



UN-REDD  
PROGRAMME



## CAMBODIA UN-REDD NATIONAL PROGRAMME

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### Minutes of the 6<sup>th</sup> UN-REDD Programme Executive Board Meeting

Venue: Sofitel Phnom Penh Phokeethra Hotel - Phnom Penh

Date: 12 December 2013

Time: 13:45-17:15

#### Summary of Minutes

The sixth Cambodia UN-REDD Programme Executive Board (PEB) meeting was organized on the 12<sup>th</sup> of December at the Sofitel Phnom Penh Phokeethra Hotel, Phnom Penh.

Co-chair Ms. Claire Van der Vaeren gave the opening speech. She highlighted the importance of REDD+ in contributing to sustainable development and economic growth, in particular green growth. She also pointed out the achievements made thus far and the challenges ahead. In his opening remarks, H.E. Dr. Chheng Kimsun, Director General of FA, highlighted the seven important decisions adopted at COP19 in Warsaw. He also mentioned the recent study tours to Cambodia by seven countries and the upcoming study tours by three other countries to Cambodia.

#### Decisions and Actions Required:

- The PEB decided that the Secretariat should consider sending email alerts prompting different stakeholders of new materials available on the cambodia-redd.org webpage.
- The PEB endorsed the work plan for 2014 provisionally for the first trimester (four months), and requested the NPD to explore additional sources of funding to fill the budget shortfall.
- The PEB decided that at its first meeting in 2014 with an update on spending in the first quarter of 2014 and on expectations for the rest of year will be presented. If there are still expectations of shortfalls then the Secretariat shall present an options paper for how to deal with this.
- The PEB agreed that the coordination mechanism for all REDD+ related initiatives in Cambodia should not be the PEB, but should be government led. Thus, the PEB recommended that the Secretariat prepare an options paper for presentation to the Taskforce to reflect and further decide on the format for such coordination mechanism.
- The PEB agreed that an open Board meeting will be piloted at the 8<sup>th</sup> PEB meeting (second PEB in 2014). In such meeting stakeholders working on REDD+ initiatives in Cambodia are invited to share information on their activities during the first part of the PEB meeting.
- The PEB requested the NPD to lead – periodically – on technical monitoring of progress based on agreed indicators at PEB Meeting.
- The PEB urged the RTS to ensure that the technical teams should become operational by the end of 2013; and requested a report on progress of the technical teams at the next PEB meeting.
- The PEB requested that creating greater synergies among strategies development under Outcome 2 be reflected in the next quarterly work plan.
- The 7<sup>th</sup> PEB meeting will be held on the 03<sup>rd</sup> April, 2014.

## I. The Participants

Details on PEB members, PEB alternates and observers who attended the 6<sup>th</sup> PEB Meeting can be found in Annex I.

## II. Agenda

Details on agenda of the 6<sup>th</sup> PEB Meeting can be found in Annex II.

## III. Meeting discussions

### 1. Follow up from previous PEB meeting Please find more details in Annex III

Presentations were made on the following topics:

- Progress against the 5th PEB decisions *by Mr. Lun Kimhy*
- Report on compliance with the SOP *by Ms. Pan Thida*
- New indicators for Results Framework *by Mr. Lun Kimhy*
- Report on implementation of communication strategy *by Mr. Peter Iversen*

### Comments and discussion

**Mr. Chuop Paris** questioned document 1 in relation to the establishment of the technical teams. He suggested that the technical teams should be established as soon as possible to make sure REDD+ related activities can proceed. He thus questioned why the technical teams are not yet established. He then questioned document 4 on the means of communications. He suggested that the communication officer should circulate information of the program through email. He pointed to the example of the list serve created by FAO in order to circulate their information.

**Mr. Lun Kimhy** mentioned that in terms of the establishment of the technical teams, his **H.E. Chheng Kimsun** had already sent the invitation letters the DGs of the different line ministries. As of now, three ministries have sent technical officers to join the technical teams. In the second Taskforce meeting, it was agreed that the Secretariat should invite the nominated officers to join the meeting and related technical discussions. Later, when other ministries have sent their officers, the officers will start joining the technical teams gradually.

**Mr. Peter Iversen** stated that he will bring the email alert idea to the communication officer, **Ms. Thy Heang** (unable to attend the PEB meeting).

**H.E. Chheng Kimsun** agreed that the email alert idea is a good idea.

**Mr. Kim Nong** mentioned that MoE had already nominated their technical officers, and so why they are not mentioned in the technical teams.

**Mr. Thomas Enters** mentioned that may be the nomination from the MoE had been sent, but it has not been received yet. He also asked if FA had already made the nominations. With regards to email and website, the program in Vietnam circulates email alerts once in a while to highlight the posting of new documents on their website. Also, some people like himself have a size limit on incoming emails, and thus an email alert would be better than sending the document. **Mr. Enters** also asked about the status of the five policy briefs.

**Mr. Peter Iversen** mentioned that the policy briefs have been produced but they are currently being revised by the authors to fit the format established by the Secretariat. The major part of the work is done.



**Mr. Thomas Enters** suggested that the drafts are made available for review by various stakeholders such as the Consultation Group. Thus he suggested that the drafts of the policy briefs to be made available on the website and invite public comments and inputs.

**Mr. Koen Everaert** supported the work on communications and mentioned that it seems that the Facebook page is being used by Cambodian youth. This is a good sign in terms of public awareness on REDD+ in Cambodia. He also encouraged the RTS to use it very actively by posting to the page recent updates on REDD+ and other related sectors.

**Ms. Setsuko Yamazaki** commended the RTS on the progress made, especially the study tours. These study tours represented a great example of south-south cooperation amongst REDD+ countries; and thus they should be encouraged in the future. She was also pleased with the progress made by the communication team.

**H.E. Chheng Kimsun** mentioned that RTS has received requests from Thailand and Myanmar to come to visit Cambodia. Malaysia had recently visited.

#### Decisions:

- The PEB decided that the Secretariat should consider sending email alerts informing different stakeholders of new materials available on cambodia-redd.org webpage

## **2. Progress update** *Please find more details in Annex IV*

Presentations were made on the following topics:

- Progress and achievement in 2013 *by Mr. Lun Kimhy*
- Priority activities in 2014 *by Ms. Pan Thida*

#### Comments and discussion

**Mr. Ouk Vibol** asked for clarification on the budget and an explanation on each of the four outcomes.

**Ms. Pan Thida** explained that Outcome 1 covers the operational cost, personnel, administration, travel for capacity building for government partners and RTS members, and meetings such as the PEB, Taskforce, and other stakeholder engagement meetings as well as the photo concert. Outcome 2 covers activities for National Protected Areas management plan, FA's National Forest Program, FiA works, and other technical works in regards to hiring international and national consultants. Outcome 3 is UNDP's budget, and spent according to plan. In short, Outcome 2 needs to be accelerated in terms of decision making, administrative works, and consultant recruitments.

**Mr. Thomas Enters** mentioned that the figure on Outcome 2 is a bit misleading, for instance safeguards work is being done but there is no cost associated because a group of people have been working on the document that will be presented to the Taskforce in January which does not cost anything. He then mentioned that in getting ready for REDD+, the focus should be more on having the national REDD+ Strategies as a final product rather than focusing too much on moving from one phase to the next. He then mentioned the need for additional capacity building after the UN-REDD Programme will continue with the FCPF coming in. This work should begin as soon as possible.

**Mr. Koen Everaert** was surprised at the low expense for Outcome 2 because Outcome 2 is also expected to support the National Forestry Programme, which is currently under-funded. He thus suggested that RTS communicate this available funding to the FA because REDD+ is also mentioned in the National Forestry Programme. Also the Protected Areas Management Strategy at GDANCP is underfunded and can be supported by REDD+.



**Mr. Ouk Vibol** mentioned that FiA is considering including REDD+ program in their next 10 year strategic management plan. He presented this idea at the FiA's last Technical Working Group meeting with positive response from the FiA's Director General.

**Ms. Claire Van der Vaeren** mentioned that this discussion highlighted the issue of how to use available resources effectively, efficiently and on time.

- Priority activities in 2014

*by Ms. Pan Thida*

#### Comments and discussion

**Mr. Ouk Vibol** asked when did the programme start.

**Ms. Pan Thida** mentioned that the programme started in May 2011.

**Mr. Ouk Vibol** asked if there were consultations amongst the FA, FiA, and GDANCP on the proposed activities mentioned in document 6 and document 9.

**Ms. Pan Thida** stated that consultations were done at the weekly Secretariat meeting which involved staff from FA, FiA and GDANCP.

**Ms. Claire Van der Vaeren** invited the PEB members to focus on the detailed work plan under Outcome 2 since it is the Outcome that demonstrated the most severe bottleneck in 2013.

**Mr. Koen Everaert** suggested that activities need to be implemented under Outputs 2.1f and 2.1g and it is very unfortunate that there is no allocation for these activities. He thus suggested that these activities should be given priority.

**Mr. Lun Kimhy** mentioned that all the funds have been allocated and contracted to activities proposed by FA, FiA and GDANCP and thus it will be challenging to amend the proposed plan.

**Mr. Tim Boyle** added that there had been earlier work on these topics and work that has been undertaken at the regional level.

**Ms. Claire Van der Vaeren** mentioned the shortfall and operational costs and asked the board to suggest how to deal with the shortfall.

**Mr. Koen Everaert** mentioned that the size of the 2014 budget is very large and he is not worried that there will be shortfall at the end of 2014.

**Mr. Kim Nong** mentioned the need for doing activities on the ground to combat the degradation activities. This should be considered.

**Ms. Claire Van der Vaeren** suggested the PEB approve the work plan for the first four months and then address the budget again at the first meeting in 2014. She also asked for a presentation on substantial achievements at the first PEB meeting in 2014.

#### Decisions:

- The PEB requested the NPD to lead – periodically – on technical monitoring of progress based on agreed indicators at PEB Meeting.
- The PEB agreed that the technical teams should become operational by the end of 2013, and the PEB is looking forward to progress of the technical teams at the next PEB meeting, PEB 7<sup>th</sup>.

### 3. Requests for comments/decisions Please find more details in Annex V

Requests for Comments/decisions were made for the following topics:

- Approve concept papers on expansion of PEB mandate *by Mr. Peter Iversen*
- Approve proposal for technical review *by Mr. Peter Iversen*
- Approve of AWP 2014 *by Mr. Thida Pan*

#### Comments and discussion

**Mr. Thomas Enters** suggested splitting the PEB meeting into an open and a closed part, where the open part will be for information sharing by stakeholders who have been working on REDD+ and the closed part reserved for PEB business. He also requested the RTS to draft an option paper on how to coordinate REDD+ activities in Cambodia and present it to the Taskforce to reflect and decide. He does not think that the PEB is the right place to coordinate REDD+ activities in Cambodia.

**Ms. Claire Van der Vaeren** mentioned the general need for a coordinating mechanism for all REDD+ activities in Cambodia.

**Mr. Koen Everaert** mentioned that there are other options to share information like the different Technical Working Groups. He suggested that all of the meetings should be open. He thus does not support the suggestion of having a closed meeting.

**Mr. Chuop Paris** agreed that the PEB is not the right place to coordinate REDD+ related activities and he also does not see any reason to expand the roles of the PEB. The PEB's role is only to provide direction for the Programme.

**Mr. Ouk Vibol** supported Mr. Paris' comments.

**Ms. Setsuko Yamazaki** suggested that there should be some kind of coordination and information sharing on REDD+ and suggested to have a government led initiative to have all the actors working on REDD+ to come and work together. She stressed that the UN-REDD Programme will only run for one more year and thus it is not the right place for this activity in a long-run. UN REDD however can support the government in establishing such a government-led forum during the remaining year, as required.

**H.E. Chheng Kimsun** agreed that the PEB should have open meetings, and if the board has sensitive issues to discuss then the board could have another closed meeting.

**Mr. Nok Ven** supported the idea of information sharing, especially on outcomes from the Consultation Group meeting.

**H.E. Chheng Kimsun** mentioned that the success of REDD+ programme in Cambodia depends on the strength of the Secretariat, vice versa. He also suggested that the Secretariat needs to present the information more effectively and not just provide the documents to the PEB members. He suggested that there should be a brief summary for each document.

#### Decisions:

- The PEB endorsed the work plan for 2014 provisionally for the first trimester (four months), and requested the NPD to explore additional sources of funding to fill the budget shortfall.
- The PEB decided that at the first meeting in 2014 an update on spending in the first quarter of 2014 and on expectations should be prepared and if there are still expectations of shortfalls then the Secretariat shall present an options paper for how to deal with this.



- The PEB would like to see section on creating greater synergies on strategies development under Outcome 2 reflected in the next work plan
- The PEB agreed that an open Board meeting will be piloted at the 8<sup>th</sup> PEB meeting (second PEB in 2014, date to be confirmed). An open Board meeting means that stakeholders working on REDD+ initiatives in Cambodia are invited to share information on their activities during the first part of the PEB meeting.
- The PEB agreed that the coordination mechanism for all REDD+ related initiatives in Cambodia should not be the PEB, but should be government led. Thus, the PEB recommended that the Secretariat prepare an options paper for presentation to the Taskforce to reflect and further decide on the format for such coordination mechanism

#### 4. Open Discussion

**Mr. Lun Kimhy** reported on the outcomes of the two Taskforce meetings highlighting the Taskforce's approval of ToR for the four technical teams, the updates on decisions adopted at COP19<sup>th</sup>, progress made on social and environmental safeguards preliminary review, work on national forest monitoring systems, and the approval on calendar of work.

