

## TERMS OF REFERENCE (TOR)

### TRAINING ON REDUCED EMISSIONS FROM DEFORESTATION AND FOREST DEGRADATION

**UNDP Country Office Tanzania, on behalf of the Ministry of Natural Resources and Tourism (MNRT), is seeking to recruit a consultant / consultants to organize training on Reduced Emissions from Deforestation and Forest Degradation (REDD+) for staff of the Forest and Beekeeping Division (FBD) and the Tanzanian Forest Service (TFS) at the MNRT, and provide MNRT/FBD/TFS with advice on further strategic institutional and capacity-building needs.**

#### **Background**

Deforestation and forest degradation contribute close to twenty per cent of anthropogenic greenhouse gas emissions globally. Negotiations are underway within the auspices of The United Nations Framework Convention on Climate Change (UNFCCC) with a view to reducing emissions from these sources (Reducing Emissions from Deforestation and Forest Degradation or REDD+). To facilitate REDD+, efforts are urgently needed to adapt forest management systems and establish financing systems and associated monitoring and verification systems attuned to country needs. These systems need to address concerns relating to the cost-effectiveness of REDD+ approaches, leakage, additionality and the rights and responsibilities of local communities, amongst other issues. The UN-REDD Programme was established in 2008 as a partnership between FAO, UNDP and UNEP, financed through a multi-donor trust fund, to assist countries to address these needs. Tanzania comprises one of nine countries receiving support through the UN-REDD Programme. The UN-REDD programme works closely with the World Bank's Forest Carbon Partnership Facility (FCPF) and many stakeholders internationally and nationally, as well as the UNFCCC's instances for REDD+.

The UN-REDD Programme Tanzania will strengthen Tanzania's readiness for REDD+ as a component of the Government's evolving REDD Strategy, and is integrated with other REDD activities in the country. Interventions are planned over a period of 24 months, laying the ground work for activities in later years. The Initiative is an integral part of the One-UN Programme in Tanzania and the Joint Programme on Environment, which has the objective of *'Increasing Funding for Environment Management from International Environment Funding Mechanisms with a focus on Climate Change and natural resource management'*. The programme will have the following outcomes:

**Outcome 1:** National governance framework and institutional capacities strengthened for REDD (led by UNDP)

**Outcome 2:** Increased capacity for capturing REDD elements within National Monitoring, Assessment, Reporting and Verification Systems (led by FAO)

**Outcome 3:** Improved capacities to manage REDD and provide other forest ecosystem services at district and local levels (led by UNDP)

**Outcome 4:** Broad based stakeholder support for REDD in Tanzania (led by UNEP and UNDP)

The Government of Tanzania has already developed a National Framework for REDD and is in the process of developing a National REDD Strategy. The UN-REDD Programme in Tanzania is aligned with these processes and supports Government institutions, in particular the MNRT, in contributing to the development of the National REDD Strategy.

As part of the UN-REDD Programme activities in Tanzania, UNDP Country Office Tanzania, on behalf of MNRT, now wishes to recruit consultants to provide the following services

- develop and deliver a training programme on climate change and REDD+ for MNRT/FBD/TFS;
- identify the roles and responsibilities of MNRT/FBD/TFS in a future REDD+ scheme; and
- identify further institutional and capacity-building needs for MNRT/FBD/TFS that may be required to build up the structures and systems to accommodate a future REDD+ scheme.

### **Objective**

The objective of this initiative is to provide MNRT/FBD/TFS staff with a better understanding of climate change, the role of REDD+ with regards to climate change and, in particular, the National Framework for REDD and the National REDD Strategy. Furthermore, MNRT/FBD/TFS management and staff will receive guidance on what implications REDD+ has for their work and what adjustments may be needed in order for MNRT/FBD/TFS to play a leading role in the establishment of a REDD+ scheme in Tanzania and to accommodate a comprehensive REDD+ scheme in the future.

### **Task and Scope of the Assignment**

#### **Scope of work**

The scope of this assignment is the preparation of a 3- or 4-day training programme on climate change and REDD+ and the delivery of this programme to 2 groups, each with approximately 50 participants. One group will comprise staff from MNRT/FBD/TFS headquarters, in particular members of the Technical Committee, plus participants from other MNRT Divisions and from key Ministries. The second group will mainly consist of extension officers, district forest officers and forest officers based at regional offices.

