

## **Terms of Reference**

### **Voluntary Facilitation Committee for the REDD+ Consultation Group Selection Process**

#### **I. Introduction**

A future mechanism on REDD+ (Reduction of Emission from Deforestation and Forest Degradation) provides an opportunity for Cambodia to be rewarded for its efforts to protect and sustainably use its forests. In order to develop a national approach and strategies for REDD+ that are effective, efficient and equitable, it is important to bring together the knowledge and experience of a broad range of different stakeholders from the forest sector and beyond. Sharing knowledge and ideas will not only support the development of optimum solutions, but it will also help to prevent the occurrence of perverse incentives that might adversely affect different environments, economies or stakeholder groups.

In recognition of the importance of stakeholder consultation and participation, all major REDD+ initiatives consider stakeholder engagement a critical programme requirement and related specific guidelines have been developed<sup>1</sup>. In Cambodia a number of consultations were held during the development of the REDD+ Roadmap that described how the country will become “REDD+ ready”. It includes a draft Consultation and Participation Plan that outlines how stakeholders will engage in the national REDD+ process, in particular through the creation of a “REDD+ Consultation Group”. The Consultation Group (CG) will serve as a forum to represent the views of local stakeholders, including civil society, indigenous peoples, NGOs, private and academic sector who are expected to provide comments in the national process to get ready for REDD+. In order to set up the REDD+ CG, a facilitation committee is envisaged to support and ensure the integrity of a multistakeholder consultative process in the selection of the REDD+ CG.

The Facilitation Committee itself will be multistakeholder and will compose of 9 volunteer members from any institution, such as CSO, INGO, Private Sector, Academic, Government Institution, etc. The volunteers shall be vetted by their peers based on the expected tasks and criteria below. This is a voluntary position, and as such, volunteers are expected to cover their own costs in the implementation of their tasks.

#### **II. Objective**

A REDD+ Consultation Group is established through a multi-stakeholder consultative process.

#### **III. Tasks**

The Voluntary Facilitation Committee is expected to:

- Develop a Terms of Reference (ToR) that will outline the roles and responsibilities of the CG;
- Determine the procedure and criteria to establish the CG which includes;
  - Develop criteria to select CG members based on expected roles and responsibilities;
  - Draft the announcement to invite interested candidates to apply as CG members;
  - Assess candidates against pre-determined criteria;
  - Facilitate the selection process; and

---

<sup>1</sup> The UN-REDD and FCPF Programmes have developed a joint guidance on Stakeholder Engagement in REDD+ Readiness that provides an outline of requirements under the two programmes as well as guidance on how to develop and implement consultation processes.

- Confirm selected candidates for CG.
- Meet at least twice a month.

#### **IV. Selection Criteria**

The Voluntary Facilitation Committee members will be selected based on the following criteria:

- At least 3 years' experience in the field of forestry, environment, climate change or related sectors;
- An active member of network and has knowledge and understanding of the Cambodian context;
- A recognised representative of their constituent and/or with the government and other sectors; and
- At least two endorsements from peer organizations or other relevant referees.

#### **V. Means of Communications:**

- Discussion, meeting
- Email or list-serve or mailing list
- Phone call (if required)
- Website
- .....
- .....

#### **VI. Administrative support by REDD+ Secretariat:**

- Coordinate meetings: invitation, meeting facilities, refreshment;
- Record and disseminate minutes of discussions;
- Provide relevant documents in English and Khmer; and
- File relevant documents in the Secretariat office that can be accessed upon request.

**Deadline to finish the facilitation work:**

#### **Contact Information:**

Comment and question can be reached to

Email: [secretariat.redd@gmail.com](mailto:secretariat.redd@gmail.com)

Phone: 023-224-251 / 012 500 922

Information can also be found in the website: [www.cambodia-redd.org](http://www.cambodia-redd.org)