**Mr. Nok Ven** reported on work done by the Consultation Group. He mentioned that the group had agreed on their internal rules, and have nominated members to join the technical teams. They had also received updates on decisions adopted at COP19<sup>th</sup>. Finally, he mentioned that the Consultation Group will have training for four days next week in Kampot.

**Mr. Thomas Enters** suggested that the minutes from Taskforce and Consultation Group meetings should be posted on the Cambodia REDD+ website.

**Mr. Kim Narong** explained that the Consultation Group does produce minutes and circulate to their constituencies.

**Mr. Ouk Vibol** suggested that since the Consultation Group's minutes are in Khmer, the minutes should be summarized the main points of the minutes into English and post them on the Secretariat's website.

**Mr. Ouk Vibol** also invited the REDD+ Secretariat to present at the FiA's Technical Working Group meeting to present the status and progress on REDD+ in Cambodia.

**Mr. Thomas Enters** was pleased to receive the documents for the PEB one week in advance. He encouraged PEB members to have a browse through the documents prior to PEB meeting and thus the Secretariat should have shorter power points presentations.

**Mr. Nok Ven** mentioned the need for capacity building for communities and IPs which the UN-REDD Programme should address.

**Mr. Lun Kimhy** clarified that there have been programs and future programs on capacity building that included the involvement of communities and IPs.

**Ms. Setsuko Yamazaki** informed the PEB on the work for signing the document for the FCPF projects and in particular on the grievance mechanism and the need for capacity building at the UNDP country office.

H.E. Chheng Kimsun mentioned that there are too many mistakes in the Khmer version of the newsletter. He suggested the communication officer to consult further with national native speakers. Finally, he mentioned that the RTS can also send him the draft newsletter for comments and corrections.

**Summing up by Ms. Claire Van der Vaeren:**

Ms. Van der Vaeren summarized the decisions reached during the meeting.

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The meeting ended at 17:15

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Phnom Penh, ...14...../.....01...../2014  
Minutes seen and approved by: *va*



**H.E. Dr. Chheng Kimsun** ·  
Co-Chair UN-REDD Programme Executive Board  
Delegate of the Royal Government  
Head of the Forestry Administration *✓*



**Ms. Claire Van der Vaeren**  
Co-Chair UN-REDD Programme Executive Board  
UN Resident Coordinator, Cambodia



**UN-REDD**  
PROGRAMME



**UN-REDD sixth Programme Executive Board Meeting**  
**12<sup>th</sup> December 2013, Sofitel Phnom Penh Phokeethra Hotel, Phnom Penh, Cambodia**  
**List of Participant**

<b>PEB Members</b>			
1	H.E. Chheng Kimsun	Director General – the Forestry Administration	Co-Chair
2	Ms. Claire Van der Vaeren	Resident Representative UN Cambodia	Co-Chair
3	Ms. Setsuko Yamazaki	Country Director – UNDP Cambodia	Member
4	Mr. Thomas Enters	UN-REDD Regional Coordinator – UNEP	Member
5	Mr. Koen EVERAERT	Delegation of the European Union to Cambodia	Member
6	Mr. Kim Nong	Deputy National Programme Director – UN-REDD	Member
7	Mr. Ouk Vibol	Director of Department of Fishery Conservation – FiA	Member
8	Mr. Nok Ven	Cambodia Indigenous Youth Association – IP Representative	Member
9	Mr. Chuop Paris	FAO Cambodia Representative	Alternate
10	Mr. Kim Narong	NGO Forum – Civil Society Representative	Alternate

<b>Organizers/supporters (RTS)</b>			
1	Mr. Uy Kamal	Deputy Head of the Cambodia REDD+ Taskforce Secretariat	Organizer
2	Mr. Peter Iversen	Technical Specialist – UNDP Cambodia	Organizer
3	Mr. Mathieu VanRijn	MRV Technical Expert – FAO Cambodia	Organizer
4	Mr. Nguon Pheakkdey	Internee RTS	Organizer
5	Mr. Lun Kimhy	Programme Coordinator – UN-REDD programme	Organizer
6	Ms. Pan Thida	Finance and Procurement Officer – UN-REDD programme	Organizer
7	Mr. Teng Huort	Admin-Finance assistant – UN-REDD programme	Organizer
8	Ms. Duk Sireivathana	Admin Assistant–REDD+taskforce secretariat	Organizer
9	Ms. Kuch Solida	Finance Programme Support Officer – RTS	Organizer



<b>Observers</b>			
1	Mr. Tim Boyle	UN-REDD Regional Coordinator – UNDP	Observer
2	Ms. Ouch Kemly	Young Professional Officer	Observer
3	Dr. So Thea	Deputy Director – FA	Observer
4	Mr. Hour Limchhun	Country Coordinator – LEAF	Observer
5	Ms. Naomi Matsu	Co-benefit Expert – CAM-REDD	Observer
6	Mr. Alex Diment	Technical Adviser – WCS	Observer
7	Mr. Brad Arsenaault	Environment officer– USAID Cambodia	Observer
8	Mr. Uon Sam Ol	Deputy Director of DPP – FA	Observer
9	Mr. Long Rattanak Koma	Deputy Director of DFC – FA	Observer
10	Mr. Kim Sokha	Technical Team – FiA	Observer
11	Ms. Moeko Saito-Jensen	Programme Analyst – UNDP Cambodia	Observer
12	Ms. Ches Sopheap	CAM-REDD – FA	Observer



**UN-REDD**  
PROGRAMME



**UN-REDD sixth Programme Executive Board Meeting  
12<sup>th</sup> December 2013, Sofitel Phnom Penh Phokeethra Hotel, Phnom Penh, Cambodia  
Tentative Agenda**

Time	Description	Speaker	Facilitator
13:45 - 14:00	Registration		Secretariat
14:00 - 14:10	Welcoming Remarks	<ul style="list-style-type: none"> <li>Ms. Claire Van der Vaeren</li> </ul>	
14:10 - 14:20	Opening Remarks	<ul style="list-style-type: none"> <li>H.E. Chheng Kimsun</li> </ul>	
14:20 - 14:40	<p><u>Follow up from previous PEB meeting:</u></p> <ul style="list-style-type: none"> <li>Progress against the 5<sup>th</sup> PEB decisions ( document 1)</li> <li>Report on compliance with the SOP (document 2)</li> <li>The new indicators for the Results Framework (document 3)</li> <li>Report on implementation of UN-REDD communication strategy (document 4)</li> </ul>	<ul style="list-style-type: none"> <li>Mr. Lun Kimhy</li> <li>Ms. Pan Thida</li> <li>Mr. Lun Kimhy</li> <li>Ms. Heang Thy</li> </ul>	Secretariat
14:40- 15:00	<p><u>Progress update</u></p> <ul style="list-style-type: none"> <li>Progress and achievements in 2013 (document 5)</li> <li>Priority activities in 2014 (document 6)</li> </ul>	<ul style="list-style-type: none"> <li>Mr. Lun Kimhy</li> <li>Ms. Pan Thida</li> </ul>	Secretariat
15:00- 16:00	<p><u>Request for comment/decision:</u></p> <ul style="list-style-type: none"> <li>Approve concept papers on expansion mandate of PEB to oversee all REDD+ readiness initiatives in Cambodia ( document 7)</li> <li>Approve proposal for technical review (document 8)</li> <li>Approval of AWP 2014 (document 9)</li> </ul>	<ul style="list-style-type: none"> <li>Mr. Peter Iversen</li> <li>Mr. Peter Iversen</li> <li>Mr. Uy Kamal</li> </ul>	Secretariat
16:00 -16:40	Open discussion	<ul style="list-style-type: none"> <li>H.E. Chheng Kimsun</li> </ul>	
16:40 - 17:00	Closing Remarks	<ul style="list-style-type: none"> <li>H.E. Chheng Kimsun</li> <li>Ms. Claire Van der Vaeren</li> </ul>	
17:00 - 18:00	<ul style="list-style-type: none"> <li>Group Photo</li> <li>Standing Reception</li> </ul>		Secretariat



**Progress against the 5<sup>th</sup> PEB decisions**

Decision/Action	Status
<ul style="list-style-type: none"> <li>The PEB decided that the 6th PEB meeting will be held on the 12th December, 2013.</li> </ul>	The PEB 6 meeting is convened on 12th December.
<ul style="list-style-type: none"> <li>The PEB approved the SOP.</li> </ul>	Report on compliance with the SOP has been prepared. ( <a href="#">document 2</a> )
<ul style="list-style-type: none"> <li>The PEB decided that the NPD is authorized to review and approve minor revisions to the SOP, and that such changes should be sent to PEB members for information and comments.</li> </ul>	The SOP doesn't need any revision yet.
<ul style="list-style-type: none"> <li>The PEB requested the RTS to further revise the proposed new indicators for the Results Framework and circulate to PEB members for a 2-week no-objection approval. PEB members were requested to be very specific in any comments provided.</li> </ul>	The new indicators for the Results Framework have been prepared and circulated to PEB members for comment. The new indicators have now been approved. ( <a href="#">document 3</a> )
<ul style="list-style-type: none"> <li>The PEB confirmed that the UN-REDD Communications Strategy was approved at its 4th meeting, and that this was an omission from the Minutes of the 4<sup>th</sup> meeting.</li> </ul>	The UN-REDD communication strategy has been implemented.
<ul style="list-style-type: none"> <li>The PEB requested the RTS to provide a report on implementation of the UN-REDD communication strategy to the next meeting.</li> </ul>	The report on the implementation of UN-REDD communication strategy has been prepared ( <a href="#">document 4</a> )
<ul style="list-style-type: none"> <li>The PEB requested the RTS to ensure that the work of the VFC is completed by the end of September, 2013.</li> </ul>	The VFC finished their tasks in August 2013, and has been contributing to the transition to ensure the effectiveness of the CG.
<ul style="list-style-type: none"> <li>The PEB instructed the RTS to issue an invitation to the Secretary of the NCCC to become a full PEB member.</li> </ul>	The invitation to invite the Secretary of the NCCC to become a full PEB member has been issued and sent. The new PEB member is also invited to join PEB 6 meeting.
<ul style="list-style-type: none"> <li>The PEB decided that it would serve as the governing body of the FCPF project, and accordingly may invite additional observers to attend future meetings.</li> </ul>	As the FCPF project document has not yet been signed, PEB 6 does not include matters related to implementation of the FCPF project.
<ul style="list-style-type: none"> <li>The PEB invited the NPD to prepare a concept paper on the possible expansion of the mandate of the PEB to oversee implementation of all REDD+ readiness initiatives in Cambodia, and to present it to the next PEB meeting.</li> </ul>	The concept paper on the expansion of the mandate of the PEB to oversee implementation of all REDD+ readiness initiatives in Cambodia has been drafted as in ( <a href="#">document 7</a> )
<ul style="list-style-type: none"> <li>The PEB endorsed the ToR of the Technical Teams, and urged the NPD to ensure that the Teams are established as soon as possible.</li> </ul>	The ToRs of the 4 Technical Teams have been endorsed by the Taskforce. Official letters to inviting government officers to join the teams have been issued and sent to relevant institutions. The CG has nominated its members of the TTs.
<ul style="list-style-type: none"> <li>The PEB proposed that the timing of the revision of ToR of the Technical Teams be discussed at the next PEB meeting, and that a report on activation of the Technical Teams be presented at that time.</li> </ul>	No report on activation of Technical teams is presented as they are not yet established.
<ul style="list-style-type: none"> <li>The PEB requested the RTS to present a proposal to the next meeting of the PEB, proposing when and how a technical review would be undertaken.</li> </ul>	Technical indicators have been prepared to use as a monitoring tool to verify technical progress. ( <a href="#">document 8</a> )

## Procurement Tracking

Items/Documents	Originator	Date Generated	VHRTS		HRTS		DNPD		NPD		Others Remark
			Date Submitted	Date Returned	Date Submitted	Date Returned	Date Submitted	Date Returned	Date Submitted	Date Returned	
Request for quotation from hotel on	Finance	11/12/2013	On Mission to COP 19 from 08-24 November 2013						11/12/2013	11/12/2013	
P-O CG& Taskforce Meeting's venue (Sokha Club)	Finance	11/20/2013	On Mission to COP 19 from 08-24 November 2013						11/20/2013	11/21/2013	
P-O Raffle Le Royal for Government Awareness Raising	Finance	11/21/2013	11/21/2013	11/21/2013	On Mission to COP 19 from 08-24 November 2013				11/21/2013	11/22/2013	
			100%						100%		



