



# UN-REDD PROGRAMME



## CAMBODIA UN-REDD NATIONAL PROGRAMME

---

### Minutes of the 5<sup>th</sup> UN-REDD Programme Executive Board Meeting

Venue: Raffles Hotel Le Royale-Phnom Penh

Date: 8 August 2013

Time: 13:45-17:15

#### Summary of Minutes

The fifth Cambodia UN-REDD Programme Executive Board (PEB) meeting was organized on the 8<sup>th</sup> of August at the Raffles Hotel Le Royale, Phnom Penh.

At the outset of the meeting, Co-chair H.E. Chheng Kimsun, DG of FA, welcomed his Co-chair, Ms Claire van der Vaeren, as the new UNRC to Cambodia.

#### Decisions and Actions Required:

- The PEB decided that the 6th PEB meeting will be held on the 12th December, 2013.
- The PEB approved the SOP.
- The PEB decided that the NPD is authorized to review and approve minor revisions to the SOP, and that such changes should be sent to PEB members for information and comments.
- The PEB requested the RTS to further revise the proposed new indicators for the Results Framework and circulate to PEB members for a 2-week no-objection approval. PEB members were requested to be very specific in any comments provided.
- The PEB confirmed that the UN-REDD Communications Strategy was approved at its 4th meeting, and that this was an omission from the Minutes of the 4th meeting.
- The PEB requested the RTS to provide a report on implementation of the UN-REDD Communication Strategy to the next meeting.
- The PEB instructed the RTS to issue the first edition of the REDD+ Cambodia newsletter and brochure within one month, and regularly at 3 monthly intervals thereafter.
- The PEB requested the RTS to ensure that the work of the VFC is completed by the end of September, 2013.
- The PEB instructed the RTS to issue an invitation to the Secretary of the NCCC to become a full PEB member.
- The PEB decided that it would serve as the governing body of the FCPF project, and accordingly may invite additional observers to attend future meetings.
- The PEB invited the NPD to prepare a concept paper on the possible expansion of the mandate of the PEB to oversee implementation of all REDD+ readiness initiatives in Cambodia, including "demonstration activities" led by NGOs, and to present it to the next PEB meeting.
- The PEB endorsed the ToR of the Technical Teams, and urged the NPD to ensure that the Teams are established as soon as possible.
- The PEB proposed that the timing of the revision of ToR of the Technical Teams be discussed at the next PEB meeting, and that a report on activation of the Technical Teams be presented at that time.
- The PEB requested the RTS to present a proposal to the next meeting of the PEB, proposing when and how a technical review of progress against indicators would be undertaken.

## I. The Participants

Details on PEB members, PEB alternates and observers who attended the 5<sup>th</sup> PEB Meeting can be found in [Annex I](#).

## II. Agenda

Details on agenda of the 5<sup>th</sup> PEB Meeting can be found in [Annex II](#).

## III. Meeting discussions

### 1. Follow up from previous PEB meeting

[Please find more details in Annex III](#)

Presentations were made on the following topics:

- Progress against the 4th PEB decisions *by Mr. Khun Vathana*
- Results of mid-term review *by Mr. Chhum Sovanny*
- Priority activities for the rest of 2013 *by Mr. Khun Vathana*

### Comments and discussion

**Mr. Chhum Sovanny** presented the result of the mid-term review and the approach used for the mid-term review and highlighted that a number of recommendations have already been addressed.

Mr. Khun Vathana read a written submission from **Mr. Thomas Enters**: *"I note that in the approved UN-REDD Communications Strategy, there is a commitment to produce quarterly newsletters, yet none have yet been produced. I would like the PEB to consider instructing the RTS to issue the first newsletter within one month of the date of this meeting, and thereafter at regular quarterly intervals."* "I would also like to propose that the PEB instruct the RTS to prepare a report on implementation of the Communications Strategy for presentation to the next PEB meeting." [Please verify in Annex IV](#)

**Ms. Setsuko Yamazaki** noted that the UN-REDD Communications Strategy was approved at the previous meeting, and that the minutes omitted this fact.

**Mr. Hiroshi Nakata** noted that under priorities for 2013, activities under Outcome 3 included only project level activities, but we need to start working at a sub-national level. [Please verify in Annex V](#)

**Mr. Chhith Sam Ath** reported that an NGO meeting had been held to coordinate comments on progress and priorities. He read the conclusions of the meeting, which are reproduced in [Annex VI](#).

**Decisions:**

- The PEB confirmed that the UN-REDD Communications Strategy was approved at its 4th meeting, and that this was an omission from the Minutes of the 4th meeting.
- The PEB requested the RTS to provide a report on implementation of the UN-REDD Communication Strategy to the next meeting.
- The PEB requested the RTS to present a proposal to the next meeting of the PEB, proposing when and how a technical review of progress against indicators would be undertaken.
- The PEB instructed the RTS to issue the first edition of the REDD+ Cambodia newsletter and Brochure within one month, and regularly at 3 monthly intervals thereafter.

