UNOPS

UNOPS helps its partners in the United Nations system meet the world's needs for building peace, recovering from disaster, and creating sustainable development. UNOPS is known for its ability to implement complex projects in all types of environments around the globe. In an effort to promote organizational excellence, UNOPS seeks highly qualified individuals for the following position:

Vacancy Details

Vacancy Code	**VA/2010/NAO/DG7UNREDD/P4/02-27**
Post Title	**UNREDD Governance Assessments Programme Officer**
Post Level	**Fixed Term/P4**
Position status	**Non-rotational**
Project Title	**Reduced Emissions from Deforestation and Degradation in Developing Countries (UN-REDD)**
Org Unit	**UN-REDD/UNOPS/NAO**
Duty Station	**Oslo, Norway**
Duration	**One year (possibility of 2nd year extension provided funding is available)**
Closing Date	**27 February 2010**

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Background

Organizational Context
The Bureau for Development Policy (BDP) is responsible for articulating UNDP's development policy, using evidence gathered through country applications, regional experiences and global interactions. BDP has a key role to play in helping country offices to accelerate human development by supporting the country offices in the design and implementation of programmes and projects that effectively contribute to national-level policies and results. Driven by demand, and working through the Regional Bureaux and the RSC, BDP provides the tools, analysis and capacities that country offices need to make a real difference in UNDP's practice areas BDP's support of UNDP's strategic plan 2008-2013 is focused in 3 practices (Poverty Reduction, Democratic Governance, and Environment and Energy) and 2 thematic areas (Capacity Development and Gender Equality and Women's Empowerment).

Environment and Energy Group (EEG)
The EEG is responsible for providing leadership and technical support for the delivery of the Environment and Sustainable Development pillar of UNDP's Strategic Plan. Its main focus is on helping countries develop the capacity to fully incorporate environmental sustainability into development at national and local, but also global and regional, levels. The principal areas of work are in environmental mainstreaming, environmental finance, adaptation to climate change, and local governance of resources, including energy.

The UN-REDD Programme is a collaborative partnership between FAO, UNDP and UNEP. The objective is to support efforts to include incentives to reduce emissions from deforestation in a post-Kyoto regime by assisting a number of pilot countries establish national REDD strategies and frameworks. www.un-redd.org. A UNDP-administered Multi-Donor Trust Fund has been established for the UN-REDD Programme. Support is provided

to pilot countries by way of Joint Programmes between FAO, UNDP and UNEP, under the Resident Coordinator.

EEG is organized into substantive technical teams with a Principal or Senior Technical Advisor (PTA/STA) being the team leader within each area. UNDP's UN-REDD participation is led by EEG, through a small central team in Headquarters and Regional Technical Advisors (RTAs) in Regional Service Centres from where they support UNDP's country offices and partners in their region.

Democratic Governance:
As part of BDP the UNDP's democratic governance practice focuses on fostering inclusive participation, strengthening responsive governing institutions, and promoting democratic principles. *Inclusive participation* expands equal opportunities for engagement by the poor, women, youth, indigenous people, and other marginalized groups who are excluded from power. Efforts in this area aim to strengthen opportunities for civic engagement in the core channels linking people and the state, at the national, regional and local levels. Work on governing institutions has traditionally emphasized the design and functions of the core pillars of the state, including the legislative, executive and judicial branches, at national, regional and local levels. Strengthening responsive governing institutions entails promoting the core channels of representation and accountability in the state at the national, regional and local levels. *Responsive institutions* mean that the state reflects and serves the needs, priorities, and interests of all people, including women, the poor, youth, and minorities.

Supporting national partners to strengthen democratic practices grounded in human rights, anti-corruption and gender equalit*y* require UNDP leadership in promoting integration, coordination and information-sharing of policies, practices, and strategies strengthening democratic governance within and outside of the UN family.

The Oslo Governance Centre (OGC):
Established in 2002 as a unit of the Democratic Governance Group, the OGC is a global thematic facility designed to work with both UNDP policy specialists and external partners to assist developing countries in finding their own solutions to the challenges of governance facing them. This is done through policy and program analysis and support for national ownership and capacity development of governance assessments. These areas of focus contribute to UNDP learning and knowledge management, partnership development, outreach and advocacy with a view to generating innovating thinking and new ideas on democratic governance.

Governance Assessments are a corporate strategic initiative of the UNDP in its Strategic Plan 2008-2011. The Oslo Governance Centre is leading this initiative through a global program to develop policy and technical guidance to national stakeholders through UNDP country offices and regional centres and to advocate for democratically owned and country-led governance assessments.

UNDP's approach is: to enhance national ownership of governance assessments through inclusive and participative processes of data collection, data analysis and democratic use of findings to influence national and sub-national governance reform, believing that enhancing democratic ownership of governance assessments acts as a catalyst for enhanced domestic voice and accountability; to enhance capacity development of state and non state actors who engage democratically in defining, conducting and utilizing governance assessments for governance reform; and to ensure the uptake of the findings of country-led governance assessments into policies of governance reform and poverty reduction.

OGC leads the global program for democratic governance assessments in cooperation with regional centres of UNDP, Northern and Southern institutions of research and statistics, as well as civil society organizations. The global program will provide global knowledge products, regionally specific knowledge products and country specific policy and technical assistance for capacity development. The global program will produce a one-stop-shop portal that houses policy and technical guidelines, country studies and maps of tools and methods of governance assessments as a public good for UNDP country offices and national counterparts.