## Admin Tracking

Items/Documents	Originator	Date Generated	VHRTS		HRTS		DNPD		NPD		Others Remark
			Date Submitted	Date Returned	Date Submitted	Date Returned	Date Submitted	Date Returned	Date Submitted	Date Returned	
Invitation Taskforce meeting (28 Nov 2013)	PC	11/13/2013	On Mission to COP19 from 08-24 November 2013 (Submitted directly to NPD)						11/13/2013	11/15/2013	
Invitation CG meeting (27 Nov 13)	PC	11/22/2013	On Mission to COP19 from 08-24 November 2013 (Submitted directly to NPD)						11/22/2013	11/26/2013	
Invitation PEB meeting (28 Nov 13)	PC	11/25/2013	On Mission to COP19 from 08-24 November 2013 (Submitted directly to NPD)						11/25/2013	11/26/2013	
Invitation REDD Concert (14 Dec 2013)	CO	11/25/2013	On Mission to COP19 from 08-24 November 2013 (Submitted directly to NPD)						11/26/2013	11/26/2013	
Request for travel mission (safeguards development)	PC	11/12/2013	11/21/2013	11/22/2013	11/22/2013	11/29/2013	12/2/2013	12/2/2013	12/2/2013	12/3/2013	
			100%		50%		100%		100%		

## Finance Tracking

Items/Documents	Originator	Date Generated	VHRTS		HRTS		DNPD		NPD		Others Remark
			Date Submitted	Date Returned	Date Submitted	Date Returned	Date Submitted	Date Returned	Date Submitted	Date Returned	
Payment on computer to integrate REDD+ into community Forestry	Finance	11/12/2013	On Mission to COP 19 from 08-24 November 2013						11/12/2013	11/12/2013	100%
Payment on providing minute recording service of workshop	Finance	11/12/2013	On Mission to COP 19 from 08-24 November 2013						11/12/2013	11/12/2013	
Payment on supporting to taskforce members on transportation and	Finance	11/12/2013	On Mission to COP 19 from 08-24 November 2013						11/12/2013	11/12/2013	
Study Tour Expenses	Finance	11/12/2013	On Mission to COP 19 from 08-24 November 2013						11/12/2013	11/12/2013	
Financial Report Oct 2013	Finance	11/20/2013	On Mission to COP 19 from 08-24 November 2013						11/20/2013	11/21/2013	
Allowance for taskforce Oct-Nov 2013	Finance	11/20/2013	On Mission to COP 19 from 08-24 November 2013						11/20/2013	11/21/2013	
Advance for prepare 3rd Consulation Group Meeting	Finance	11/21/2013	11/21/2013	11/21/2013	On Mission to COP 19 from 08-24 November 2013			11/21/2013	11/22/2013		
Clearance Mr. Sok Heng	Finance	11/21/2013	11/21/2013	11/21/2013	On Mission to COP 19 from 08-24 November 2013			11/21/2013	11/22/2013		
Clearance Mr. Kamnab	Finance	11/21/2013	11/21/2013	11/21/2013	On Mission to COP 19 from 08-24 November 2013			11/21/2013	11/22/2013		
Announcemnet on website bongthom for recruitment	Finance	11/21/2013	11/21/2013	11/21/2013	On Mission to COP 19 from 08-24 November 2013			11/21/2013	11/22/2013		
Printing Poster for photo contest	Finance	11/21/2013	11/21/2013	11/21/2013	On Mission to COP 19 from 08-24 November 2013			11/21/2013	11/22/2013		
1st 50% payment after contract sign ( Sann Kalyan)	Finance	11/21/2013	11/21/2013	11/21/2013	On Mission to COP 19 from 08-24 November 2013			11/21/2013	11/22/2013		
1st 50% payment after contract sign (Heng Pheakdey)	Finance	11/21/2013	11/21/2013	11/21/2013	On Mission to COP 19 from 08-24 November 2013			11/21/2013	11/22/2013		
Internet Installation	Finance	11/21/2013	11/21/2013	11/21/2013	On Mission to COP 19 from 08-24 November 2013						
Payment on Monitor and UPS to fullfil complete set of desktop	Finance	11/21/2013	11/21/2013	11/21/2013	On Mission to COP 19 from 08-24 November 2013			11/21/2013	11/22/2013		
Reimbursement for prepare pre-liminary review of safeguides	Finance	11/29/2013	11/29/2013	11/29/2013	11/29/2013	11/29/2013					
Reimbursement for refreshment of Secretariat meeting 26 Nov 2013	Finance	11/29/2013	11/29/2013	11/29/2013	11/29/2013	11/29/2013					
Payment for monthly telephone fee of Oct 2013	Finance	11/29/2013	11/29/2013	11/29/2013	11/29/2013	11/29/2013					
Refill 4 toners for printer color HL-4570	Finance	11/29/2013	11/29/2013	11/29/2013	11/29/2013	11/29/2013					
Payment for internet connection and monthly fee	Finance	11/29/2013	11/29/2013	11/29/2013	11/29/2013	11/29/2013					
Payment for announcement National Consultant	Finance	11/29/2013	11/29/2013	11/29/2013	11/29/2013	11/29/2013					
			100%		100%				100%		



## Programme Documents Tracking

Items/Documents	Originator	Date Generated	VHRTS		HRTS		DNPD		NPD		Others Remark
			Date Submitted	Date Returned	Date Submitted	Date Returned	Date Submitted	Date Returned	Date Submitted	Date Returned	
Seeking for approval Concept note for activities (2.3C)	PC	11/20/2013	11/20/2013	11/21/2013	11/22/2013	11/29/2013	Not in office		11/29/2013	11/29/2013	
			100%		50%				100%		

## Programme Monitoring Framework

Expected Results (Outputs)	Indicators (with baselines & indicative timeframe)	Proposed Revision
1.1 National REDD+ Readiness Coordination Mechanism established	<ul style="list-style-type: none"> <li>- Baseline: interim Taskforce, no approved ToR</li> <li>- By 6/2012 a multi-agency Taskforce is approved</li> <li>- By 6/2012 a draft Taskforce TOR is agreed</li> </ul>	<p>Baseline: Initial formal TF meeting expected August 2013</p> <ul style="list-style-type: none"> <li>• By the end of 2013, the TF has met on at least on 2 occasions and has established rules of procedure and working process</li> <li>• By the end of the Programme, the TF has made policy decisions related to key elements of a national REDD+ system, including a safeguards system, BDS, NFMS, etc.</li> <li>• The Consultation Group is formed by the end of August 2013</li> <li>• By the end of the Programme, all members of the Consultation Group consider that the TF has taken account of advice from the Consultation Group</li> <li>• All Technical Teams are established by the end of September, 2013</li> <li>• By the end of the Programme, all TTs have provided regular technical advice to the TF/CG</li> </ul>
1.2 Support to National REDD+ Readiness process	<ul style="list-style-type: none"> <li>- Baseline: no Secretariat or Advisory Group</li> <li>- By 6/2012 a Taskforce Secretariat is formed</li> <li>- Taskforce Secretariat is able to effectively coordinate and support Taskforce meetings and regular meetings of technical teams</li> <li>- By end 2012 2 capacity building exercises have been carried out with Taskforce, secretariat and government agencies</li> </ul>	<p>Baseline: Secretariat established and fully staffed</p> <ul style="list-style-type: none"> <li>• All TF, CG and TT meetings are organized effectively and efficiently</li> <li>• By the end of the Programme, at least 80% of the members of the TF, CG and TTs confirm satisfaction with the role played by the Secretariat</li> <li>• By the end of the Programme, other initiatives (e.g., Cam-REDD, LEAF) confirm that the Secretariat has supported the broader REDD+ readiness process in Cambodia</li> </ul>
1.3 Stakeholders are engaged in the REDD+ Readiness process	<p>Baseline: Consultation Plan prepared, 4 National Consultation Events</p> <ul style="list-style-type: none"> <li>- At least 6 consultation events per year</li> <li>- Minutes show that consultations follow the principles in the Roadmap</li> <li>- By 12/2012 a consultation program for the national REDD+ strategy has been developed</li> </ul>	<p>Baseline: No effective stakeholder engagement at the beginning of the programme; considerable investment in CG selection during the first 18 months of the programme</p> <ul style="list-style-type: none"> <li>• A survey conducted near the end of the Programme reveals that, averaged across nine stakeholder groups<sup>1</sup>, at least 67% of members of stakeholder groups represented on the CG confirm that their views on policy decisions considered by the Taskforce are effectively communicated to the Taskforce</li> </ul>
1.4 Stakeholders provided with access to information on REDD+ and the National REDD+ Readiness process	<p>Baseline: Khmer awareness-raising materials available, no website</p> <ul style="list-style-type: none"> <li>- By 09/2012 a REDD+ information and dissemination website has been created</li> <li>- By 09/2012 an awareness raising plan has been developed</li> <li>- By 09/2012 local communication tools have been developed</li> <li>- At least 12 awareness raising events by mid-2013</li> </ul>	<p>Baseline: Information available assumed to be minimal at start of the programme; a survey at the CG selection workshop will establish level of awareness</p> <ul style="list-style-type: none"> <li>• A survey conducted near the end of the Programme reveals that all members of the CG confirm that they have access to the necessary information on REDD+</li> <li>• A survey conducted near the end of the Programme reveals that, averaged across nine stakeholder groups, at least 67% of members of stakeholder groups represented on the CG are able to outline key features of REDD+</li> </ul>

<sup>1</sup> The nine stakeholder groups are: Academia, Private Sector, International NGOs, National NGOs, CSOs, IPs, Community Forests, Community Fisheries, Community Protected Areas

Expected Results (Outputs)	Indicators (with baselines & indicative timeframe)	Proposed Revision
2.1 Development of individual REDD+ strategies and implementation modalities	Baseline: draft REDD+ Strategy in Roadmap - By mid-2013 line agency specific REDD+ strategies have been developed for FA, FIA and GDANCP - By mid-2013 at least four Capacity building activities being carried out for each agency	Baseline: draft REDD+ Strategy in Roadmap <ul style="list-style-type: none"> <li>By June 2014, draft strategy proposals have been developed for forests under the administration of FA, GDANCP, and FIA</li> <li>By the end of the programme, these draft strategies have been adopted and incorporated into an initial draft of a National REDD+ Strategy</li> <li>A survey conducted near the end of the programme reveals that at least 50% of professional staff of FA, GDANCP, and FIA consider that their agencies have adequate capacities to plan and implement REDD+ actions</li> </ul>
2.2 Valuation of co-benefits	Baseline: UNEP-WCMC co-benefits report - By mid-2013 valuation reports are available for four large forested landscapes in the country - By mid-2013 information is available on local opportunity costs of REDD+ versus other livelihood options	Baseline: UNEP-WCMC co-benefits report <ul style="list-style-type: none"> <li>By September 2014, 50% of professional staff of FA, GDANCP, and FIA are able to describe the relative values of forests under different management regimes</li> <li>By June 2014, 75% of key decision makers in line agencies and all members of the TF and CG are able to give an estimate of the costs of implementing REDD+ activities versus other land use options</li> </ul>
2.3 Revenue-sharing studies	Baseline: existing pilot projects - By 09/2012 a Benefits Sharing Technical Team is formed - By early 2013 initial assessment of REDD+ fund management options – including legal assessment - By early-2013 an analysis of possible benefit sharing arrangements is complete. - By mid-2013 consultation on different sharing mechanisms is complete. - By mid 2013 – consultation on options completed and plan for fund management developments in place.	Baseline: Benefit distribution process identified in existing pilot projects <ul style="list-style-type: none"> <li>By the end of 2013, a policy brief on revenue sharing and benefit distribution has been approved by the TF</li> <li>By March 2014, options for revenue sharing and benefit distribution have been produced for broad consultation</li> <li>By the end of the Programme, proposals for revenue sharing and benefit distribution have been produced based on results of broad stakeholder consultation</li> </ul>
2.6 Safeguards and monitoring of co-benefits	Baseline: No national REDD+ safeguards; Monitoring systems in place in some forested landscapes - By 03/2013 nationally-appropriate safeguards have been prepared - By mid-2013 indicators to monitor co-benefits have been prepared	Baseline: No national REDD+ safeguards; Monitoring systems in place in some forested landscapes <ul style="list-style-type: none"> <li>By the end of 2013, initial proposals for key elements/principles to be included for a nationally appropriate system of safeguards have been produced.</li> <li>By April 2014, a revised proposal for key elements/principles to be included for a nationally appropriate system of safeguards has been produced, incorporating feedback from broad stakeholder consultation.</li> <li>By August 2014, initial proposals for key measures and indicators for assessing and monitoring the statuses of selected elements/principles under safeguards have been produced</li> <li>By the end of the Programme, the TF has approved a nationally appropriate system of safeguards</li> </ul>
3.1 Development of National REDD+ project guidelines and approval of funding for	Baseline: - By 10/2012 REDD+ Projects Team established - By 12/2012, identification of areas in which sub-national approach should be	Baseline: No REDD+ implementation guidelines exist <ul style="list-style-type: none"> <li>By the end of 2013, an analysis of options to integrate sub-national approaches within a national REDD+ system has been completed</li> </ul>