## 2. Requests for comments/decisions

Please find more details in Annex VII

Requests for Comments/decisions were made for the following topics:

- **TOR of the 4 Technical teams** by Mr. Uy Kamal

### Comments and discussion

Mr. Khun Vathana read a written comment submitted by Mr. **Thomas Enters**: "I note that the ToR are expected to be revised by May 2015. I would like the PEB to consider instructing the RTS to initiate a review of the ToR in one year's time, i.e. in August 2014, and revise the ToR, if necessary, based on the findings of the review." Please verify in Annex IV

**Ms. Nina Brandstrup**: Who will chair each Technical Team? And why is it sensible to revise ToR just 5 months before UN-REDD ends?

**RTS**: Technical Teams will serve REDD+ Cambodia, not UN-REDD. The Technical Team members will decide among themselves who will chair.

**Ms. Claire van der Vaeren** (Co-chair): ToRs are endorsed; chairs will be appointed by members at their 1<sup>st</sup> meeting. ToR will be revised after operational experience; PEB can clarify at next meeting an appropriate time for revision of ToR. On the agenda for the next PEB meeting should be a report on activation of the Technical Teams.

**Mr. Hiroshi Nakata**: Have the ToR been sufficiently widely consulted for the Taskforce to endorse? Key stakeholders need to be selected by the Consultation Group, but the RTS may need to ensure that broader views are incorporated. In addition, who will be the RTS members? Are Taskforce members clear on this? Please verify in Annex V

**Decisions**: - The PEB endorsed the ToR of the Technical Teams, and urged the NPD to ensure that the Teams are established as soon as possible.  
- The PEB proposed that the timing of the revision of ToR of the Technical Teams be discussed at the next PEB meeting, and that a report on activation of the Technical Teams be presented at that time.

- **Invitation to NCCC Secretariat to become full member of PEB** by Mr. Uy Kamal

### Comments and discussion:

**Mr. Nok Ven**: Support this proposal.

**Mr. Koen Everaert**: This is a logical and appropriate proposal; hope the Secretary of the NCCC will contribute to agenda items on innovative financing.

**Ms. Claire van der Vaeren** (Co-chair): So decided.

**Decision**: - The PEB instructed the RTS to issue an invitation to the Secretary of the NCCC to become a full PEB member.

- **Approval of revised indicators** by Mr. Uy Kamal

### Comments and discussion:

**Ms. Nina Brandstrup:** Some indicators are formulated in a way that is difficult to assess, for example, "Members of Consultation Group are satisfied". Can these be tightened?

**Mr. Koen Everaert:** Very much support activities under output 2.1 because they relate to the work of the Innovative Financing sub-group of the TWGF; however the proposed revised indicator seems to have gone backwards compared with the earlier version – it needs to be made stronger.

**Ms. Claire van der Vaeren (Co-chair):** The proposed revisions seem to be going in the right direction, but need further review. We need a quick and practical mechanism to do this.

**Ms. Nina Brandstrup:** Propose a 2-week review/no-objection approval to ensure the indicators are measurable.

**Ms. Claire van der Vaeren (Co-chair):** So-decided. If comments provided, they should be very specific and practical; we can go on revising indicators forever but at some point need to reach conclusion.

**Mr. Hiroshi Nakata:** The indicators are fine, but it seems more effort is required to deliver on Outcome 3, especially scaling up from project to sub-national level. How will this be achieved? **Please verify in Annex V**

**Decision:** The PEB requested the RTS to further revise the proposed new indicators for the Results Framework and circulate to PEB members for a 2-week no-objection approval. PEB members were requested to be very specific in any comments provided.

- Approval of SOP

by Mr. Uy Kamal

### Comments and discussion:

Mr. Khun Vathana read a written comment submitted by **Mr. Thomas Enters:** *"I certainly endorse the current version of the SOP, while noting that some editing for grammar is still required. However, I also would like to remind us that operating procedures are constantly changing. For example, I have learned that the Administrative Assistant has just resigned. I also understand there will likely not be a replacement. Therefore, references to her role in the SOP will need to be changed. Similarly, since the mid-term review a new process of assigning government officials to take responsibility for specific activities was agreed, but the procedures for decision making on this are still being developed, meaning the SOP will need to be revised again, which makes the SOP a living document, which is what it should be. Given that such amendments to the SOP are likely to be frequent, the PEB might like to decide that approval of minor amendments be delegated to the NPD/DNPD."* **Please verify in Annex IV**

**Decisions:**

- The PEB approved the SOP.
- The PEB decided that the NPD is authorized to review and approve minor revisions to the SOP, and that such changes should be sent to PEB members for information and comments.

### 3. Programme Progress

**Please find more details in Annex VIII**

Presentations were made on the following topics:

- **CG formulation process**

*by Mr. Bun Racy*

**Comments and discussion:**

Mr. Khun Vathana read a written comment submitted by **Mr. Thomas Enters**: “I note that the deadline for the Voluntary Facilitation Committee for the REDD+ Consultation Group Selection Process to finish its work was originally 18 May 2013. We now have early August. I would like the PEB to consider instructing the RTS to request Voluntary Facilitation Committee to complete its work by 30 September.” Please verify in Annex IV

**RTS**: The VFC should be able to finish before end of September, as they will need another month to complete their work after the CG selection workshop.

