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POSITION TITLE:	<b>Natural Resources Officer (UN-REDD Secretariat)</b>	GRADE LEVEL:	<b>P-3</b>
ORGANIZATIONAL UNIT:	<b>Environment, Climate Change and Bioenergy Division, NRC</b> Natural Resources Management and Environment Department, NR	DUTY STATION:	<b>Geneva</b>
		DURATION *:	<b>1 year</b>
		POST CODE/N°:	<b>Unidentified</b>
		CCOG CODE:	<b>1H06</b>

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**Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged**

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#### DUTIES AND RESPONSIBILITIES

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Under the overall guidance of the Director, NRC, and the supervision of the FAO Senior Officer in the UN-REDD Secretariat, the incumbent will:

- support the work of the UN-REDD Programme Secretariat;
- support the implementation and further development of the joint UN-REDD Global Programmes;
- assist in coordinating and monitoring inputs, activities and workplans of the participating UN Organizations for the implementation of the Global Programme;
- coordinate the preparation of written outputs, such as background papers, analyses, sections of reports and inputs to documents;
- collect, analyse and share experiences and lessons learned from the UN-REDD country actions and the international support functions;
- support the development of tools to manage and share information and knowledge on REDD+ and related subjects;
- organize meetings and expert consultations, and update the UN-REDD website especially in relation with the UN-REDD Global Programme activities;
- analyse and compile the results achieved and lessons learned from the UN-REDD Global Programme;
- assist in preparing the UN-REDD Programme contributions to the international agreements and events;
- prepare inputs for the UN-REDD Programme Policy Board;
- perform other related duties as required.

#### MINIMUM REQUIREMENTS

*Candidates should meet the following:*

- University Degree in Natural Resource Management or related fields
- Five years of relevant experience in natural resources management and knowledge management, including at least one year of international experience in forest and climate change and REDD+ (reducing emissions from deforestation and forest degradation in developing countries; and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries)
- Working knowledge of English and limited knowledge of French or Spanish

#### SELECTION CRITERIA

*Candidates will be assessed against the following:*

- Extent and relevance of experience in natural resources management and knowledge management
- Extent of international experience in forest and climate change
- Extent and relevance of experience with the UN, intergovernmental and international organizations
- Quality of both written and oral communication skills
- Demonstrated ability to write technical reports and reviews in English
- Level and relevance of academic qualifications
- Knowledge and understanding of REDD+ would be an asset

*Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.*

*\* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments*

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#### REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

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**TO APPLY: Carefully read and follow the [Guidelines to applicants](#)**

Send your application to:

V.A NRC-735-11-PRJ  
UN-REDD Technical Secretariat

Climate, Energy and Energy Division  
FAO Viale delle Terme di Caracalla 00153 Rome ITALY  
Fax No: +39 06 57053250  
E-mail: VA-NRC-735-11-PRJ@fao.org

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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