Expected Results (Outputs)	Indicators (with baselines & indicative timeframe)	Proposed Revision
demonstration sites	prioritised - By Mid 2013 - at least two sub-national demonstration sites are under development	<ul style="list-style-type: none"> <li>By June 2014, a broad-based consultation process has identified potential options to guide implementation</li> <li>By the end of the Programme, the TF has approved REDD+ implementation guidelines, including for sub-national implementation</li> </ul>
3.2 Pilot project activities	Baseline: no sales of carbon credits - By end of 2012 2 pilot projects are supported - By mid-2013 at least 2 projects are making sales on the voluntary carbon market	Baseline: Several NGO-driven demonstration projects are under implementation and are designed to generate lessons on REDD+ readiness <ul style="list-style-type: none"> <li>By the end of 2013, at least 5 Policy briefs have been produced through demonstration projects; and have been reviewed, or are under review by TTs</li> <li>By the end of the Programme, the TF has approved at least 6 Policy Briefs or methodologies developed by demonstration projects through UN-REDD Programme funding</li> </ul>
4.1 Establishment National MRV/REL Technical Team and build appropriate national capacity	Baseline: no MRV/REL Technical Team, 1 training course held on MRV/REL - By 7/2011 a MRV/REL Technical Team is established. - By 7/2011 MRV/REL advisor is in place - By mid-2013 at least six training courses on MRV/REL have been held	Baseline: No MRV/REL Technical team and national REDD+ MRV/REL coordinating mechanisms <ul style="list-style-type: none"> <li>By June 2014 assessment of Institutional arrangement and staff capacity has been completed</li> <li>By June 2014 MRV/REL Technical Team have submitted at least three proposals to TF for decisions required to establish the national forest monitoring system</li> <li>By end of the programme key professional staff of FA, GDANCP, and FiA are able to describe key MRV components, and institutional roles and responsibilities</li> </ul>
4.2 Develop Cambodia Monitoring system plan	Baseline: principles for a Monitoring system plan in Section 6 of the Roadmap - By 03/2013 a national monitoring system is designed	Baseline: No National forest definition and classification <ul style="list-style-type: none"> <li>By June 2014 recommendations have been provided to establish and decide on National forest definition, land-use classes, carbon pools and reference period</li> <li>By end of the programme zero-forest map has been developed</li> </ul>
4.3 Review of forest cover assessments to provide REDD+ activity data and design the satellite forest monitoring system	Baseline: current forest cover assessments - By end of 2011 the 2010 forest cover assessment is complete - By mid-2013 forest cover data sets have been reanalysed	Baseline: Current forest cover assessments, limited accessibility of data <ul style="list-style-type: none"> <li>By June 2014 web-based satellite monitoring system developed</li> <li>By the end of the programme web based satellite monitoring system includes data on past and current forest cover changes</li> </ul>
4.4 Design of a National Forest Inventory to develop emission and removal factors for REDD+ related activities	Baseline: principles for a Monitoring system plan in Section 6 of the Roadmap - By end-2012 existing forest carbon stock data has been collected and harmonized - By end of 2012 a national forest inventory system is developed - By 09/2012 a central database is created - By end of 2012 pilot field data collection has been completed	Baseline: No Existing National Forest Inventory and comprehensive database of existing emission factors <ul style="list-style-type: none"> <li>By end of 2013 a national forest inventory has been designed.</li> <li>By June 2014 existing carbon stock and emission data has been identified and catalogued in a database, data to be shared on webplatform is identified</li> <li>By the end of the programme existing emission factors and inventory data is accessible through web-based platform</li> </ul>
4.5 Support the development of a REDD+ related	Baseline: only the Department of Climate Change have capacity for GHG reporting - By end of 2012, FA, GDANCP and FiA	Baseline: INC and draft SNC <ul style="list-style-type: none"> <li>By June 2014 Data sharing procedure between institutions and archiving system developed to ensure data access for</li> </ul>

Expected Results (Outputs)	Indicators (with baselines & indicative timeframe)	Proposed Revision
GHG Reporting System	understand current GHG reporting requirements under the UNFCCC - By mid-2013 capacity for GHG reporting has been established	the LULUCF GHG inventory • By the end of the programme MRV/REL TT and relevant institutions have prepared interim GHG inventory for the LULUCF sector
4.6 Support the development of Cambodia RL/REL framework	Baseline: draft report on the Assessment of Land-use, Forest Policy and Governance - By 09/2012 information on drivers is collated - By mid-2013a national RL/REL framework has been developed	Baseline: No existing National REL/RL baseline • By June 2014 data drivers of deforestation and forest degradation have been collated, national circumstances and land-use and forest policy and governance have been assessed • By the end of the programme the preliminary design of the REL framework and REL/RL baseline have been developed

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# **Report on Implementation of the UN- REDD/Cambodia Communications Strategy**

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**November 2013**

By Heang Thy

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## Table of Acronyms

CSO	Civil Society Organization
IP	Indigenous Peoples
NGO	Non-governmental Organization
PEB	Programme Executive Board
REDD+	Reducing Emissions from Deforestation and Forest Degradation in developing countries; and the role of conservation, sustainable management of forests and enhancement of forest carbon stocks in developing countries
RTS	REDD+ Taskforce Secretariat

## Introduction

The Cambodia UN-REDD Programme communications strategy was approved at PEB-4.

The **Goal** of the strategy is:

*To enhance communication with different stakeholders to raise awareness and knowledge management on climate change and REDD+ issues in the country.*

To achieve this Goal, the Strategy seeks to achieve three objectives.

1. To enhance understanding of climate change and REDD+ concepts, carbon financing and forest conservation among different stakeholders to increase their understanding of and participation in REDD+.
2. To enhance understanding of forest related policies and environmental issues among forest adjacent communities and other stakeholders in Cambodia.
3. To strengthen relationship and communication with the Cambodian news media to enhance wider coverage of climate change and REDD+.

Given the Goal and Objectives stated above, the following are the key outputs to be achieved through the Communications Strategy:

- Increased awareness and understanding of REDD+ and the National REDD+ Planning process in Cambodia amongst key stakeholders at national level and in particular within key government bodies
- A shared knowledge base amongst stakeholders and
- A strong working relationship and collaboration amongst academic institutions, communities, CSOs, donors, government institutions, IPs group, private sector, and all relevant stakeholders.

Key Products that were proposed to be produced included:

- Web-site: cambodia-redd.org
- Newsletter
- Programme leaflet
- Social media
- Fast-Facts/Event flyer
- Lessons Learned booklets

**UN-REDD Cambodia****Communications Strategy Update**

- Database

**Implementation to date**

The following activities have been conducted and outputs secured since approval of the strategy:

Web-site

Cambodia-redd.org was launched on May 1<sup>st</sup>, 2013. Since that time it has been regularly updated and has received 489 visits.

Newsletters

Two editions of the Cambodia REDD+ Quarterly Newsletter have been produced, and the third edition is currently being compiled. 4,000 copies in Khmer and 1,000 copies in English are printed for each edition, and the newsletters are also posted on the web-site.

Programme brochure

A brochure describing the Cambodia REDD+ Programme has been produced in Khmer and English. 4,000 copies in Khmer and 1,000 copies in English have been printed.

Social media

A Cambodia REDD+ Programme Facebook page has been created, and news items are regularly posted. Currently, the page has received 420 "Likes", and is most popular among the 18-24 year age group.

Communications needs assessment

An on-line survey was conducted to allow staff of partner organizations to record their views on which communication materials are most important, across nine topics, for seven different audiences, and encompassing 5 types of communications materials. All existing materials were collected from partners, and used to identify gaps in communications materials (see below).

Awareness baseline assessment

A survey was designed and circulated at the beginning of the Consultation Group selection workshop in order to assess stakeholders' perceptions and actual knowledge of REDD+. The results have been drafted into a report.

Common communications materials

A multi-agency initiative is generating a common set of materials for awareness raising on REDD+ in Cambodia. A voluntary multi-stakeholder communications review committee has reviewed, or is currently reviewing 31 communications materials. Twelve reviews have been completed, with two products approved for general use, two for specific uses, three approved subject to amendments, 4 not approved, and one awaiting a decision.

Videos/posters

**UN-REDD Cambodia****Communications Strategy Update**

The RTS translated a video entitled “Introduction to REDD+”, produced by the Global Canopy Programme, into Khmer, before the strategy was approved. This video has been widely utilized. However, based on experiences from the field and comments of the review committee, efforts are currently underway to revise and improve the video.

Leading efforts to fill the gaps identified through the communications needs assessment (above), the RTS has produced video scripts for 4 videos, targeting monks, local communities, IPs, government, CSOs/NGOs, and academia:

- Safeguards, including FPIC
- Incentives
- Co-benefits
- MRV

Two posters, on safeguards, including FPIC, and incentives, have also been drafted and are currently undergoing review.

**Study tour**

From October 30<sup>th</sup> to November 1<sup>st</sup>, three country delegations, from Myanmar, Sri Lanka, and Viet Nam, visited Cambodia to learn about experiences with stakeholder engagement and communications. All three delegations reported that they intended to replicate Cambodian communications initiatives to develop a REDD+ glossary, establish a multi-stakeholder review committee, and undertake an awareness baseline assessment. Materials related to each of these processes were subsequently shared with the delegations.

At the same time, the RTS hosted the UN-REDD/Papua New Guinea Communications Officer to gain knowledge from Cambodian experiences.



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## Summary Progress and achievements in 2013

This summary provides a brief overview of the achievements and progress by the UN-REDD Programme in 2013.

### **Outcome 1:**

Output 1.1: The Taskforce has been formally established on 26 February 2013, eight months later than the original target. ToRs of Taskforce has been included in the Prakas (decision). The first and second Taskforce meetings were held and ToRs of four Technical Teams were approved in the first meeting. MoI, MIME and FiA have nominated technical staff to join the Technical Teams and nomination technical staff from FA, GDANCP, MRD, MEF and MLUMC is in process.

Output 1.2: The Taskforce Secretariat was established in July 2012, one month behind target. It has organised 15 RTS meetings and the fourth, fifth and sixth PEB meeting. New revised indicators for result framework have developed and approved. Technical government officers were supported to attend regional workshops and key officers were supported to attend Policy Board meeting, SBSTA38<sup>th</sup> and COP19<sup>th</sup>. To tackle problems on decision and management arrangement, a mid-term review took place in May. Following on this MoE formed Protected Areas – REDD team (PA-REDD) in order to re-position REDD+ team from MoE and, a UN-REDD SOP was approved and applied with record keeping the compliance.

Outputs 1.3: Self-selection processes to form the Cambodia REDD+ Consultation Group (CG) was conducted. The CG was formed in a national workshop with eighteen members from nine stakeholder groups. Follow forming CG organised 3 meetings to develop ToR/Internal Rules and nominate thirteen members to join the four REDD+ Technical Teams. A study tour on Stakeholder Engagement and Communication was organised for three days from 30 Oct to 1 Nov for delegations from Myanmar, Vietnam, Sri Lanka, Nepal, Pakistan PNG and UN-REDD regional.

Outputs 1.4: The Cambodia REDD+ Website was launched in May and REDD+ information is being access. Communication team meetings were organised to collect and review REDD+ information materials and REDD+ glossaries have been drafted. The 1<sup>st</sup> and 2<sup>nd</sup> Cambodia REDD+ newsletters were published and circulated to target audiences. REDD+ Photo Contest and Concert will be held on 14 December. Curriculum and materials for REDD+ Awareness Raising training were developed and the first awareness training at national level will be held from 16 to 19 December.

### **Outcome 2:**

Output 2.1: As part of capacity building and training to ministries (Act: 2.1a) a full day seminar on international negotiations under the UNFCCC was organized for key government officials and NGOs involved in REDD+ took place in Phnom Penh on 23 May and a second full day seminar is being planned for 19<sup>th</sup> December. The Cambodia R-PP(FCPF REDD+ Readiness project) was finalized and waiting for signature (Act: 2.1b). In order to support implementing agencies to development of individual REDD+ strategies and implementation modalities (Act: 2.1c, 2.1d, 2.1e) funding agreements were made with FA, GDANCP and FiA as reference to the approved concepts notes. Advances have been released to FiA and FA for launching project and implementing their project activities. Procurement process for national and international consultants for FA are finalized while GDANCP are in process.

Output 2.2: UNEP's Small Scale Funding Agreement (SSFA) was signed on 20 July. The concepts note for activity 2.2a (1: Workshop on valuation of standing forests in Cambodia and 2: Valuation of multiple

benefits of standing forests under the management strategies) and ToRs for consultant were developed and approved. Procurement process for national consultant to organize the workshop (first activity) is in process. Concept notes and Tor for activity 2.2b (Scoping and evaluation of REDD+ activities) has been developed and Concept notes and Tor for activity 2.2c (Economic assessment of the potential local costs and benefits of implementing REDD+ activities in Cambodia) has also been developed.

Outputs 2.3 and 2.4: The two outputs were combined during the Inception Workshop and approved by PEB2. The concepts note and ToRs of consultants for the activity 2.3b (Assessment of existing benefit sharing models used in Cambodia and other parts of the world relevant for REDD+ in Cambodia) 2.3c (Consultation on results from the assessment) and 2.3d (Development of preferred options for benefit sharing) has been developed and approved and international and national consultants have been hired and work plan for the assignment has been submitted. Concept note and ToR for an assessment of existing fund mechanisms under Cambodian Law (Act: 2.3e) has developed and approved and international consultant has been hired and the work plan have been submitted for approval.