**H.E. Cheng Kimsun** (Co-chair): So decided, with a September 30<sup>th</sup> date for completion of VFC work.

**Decision**: - The PEB requested the RTS to ensure that the work of the VFC is completed by the end of September, 2013.

- **MRV Joint workplan**

*by Mr. Khun Vathana*

**Comments and discussion:**

**Mr. Nok Ven**: Should have participation of IPs in MRV; explain how MRV is relevant to IPs; ensure that there is participation from Indigenous communities in implementation of MRV and FCPF; and suggest to provide for building the capacity in MRV to Indigenous communities and also to have orientation on FCPF for the Indigenous Peoples’ group.

- **Concept notes for activities and ToRs for consultants** *by Mr. Khun Vathana*

**Comments and discussion:**

**Ms. Nina Brandstrup**: Concerning indicators measuring outputs, meetings and consultations are not outputs – they are deliverables, or inputs contributing to an output.

**RTS**: agreed that the output description in the TORs would be modified.

- **FCPF REDD+ Readiness project**

*by Mr. Khun Vathana*

**Comments and discussion:**

**Ms. Setsuko Yamazaki**: It is important to apply lessons learned from the UN-REDD Programme to the FCPF.

**Decisions**: - The PEB decided that it would serve as the governing body of the FCPF project, and accordingly may invite additional observers to attend future meetings.  
-The PEB invited the NPD to prepare a concept paper on the possible expansion of the mandate of the PEB to oversee implementation of all REDD+ readiness initiatives in Cambodia, including “demonstration activities” led by NGOs, and to present it to the next PEB meeting

**4. Any Other Business**

**Decision:** - The PEB decided that the 6th PEB meeting will be held on the 12th December, 2013.

**Summing up by Ms. Claire van der Vaeren:**

Ms van der Vaeren summarized the decisions reached during the meeting. She also requested the RTS to provide responses to the comments made by the IPs Representative and CSO representative.

The meeting ended at 17:15

---

Phnom Penh, 10 / Sept / 2013

Minutes seen and approved by:



**H.E. Dr. Chheng Kimsun**  
Co-Chair UN-REDD Programme Executive Board  
Director General of the Forestry Administration



**Ms. Claire Van der Vaeren**  
Co-Chair UN-REDD Programme Executive Board  
Resident Coordinator, United Nations Cambodia





**UN-REDD**  
PROGRAMME



**UN-REDD fifth Programme Executive Board Meeting**  
**8<sup>th</sup> August 2013, Raffles Hotel Le Royal, Phnom Penh, Cambodia**  
**List of Participant**

<b>PEB Members</b>			
1	H.E. Chheng Kimsun	Director General – Forestry Administration	Co-Chair
2	Ms. Claire Vander Vaeren	Representative Coordinator UN Cambodia	Co-Chair
3	Ms. Nina Brandstrup	Country Representative – FAO Cambodia	Member
4	Ms. Setsuko Yamazaki	Country Director – UNDP Cambodia	Member
5	Mr. Koen EVERAERT	Delegation of the European Union to Cambodia	Member
6	H.E. Chea Sam Ang	National Programme Director – UN-REDD	Member
7	Mr. Chhith Samath	NGO Forum – CSO Representative – UN-REDD	Member
8	Mr. Nok Ven	CIYA – IP Representative	Member
9	Mr. Bun Racy	Technical officer, RTC – FiA	Alternate Mr. Ouk Vibol
10	Mr. Uy Kamal	Vice Chair of RTS	Alternate Mr. Kim Nong
11	Mr. Thomas Enters	UN-REDD Regional Coordinator – UNEP	Absent
12	Mr. Shinichi Tamamitsu	First Secretary Ambassador of Japan	Absent
13	Ms. Katya Christina Nordgaard	Representative of Government of Norway	Absent

<b>Observers</b>			
1	H.E Toeum Sipa	Director of Department – FA	Observer
2	Mr. Ma Chan Setha	Deputy Director of Climate Change alternate of Sum Thy	Observer
3	Mr. Preap Sann	Chief of office, FA	Observer
4	Mr. Seng Rattanak	Vice Chief of office, PA-REDD team – GDANCP	Observer
5	Mr. Timothy Boyle	UN-REDD Regional Coordinator – UNDP	Observer
6	Mr. Hiroshi Nakata	Advisor to the DG– FA	Observer
7	Mr. Togo Uchida	Programme Officer – JICA	Observer
8	Mr. Kim Meng Lim	Environment specialist – USAID Cambodia	Observer
9	Mr. Hour Limchhun	LEAF Coordinator	Observer
10	Mr. Chhum Sovanny	Programme Analyst – UNDP Cambodia	Observer
11	Ms. Moeko Saito-Jensen	Programme Analyst – UNDP Cambodia	Observer
12	Mr. Phann Phearum	Technical Advisor, FA	Observer
13	Ms. Ches Sopheap	Office Manager, FA	Observer
14	Ms. Cindy Chojnacky	International Consultant NFI, FAO	Observer
15	Ms. Teng Rithiny	REDD+ Programme Coordinator, NGOs Forum	Observer

