



FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
Terms of Reference for Consultant /PSA

Minimum number of years of relevant experience required: 1yr 7 + yrs 12+yrs

Name:			
Job Title:	International Consultant		
Division/Department:	FAO Representation in Afghanistan		
Programme/Project Number:	GCP/AFG/081/GFF		
Location:	Kabul with domestic missions within the country		
Expected Start Date of Assignment:	As soon as possible (1 May 2017)	Duration: 35 Days	First mission: 20 working days (1May-25May, 2017) Second Mission 15Days (December2017)
Reports to:	Tomio Shichiri	Title:	FAO Representative, Afghanistan

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Organizational Setting:

FAO Afghanistan (FAOAF) assists the Government to develop policies, programmes and projects to address the root causes of hunger and malnutrition; to help the Government develop the agricultural, fisheries and forestry sectors and to use the environmental and natural resources in a suitable way. It participates in the development of FAO's field projects in the country and implements it, in the sectors of food security, agriculture and rural development.

The post is located in Kabul, Afghanistan, and the position is for the FAO – Global Environmental Facility (GEF) medium-sized project, “Reducing Greenhouse Gas emissions through Community Forests and Sustainable Biomass Energy” in Afghanistan”. FAO holds the ultimate responsibility for the implementation of the project, the delivery of the planned outputs and the achievement of the expected outcomes. The project will be managed and implemented by FAO and directly executed by line entity and/or ministry.

Technical Focus:

The main objective of the project, “Reducing Greenhouse Gas emissions through Community Forests and Sustainable Biomass Energy” is to reduce GHG emissions by promoting community-based management of forests and natural resources, while removing barriers to sustainable biomass energy and laying the groundwork for further GHG emission reduction. Its key components are: i) promotion of sustainable and efficient approaches for biomass energy use, including adoption of sustainable biomass energy systems such as fuel-efficient stoves and anaerobic biogas digesters; ii) building concomitant national and community-level capacities, and iii) supporting the design and implementation of community-based management plans for forests and natural resources.

Reporting Lines:

The **International Consultant will** report directly to the National Project Manager under the overall supervision of the FAOR Representative and Budget Holder (BH) at FAOAF and technical guidance/supervision of the Lead Technical Officer (LTO) in the FAO Regional Office for Asia and the Pacific (RAP), Bangkok, Thailand and the FAOGEF Coordination Unit at TCI, FAO HQ in Rome. The incumbent will closely collaborate with the other Project Task Force (PTF) members, FAO staff and national project counterpart.

The International Consultant will be responsible to provide overall technical backstopping of the project's activities, particularly with respect to:

- i). Community based Natural Resources Management (CBNRM/FMC),
- ii). Dissemination of sustainable biomass energy systems (SBESs/FE stoves/Bukharis), and
- iii). Appropriate techniques and methodologies for monitoring the project's targets related to climate change mitigation and GHG emission reductions.
- iv) Identify strategic linkages and advice to other FAO-GEF projects in Afghanistan such as GEF-6 "Community-based sustainable land and forest management in Afghanistan".

S/he will provide on-going support to the project for a) adaptive management; b) best practice assessment; and c) implementation to enable the project to maintain strategic direction by helping project management remain focused on overall results in addition to the day-to-day implementation concerns. This includes emphasizing a learning and adaptive approach to project management and implementation in close cooperation with the national partners.

The International Consultant will work closely with the National Project Manager to ensure timeliness, effectiveness and technical relevance of project activities. The International Consultant will also provide guidance and technical backstopping to the Technical Service Providers (TSPs) responsible for Components 2 and 3 as stipulated in the project document, respectively, to ensure that all deliverables and activities are aligned with the project's objectives and results-based management, as well as international best practice.

Key Results:

The project activities are implemented successfully, timely and effectively in conformity with the objectives of the project.

Duties and Responsibilities under project GCP/AFG/081/GFF:

- Provide Technical backstopping for all components of the project;
- Review of Logical framework, Work Plan and Budget and align them with the actual data in the field including monitoring plan to be presented in the Inception Workshop.
- Field visits to Salang and Dari Noor districts to cross check the baseline data from the ProDoc with the actual and updated data from the field.
- Discuss with Project Coordination Unit Focal Points (MAIL, NEPA, MEW, MRRD) on revised LogFrame, Work Plan and Budget and agree before the Inception Workshop
- Provide support to the National Project Manager (NPM) in implementing adaptive management by working to facilitate effective monitoring of project activities and an ongoing, reflective evaluation of the project's progress;
- Promote cross-project knowledge management and up-scaling of best practices in Sustainable Forest management (SFM)/Natural Resource Management (NRM) and assist the NPM to establish cross-project linkages related to energy efficiency schemes for local communities;
- Support and facilitate project staff and Government partners by taking part in and contributing to workshops/round table discussions and conferences that tackle natural resource management and climate change mitigation issues;
- Identify, analyse and communicate lessons learnt that may be useful in design and implementation of similar projects;
- Responding to the project correspondences as and when deemed requested or necessary before planning the missions
- Review of project reports and further improving,
- Assist the NPM – as well as supporting technical stakeholders such as Technical Service Providers (TSPs)
- Establish a continuous and firm link between local communities and the project;
- Provide advice on the establishment of community forest monitoring systems and integrated forest management planning;
- Facilitate linkages with other projects on CBNRM in the region for the purpose of exchange of knowledge and experience, and applying the latest technologies in CBNRM including use and training on methodologies for monitoring forest and land use change;
- Working closely with TSPs on development of training modules and toolkits
- Support National Project Coordination Unit (NPCU) and technical service providers in implementing technical studies of soils and land properties, analysis of salinization and ameliorative actions, biofertilizers and biogas;
- Provide technical assistance and coordination for sustainable forest management criteria & indicators, land use,

land use change and forestry sectors (LULUCF) and Reduction of Emission from Deforestation and Forest Degradation (REDD+) activities, integration into forest and land management plans and carbon monitoring for the PPG project;

- Working with National Project Execution unit for capacity/training need assessment and planning accordingly for fulfilling the project needs/gaps
- Undertake any other activities required for the fulfilment of the mandate of the post by FAO;
- Working with NPM on new innovative ideas during the project implementation and identifying strategic linkages between GEF projects
- Recommending standard & updated tools required for the CBNRM approach and Sustainable biomass energy system
- Working closely with NPEU(National Project Execution Unit) on business models

KEY PERFORMANCE INDICATORS

Expected Outputs for 1st mission: May 2017(20days)

1. Reviewing the already prepared Project monitoring and assessment plan & Project Exit Strategy document and finalizing it
2. In collaboration with Sustainable Biomass Energy Expert & NPEU ,Finalize the business model for the Sustainable Biomass Energy System (SBES)
3. Developing a unique Co-Finance mechanism and template/report for all stakeholders in close coordination with GEF unit
4. Working with NPM/LTO on planning the international study tour for SBES(sustainable biomass renewable energy system)
5. Working with TSP on outlining the training modules for CBNRM and SBES in close communication with SBEE
6. Develop an institutional capacity building framework on SBES and CBNRM
7. Provide advice on the establishment of community forest monitoring systems and integrated forest management planning;
8. End of Assignment Report (EOARreport) submitted with finding and recommendations for FAO and partners;
9. The contract include, the preparation work before and after the mission includes necessary document preparation and correspondence for the mission
10. Any tasks as requested by the country office

2nd mission: December 2017 (15days)

11. Review the technical report of CBNRM and SBESs (Biogas digester and improved Bokhari and Cook Stoves); For Next mission and needs to be coordinated with Willem TOR, Develop methodology for monitoring of CBNRM and SBESs, Next mission
12. Working with NPEU on preparing reports such PPR/PIR/COFinance
13. Establishment of community forest monitoring systems and integrated forest management planning;
14. Working with TSPs on research work
15. Review community and project based exit strategies and finalize it.
16. Reviewing the Project monitoring and assessment plan finalizing it
17. Review and contribute to the improvement of the set up of project

Required Completion Date:

Before or after immediately the workshops, meetings, events and milestones following the assignment plan submitted by the incumbent and agreed with FAO;

implementation and coordination mechanism

18. Working with National Project Execution unit for capacity/training need assessment and planning accordingly for fulfilling the project needs/gaps
19. Provide technical assistance and coordination for sustainable forest management criteria & indicators, land use, land use change and forestry sectors (LULUCF) and Reduction of Emission from Deforestation and Forest Degradation (REDD+) activities, integration into forest and land management plans and carbon monitoring for the PPG project

REQUIRED COMPETENCES

Minimum Requirements

- Advanced university degree in Natural Resources Management, Environmental management, Forestry, Agriculture, Climate Change, Engineering or related fields;
- At least 12 years of experience in community based natural resource management in a rural context and biomass energy systems including participatory planning techniques, adaptive management, project monitoring and evaluation processes;
- Excellent knowledge of English, both spoken and written.

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Familiarity with climate change mitigation and integrated land-use planning in Central Asia;
- Familiarity with knowledge management systems on CBNRM;
- Good knowledge of sustainable biomass energy and agroforestry techniques, especially Central Asia;
- Good knowledge in organizing public relations, environmental awareness, education and capacity building activities;
- Familiarity with the socio-economic and political context of Afghanistan;
- Familiarity with the institutions related to forestry, agriculture and energy in Afghanistan;
- Strong interpersonal and communication, reporting and presentation skills.
- Work experience with projects funded by international donors;
- Excellent knowledge of English, both spoken and written.
- Relevant work experience in the region