Output 2.5: This output was dropped as a result of a decision at PEB 4, but one significant result was achieved before it was dropped, namely an assessment of options for establishment of a REDD+ grievance mechanism.

Output 2.6: Technical assistance for this output has been supported by the experiences UNDP programme analyst and Cam-REDD officer. The concepts notes for activity 2.6b (Initial assessment of REDD+ safeguards at project and national level compared with existing frameworks for socio-economic and environmental safeguards and monitoring in Cambodia) and activity 2.6d (Development of a proposed approach to safeguards) were developed and approved. Development of safeguard technical paper has been progressed on UNFCCC safeguards principles and comparison of global safeguards (UN-REDD, WB, CCBA and CI). For next part of this paper like is in progress. The target delivery of this paper is 28 February 2014.

### **Outcome 3:**

Output 3.1: Although the REDD+ projects and subnational approach Technical Team has not yet been formed due the delay in establishment of the TF, priority areas have been identified and processes for scaling up from project to sub-national approach initiated.

Output 3.2: Support to REDD+ pilot projects was achieved. Sales of carbon credits have not yet occurred for a variety of reasons.

### **Outcome 4**

Output 4.1: The ToR for the MRV Technical team has been approved in the first taskforce meeting. MoI, MIME and FiA have nominated technical staff to join the MRV Technical Team and nomination of technical staff from FA, GDANCP, MRD, MEF and MLUMC is in process. Development of a joint training programme with JICA has been prepared; and design of national forest inventory will be ready by End of December.

Output 4.2: Progress has been made to develop Cambodia Monitoring system. A report on the existing national and subnational classification is available. A consultant has been hired to harmonize current legends for comparison and advice. Discussions were initiated but national forest definition, land classification system and carbon pools to be considered are not defined yet due to the delay in operationalizing the technical team.

Output 4.3: Substantial progress has been made to design the satellite forest monitoring system. Training on forest monitoring system by INPE, Brazil has been completed, and a national consultation has been undertaken. The report on inventory of existing satellite and aerial imageries is under final revision. Available Remote sensing and GIS data has been compiled, and a test version of satellite forest monitoring system web platform has been developed.

Output 4.4: Substantial progress has been made to design the National Forest Inventory (NFI) to develop emission and removal factors for REDD+ related activities. Report and database existing allometric equations are available. Accessible forest inventory data have been stored in the REDD+ secretariat, analysis is ongoing. NFI Design will be presented 1<sup>st</sup> half of December 2013, and targeted delivery of the NFI field manual is End of February 2014.

Output 4.5: There has been moderate progress towards indicators in the results framework; a training workshop on GHG Inventory was conducted. Recommendations are provided to establish adequate institutional arrangements and data sharing agreements required for implementation of the GHG reporting system.

Output 4.6: There has been little progress towards indicators in the results framework, although key drivers of deforestation have been indicated, TORs have been developed and data of existing REDD+ initiatives has been collected to develop the National RL/REL framework.

## Priority activities for 2014

Outputs	Priority Activities
<b><i>Outcome 1: Effective National Management of the REDD+ Readiness process and stakeholder engagement in accordance with the Roadmap principles</i></b>	
<u>Output 1.1</u> National REDD+ Readiness Coordination Mechanism established	<ul style="list-style-type: none"> <li>• Building Capacity of the REDD+ Taskforce (Visit to Vietnam in January 2014)</li> <li>• Regular meetings of the Cambodia REDD+ Taskforce</li> </ul>
<u>Output 1.2</u> Support to National REDD+ Readiness process	<ul style="list-style-type: none"> <li>• Coordinate different REDD+ Readiness support project/programme in Cambodia (UN-REDD, Cam-REDD, FCPF REDD+ Readiness project)</li> <li>• Technical teams functioning and meeting regularly</li> </ul>
<u>Output 1.3</u> Stakeholders are engaged in the REDD+ Readiness process	<ul style="list-style-type: none"> <li>• Building Capacity of Consultation Group</li> <li>• Develop consultation plan and implement</li> <li>• National workshop on information flow and feedback mechanism</li> <li>• Information sharing on technical issues to Consultation Group</li> </ul>
<u>Output 1.4</u> Stakeholders provided with information on REDD+ and the National REDD+ Readiness process	<ul style="list-style-type: none"> <li>• Assess and review the existing REDD+ Communication material</li> <li>• Provide training and awareness Raising on REDD+ to different stakeholders at national and subnational</li> <li>• Regular publish of newsletter</li> <li>• Produce Video on REDD</li> </ul>
<b><i>Outcome 2: Development of the National REDD+ Strategy and Implementation Framework.</i></b>	
<u>Output 2.1</u> Development of individual REDD+ strategies and implementation modalities	<ul style="list-style-type: none"> <li>• Monitor and Document: <ul style="list-style-type: none"> <li>✓ <b>FA project</b> (Building the Awareness and Support of REDD+ among the Forest-Dependent Communities in Siem Reap province)</li> <li>✓ <b>FiA project</b> (Conservation and reforestation of Flooded Forest and Mangrove to involve in Carbon emission prevention and Carbon stock)</li> <li>✓ <b>GDANCP project</b> (Support to the development of the National Protected Areas Strategic Management Plan)</li> </ul> </li> </ul>
<u>Output 2.2</u> Evaluation of co-benefits	<ul style="list-style-type: none"> <li>• WCS Development of system for monitoring biodiversity in the context of REDD+ implementation</li> </ul>

## Priority Activities for 2014

	<ul style="list-style-type: none"> <li>• Valuation of multiple benefits of standing forests under the management strategies</li> <li>• Scoping and evaluation of REDD+ activities</li> <li>• Economic assessment of the potential local costs and benefits of implementing REDD+ activities in Cambodia</li> <li>• Recruit International and National consultants</li> </ul>
<u>Output 2.3</u> Establishing REDD+ Fund mechanisms and Revenue sharing	<ul style="list-style-type: none"> <li>• Establishment of Benefit-Sharing Technical Team</li> <li>• Recruit International and National consultants</li> <li>• Field study and document</li> <li>• Assessment of existing experiences with benefit sharing</li> <li>• Meeting/workshop to share and validate the findings</li> <li>• 15 Regional meeting</li> <li>• Development of a number preferred options for benefit sharing</li> </ul>
<u>Output 2.6</u> Safeguards and monitoring of co-benefits	<ul style="list-style-type: none"> <li>• Establishment of Safeguards Technical Team</li> <li>• National consultants</li> <li>• Field study and document</li> <li>• Meeting/workshop to share and validate safeguards</li> </ul>
<b><u>Outcome 3: Improved capacity to manage REDD+ at subnational levels</u></b>	
<u>Output 3.1</u> Development of National REDD+ project guidelines and approval of funding for demonstration sites	<ul style="list-style-type: none"> <li>• Small grant to WCS.</li> <li>• Development of guidelines</li> <li>• Ongoing monitoring of implementation by the Technical Team</li> </ul>
<u>Output 3.2</u> Pilot project activities	<ul style="list-style-type: none"> <li>• Collect pilot project reports</li> </ul>
<b><u>Outcome 4: Design of a Monitoring System and REL framework and capacity for implementation.</u></b>	
<u>Output 4.1</u> Establishment National MRV/REL Technical Team and build appropriate national capacity	<ul style="list-style-type: none"> <li>• Assessment of the capacities for GDNACP, FiA and FA on MRV</li> <li>• Identification of adequate roles and functions for each entity or institution in the MRV system;</li> <li>• Identification of institutional arrangements to support MRV activities and data sharing</li> </ul> Trainings on MRV (NFMS) and IPCC guidelines to MRV technical team



## Priority Activities for 2014

<p><u>Output 4.2</u> Develop Cambodia Monitoring system plan</p>	<ul style="list-style-type: none"> <li>• Review of National Forest definition scenarios</li> <li>• Determine Forest definition for use with REDD+</li> <li>• Determine forest cover classification (workshop land classification) and land-use classes</li> <li>• Technical session to discuss carbon pools and reference period discussed with leading government institutions</li> <li>• Preparation of zero-forest map</li> </ul>
<p><u>Output 4.3</u> Review of the forest cover assessments to provide REDD+ activity data and design the satellite forest monitoring system</p>	<ul style="list-style-type: none"> <li>• One national consultation workshop on forest monitoring systems</li> <li>• Development of forest monitoring system processing chain scenario</li> <li>• Preparation of maps of forest cover change for discussion</li> <li>• Develop monitoring system web platform</li> <li>• Maintain achieve containing index maps, satellite and aerial imageries for Cambodia</li> </ul>
<p><u>Output 4.4</u> Design of a National Forest Inventory to develop emission and removal factors for REDD+ related activities</p>	<ul style="list-style-type: none"> <li>• Testing and development of field manual following Multi-purpose National Forest Inventory design</li> <li>• Assessment of carbon stock and emission factors based existing data; list of identified missing emission factors</li> <li>• Creation of database for GHG inventory with existing assessment data</li> <li>• Preparation of recommendations and costing for establishing new emission factors</li> <li>• Assessment how to estimate emission factors due to forest degradation</li> </ul>
<p><u>Output 4.5</u> Support the development of a REDD+ related GHG Reporting System</p>	<ul style="list-style-type: none"> <li>• Advise on data sharing procedures between and institutions</li> <li>• Creation of database of all information on forest monitoring, MRV</li> <li>• Preparation (on the job training) of interim GHG inventory for the LULUCF sector</li> </ul>
<p><u>Output 4.6</u> Support the development of Cambodia RL/REL framework</p>	<ul style="list-style-type: none"> <li>• Assessing the sources of and contribution of wood fuel use to current and projected future emissions</li> <li>• Quantitative assessment of drivers of forest degradation</li> <li>• Collate data on drivers of deforestation</li> <li>• Revision and finalization of REDD+ Roadmap land-use, forest policy and governance report</li> <li>• Assessment of national circumstances</li> <li>• Development of REL/RL framework</li> </ul>

## **Concept note for how the PEB can serve as the body for information sharing for all REDD+ activities in Cambodia**

### **Background**

Cambodia have been involved in REDD since REDD+ came on the international agenda as a promising way to reduce emissions from deforestation and forest degradation and establishment of new forests and are today participating in a number of REDD+ programmes and host to a number of REDD+ pilot projects.

This has increased the need for looking for more efficient ways to coordinate and govern all these activities. The Policy Executive Board for the UN-REDD Programme decided therefore at its fifth PEB meeting to invite the National Programme Director to present a concept note at the sixth PEB meeting for how the PEB can be the governing body for REDD+ activities in Cambodia. At the same meeting the PEB decided that it will also be the PEB for the Forest Carbon Partnership Facility Project which is about to be implemented in Cambodia and which will run until the end of 2016.

The PEB will normally have three meetings per year.

### **Suggested scope**

During the development of this concept note it was found that PEB as governing body for all REDD+ in Cambodia would overlap with the mandate of the REDD+ Taskforce as the supreme governing body of REDD+ in Cambodia. At the same time it was found that since many REDD+ related activities are carried out by different organizations including NGOs that the Taskforce as a pure government body would not be able to both function as the governing body and as the place for information sharing in regard to REDD+ activities in Cambodia.

The PEB with representatives and observers from a number of supporting frameworks and organizations involved in REDD+ activities in Cambodia could better fulfill the role as a place for information sharing on REDD+ activities in Cambodia.

The secretariat functions as the secretariat for the REDD+ Taskforce and at the same time as secretariat for the PEB provide it with a unique role for securing the information flow from the PEB information sharing on REDD+ to the REDD+ Taskforce as the decision making body.

With the expanded role as a place for information sharing the PEB should involve more observers involved in REDD+ in Cambodia as appropriate. This could be decided on an ad hoc basis by the PEB co-chairs after suggestion by the secretariat depending on which organizations and initiatives are active on REDD+ in Cambodia.

### **Action**

The PEB agenda will for future meetings include an agenda item: Update on REDD+

The secretariat will encourage NGOs and government line agencies to share information related to REDD+.

### Follow up on PEB5 decision

The PEB is invited to consider the following two options to the request made at PEB5 to the RTS to present a proposal to the next meeting of the PEB, proposing when and how a technical review of progress against indicators would be undertaken.

**Background:** The indicators were revised following recommendations made by the mid-term review and decision by the PEB5. The UN-REDD programme will run until the end of 2014.

#### Option 1:

The NPD will at each PEB meeting during 2014 report on the status of indicators which should have been achieved by the time of the meeting as well as indicators which should be met during the following four months.

This could follow the below format:

Output	Indicator	Scheduled to be met by this meeting	Scheduled to be met by next meeting
1.x	1.x.a	Met	
	1.x.b	Not met due to delay in recruiting consultant – now scheduled for next month	
	1.x.c		On track, despite consultant delay
2.y	2.y.a	Met	
	2.y.b	Met	
	2.y.c		Likely to be delayed due to problems accessing data

#### Option 2:

A review committee with representatives from the PEB will review the status on all indicators based on a report produced by the secretariat by August 1<sup>st</sup> 2014. This will require a more active involvement of the PEB representatives participating in the review.