<b>Organizers (RTS)</b>			
1	Mr. Khun Vathana	Chair of the Cambodia REDD+ Taskforce Secretariat	Organizer
2	Mr. Mathieu VanRijn	MRV Technical Expert – FAO Cambodia	Organizer
3	Mr. Peter Iversen	Technical Specialist – UNDP Cambodia	Organizer
4	Mr. Lun Kimhy	Programme Coordinator – UN-REDD programme	Organizer
5	Ms. Pan Thida	Finance and Procurement Officer – UN-REDD programme	Organizer
6	Ms. Heang Thy	Communication Officer – UN-REDD programme	Organizer
7	Mr. Teng Huort	Admin-Finance assistant – UN-REDD programme	Organizer
8	Ms. Meas Somonika	Programme Support and Finance, RTC – GDANCP	Organizer
9	Ms. Kuch Solida	Programme Support and Finance, RTC – FA	Organizer



**UN-REDD**  
PROGRAMME




**UN-REDD fifth Programme Executive Board Meeting**  
**8<sup>th</sup> August 2013, Raffles Hotel Le Royal, Phnom Penh, Cambodia**  
**Tentative Agenda**

Time	Description	Speaker	Facilitator
13:45 - 14:00	Registration		Secretariat
14:00 - 14:10	Welcoming Remarks	Ms. Claire Van der Vaeren	
14:10 - 14:20	Opening Remarks	H.E. Chheng Kimsun	
14:20 - 15:15	<u>Follow up from previous PEB meeting:</u> <ul style="list-style-type: none"> <li>Progress against the 4<sup>th</sup> PEB decisions (see document 1)</li> <li>Results of mid-term review (See document 2)</li> <li>Priority activities for the rest of 2013 (See document 3)</li> </ul>	<ul style="list-style-type: none"> <li>Mr. Khun Vathana</li> <li>Chhum Sovanny</li> <li>Mr. Khun Vathana</li> </ul>	Secretariat
15:15- 16:00	<u>Request for comment/decision:</u> <ul style="list-style-type: none"> <li>TOR of the 4 Technical teams (See document 4)</li> <li>Invitation to NCCC secretariat to become full member of PEB</li> <li>Approval of revised indicators (See document 5)</li> <li>Approval of SOP (See document 6)</li> </ul>	Mr. Uy Kamal	Secretariat
16:00 -16:30	Open discussion	H.E. Chheng Kimsun	
16:30 -17:00	<u>Progress update</u> <ul style="list-style-type: none"> <li>CG formulation process (See document 7)</li> <li>MRV consolidated work plan UN-REDD and JICA Technical team</li> <li>Concept notes and TOR for activities (See document 8)</li> <li>FCPF REDD+ Readiness project (See document 9)</li> </ul>	<ul style="list-style-type: none"> <li>Mr. Bun Racy</li> <li>Mr. Khun Vathana</li> </ul>	Secretariat
17:00 - 17:10	Closing Remarks	H.E. Chheng Kimsun Ms. Claire Van der Vaeren	
17:10 - 19:00	<ul style="list-style-type: none"> <li>Group Photo</li> <li>Standing Reception</li> </ul>	All	






**Document 1**



## Progress against last PEB decisions

**Fifth UN-REDD Programme Executive Board meeting**  
 8 August 2013  
 Raffles Hotel Le Royal, Phnom Penh  
 Presented by: Khun Vathana

**Document 1**

Decision last PEB meeting	Status	Expected PEB contribution
The PEB requested that videos for use in awareness raising on REDD+ should include the uses of forests and the alternative uses; and the causes deforestation and forest degradation.	The RTS has led a process of compiling and assessing communication materials .	No further action
The PEB decided that there shall be a mid-term review with a review progress against indicators.	A mid-term review has been completed .	Possible comment or guidance. Separate agenda items on specific proposals will follow
The PEB requested the NPD to ensure that REDD+ taskforce consider whether they would agree that UN-REDD lead the development of a national REDD+ communication strategy.	The TF has not yet met. The RTS has established the agenda for the 1st TF meeting including this issue.	No further action

**Document 1**

Decision last PEB meeting	Status	Expected PEB contribution
The PEB requested the RTS to consult on the feasibility a common national communication strategy, while awaiting a decision from the National REDD+ Task Force.	These consultations have taken place, and there seems to be consensus that a common national communication strategy is feasible.	No further action
The PEB requested the RTS to consider where the website should be hosted.	FA will take charge	No further action
The PEB requested that the Cambodia REDD+ web-site should be operational by the end of April, 2013.	The web-site became operational on May 1st, 2013.	No further action

**UN-REDD PROGRAMME**

**Document 1**

Decision last PEB meeting	Status	Expected PEB contribution
The PEB decided to allow PEB members an additional three weeks to send comments on the SOP to the RTS.	The RTS invited PEB members to provide comments within an additional 3 weeks.. However, because of an objection the SOP is not yet approved.	PEB/5 is requested to reconsider approval of the SOP. Subsequent agenda item will follow
The PEB requested the RTS to maintain a record of compliance with the SOP and to present a report on compliance to the 5th PEB meeting.	No record has been kept because of non-approval of the SOP.	No further action
The PEB requested the RTS to once again consider prioritization of activities and to consider dropping activities for which there is inadequate funding; and to report again to the next meeting of the PEB.	The mid-term review process and JICA Technical Advisory Team and UN-REDD MRV have prioritized activities.	Subsequent agenda item on this will follow.

