assistant  
UN-REDD Programme Secretariat  
Tel: +41 22 917 89 46  
Fax: +41 22 917 80 27  
E-mail: [naomi.kabocha@un-redd.org](mailto:naomi.kabocha@un-redd.org)

Mr. Amock Alikuleti  
Events Coordinator  
UN-REDD Programme Secretariat  
Tel.: +41 22 917 84 28  
Fax: +41 22 917 80 27  
E-mail: [amock.alikuleti@un-redd.org](mailto:amock.alikuleti@un-redd.org)

The emergency number in the United States is **911** which connects to: the police, fire station, or paramedics/hospital

## GENERAL INFORMATION

### 1) Map to and from the GWUI to the World Bank



Directions to World Bank, Washington, District of Columbia, 20006

0.7 mi – about 13 mins

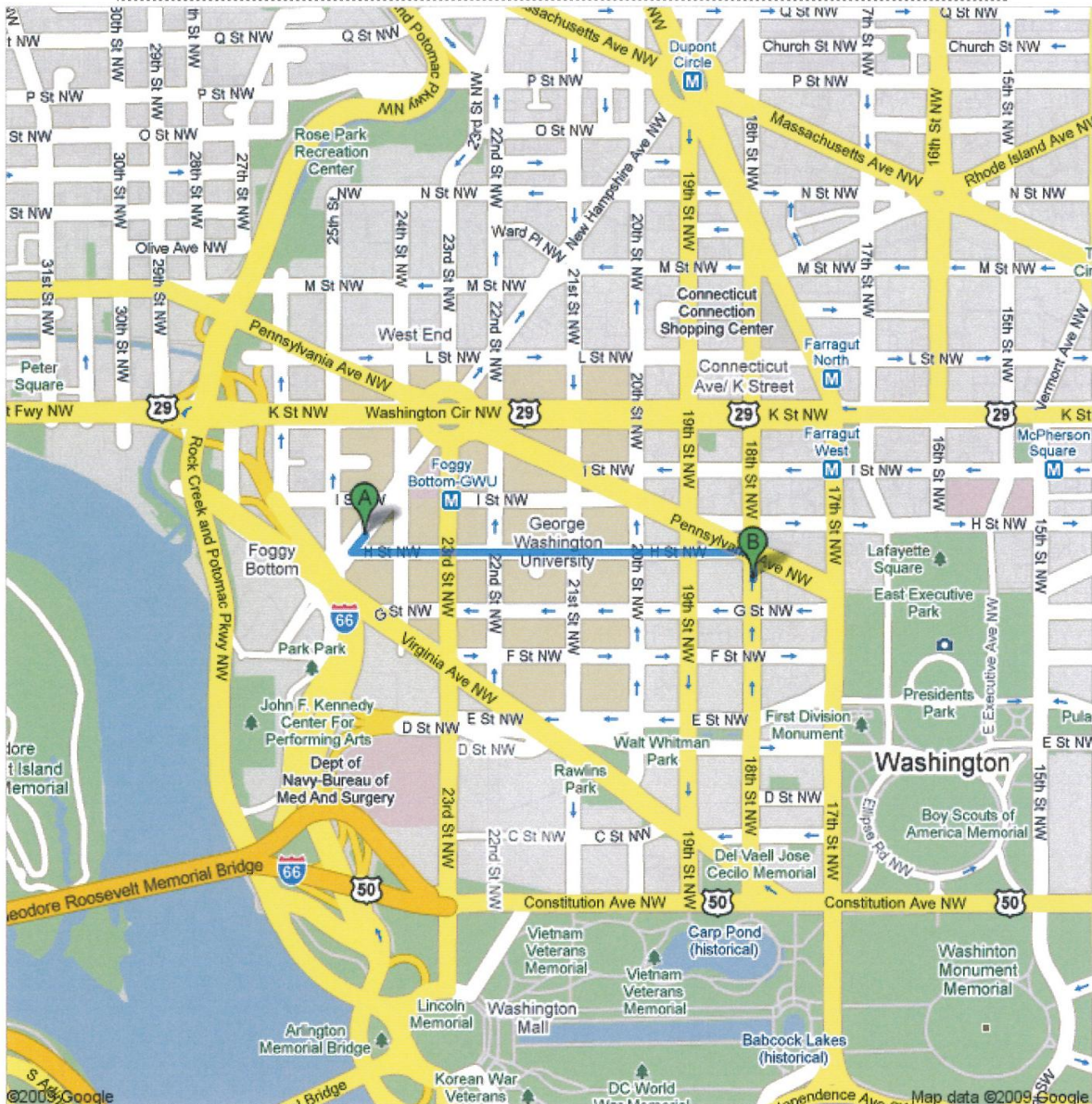
Save trees. Go green!

Download Google Maps on your phone at [google.com/gmm](http://google.com/gmm)



Walking directions are in beta.

Use caution – This route may be missing sidewalks or pedestrian paths.





## **2) WEATHER**

Washington, D.C. in October

Average high temperature: 69 F / 21 C

Average low temperature: 44 F / 7 C

## **3) ELECTRICITY**

The electricity used in Washington, DC is standard electricity, which is 110 volts. European appliances will require a voltage transformer.

## **4) LOCAL TIME**

Standard Time Zone: GMT/UTC - 05:00 hour

Daylight Saving Time: DST in use +1 hour

Current Time Zone offset: GMT/UTC - 4:00

DST - Daylight Saving Time (Summer Time)

GMT - Greenwich Mean Time

UTC - Coordinated Universal Time