#### Recommendation:

Options 1 will serve as more flexible instrument for assessing progress and providing opportunities to make recommendations.

# AWPB UN-REDD 2014



Components	Activity Number	Activities for Programme 2014	Plan for 2014				Plan 2014	Responsible Party			
			Q1	Q2	Q3	Q4		IP(s)	UNDP	UNEP	FAO
<b>Management of the REDD+ Readiness process and</b>											
1.1 National REDD+ Readiness Coordination Mechanism established	1.1a	Regular Taskforce Meetings held	\$5,500	\$3,500	\$5,500	\$3,500	\$18,000	\$18,000	\$0	\$0	\$0
	1.1b	Taining of Taskforce once/quarter	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	1.1c	Taskforce travel	\$17,000	\$0	\$0	\$0	\$17,000	\$17,000	\$0	\$0	\$0
<b>Total Budget 1.1:</b>		<b>UN-REDD</b>	<b>\$22,500</b>	<b>\$3,500</b>	<b>\$5,500</b>	<b>\$3,500</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
1.2 Support to National REDD+ Readiness process	1.2a	Establishment of Secretariat	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	1.2b	Quarterly running costs of Secretariat	\$3,700	\$3,700	\$3,700	\$3,700	\$14,800	\$12,800	\$2,000	\$0	\$0
			\$60,000	\$60,000	\$60,000	\$100,000	\$280,000	\$40,000	\$240,000		
			\$3,875	\$3,875	\$3,875	\$3,875	\$15,500	\$0	\$0	\$0	\$15,500
	1.2c	Finance and procurement training for secretarit - additional resources to be provided by UNDP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	1.2d	Regular meetings of PEB	\$2,000	\$0	\$2,000	\$2,000	\$6,000	\$6,000	\$0	\$0	\$0
	1.2g	Travel for Secretariat and Technical Teams	\$ 3,000.00	\$4,000	\$3,400	\$4,000	\$14,400	\$14,400	\$0	\$0	\$0
1.2h	Training for Secretariat and technical teams	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Budget 1.2:</b>		<b>UN-REDD</b>	<b>\$72,575</b>	<b>\$71,575</b>	<b>\$72,975</b>	<b>\$113,575</b>	<b>\$330,700</b>	<b>\$73,200</b>	<b>\$242,000</b>	<b>\$0</b>	<b>\$15,500</b>
1.3 Stakeholders are engaged in the REDD+ Readiness process	1.3a	Identification of Civil Society and IP representatives for bodies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	1.3b	Support to CF, CPA and CFI networks	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	1.3c	Support to civil society groups to engage on specific technical areas	\$4,028	\$34,200	\$4,000	\$2,000	\$44,228	\$44,228	\$0	\$0	\$0
<b>Total Budget 1.3:</b>		<b>UN-REDD</b>	<b>\$4,028</b>	<b>\$34,200</b>	<b>\$4,000</b>	<b>\$2,000</b>	<b>\$44,228</b>	<b>\$44,228</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
1.4 Stakeholders provided with information on REDD+ and the	1.4a	Establishment and maintenance of website	\$300	\$300	\$300	\$300	\$1,200	\$1,200	\$0	\$0	\$0
	1.4b	Development of consultation and participation plan (Done)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	1.4c	Development of awareness raising materials, tools, and outreach	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Components	Activity Number	Activities for Programme 2014	Plan for 2014				Plan 2014	Responsible Party			
			Q1	Q2	Q3	Q4		IP(s)	UNDP	UNEP	FAO
Information on REDD+ and the National REDD+ Readiness process	1.4c	Development of awareness raising materials, tools, and outreach	\$1,000	\$16,000	\$16,000	\$1,000	\$34,000	\$34,000	\$0	\$0	\$0
	1.4d	Awareness raising events for key groups within government and outside Development of awareness raising materials, tools, and outreach	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$34,679	\$17,340	\$0	\$0	\$52,019	\$52,019	\$0	\$0	\$0
<b>Total Budget 1.4:</b>		<b>UN-REDD</b>	<b>\$35,979</b>	<b>\$33,640</b>	<b>\$16,300</b>	<b>\$1,300</b>	<b>\$87,219</b>	<b>\$87,219</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Available Budget Outcome 1:</b>			<b>\$135,082</b>	<b>\$142,915</b>	<b>\$98,775</b>	<b>\$120,375</b>	<b>\$497,147</b>	<b>\$239,647</b>	<b>\$242,000</b>	<b>\$0</b>	<b>\$15,500</b>
<b>Outcome 2: Development of the National REDD+ Strategy and Implementation Framework.</b>											
2.1 Development of individual REDD+ strategies and implementation modalities	2.1a	- Capacity-building and training to Ministries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2.1b	- Finalisation of Cambodia Readiness-Project Proposal (R-PP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2.1c	<b>Support to the Implementation of the NFP</b> - Strengthening Forest Law Enforcement and Governance - Investigation of how to integrate REDD+ into community forestry - Strengthening Wildlife Policy and Law Enforcement - Investigation of how to integrate REDD+ into community forestry regulations and protection forests - Investigation of Conservation Concession models	\$35,000	\$25,000	\$25,000	\$9,100	\$94,100	\$94,100	\$0	\$0	\$0
	2.1d	<b>- Development of National Protected Areas Strategic management Plan</b> - Development of a Protected Areas financing Plan - Development of subsidiary regulations under the PA Law - Investigating how sustainable financing strategies and models (e.g. PES, Conservation concessions, etc.) could work for Protected Areas - Strengthening Law Enforcement for PAs	\$25,000	\$30,000	\$25,000	\$25,000	\$105,000	\$105,000	\$0	\$0	\$0
	2.1e	- Investigation on how the REDD+ can Support management of flooded forests and mangrove Areas managed by Fisheries Administration under the Strategic Planning Framework on Fisheries	\$20,154	\$20,000	\$0	\$0	\$40,154	\$40,154	\$0	\$0	\$0
	2.1f	- Designing and implementing strategies to address drivers from outside the forestry sector - Assessments of local forest protection contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2.1g	- Development of regional collaboration with bordering countries on law enforcement and to reduce leakage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2.1h	- Development of National REDD+ Strategy	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total Budget 2.1:</b>		<b>UN-REDD</b>	<b>\$80,154</b>	<b>\$75,000</b>	<b>\$50,000</b>	<b>\$34,100</b>	<b>\$239,254.00</b>	<b>\$239,254</b>	<b>\$0</b>	<b>\$0</b>
	2.2a	- Valuation of the multiple benefits of standing forests under the management strategies (PAs, CFs, etc.)(UNEP)	\$8,563	\$12,000	\$12,275	\$0	\$32,838	\$0	\$0	\$32,838	\$0



Components	Activity Number	Activities for Programme 2014	Plan for 2014				Plan 2014	Responsible Party			
			Q1	Q2	Q3	Q4		IP(s)	UNDP	UNEP	FAO
2.2 Evaluation of co-benefits	2.2b	- Scoping and evaluation of REDD+ strategies in relation to costs and benefits considering, inter alia, carbon density, co-benefits, jurisdiction, opportunity costs, resource management issues, etc.(UNEP)	\$17,500	\$0	\$12,138	\$12,138	\$41,775	\$0	\$0	\$41,775	\$0
	2.2c	- Understanding local costs and benefits of REDD+ (UNEP)	\$12,473	\$12,473	\$0	\$0	\$24,946	\$0	\$0	\$24,946	\$0
	2.2d	- Communication of results (UNEP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Budget 2.2:</b>		<b>UNEP</b>	<b>\$38,536</b>	<b>\$24,473</b>	<b>\$24,413</b>	<b>\$12,138</b>	<b>\$99,559</b>	<b>\$0</b>	<b>\$0</b>	<b>\$99,559</b>	<b>\$0</b>
2.3 Establishing REDD+ Fund mechanisms and Revenue sharing	2.3a	Establishment of a Finance and Benefit sharing technical team	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2.3b	Assessment of existing benefit sharing models including initial proposals for benefit sharing approaches	\$30,390	\$4,350	\$0	\$0	\$34,740	\$34,740	\$0	\$0	\$0
	2.3c	Consultation on results (participation costs)	\$4,300	\$33,680	\$2,400	\$0	\$40,380	\$40,380	\$0	\$0	\$0
	2.3d	Development of preferred options - with relevance to NFP and Protected Area planning	\$0	\$24,300	\$9,740	\$0	\$34,040	\$34,040	\$0	\$0	\$0
	2.3e	- Assessment of existing funding mechanisms within Cambodia and potential for use within the framework for REDD+	\$18,500	\$14,000	\$0	\$0	\$32,500	\$32,500	\$0	\$0	\$0
	2.4f	- Development of framework for implementation of fund mechanisms	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Budget 2.3:</b>		<b>UN-REDD</b>	<b>\$53,190</b>	<b>\$76,330</b>	<b>\$12,140</b>	<b>\$0</b>	<b>\$141,660.00</b>	<b>\$141,660</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
2.6. Safeguards and monitoring of co-benefits	2.6a	- Establishment of a Safeguards and Consultation Technical Team	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2.6b	- Initial assessment of REDD+ safeguards at project and National level compared with existing frameworks for socio-economic and environmental safeguards and monitoring in Cambodia	\$10,000	\$0	\$0	\$0	\$10,000	\$0	\$0	\$10,000	\$0
	2.6c	- Development of proposed approach to safeguards	\$0	\$15,000	\$10,000	\$0	\$25,000	\$0	\$0	\$25,000	\$0
	2.6d	- Capacity building of key institutions to support initial safeguard development	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Budget 2.6:</b>		<b>UN-REDD &amp; UNEP</b>	<b>\$10,000</b>	<b>\$15,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$35,000</b>	<b>\$0</b>
<b>Total Available Budget Outcome 2:</b>			<b>\$181,880</b>	<b>\$190,803</b>	<b>\$96,553</b>	<b>\$46,238</b>	<b>\$515,473</b>	<b>\$380,914</b>	<b>\$0</b>	<b>\$134,559</b>	<b>\$0</b>
<b>Outcome 3: Improved capacity to manage REDD+ at subnational levels.</b>											
3.1 Development of National REDD+ project guidelines and approval of funding for demonstration sites	3.1a	- Establishment of Pilot Projects and Subnational Approach Technical Team	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3.1b	Development of proposals for subnational approach to REDD+	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Components	Activity Number	Activities for Programme 2014	Plan for 2014				Plan 2014	Responsible Party			
			Q1	Q2	Q3	Q4		IP(s)	UNDP	UNEP	FAO
<b>Total Budget 3.1:</b>		<b>TRAC</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.2 Pilot project activities	3.2a	Support to development of subnational pilot through CALM (pararell funding)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	3.2b	Support to development of subnational pilot (small grant)	\$0	\$11,000	\$50,000	\$50,000	\$111,000	\$111,000	\$0	\$0	\$0
<b>Total Budget 3.2:</b>		<b>TRAC</b>	\$0	\$11,000	\$50,000	\$50,000	\$111,000	\$111,000	\$0	\$0	\$0
<b>Total Available Budget Outcome 3:</b>			\$0	\$11,000	\$50,000	\$50,000	\$111,000	\$111,000	\$0	\$0	\$0
<b>Outcome 4: Design of a Monitoring System and REL framework and capacity for implementation.</b>											
4.1 Establishment National MRV/REL Technical Team and build appropriate national capacity	4.1.a	- Regular meetings of MRV/REL Technical Team	\$1,500	\$1,500	\$1,500	\$1,500	\$6,000	\$0	\$0	\$0	\$6,000
	4.1.b	- Provision of Technical support and advice (including international MRV/REL expert for two years)	\$37,500	\$37,500	\$37,500	\$37,500	\$150,000	\$0	\$0	\$0	\$150,000
	4.1.c	- Determine appropriate institutions and their roles in the MRV system	\$10,000	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
	4.1.d	- Training and capacity needs assessments	\$5,000	\$2,000	\$0	\$0	\$7,000	\$0	\$0	\$0	\$7,000
	4.1.e	- Trainings on MRV and IPCC guidelines, National Forest Inventories, Remote sensing and satellite monitoring systems	\$10,000	\$5,000	\$25,000	\$0	\$40,000	\$0	\$0	\$0	\$40,000
<b>Total Budget 4.1:</b>		<b>FAO-UNREDD and FAO-TCP</b>	\$64,000	\$46,000	\$64,000	\$39,000	\$213,000	\$0	\$0	\$0	\$213,000
4.2 Develop Cambodia Monitoring system plan	4.2.a	- Review monitoring system needs and programs in other countries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4.2.b	- Review national forest definitions in the NFP and for the CDM and provide recommendations for revisions as appropriate.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4.2.c	- Determine national forest definitions, land-use classes, carbon pools and reference period to be used	\$4,000	\$3,500	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500
	4.2.d	- Determine the appropriate forest monitoring system to be used	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4.2.e	- The development of the zero forest map is initiated	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Budget 4.2:</b>		<b>FAO-UNREDD</b>	\$4,000	\$3,500	\$0	\$0	\$7,500	\$0	\$0	\$0	\$7,500
	4.3.a	- Analysis on the accessibility of satellite and aerial imageries for detection of past, present and future forest cover change	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4.3.b	- Training on satellite monitoring system	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Components	Activity Number	Activities for Programme 2014	Plan for 2014				Plan 2014	Responsible Party			
			Q1	Q2	Q3	Q4		IP(s)	UNDP	UNEP	FAO
4.3 Review of the forest cover assessments to provide REDD+ activity data and design the satellite forest monitoring system	4.3.c	- Training on image interpretation.	\$14,500	\$14,500	\$0	\$0	\$29,000	\$0	\$0	\$0	\$29,000
	4.3.d	- Develop the platform for monitoring natural resources and participatory REDD+ activity	\$15,000	\$20,000	\$20,000	\$15,000	\$70,000	\$0	\$0	\$0	\$70,000
	4.3.e	- Design the forest monitoring system for REDD+ activities and participatory forest monitoring	\$7,000	\$7,000	\$7,000	\$7,000	\$28,000	\$0	\$0	\$0	\$28,000
	4.3.g	- Analysis of past and current forest cover change	\$30,000	\$30,000	\$30,000	\$30,000	\$120,000	\$0	\$0	\$0	\$120,000
<b>Total Budget 4.3:</b>		<b>FAO-UNREDD</b>	<b>\$66,500</b>	<b>\$71,500</b>	<b>\$57,000</b>	<b>\$52,000</b>	<b>\$247,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$247,000</b>
4.4. Design of a National Forest Inventory to develop emission and removal factors for REDD+ related activities	4.4.a	- Design multi-purpose National Forest Inventory and assess costs of implementation	\$30,000	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$30,000
	4.4.b	- Collect and harmonise existing forest inventory data	\$2,000	\$2,000	\$0	\$0	\$4,000	\$0	\$0	\$0	\$4,000
	4.4.c	- Inventory of the existing allometric equations to estimate biomass and carbon stocks from tree measurements	\$8,000	\$10,000	\$0	\$0	\$18,000	\$0	\$0	\$0	\$18,000
	4.4.d	- Collect available models (including soil organic carbon models) in order to identify missing information	\$0	\$10,000	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
	4.4.e	- Emission factor assessment based on existing data	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	4.4.f	- Assessment of how to estimate emissions factors due to forest degradation	\$0	\$10,000	\$10,000	\$0	\$20,000	\$0	\$0	\$0	\$20,000
	4.4.g	- Create central database of all information on forest carbon stocks	\$10,000	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
	4.4.h	- Web GIS platform is developed	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Budget 4.4:</b>		<b>FAO - UN-REDD</b>	<b>\$50,000</b>	<b>\$32,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$92,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$92,000</b>
4.5 Support the development of a REDD+ related GHG Reporting System	4.5.a	- Combine activity and forest carbon stock data	\$0	\$0	\$20,000	\$10,000	\$30,000	\$0	\$0	\$0	\$30,000
	4.5.b	- Assess uncertainty of the data interpreted	\$0	\$0	\$16,000	\$0	\$16,000	\$0	\$0	\$0	\$16,000
	4.5.c	- Central database of all information on forest monitoring, and MRV (including database for tree species identification)	\$5,500	\$5,500	\$5,500	\$5,500	\$22,000	\$0	\$0	\$0	\$22,000
	4.5.d	- Web platform	\$0	\$10,000	\$10,000	\$0	\$20,000	\$0	\$0	\$0	\$20,000
	4.5.e	- QA & QC, archiving system and maintenance	\$5,500	\$5,500	\$5,500	\$5,500	\$22,000	\$0	\$0	\$0	\$22,000