PROGRAMME

<u>Document 1</u>		
Decision last PEB meeting	Status	Expected PEB contribution
The IPs Representative suggested that the REDD+ SES safeguard system be used in Cambodia, that REDD+ in Cambodia recognize IP rights, involvement, and different types of IP land, and also asked for capacity building for local communities.	Work on developing a nationally appropriate system of safeguards for REDD+ has now commenced. The REDD+ SES will be one of the systems that will be assessed as part of this process.	No further action
The PEB decided that the 5th PEB meeting will be held on the 08 August 2013.	The PEB/5 meeting is convened on 8th August.	No further action

UN-REDD  
PROGRAMME

# Thank You

## Q & A

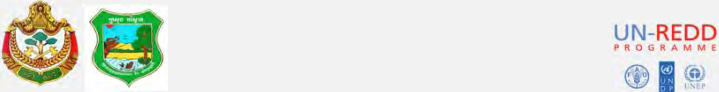
UN-REDD  
PROGRAMME

Document 2

**UN-REDD**  
PROGRAMME

## Mid-term review

**Fifth UN-REDD Programme Executive Board meeting**  
8 August 2013  
Raffles Hotel Le Royal, Phnom Penh  
Presented by: Chhum Sovanny



Document 2

### Objective

- Management arrangements of the Programme
- Financial management arrangements, including measure to improve harmonization among UN Agencies
- Progress towards indicators specified in the results framework of the programme document, and possible modifications to targets and planned activities to achieve those targets
- Clarification on responsibilities among RGC agencies for implementation of activities and achievement of anticipated outputs

**UN-REDD**  
PROGRAMME

Document 2

### Highlights

Regarding management arrangements:

- 15 concerns were raised during interviews and 23 recommendations were produced dealing with
  - relationship to the NCCC,
  - communication,
  - absenteeism,
  - operation of REDD+ Taskforce , Technical Teams, and secretariat staff,
  - awareness raising material,
  - indicators in result framework, monitoring of progress and
  - the perception of an unequal partnership between FA and GDANCP

**UN-REDD**  
PROGRAMME

Document 2

### Recommendations

Regarding financial management arrangements:

It is concluded that no modifications are required to the financial management arrangements beyond those already underway.

Recommendations

- FAO finalizes arrangements for the LOA with GDANCP and FA as soon as possible.
- UNEP activates the SSFA as soon as possible.

**UN-REDD**  
PROGRAMME

**Recommendations** Document 2


---

Progress towards indicators specified in the results framework

- In general, many indicators have been achieved (although with some significant delays) for Outcomes 1, 3, and 4; whereas few indicators have been achieved in Outcome 2.

Recommendations

- Particular emphasis should be placed on ensuring significant progress on outputs under Outcome 2.
- Indicators in the results framework be re-defined in order to provide a better basis for assessment of progress towards REDD+ readiness. The draft proposal is shown in document 6.




**Highlights** Document 2

---

Clarification on responsibilities among RGC agencies for implementation of activities and achievement of anticipated outputs


- The mid-term review team prepared a proposal for a division of responsibilities between FA and GDANCP for Programme outputs (see Annex 2 of document 2).
- FA and GDANCP have agreed not to assign responsibilities to individual outputs but work jointly on outputs.




**Financial status and utilization** Document 2

---

Donor Name	Contributions		Actual Expense	Balance	Delivery (%)
	Committed	Received			
FAO	1,300,050	1,300,050	157,791	1,022,209	14%
FAO TCP	300,000	300,000	129,535	170,465	43%
UNDP (04000 - TRAC)	500,000	346,000	275,000	225,000	55%
UNDP	1,551,500	1,551,500	633,413	918,086	41%
UNEP	149,800	149,800	0	149,800	0%
<b>Total</b>	<b>3,801,350</b>	<b>3,647,350</b>	<b>1,195,739</b>	<b>2,485,560</b>	<b>31%</b>



Thank You  
Q&A



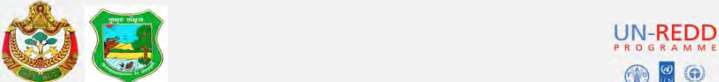
**Document 3**

**UN-REDD**  
PROGRAMME

## Priority activities for the rest of 2013

---

**Fifth UN-REDD Programme Executive Board meeting**  
**8 August 2013**  
**Raffles Hotel Le Royal, Phnom Penh**  
**Presented by: Khun Vathana**



**Document 3**

## Highlights

---

Document 3 includes a list of outputs with the corresponding priority activities from all four outcomes:

Outcome	Number of priority activities for the rest of 2013
<u>Outcome 1:</u> Effective National Management of the REDD+ Readiness process and stakeholder engagement in accordance with the Roadmap principles	11
<u>Outcome 2:</u> Development of the National REDD+ Strategy and Implementation Framework.	16
<u>Outcome 3:</u> Improved capacity to manage REDD+ at sub national levels	5
<u>Outcome 4:</u> Design of a Monitoring System and REL framework and capacity for implementation.	24

