

**Strategic Direction Group of the UN-REDD Programme**  
Decisions of Informal Meeting of 4 December 2011

**Date of meeting:** 4 December 2011

**Location:** Southern Sun Hotel, Durban

**Participants:**

**FAO:** Alexander Mueller- Assistant Director-General, Natural Resources Management and Environment Department and Eduardo Rojas-Briaies - Assistant Director-General Forestry Department

**UNDP:** Veerle Vandeweerd – Director, Environment and Energy

**UN-REDD Programme Secretariat:** Yemi Katerere- Head

**Note:** Members of the SDG attending the UNFCCC Cop 17 decided to have an informal meeting. The group agreed to consult Ibrahim Thiaw on all decisions.

**Decisions:**

1. Minutes of SDG meetings:
  - a. To be cleared within two weeks (Yemi)
  - b. Once approved to be shared with CG. The SDG to receive approved minutes of CG meetings (Yemi)
2. SDG and CG ToR:
  - a. Revise ToR to reflect decision-making role of the SDG and circulate (Yemi)
3. DRC Audit:
  - a. Check on progress and if none then follow-up with Josep Gari to ensure that a letter for the RC to respond to the Minister is drafted within two weeks (Yemi)
4. Internal Review:
  - a. Final version of the report to be sent to SDG (Yemi)
  - b. SDG to decide how the report is to be handled (SDG)
5. Retreat:
  - a. SDG retreat to be planned for the weekend before PB8 meeting (Yemi)
  - b. Possible items for retreat include: i) fund raising strategy taking into account outcomes of COP 17; ii) vision for the Programme, and; iii) agency plans beyond the UN-REDD Programme.
6. Review of MoU between the 3 agencies:
  - a. Review the MoU in light of the SDG TOR and decisions of the Berlin and Durban meetings and assess if Secretariat needs to revise document (Yemi)
  - b. Inform SDG whether this work requires a legal expert (Yemi)
7. Country Needs Assessment:
  - a. Keep SDG informed of progress (Yemi)
  - b. Boundaries of the assessment to be informed by the Programme documents
  - c. Results to be presented to the Policy Board by the PB sub-group
  - d. ToR should be guided by decisions from COP 17
8. Office for REDD Coordination in Indonesia:
  - a. Follow-up with Regional Bureau (Veerle)
  - b. Each agency to follow up on progress (SDG)