Duties and Responsibilities

Functions/Key Results Expected

UNOPS

The Programme Officer for UN-REDD Governance Assessments is responsible for bringing solid substantive advice and technical expertise, advocacy and knowledge quality assurance about measurement and assessment of democratic governance to the forestry sector and UNREDD. The Programme Officer will work towards enhancing national democratic ownership of assessments, national capacity to conduct assessments, and to bring findings of governance assessments to bear on policy reforms for the forest sector.
The incumbent, will be responsible for:

1. Technical and advisory support to countries implementing a governance assessment under the UN-REDD Programme
2. Knowledge management and quality assurance of assessment products;
3. Programme management and operational oversight

1) Advisory/Programme Support-Delivery

- Coordinate the provision of policy advisory services that respond to country assessment stakeholder needs guided by the corporately endorsed practice note on governance assessments for the UN-REDD Programme;
- Organize missions, workshops and support to countries in close coordination with relevant UN-REDD Programme and UNDP units
- Provide direct technical advice, backstopping and training to country stakeholders and UN-REDD partner agencies, UNDP COs, UNCTs, Regional Centres and Regional Bureaux
- Facilitate the participation of governments, civil society at large, including indigenous peoples and other forest dependent communities; and provide advice on participatory approaches, stakeholder capacity development and the creation of an enabling environment for civil society to engage in all phases of REDD governance assessments;
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2) Knowledge management and quality assurance
- Develop, test and roll out tools and methodologies to provide "how to" guidance and ensure standards of national and democratically owned REDD governance assessments;
- Conduct analysis of data, case evidence and research findings to distill relevant lessons on country-led and democratically owned governance assessments for forestry sector;
- Develop and oversee platforms on UN-REDD and GAP portals including rosters of experts/institutional partners and other tools to strengthen team capacities and foster policy innovation to enhance delivery of governance assessments.
- Research, develop and share knowledge-based tools, such as policy positions/practice notes/concept papers and other research papers to help influence/advance policy dialogue on nationally and democratically owned REDD governance assessments and present such material at global and regional forums;
- Provide substantive inputs to international fora to help partnership management and knowledge exchanges with leading institutions and experts working on governance assessments in the forestry sector
- Contribute to building internal and external communities of practice through partnership building, communications, and outreach within UNDP, UN-REDD and other relevant organizations; develop networks with UN country team and UNDP COs working on country-led governance assessments for forestry sector;
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3) Programme management support
- Work closely with the project managers and policy advisors of GAP and UN-REDD to develop work plans, monitor/report progress in line with UNDP/BDP strategic goals and agreed work programmes as reported to the project boards;
- Develop business plan to forge/implement successfully strategic partnerships with UN and external partner institutions – Governments, private sector, academia, NGOs, CSOs.
- Provide results reporting and other management obligations for corporate planning/management processes of UNDP, UN system and trust funds' governing boards as well as the boards of the global program on democratic governance assessments and UN-REDD;
Required Selection Criteria

Competencies

Corporate
- Demonstrate integrity and fairness, by modeling the UN/UNDP's values and ethical standards;
- Promotes the vision, mission and strategic goals of UNDP;
- Displays cultural gender, religion, race, nationality and age sensitivity and adaptability;

Functional
- Strong understanding of measurement and monitoring of democratic governance, with particular reference to accountability, transparency and measures to address corruption;
- Strong understanding of forestry sector and governance;
- Ability to identify linkages and synergies with poverty reduction, MDGs, legal empowerment and climate change initiatives;

Leadership
- Strong managerial/leadership experience and decision-making skills;
- Ability to conceptualize and convey strategic vision from the spectrum of development experience;
- Knowledge and expertise in UNDP's programming processes;
- Proven ability to drive for results with a strong knowledge of results-based management and budgeting;

Client Orientation
- Ability to establish and maintain productive partnerships with a UN-REDD Agencies, technical service providers and stakeholders;
- Proactive in identifying partner's needs and matching them to appropriate solutions;

Managing Relationships
- Demonstrated well developed people management and organizational skills;
- Track record of working with national stakeholders and creating an enabling environment, mentoring and developing capacity of partners;
- Excellent negotiating, partnering and networking skills;

Knowledge Management and Learning
- Ability to strongly promote and build knowledge products;
- Promote knowledge management in UNDP and a learning environment in the office through leadership and personal example;
- Seeks and applies knowledge, information and best practices from within an outside of UNDP;
- Provides constructive coaching and feedback;
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Education/Experience/Language

Education	Advanced university degree in a development related area
Experience	Minimum of 7 years of progressively responsible, substantive knowledge in governance and forestry sector area and development programming experience or related fields
Language Requirements	Fluent in English. Working knowledge in another UN official language especially French and Spanish, is desirable

Submission of Applications

Qualified candidates may submit their application, including a cover letter of interest, complete Curriculum Vitae and an updated United Nations Personal History Form (P.11) (available on our website**), via e-mail to dgvas@unops.org.** Kindly indicate the vacancy number and the post title in the subject line when applying by email.

Additional Considerations

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.
- UNOPS reserves the right to appoint a candidate at a level below the advertised level of the post.

For more information on UNOPS, please visit the UNOPS website at www.unops.org.