**UN-REDD**  
PROGRAMME

### Expenditure in 2013 by end of June

Outcomes	Budget [5QT]	Expenditure by 30 June 2013	Delivery %
1: Effective National Management of the REDD+ Readiness Process and Stakeholder Engagement.	677,864	232,728	34
2: Development of the National REDD+ Strategy and Implementation Framework.	339,618	26,180	8
3: Improved Capacity to Manage REDD+ at Sub-national Levels.	225,000	561	0
4: Designed of monitoring system and REL framework and capacity for implementation	1,132,167	314,344	28
Total	2,374,647	573,813	24

**UN-REDD**  
PROGRAMME

## Thank You Q&A

**UN-REDD**  
PROGRAMME

## Comment from Thomas

1. For the Agenda item “Progress on Decisions from the last PEB Meeting”

*“I note that in the approved UN-REDD Communications Strategy, there is a commitment to produce quarterly newsletters, yet none have yet been produced. I would like the PEB to consider instructing the RTS to issue the first newsletter within one month of the date of this meeting, and thereafter at regular quarterly intervals.”*

*“I would also like to propose that the PEB instruct the RTS to prepare a report on implementation of the Communications Strategy for presentation to the next PEB meeting.”*

2. For the Agenda item “TOR of the 4 Technical teams (See document 4)”

*“I note that the ToR are expected to be revised by May 2015. I would like the PEB to consider instructing the RTS to initiate a review of the ToR in one year’s time, i.e. in August 2014, and revise the ToR, if necessary, based on the findings of the review.”*

3. For the Agenda item “Approval of SOP”

*“I certainly endorse the current version of the SOP, while noting that some editing for grammar is still required. However, I also would like to remind us that operating procedures are constantly changing. For example, I have learned that the Administrative Assistant has just resigned. I also understand there will likely not be a replacement. Therefore, references to her role in the SOP will need to be changed. Similarly, since the mid-term review a new process of assigning government officials to take responsibility for specific activities was agreed, but the procedures for decision making on this are still being developed, meaning the SOP will need to be revised again, which makes the SOP a living document, which is what it should be. Given that such amendments to the SOP are likely to be frequent, the PEB might like to decide that approval of minor amendments be delegated to the NPD/DNPD.”*

4. For the Agenda item “CG formulation process”

*“I note that the deadline for the Voluntary Facilitation Committee for the REDD+ Consultation Group Selection Process to finish its work was originally 18 May 2013. We now have early August. I would like the PEB to consider instructing the RTS to request Voluntary Facilitation Committee to complete its work by 30 September.”*

**Programme Monitoring Framework**

Expected Results (Outputs)	Indicators (with baselines & indicative timeframe)	Proposed Revision
1.1 National REDD+ Readiness Coordination Mechanism established	<ul style="list-style-type: none"> <li>- Baseline: interim Taskforce, no approved ToR</li> <li>- By 6/2012 a multi-agency Taskforce is approved</li> <li>- By 6/2012 a draft Taskforce TOR is agreed</li> </ul>	<p>Baseline: Initial formal TF meeting expected August 2013</p> <ul style="list-style-type: none"> <li>• By the end of 2013, the TF has met on at least on 2 occasions and has established rules of procedure and working process</li> <li>• By the end of the Programme, the TF has made policy decisions related to key elements of a national REDD+ system, including a safeguards system, BDS, NFMS, etc.</li> <li>• The Consultation Group is formed by the end of August 2013</li> <li>• By the end of the Programme, all members of the Consultation Group consider that the TF has taken account of advice from the Consultation Group</li> <li>• All Technical Teams are established by the end of September, 2013</li> <li>• By the end of the Programme, all TTs have provided regular technical advice to the TF/CG</li> </ul>
1.2 Support to National REDD+ Readiness process	<ul style="list-style-type: none"> <li>- Baseline: no Secretariat or Advisory Group</li> <li>- By 6/2012 a Taskforce Secretariat is formed</li> <li>- Taskforce Secretariat is able to effectively coordinate and support Taskforce meetings and regular meetings of technical teams</li> <li>- By end 2012 2 capacity building exercises have been carried out with Taskforce, secretariat and government agencies</li> </ul>	<p>Baseline: Secretariat established and fully staffed</p> <ul style="list-style-type: none"> <li>• All TF, CG and TT meetings are organized effectively and efficiently</li> <li>• By the end of the Programme, at least 80% of the members of the TF, CG and TTs confirm satisfaction with the role played by the Secretariat</li> <li>• By the end of the Programme, other initiatives (e.g., Cam-REDD, LEAF) confirm that the Secretariat has supported the broader REDD+ readiness process in Cambodia</li> </ul>
1.3 Stakeholders are engaged in the REDD+ Readiness process	<p>Baseline: Consultation Plan prepared, 4 National Consultation Events</p> <ul style="list-style-type: none"> <li>- At least 6 consultation events per year</li> <li>- Minutes show that consultations follow the principles in the Roadmap</li> <li>- By 12/2012 a consultation program for the national REDD+ strategy has been developed</li> </ul>	<p>Baseline: No effective stakeholder engagement at the beginning of the programme; considerable investment in CG selection during the first 18 months of the programme</p> <ul style="list-style-type: none"> <li>• A survey conducted near the end of the Programme reveals that, averaged across nine stakeholder groups<sup>1</sup>, at least 67% of members of stakeholder groups represented on the CG confirm that their views on policy decisions considered by the Taskforce are effectively communicated to the Taskforce</li> </ul>
1.4 Stakeholders provided with access to information on REDD+ and the National REDD+ Readiness process	<p>Baseline: Khmer awareness-raising materials available, no website</p> <ul style="list-style-type: none"> <li>- By 09/2012 a REDD+ information and dissemination website has been created</li> <li>- By 09/2012 an awareness raising plan has been developed</li> <li>- By 09/2012 local communication tools have been developed</li> <li>- At least 12 awareness raising events by mid-2013</li> </ul>	<p>Baseline: Information available assumed to be minimal at start of the programme; a survey at the CG selection workshop will establish level of awareness</p> <ul style="list-style-type: none"> <li>• A survey conducted near the end of the Programme reveals that all members of the CG confirm that they have access to the necessary information on REDD+</li> <li>• A survey conducted near the end of the Programme reveals that, averaged across nine stakeholder groups, at least 67% of members of stakeholder groups represented on the CG are able to outline key features of REDD+</li> </ul>

