

Viet Nam Programme

Local Inception Workshop November 25-26, 2009, Lam Dong Province

Terms of Reference/Agenda

Background

The Viet Nam UN-REDD Programme will address complexities of developing REDD-readiness in Viet Nam through capacity building at two levels. Firstly (Outcome 1), it will build capacity at the national level to permit the Government of Viet Nam, and especially the REDD focal point, the Department of Forestry (DoF) in the Ministry of Agriculture and Rural Development (MARD), to coordinate and manage the process of establishing tools to implement a REDD programme that provides an effective, transparent and equitable system of demonstrating real and measurable reductions in emissions from deforestation and forest degradation, and transferring international payments for carbon conservation to local stakeholders in relation to performance standards. Secondly (Outcome 2), it will build capacity at the local level through pilots in two districts in Lam Dong province that demonstrate effective approaches to planning and implementing measures to reduce emissions, including participatory monitoring of C-stocks, and ensure fair and equitable distribution of benefits. The third Outcome of the UN-REDD programme will generate information to help identify what role REDD might play in reducing regional leakage of emissions from forests.

The Joint Programme Document (JPD) was signed by Minister Cao Duc Phat on August 27th, 2009. The inception workshop was organized on 15-17 September 2009 in Hanoi to launch the programme. One of the recommendations at the Inception Workshop in Hanoi is that the local inception workshop should be organized in Lam Dong in November 2009 with participation of all local stakeholders, relevant government agencies as well as local authorities of 2 pilot districts.

Objectives of Local Inception Workshop

The objectives of the workshop are as follows:

1. To ensure that local stakeholders are aware of the UN-REDD programme, its structure and objectives, and of arrangements for its implementation.
2. To ensure that local stakeholders (i) are aware of activities to be undertaken in Lam Dong. (Component 2) (ii) to understand their role of involvement in the UNREDD programme activities
3. To visit field site and exchange with local people; promote programme visibility by a documentary film of about 20 minute. The 5 minute clip to be shown at COP 15 in Copenhagen December 2009 (side event).

Participants

Participants in some or all segments of the Local Inception Workshop include the following:

- a) MARD
 - Vice Minister

- b) Programme Management Unit
 - National Programme Director (NPD)
 - National Team Leader on REDD (NTRLR)
 - Programme Manager (PM)
 - Accountant
 - Secretary/Interpreter
 - Support staff

- c) Donor
 - Norway Embassy: Ambassador and First Secretary.

- d) UN Agencies
 - UNDP: Country Director, Programme Officer, Regional Coordinator
 - FAO : Representative, Programme Officer, Regional Officer
 - UNEP regional office: Regional Coordinator, Programme Officer

- e) PPC of Lam Dong: Leader of PPC.

- f) Other stakeholders: representative of
 - Department of Natural Resources and the Environment.
 - Department of Planning and Investment
 - Department of Finance
 - Department of Agriculture and Rural Development (DARD)
 - Sub-Department of Forestry
 - Sub-Department of Forest Protection
 - Provincial Committee on Ethnic Minorities in Mountainous Areas
 - National Park of Bi Doup Nui Ba
 - Forest Management Board of Lam Ha and Lac Duong District
 - District Lam Ha and Lac Duong (Vice chair and Forest Protection Unit)
 - Mass organization (Women Union, Farmers' Association)
 - Local Media
 - Embassy of Finland
 - Forest Sector Support Partnership.

- g) International NGO in Lam Dong
 - Winrock, SNV, JICA, GTZ,

Tentative Agenda

24 Nov 2009

Time	Description	Remarks
12.35 - 14.35	Ha Noi- Da Lat	
15.30	Check in at Ngoc Lan hotel	
16.00	Courtesy visit to PPC (*)	
18.30	Working dinner	