Components	Activity Number	Activities for Programme 2014	Plan for 2014				Plan 2014	Responsible Party			
			Q1	Q2	Q3	Q4		IP(s)	UNDP	UNEP	FAO
<b>Total Budget 4.5:</b>		<b>FAO-UNREDD</b>	<b>\$11,000</b>	<b>\$21,000</b>	<b>\$57,000</b>	<b>\$21,000</b>	<b>\$110,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$110,000</b>
<b>4.6 Support the development of Cambodia RL/REL framework</b>	<b>4.6.a</b>	- Assessing the sources of and contribution of woodfuel use to current and projected future emissions	\$10,000	\$10,000	\$0	\$0	\$20,000	\$0	\$0	\$0	\$20,000
	<b>4.6.b</b>	- Quantitative assessment of drivers of forest degradation	\$20,000	\$25,000	\$0	\$0	\$45,000	\$0	\$0	\$0	\$45,000
	<b>4.6.c</b>	- Revision and finalization of the land-use, forest policy and governance report	\$10,000	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
	<b>4.6.d</b>	- Collate data on drivers of deforestation	\$10,000	\$10,000	\$0	\$0	\$20,000	\$0	\$0	\$0	\$20,000
	<b>4.6.e</b>	- Opportunity cost assessment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>4.6.f</b>	- Assessment of national circumstances	\$15,000	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0	\$15,000
	<b>4.6.g</b>	- Assessment of intra-national displacement risks and measures	\$0	\$10,000	\$15,000	\$0	\$25,000	\$0	\$0	\$0	\$25,000
	<b>4.6.h</b>	- Undertake modeling analyses of future trends	\$0	\$10,000	\$10,000	\$0	\$20,000	\$0	\$0	\$0	\$20,000
	<b>4.6.i</b>	- Preliminary design of the national REL framework	\$0	\$15,000	\$10,000	\$0	\$25,000	\$0	\$0	\$0	\$25,000
<b>Total Budget 4.6:</b>		<b>FAO-UNREDD</b>	<b>\$65,000</b>	<b>\$80,000</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$180,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$180,000</b>
<b>Total Available Budget Outcome 4:</b>			<b>\$260,500</b>	<b>\$254,000</b>	<b>\$223,000</b>	<b>\$112,000</b>	<b>\$849,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$849,500</b>
<b>TOTAL AWP 2014</b>			<b>\$577,462</b>	<b>\$598,718</b>	<b>\$468,328</b>	<b>\$328,613</b>	<b>\$1,973,120</b>	<b>\$731,561</b>	<b>\$242,000</b>	<b>\$134,559</b>	<b>\$865,000</b>
Indirect costs (7%)							\$ 120,929		\$60,379	\$0	\$ 60,550
<b>GRAND TOTAL</b>							<b>\$2,094,049</b>	<b>\$731,561</b>	<b>\$302,379</b>	<b>\$134,559</b>	<b>\$ 925,550</b>

\* Note: Indirect Costs UNDP = ((731,561(IP) + 242,000 (UNDP) x 7% = \$60,379

Approved by:

Prepared by:

H.E. Dr. Chheng Kimsun  
Co-Chair UN-REDD Programme Executive Board  
Director General of the Forestry Administration

Ms. Clair Van der Vaeren  
Co-Chair UN-REDD Programme Executive Board  
Resident Coordinator, UN Cambodia

Khun Vathana  
Head of REDD+ Taskforce Secretariat

Uy Kamal  
Vice-Head of REDD+ Taskforce Secretariat

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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## 6th UN-REDD Programme Executive Board meeting

12 December 2013  
Sofitel Phnom Penh Pokeethra Hotel,  
Phnom Penh, Cambodia




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### Progress against last PEB decisions

Decision/Action	Status
• The PEB approved the SOP.	Compliance Report prepared (document 2)
• The NPD is authorized to review and approve minor revisions to the SOP...	The SOP doesn't need any revision yet.
• RTS further revise the proposed new indicators for the Results Framework ...	The new indicators have now been approved. (document 3)




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[Document 01](#)

## Progress against last PEB decisions


6<sup>th</sup> UN-REDD Programme Executive Board meeting  
12 December 2013  
Sofitel Phnom Penh Pokeethra Hotel  
Presented by: Lun Kimhy



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• ... provide a report on implementation of the UN-REDD communication strategy.	The report on the implementation of UN-REDD communication strategy has been prepared (document 4)
• ... ensure that the work of the VFC is completed by the end of September, 2013.	The VFC finished its tasks in Aug 2013, and has been contributing to the transition to ensure the effectiveness of the CG.
• ... issue an invitation to the Secretary of the NCCC to become a full PEB member.	The invitation to invite of the NCCC to be become a full PEB member has been issued and sent to the Secretary. The new PEB member is also invited to join PEB 6 meeting.







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<ul style="list-style-type: none"> <li>• PEB would serve as the governing body of the FCPF project ...</li> </ul>	<p>The FCPF project document has not yet been signed, PEB 6 does not include matters related to implementation of the project.</p>
<ul style="list-style-type: none"> <li>• ... a concept paper on the possible expansion of the mandate of the PEB to oversee ....</li> </ul>	<p>The concept paper on the expansion of the mandate of the PEB to oversee implementation of all REDD+ readiness initiatives in Cambodia has been drafted as in <a href="#">document 7</a></p>
<ul style="list-style-type: none"> <li>• The PEB endorsed the ToR of the Technical Teams and urged NPD to establish ....</li> </ul>	<p>The ToRs of the 4 Teams have been endorsed by the TF. Official letters to inviting govt officers to join the teams have been issued and sent. Mol, MIME, FIA have nominated staff to join the teams. The CG has nominated its members of the TTs.</p>




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## Qs & As



**UN-REDD PROGRAMME**



<ul style="list-style-type: none"> <li>• .... a report on activation of the Technical Teams be presented at that time.</li> </ul>	<p>No report on activation of Technical Teams is presented as they are not yet established.</p>
<ul style="list-style-type: none"> <li>• .... , proposing when and how a technical review would be undertaken.</li> </ul>	<p>Technical indicators have been prepared to use as a monitoring tool to verify progress. <a href="#">(document 8)</a></p>



**UN-REDD PROGRAMME**



**Document 02**

## Compliance with SOP

**6th UN-REDD Programme Executive Board meeting**  
**12 December 2013**  
**Sofitel Phnom Penh Pokeethra Hotel**  
**Presented by: Pan Thida**



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## Compliance with SOP

- There was a staffing shortage during the months of September, October
- The new Admin Assistant started her work from mid October so the report on compliance is not comprehensive, as it covers only November 2013.
- So at the current time we don't have accurate data to report.
- A comprehensive report will be provided to the next PEB meeting




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Document 04

## Progress on Implementation of the UN-REDD Communications Strategy


6<sup>th</sup> PEB Meeting: Sofitel Hotel, Phnom Penh  
12 December, 2013  
Presented by: Peter Iversen



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## Qs & As





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The Cambodia UN-REDD Programme communications strategy was approved at PEB-4. Main progress relates to:

- 1. Newsletters**
  - Produced 2 editions of the Cambodia REDD+ Quarterly Newsletter
- 2. Programme brochure**
  - Produced a brochure describing the Cambodia REDD+ Programme



**UN-REDD PROGRAMME**

**3. Communications needs assessment**  
On-line survey conducted to allow partner organizations to record their views on which communication materials are most important. All existing materials were collected, and used to identify gaps.

**4. Common communications materials**  
A voluntary multi-stakeholder communications review committee has reviewed, or is currently reviewing 31 communications materials.

**5. Videos/posters**

- "Introduction to REDD+" video into Khmer
- 4 Video scripts
- 2 posters: Benefits sharing and Safeguards

**Some Results from the REDD+ Awareness Survey**

**What aspects of the REDD + Cambodia Programme would you like to participate in?**

**Ensuring safeguards are applied for REDD+**  
Overall score: 52%

**Interpretation:** All topics score fairly equally, ranging from a low of 50% for setting the baseline to a high of 69% for the national REDD+ strategy. The group with the highest average interest in participating is community fishery members (averaging 79%), while those with the lowest interest are community forest members (averaging 45%).

Stakeholder Group	Interest Score (%)
Academia	65
Private sector	65
International NGOs	45
National NGOs	65
CSOs	35
IPs	55
CF	40
Cfi	75
CPA	55
RGC	45

**CAMBODIA REDD+ NATIONAL PROGRAMME**

**UN-REDD PROGRAMME**

**6. Web-site**

- Cambodia-redd.org was launched on May 1<sup>st</sup>, 2013.
- Has been regularly updated and has received 489 visits.

**7. Social media**  
Cambodia REDD+ Programme Facebook page, news items regularly posted. Page has received 420 "Likes", most popular among the 18-24 year age group.

**8. Awareness baseline assessment**  
Survey designed and circulated at the beginning of the Consultation Group selection workshop to assess stakeholders' perceptions and actual knowledge of REDD+.

**Some Results from the REDD+ Awareness Survey**

**If Cambodia implements REDD+, it will mean no more trees can be cut.**

**Correct answer: False**  
Overall correct: 66

**Interpretation:** There is a large diversity in level of understanding of this issue. Only the national NGOs score perfectly. Members of CSOs scored only 10%. Community forest members also scored less than 50%, while IPs scored just over 50%.

Stakeholder Group	Understanding Score (%)
Academia	65
Private sector	65
International NGOs	65
National NGOs	100
CSOs	10
IPs	55
CF	40
Cfi	75
CPA	55
RGC	45

**CAMBODIA REDD+ NATIONAL PROGRAMME**

**UN-REDD PROGRAMME**


**9. Study tour**

- Oct 30<sup>th</sup> - Nov. 1<sup>st</sup>, country delegations from Myanmar, Sri Lanka, and Viet Nam, visited Cambodia to learn about experiences with stakeholder engagement & communications.
- 4<sup>th</sup> - 6<sup>th</sup> Dec, country delegations from Malaysia visited Seima pilot site, Mondulkiri.



