**UN-REDD Programme**

**SNA Portfolio Update**

*(Internal Note)*

**Quarterly overview** (SNA/CC portfolio) or  **Rolling update** (Country, SNA outcome)

**Subject**: SNA transition with stock taking of Outcome xxx

**Covers period until:** x 2015, **Submitted in advance to the** **MG call (date)**: x 2015, **Prepared/submitted by**: x

**Context**

*The purpose of the SNA portfolio updates is to take stock and assess SNA progress against the expected results under….*

**1 Background**

(Secretariat will partly fill)

**2. Main results and progress as of xxx (date)**

* *Specify which output/s the achievements are associated to. Use the [SNA monitoring framework](http://www.unredd.net/index.php?option=com_docman&task=doc_download&gid=13393&Itemid=53) as reference*
* *If there is targeted support, list the achievements per country as applicable*

**3. SNA budget allocation, expenditure and forecast of delivery in 2016**

* *The details depend on the agency’s financial system. There is no requirement for extracting updated financial figures reflecting the specific period. Interim figures submitted for the semi annual update 2015 can be used to give an overall indication.*
* *Note the forecast of delivery in 2016.*

(Secretariat will partly fill).

**4***.* ***Overall status of delivery - On track?***

* Include an indication of where the work stands against the expected results/target.

**5. Challenges, risks, emerging lessons and opportunities**

* Overall and/or per country/region when applicable
* Suggest a way forward for each challenge if possible
* Explore opportunities for 2016-2020 but also for new/other strategic visions

**6. Key strategic issues for MG consideration as xxx (date)**

* Include a list of bullets shortly explaining what type of action/feedback (management decision/recommendation/agreement/etc) for each issue.
* The bullets will also go into the description of the agenda item

Elaborated information should go into annexes, while the Update itself (2-5 pages) should include the key points.