<sup>1</sup> The nine stakeholder groups are: Academia, Private Sector, International NGOs, National NGOs, CSOs, IPs, Community Forests, Community Fisheries, Community Protected Areas

Expected Results (Outputs)	Indicators (with baselines & indicative timeframe)	Proposed Revision
2.1 Development of individual REDD+ strategies and implementation modalities	Baseline: draft REDD+ Strategy in Roadmap - By mid-2013 line agency specific REDD+ strategies have been developed for FA, FIA and GDANCP - By mid-2013 at least four Capacity building activities being carried out for each agency	Baseline: draft REDD+ Strategy in Roadmap <ul style="list-style-type: none"> <li>• By June 2014, draft strategy proposals have been developed for forests under the administration of FA, GDANCP, and FIA</li> <li>• By the end of the programme, these draft strategies have been adopted and incorporated into an initial draft of a National REDD+ Strategy</li> <li>• A survey conducted near the end of the programme reveals that at least 50% of professional staff of FA, GDANCP, and FIA consider that their agencies have adequate capacities to plan and implement REDD+ actions</li> </ul>
2.2 Valuation of co-benefits	Baseline: UNEP-WCMC co-benefits report - By mid-2013 valuation reports are available for four large forested landscapes in the country - By mid-2013 information is available on local opportunity costs of REDD+ versus other livelihood options	Baseline: UNEP-WCMC co-benefits report <ul style="list-style-type: none"> <li>• By September 2014, 50% of professional staff of FA, GDANCP, and FIA are able to describe the relative values of forests under different management regimes</li> <li>• By June 2014, 75% of key decision makers in line agencies and all members of the TF and CG are able to give an estimate of the costs of implementing REDD+ activities versus other land use options</li> </ul>
2.3 Revenue-sharing studies	Baseline: existing pilot projects - By 09/2012 a Benefits Sharing Technical Team is formed - By early 2013 initial assessment of REDD+ fund management options – including legal assessment - By early-2013 an analysis of possible benefit sharing arrangements is complete. - By mid-2013 consultation on different sharing mechanisms is complete. - By mid 2013 – consultation on options completed and plan for fund management developments in place.	Baseline: Benefit distribution process identified in existing pilot projects <ul style="list-style-type: none"> <li>• By the end of 2013, a policy brief on revenue sharing and benefit distribution has been approved by the TF</li> <li>• By March 2014, options for revenue sharing and benefit distribution have been produced for broad consultation</li> <li>• By the end of the Programme, proposals for revenue sharing and benefit distribution have been produced based on results of broad stakeholder consultation</li> </ul>
2.6 Safeguards and monitoring of co-benefits	Baseline: No national REDD+ safeguards; Monitoring systems in place in some forested landscapes - By 03/2013 nationally-appropriate safeguards have been prepared - By mid-2013 indicators to monitor co-benefits have been prepared	Baseline: No national REDD+ safeguards; Monitoring systems in place in some forested landscapes <ul style="list-style-type: none"> <li>• By the end of 2013, initial proposals for key elements/principles to be included for a nationally appropriate system of safeguards have been produced.</li> <li>• By April 2014, a revised proposal for key elements/principles to be included for a nationally appropriate system of safeguards has been produced, incorporating feedback from broad stakeholder consultation.</li> <li>• By August 2014, initial proposals for key measures and indicators for assessing and monitoring the statuses of selected elements/principles under safeguards have been produced</li> <li>• By the end of the Programme, the TF has approved a nationally appropriate system of safeguards</li> </ul>
3.1 Development of National REDD+ project guidelines and approval of funding for	Baseline: - By 10/2012 REDD+ Projects Team established - By 12/2012, identification of areas in which sub-national approach should be	Baseline: No REDD+ implementation guidelines exist <ul style="list-style-type: none"> <li>• By the end of 2013, an analysis of options to integrate sub-national approaches within a national REDD+ system has been completed</li> </ul>



