

Minutes
SNA - GPCG Telephone Conference Call
26 March 2013

Attendance:

FAO: Serena Fortuna

UNDP: Tim Clairs

UNEP: Tim Christophersen

Secretariat: Thais Linhares Juvenal, Onye Ikwu, Helena Eriksson

Agenda

1. Approval of agenda
2. Monitoring framework - Secretariat's means of monitoring performance under SNA
3. Potential collaboration with ODI
4. Update on the SNA budget revision status
5. Any comments on outline for cost implications of reporting at different levels
6. Date for next dedicated targeted support call.
7. AOB

1. Approval of agenda

The agenda was approved with an additional agenda item related to the indicators and means of verification (MoV) to be adopted in the SNA Results Based Monitoring and Reporting Framework regarding Output 8.3 (Secretariat's quality assurance of the SNA).

2. Monitoring framework - Secretariat's means to monitoring performance under SNA

The Secretariat updated the Group on the work on the monitoring framework with the consultant Keith Lindsay on the output related to SNA delivery (#8.3). The Group was asked for inputs on indicators and MoVs for quality assurance of delivering in line with the PB approved workplan and budget.

The Secretariat informed of the understanding of the quality assurance as: providing for delivery in accordance to the SNA workplan approved by the Policy Board; providing for inter agency coordination and delivery as one; and ensuring that SNA related feedback/suggestions made by stakeholders are being acted on. In this regard, discussions with the consultant have focused on the best indicators to assess the Secretariat performance and on means of verification that could be made available to stakeholders interested in the monitoring of this particular output. It was suggested to produce a summarized report of the GPCG main agreements and recommendations on quarterly basis, which could be uploaded to the workspace with access to PB members. These reports would then be used as a tracking tool (% of actions acted on).

As some initial thoughts, the Group highlighted the importance of defining indicators that capture:

- overall SNA accomplishment and programme results with time indicators, qualitative indicators etc;
- how coordination/facilitation is made for a purpose;
- how long time it takes to carry out a decision etc.
- the partnership
- publications which go through external peer review

If a tracking tool is made available to stakeholders a judgment call is needed on what to include in this summarized report. It was suggested that an evaluation/quality analysis could be made once per year or more frequently as a MoV.

3. Potential collaboration with ODI

UNEP is contracting ODI for the Green Economy symposium in Jakarta in June 2013. Further discussion on this item at the next call.

4. Update on the SNA budget revision status.

Item was postponed to next call.

5. Any comments on outline for cost implications of reporting at different levels

The Secretariat sent on 5 March an outline for the report on implications associated to different levels of reporting. The Group was reminded about comments on the outline by 27 March.

6. Date for next dedicated targeted support call.

A proposal of date in the week of 8 April will be sent.

7. AOB.

The Secretariat reminded the Group of the pipeline table for planned publications and the process in place. (See email from Helena on 21 March).

The next SNA-GPCG will take place on 2 April 2013 at 2.30 PM CET. Please confirm your availability at latest 2 days in advance.