() formal dress*

25 Nov 2009

Time	Items	Location	Responsible	Remark
7.15-8.00	Departure from Da Lat to Lam Ha	From Ngoc Lan Hotel	UN-REDD	50km
8.00-9.00	Working with Lam Ha District People's Committee (DPC)	Lam Ha PPC Office	DARD & UN-REDD	
9.00-9.30	Move from Lam Ha DPC to Tan Thanh Commune		District PC-Lam Ha Forest Protection Station	25km
9.30-11.30	Working with Tan Thanh Commune PC and households	Tan Thanh PC and Village no. 10	District PC-Lam Ha Forest Protection Station	Field visit
11.30-12.00	Return to Lam Ha District Center		District PC-Lam Ha Forest Protection Station	
12.00-13.30	Lunch and refresh		UN-REDD	
13.30-14.00	Move to Phuc Tho Commune		District PC-Lam Ha Forest Protection Station	15km
14.00- 16.00	Working with Phuc Tho Commune and meeting with	Phuc Tho	District PC-Lam Ha Forest Protection	Field visit

	households	PC	Station	
16.00	Return to Da Lat		UN-REDD	
18.30	Dinner with PPC Leader		UN-REDD	

26 Nov 2009

Time	Event	Resp person / Presenter
7.30–8.00	Registration	PMU & DARD
8.00-8.05	Introduction	PMU
8:05-8:15	Opening remarks	MARD Vice Minister
8:15-9:00	Welcoming remarks	1. Leader of PPC Lam Dong 2. Ambassador of Norway to Viet Nam 3. UN agencies
9:00-9:15	Introduction to workshop	Facilitator
9:15-9:35	Introduction to UN-REDD programme	Tim Boyle, UN-REDD Regional Coordinator
9:35-10:10	Introduction to UN-REDD Viet Nam Programme (output 2)	Dr Pham Manh Cuong, National REDD Team Leader
10:10-10:30	Tea/coffee break	
10:30-10:45	Implementation of PES (*) in Lam Dong	DARD
10:45-11:00	Report on Design of a REDD+ Compliant Benefit Distribution System for Viet Nam	TBA
11:00-11.30	Q&A	All
11.30	Closing and Lunch	
13.00	Leaving for airport	

(*) PES: payment environment service

Budgetary and Logistic Note:

Description	Arranged by	Covered by	Paid by
Workshop, field visit (transportation, lunch), transportation to/from airport	PMU & DARD	PMU	PMU
Accommodation	PMU	agency budget under UN-REDD	Individual
DSA and ticket for UN agency/Embassy/TV crew	UN agency/Embassy/TV crew	agency budget under UN-REDD	Individual
Documentation, including photocopy, translation	PMU	PMU	PMU

Contact of Focal point:

Agency	Name	Mobile	Email
UNDP	Le Van Hung, PO	093 51 33592	Le.van.hung@undp.org
FAO	Akiko, PO	012 5268 1707	Akiko.Inoguchi@fao.org
UNEP	Hanna, PO	N/A	hanna.uusimaa@unep.org
UN Communication	Caroline, Manager	091 2391053	Caroline.den.Dulk@un.org.vn
DARD	Bong Son, Head of Planning Department	091 83212863	bongson2009dalat@gmail.com
Norway Embassy	Thea Martine, Ottmann First Secretary	090 346 3327	tmo@mfa.no
UN- REDD PMU	Nguyen Thu Huyen, PM	090 458 458 2	Unredd.vn@undppartners.org

Courtesy Visit to Lam Dong People's Committee
Tentatively from 4pm – 24th November 2009

LIST OF PARTICIPANTS

Name	Title	Organization	Nationality
H.E. Stale Torstein Risa	Ambassador	Norwegian Embassy to Viet Nam	Norwegian
Thea Martine Ottman (Ms.)	First Secretary	Norwegian Embassy to Viet Nam	Norwegian
Mozaharul Alam (Mr.)	Regional Climate Change Coordinator,	UNEP Regional of Asia Pacific	Bangladeshi
Hanna Uusimaa (Ms.)	Associate Programme Officer, UNEP	UNEP Regional of Asia Pacific	Finnish
Andrew Speedy (Mr.)	Representative	FAO Viet Nam	British
Akiko Inoguchi (Ms.)	Programme Officer – Forestry	FAO Viet Nam	Japanese
Antti Petteri Vuorinen (Mr.)	Regional Natural Resources Officer	FAO Regional of Asia Pacific	Finnish
Setsuko Yamazaki (Ms.)	Country Director	UNDP Viet Nam	Japanese
Timothy James Butler Boyle (Mr.)	Regional Coordinator,	UNDP Bangkok	British
Le Van Hung (Mr.)	Programme Officer	UNDP Viet Nam	Vietnamese