UN-REDD
PROGRAMME

Agenda

Developing a Framework and Data Collection Tools for Participatory Governance Assessment for REDD+ in Vietnam

Lam Dong 13 – 15 June 2013

Objectives:

The overall objective of this workshop is to finalize the development of indicator set and data collection tools, to be ready for field-testing, for PGA in Lam Dong province.

Workshop outputs:

1. A complete indicators set and field testing tools for data collection for key governance priority issues of Lam Dong province
2. Key data analytical tools and reporting format
3. Implementation plans for next steps of PGA process

Program:

Time	Content	Facilitator
Day 1: June 13, 2013		
08:00 – 08:15	Welcome & Opening remarks	Lam Dong FPD
08:15 – 08:45	Participant Introductions and Expectations	Ngo Tri Dung (CORENARM)
8:45 – 9:00	Objectives, expected outputs and program of workshop	Ngo Tri Dung (CORENARM)
09:00 – 09:30	Overview of PGA workshop in April and its outputs	Hoang Vu Lan Phuong, UNDP
09:30 – 10:00	Key governance priority issues for PGA	Nguyen Xuan Lam (PanNature)
10:00 - 11:30	Identification of components for selected priority issues	Nguyen Xuan Lam (PanNature)
11:30 – 13:00	Lunch	
13:00 – 16:45	Developing indicators for the key components	Ngo Tri Dung (CORENARM)

16:45 – 17:00	Summary of day 1	
Day 2: June 14, 2013		
08:00 – 08:30	Feedback on day 1	Ngo Tri Dung (CORENARM)
08:30 – 10:00	Identifying potential sources of data and relating techniques for data collection	Truong Quang Hoang (CRD)
10:00 - 11:30	Developing tools for data collection - Developing forms for data collection (secondary data) - Identification of question(s) needed for each indicator (primary sources) - Compilation survey forms/ questionnaires for different group of stakeholders	Truong Quang Hoang (CRD)
11:30 – 13:00	Lunch	
13:00 – 16:45	Developing tools for data collection - Developing forms for data collection (secondary data) - Identification of question(s) needed for each indicator (primary sources) Compilation survey forms/ questionnaires for different group of stakeholders	Truong Quang Hoang (CRD)
16:45 – 17:00	Summary of day 2	
Day 3: June 15, 2013		
08:00 – 08:30	Feedback on day 2	Truong Quang Hoang (CRD)
08:30 – 11:30	Developing tools for data collection (cont): - Identification of steps needed in using each tool (e.g. what steps required for focus group discussion) - Preparation of guide/ explanation to each question	Truong Quang Hoang (CRD)
11:30 – 13:00	Lunch	
13:00 – 14:30	Developing tools for data collection (cont)	Truong Quang Hoang (CRD)

14:30 - 15:30	Expected outputs of the PGA/ Reporting format - What are the potential outputs of the PGA process? - Key items of the report	Ngo Tri Dung (CORENARM)
15:30 – 16:45	Roles and plan What is the plan for next steps? What roles each actor plays in the next steps?	Ngo Tri Dung (CORENARM)
16:45 – 17:00	Close of the workshop	Ngo Tri Dung (CORENARM)