In addition, this training session will be used to identify the roles and responsibilities of teams and individuals at MNRT/FBD/TFS in the establishment of a REDD+ scheme and in the management of a comprehensive REDD+ scheme in the future. Analysis of these roles and responsibilities will result in recommendations for the institutional and capacity-building needs at MNRT/FBD/TFS.

#### **Specific Tasks**

- I. Prepare and deliver a training session to two groups, each with about 50 participants on the following subjects:
  1. Climate change and how it relates to the responsibilities of MNRT/FBD/TFS;
    - a. Basic concepts and science of climate change
    - b. Basic concepts of climate change adaptation and mitigation
    - c. Climate change impacts in Tanzania
    - d. The role of forests with regards to climate change mitigation and adaptation
  2. The concept of REDD+
    - a. International mechanisms for climate change mitigation including REDD+
    - b. Technical criteria to be considered and monitored in a REDD+ project (Baseline, Additionality, Leakage and Permanence)
    - c. IPCC guidelines relevant for REDD+
    - d. Steps needed for the development of a REDD+ project
    - e. REDD+ examples from Tanzania and other countries
    - f. The UN-REDD Programme
  3. National approaches to REDD+

- a. The National Framework for REDD
- b. The National REDD Strategy
- 4. The role of MNRT/FBD/TFS with regards to REDD+
  - a. Roles and responsibilities of MNRT/FBD under the National REDD Framework and the National REDD Strategy.
  - b. Roles and responsibilities of MNRT/FBD/TFS in a future REDD+ scheme.

It is expected that the training design will be interactive and consist of a good mix of presentations, group work and other delivery forms. In particular component 4 of the above outline will require team work and strong facilitation. This component will be crucial to gain information to analyse the institutional and capacity-building needs of MNRT/FBD/TFS.

- II. In coordination with MNRT/FBD/TFS hire facilities for the training session and ensure smooth implementation of the training session.
- III. Prepare training materials that can be handed out to participants and be used as reference material. These materials will include
  - comprehensive manuals on REDD+,
  - an annotated list of selected literature on REDD+,
  - a list of selected Internet links on REDD+, and
  - further materials to be suggested by the consultant(s).
- IV. Based on own research and the feedback and information received during the training sessions prepare the following outputs
  - 1. a summary of MNRT/FBD/TFS's roles and responsibilities in setting up and managing a REDD+ scheme;
  - 2. an assessment of institutional arrangements and capacities for REDD+ and how well MNRT/FBD/TFS are prepared for taking on a leading role in this environment; and
  - 3. a report on and recommendations for further institutional development and capacity building measures required for MNRT/FBD/TFS (at headquarters as well as regional/district offices) to become a key player in the set-up and management of a national REDD+ scheme in Tanzania.

**Time Frame and Deliverables**

Timeframe: It is expected that the assignment will be completed within 3 months after signing of the contract. During this period, the consultants are expected to produce the following deliverables:

<b>Deliverable</b>	<b>Time</b>
1 <sup>st</sup> draft: training design and hand out material; Timetable for training and list of presenters; Proposal of venue and facilities	2 weeks after signing of contract
Final training design and hand out material	4 weeks after signing of contract
Delivery of training (twice); training materials to be provided to participants	6-8 weeks after signing of contract
Assessment of institutional arrangements and capacities on REDD+, MNRT/FBD/TFS preparedness for REDD and recommendations	2 weeks after training has been delivered

**Payment schedule**

Milestone	Payment
After acceptance of 1 <sup>st</sup> draft	20% of total agreed amount
After delivery of first training session	40% of total agreed amount
After delivery of assessment and recommendations	40% of total agreed amount

### Required expertise and experience

1. Demonstrated experience and expertise in the development and delivery of high-quality training, preferably in the area of natural resources management, climate change, forestry, REDD and other related areas.
2. In-depth knowledge and understanding of REDD and how it fits into the global climate change agenda.
3. Familiarities with the National REDD Framework and the National REDD Strategy in Tanzania.
4. Experience in the provision of policy and management advice, ideally in the natural resources area.
5. Experience in advising of and working with Government institutions.