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# Qs & As



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**10. Photo and Drawing Competitions and Concert:**

- Produced various materials: book of drawings, pen, hat, sticker, T-shirts, etc.



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**Document 05**

# Progress in 2013


6<sup>th</sup> UN-REDD Programme Executive Board meeting  
12 December 2013  
Sofitel Phnom Penh Pokeethra Hotel  
Presented by: Lun Kimhy




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Component	2013 Total Budget	Expenditure as of Nov. 13	% Delivery as of Nov. 13
Outcome 1	\$556,384	\$484,894	82%
Outcome 2	\$249,000	\$36,514	14%
Outcome 3	\$71,000	\$72,684	102%
Outcome 4	\$690,100	\$448,480	65%
<b>Total</b>	<b>\$1,566,484</b>	<b>\$1,042,572</b>	<b>67%</b>




**UN-REDD PROGRAMME**




**Progress compared to indicators (outcome 2)**


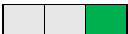

- By the end of 2013, a policy brief on revenue sharing and benefit distribution has been approved by the TF 
- By the end of 2013, initial proposals for key elements/ principles to be included for a nationally appropriate system of safeguards have been produced. 




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**Progress compared to indicators (outcome 1)**




- By the end of 2013, the TF has met on at least on 2 occasions and has established rules of procedure and working process 
- The Consultation Group is formed by the end of August, 2013 
- All Technical Teams are established by the end of September, 2013 




**UN-REDD PROGRAMME**




**Progress compared to indicators (outcome 3 and 4)**

- By the end of 2013, an analysis of options to integrate sub-national approaches within a national REDD+ system has been completed 
- By the end of 2013, at least 5 Policy briefs have been produced through demonstration projects; and have been reviewed, or are under review by TTs 
- By the end of 2013, a national forest inventory has been designed. 






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## Qs & As


Update




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- PEB5 invited the NPD to propose a broader mandate of the PEB.
- The proposal is that the PEB will not be the coordination body for all REDD+ activities in Cambodia but future PEB meetings could include an agenda item (up-date on REDD+ in Cambodia) to share information on work on REDD+ supported by other frameworks and projects.
- The Secretariat would facilitate this information sharing; NPD would consider on an ad hoc basis whether additional actors on REDD+ in Cambodia will be invited to the PEB meetings.




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[Document 7](#)

## Concept paper on how the mandate of PEB may be amended

6<sup>th</sup> UN-REDD Programme Executive Board meeting  
12 December 2013  
Sofitel Phnom Penh Pokeethra Hotel  
Presented by: Peter Iversen



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[Document 8](#)

## Proposal for Technical Review


6<sup>th</sup> UN-REDD Programme Executive Board meeting  
12 December 2013  
Sofitel Phnom Penh Pokeethra Hotel  
Presented by: Peter Iversen




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- The PEB5 requested the RTS to propose when and how a technical review of indicators can take place.
- Option 1: The NPD reports at each PEB meeting on indicators which should be met before the meeting or within four months following the meeting.
- Option 2: A review committee will be established and review the progress based on a report produced by the RTS by August 2014.




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Component	Total Budget	Expenditure up to Nov.13	% as of Nov.13	Estimated budget Dec.13 & 2014	Expected expenditure
	A	B	C=B/A	D	E=A-(B+D)
Outcome 1	\$990,000	\$724,639	73%	\$607,957	(\$342,596)
Outcome 2	\$655,000	\$144,039	22%	\$525,473	(\$14,512)
Outcome 3	\$500,000	\$390,848	78%	\$111,000	(\$1,848)
Outcome 4	\$1,460,000	\$542,991	37%	\$913,422	\$3,587
TOTAL	\$3,605,000	\$1,802,517	50%	\$2,157,852	(\$355,369)
7% Ind.Cost	\$196,300	\$64,256.46	33%	\$138,512	(\$6,468)
<b>Grand Total</b>	<b>\$3,801,300</b>	<b>\$1,866,773</b>	<b>49%</b>	<b>\$2,296,364</b>	<b>(\$361,837)</b>

[Document 9](#)



**UN-REDD PROGRAMME**



Document 09

## Approval of AWP 2014

6<sup>th</sup> UN-REDD Programme Executive Board meeting  
12 December 2013  
Sofitel Phnom Penh Pokeethra Hotel  
Presented by: Pan Thida



**UN-REDD PROGRAMME**



## Thank You!

Website: [www.cambodia-redd.org](http://www.cambodia-redd.org) / <http://www.un-redd.org>



Comments and correction on Minutes of the 6<sup>th</sup> Programme Executive Board Meeting (December 12<sup>th</sup> 2013)

Comment	Agency	Response
<b>Summary of Minutes</b>		
<p><b>General correction on text for clear understanding:</b></p> <ul style="list-style-type: none"> <li>- Co-chair Ms. Claire Van der Vaeren gave the opening speech. She highlighted the importance of REDD+ in contributing to sustainable development and economic growth, in particular green growth. She also pointed out the achievements made thus far and the challenges ahead. In his opening remarks, H.E. Dr. Chheng Kimsun, Director General of FA, highlighted the seven important decisions adopted at COP19 in Warsaw. He also mentioned the recent study tours to Cambodia by seven countries and the upcoming study tours by three other countries to Cambodia.</li> </ul>	<ul style="list-style-type: none"> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified</li> </ul>
<p><b>Decisions and Actions Required:</b></p> <ul style="list-style-type: none"> <li>- The PEB decided that the Secretariat should consider sending email alerts prompting different stakeholders of new materials available on the cambodia-redd.org webpage.</li> <li>- The PEB decided that at its first meeting in 2014 with an update on spending in the first quarter of 2014 and on expectations for the rest of year will be presented. If there are still expectations of shortfalls then the Secretariat shall present an options paper for how to deal with this.</li> <li>- The PEB agreed that an open Board meeting will be piloted at the 8th PEB meeting (second PEB in 2014). In such meeting stakeholders working on REDD+ initiatives in Cambodia are invited to share information on their activities during the first part of the PEB meeting.</li> <li>- The PEB requested the NPD to lead – periodically – on technical monitoring of progress based on agreed indicators at PEB Meeting.</li> <li>- The PEB urged the RTS to ensure that the technical teams should become operational by the end of 2013; and requested a report on progress of the technical teams at the next PEB meeting.</li> </ul>	<ul style="list-style-type: none"> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified</li> <li>- Accepted – text modified.</li> <li>- Accepted – text modified and Comment was verified.</li> <li>- Accepted – text modified</li> <li>- Accepted – text modified.</li> </ul>
<b>Meeting and discussion</b>		
<p><b>Follow up from previous PEB meeting:</b></p> <ul style="list-style-type: none"> <li>- Mr. Chuop Paris questioned document 1 in relation to the establishment of the technical teams. He suggested that the technical teams should be established as soon as possible to</li> </ul>	<ul style="list-style-type: none"> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified.</li> </ul>

<p>make sure REDD+ related activities can proceed.</p> <ul style="list-style-type: none"> <li>- Mr. Peter Iversen stated that he will bring the email alert idea to the communication officer, Ms. Thy Heang (unable to attend the PEB meeting).</li> <li>- Mr. Kim Nong mentioned that MoE had already nominated their technical officers, and so why they are not mentioned in the technical teams.</li> <li>- Mr. Thomas Enters mentioned that maybe the nomination from the MoE had been sent, but it has not been received yet. He also asked if FA had already made the nominations. With regards to email and website, the program in Vietnam circulates email alerts once in a while to highlight the posting of new documents on their website. Also, some people like himself have a size limit on incoming emails, and thus an email alert would be better than sending the document. Mr. Enters also asked about the status of the five policy briefs.</li> <li>- Mr. Thomas Enters suggested that the drafts are made available for review by various stakeholders such as the Consultation Group. Thus he suggested that the drafts of the policy briefs to be made available on the website and invite public comments and inputs.</li> <li>- Ms. Setsuko Yamazaki commended the RTS on the progress made, especially the study tours. These study tours represented a great example of south-south cooperation amongst REDD+ countries; and thus they should be encouraged in the future. She was also pleased with the progress made by the communication team.</li> <li>- The PEB decided that the Secretariat should consider sending email alerts informing different stakeholders of new materials available on cambodia-redd.org webpage</li> </ul>	<ul style="list-style-type: none"> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li>   <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li>   <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li>   <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified</li> <li>- Comment was followed up</li> <li>- Accepted – text modified</li>   <li>- Accepted – text modified</li>   <li>- Accepted – text modified</li>   <li>- Accepted – text modified</li> </ul>
<p><b>Progress Update</b></p> <ul style="list-style-type: none"> <li>- Mr. Ouk Vibol asked for clarification on the budget and an explanation on each of the four outcomes.</li> <li>- Mr. Koen Everaert was surprised at the low expense for Outcome 2 because Outcome 2 is also expected to support the National Forestry Programme, which is currently under-funded. He thus suggested that RTS communicate this available funding to the FA because REDD+ is also mentioned in the National Forestry Programme. Also the Protected Areas Management Strategy at GDANCP is underfunded and can be supported by REDD+.</li> <li>- Mr. Ouk Vibol asked when did the programme start.</li>   <li>- Mr. Ouk Vibol asked if there were consultations amongst the FA, FiA, and GDANCP on the proposed activities mentioned in document 6 and document 9.</li> </ul>	<ul style="list-style-type: none"> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li>   <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified</li> <li>- Accepted – text modified and Comment was verified.</li>   <li>- Accepted – text modified</li> <li>- Accepted – text modified</li> </ul>

<ul style="list-style-type: none"> <li>- Ms. Claire Van der Vaeren invited the PEB members to focus on the detailed work plan under Outcome 2 since it is the Outcome that demonstrated the most severe bottleneck in 2013.</li> <li>- Mr. Koen Everaert suggested that activities need to be implemented under Outputs 2.1f and 2.1g and it is very unfortunate that there is no allocation for these activities. He thus suggested that these activities should be given priority.</li> <li>- Mr. Koen Everaert mentioned that the size of the 2014 budget is very large and he is not worried that there will be shortfall at the end of 2014.</li> <li>- Ms. Claire Van der Vaeren suggested the PEB approve the work plan for the first four months and then address the budget again at the first meeting in 2014. She also asked for a presentation on substantial achievements at the first PEB meeting in 2014.</li> </ul>	<ul style="list-style-type: none"> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified</li> <li>- Accepted – text modified</li> <li>- Accepted – text modified</li> <li>- Accepted – text modified</li> </ul>
<p><b><u>Requests for comments/decisions</u></b></p> <ul style="list-style-type: none"> <li>- Ms. Setsuko Yamazaki suggested that there should be some kind of coordination and information sharing on REDD+ and suggested to have a government led initiative to have all the actors working on REDD+ to come and work together. She stressed that the UN-REDD Programme will only run for one more year and thus it is not the right place for this activity in a long-run. UN REDD however can support the government in establishing such a government-led forum during the remaining year, as required.</li> <li>- H.E. Chheng Kimsun agreed that the PEB should have open meetings, and if the board has sensitive issues to discuss then the board could have another closed meeting.</li> <li>- H.E. Chheng Kimsun mentioned that the success of REDD+ programme in Cambodia depends on the strength of the Secretariat, vice versa. He also suggested that the Secretariat needs to present the information more effectively and not just provide the documents to the PEB members. He suggested that there should be a brief summary for each document.</li> </ul>	<ul style="list-style-type: none"> <li>- Ms. Setsuko Yamazaki, Count Director, UNDP Cambodia</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified</li> <li>- Accepted – text modified and Comment was verified</li> <li>- Accepted – text modified</li> </ul>
<p><b><u>Open Discussion:</u></b></p> <ul style="list-style-type: none"> <li>- Mr. Nok Ven reported on work done by the Consultation Group. He mentioned that the group had agreed on their internal rules, and nominated members to join the technical teams. It had also received updates on decisions adopted at COP19. Finally, he mentioned that the Consultation Group will have training for four days during the following week in Kampot.</li> </ul>	<ul style="list-style-type: none"> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified</li> </ul>

<ul style="list-style-type: none"> <li>- Mr. Ouk Vibol suggested that since the Consultation Group’s minutes are in Khmer, main points should be summarized in English and post them on the Secretariat’s website.</li> <li>- Mr. Thomas Enters was pleased to receive the documents for the PEB two week in advance. He encouraged PEB members to have a browse through the documents prior to PEB meetings and thus the Secretariat should have shorter Powerpoint presentations.</li> </ul>	<ul style="list-style-type: none"> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified</li> <li>- Accepted – text modified</li> </ul>
<b>Signatory and Title:</b>		
<u><b>Title of H.E</b></u> <ul style="list-style-type: none"> <li>- Delegate of the Royal Government,</li> <li>- Head of the Forestry Administration</li> </ul>	<ul style="list-style-type: none"> <li>- Mr. Bun Radar (Comment on behalf of H.E Chheng Kimsun )</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified</li> </ul>