Expected Results (Outputs)	Indicators (with baselines & indicative timeframe)	Proposed Revision
demonstration sites	prioritised - By Mid 2013 - at least two sub-national demonstration sites are under development	<ul style="list-style-type: none"> <li>• By June 2014, a broad-based consultation process has identified potential options to guide implementation</li> <li>• By the end of the Programme, the TF has approved REDD+ implementation guidelines, including for sub-national implementation</li> </ul>
3.2 Pilot project activities	Baseline: no sales of carbon credits - By end of 2012 2 pilot projects are supported - By mid-2013 at least 2 projects are making sales on the voluntary carbon market	Baseline: Several NGO-driven demonstration projects are under implementation and are designed to generate lessons on REDD+ readiness <ul style="list-style-type: none"> <li>• By the end of 2013, at least 5 Policy briefs have been produced through demonstration projects; and have been reviewed, or are under review by TTs</li> <li>• By the end of the Programme, the TF has approved at least 6 Policy Briefs or methodologies developed by demonstration projects through UN-REDD Programme funding</li> </ul>
4.1 Establishment National MRV/REL Technical Team and build appropriate national capacity	Baseline: no MRV/REL Technical Team, 1 training course held on MRV/REL - By 7/2011 a MRV/REL Technical Team is established. - By 7/2011 MRV/REL advisor is in place - By mid-2013 at least six training courses on MRV/REL have been held	Baseline: No MRV/REL Technical team and national REDD+ MRV/REL coordinating mechanisms <ul style="list-style-type: none"> <li>• By June 2014 assessment of Institutional arrangement and staff capacity has been completed</li> <li>• By June 2014 MRV/REL Technical Team have submitted at least three proposals to TF for decisions required to establish the national forest monitoring system</li> <li>• By end of the programme key professional staff of FA, GDANCP, and FiA are able to describe key MRV components, and institutional roles and responsibilities</li> </ul>
4.2 Develop Cambodia Monitoring system plan	Baseline: principles for a Monitoring system plan in Section 6 of the Roadmap - By 03/2013 a national monitoring system is designed	Baseline: No National forest definition and classification <ul style="list-style-type: none"> <li>• By June 2014 recommendations have been provided to establish and decide on National forest definition, land-use classes, carbon pools and reference period</li> <li>• By end of the programme zero-forest map has been developed</li> </ul>
4.3 Review of forest cover assessments to provide REDD+ activity data and design the satellite forest monitoring system	Baseline: current forest cover assessments - By end of 2011 the 2010 forest cover assessment is complete - By mid-2013 forest cover data sets have been reanalysed	Baseline: Current forest cover assessments, limited accessibility of data <ul style="list-style-type: none"> <li>• By June 2014 web-based satellite monitoring system developed</li> <li>• By the end of the programme web based satellite monitoring system includes data on past and current forest cover changes</li> </ul>
4.4 Design of a National Forest Inventory to develop emission and removal factors for REDD+ related activities	Baseline: principles for a Monitoring system plan in Section 6 of the Roadmap - By end-2012 existing forest carbon stock data has been collected and harmonized - By end of 2012 a national forest inventory system is developed - By 09/2012 a central database is created - By end of 2012 pilot field data collection has been completed	Baseline: No Existing National Forest Inventory and comprehensive database of existing emission factors <ul style="list-style-type: none"> <li>• By end of 2013 a national forest inventory has been designed.</li> <li>• By June 2014 existing carbon stock and emission data has been identified and catalogued in a database, data to be shared on webplatform is identified</li> <li>• By the end of the programme existing emission factors and inventory data is accessible through web-based platform</li> </ul>
4.5 Support the development of a REDD+ related	Baseline: only the Department of Climate Change have capacity for GHG reporting - By end of 2012, FA, GDANCP and FiA	Baseline: INC and draft SNC <ul style="list-style-type: none"> <li>• By June 2014 Data sharing procedure between institutions and archiving system developed to ensure data access for</li> </ul>

Expected Results (Outputs)	Indicators (with baselines & indicative timeframe)	Proposed Revision
GHG Reporting System	understand current GHG reporting requirements under the UNFCCC - By mid-2013 capacity for GHG reporting has been established	the LULUCF GHG inventory • By the end of the programme MRV/REL TT and relevant institutions have prepared interim GHG inventory for the LULUCF sector
4.6 Support the development of Cambodia RL/REL framework	Baseline: draft report on the Assessment of Land-use, Forest Policy and Governance - By 09/2012 information on drivers is collated - By mid-2013a national RL/REL framework has been developed	Baseline: No existing National REL/RL baseline • By June 2014 data drivers of deforestation and forest degradation have been collated, national circumstances and land-use and forest policy and governance have been assessed • By the end of the programme the preliminary design of the REL framework and REL/RL baseline have been developed

## Comment Horoshi

Dear vathana,

Congratulations on a successful pen session! Please find summary of my comments as an observer just in case it will help your documentation:

### 1) Indicators and Priorities

I have no objection for PEB to approve new indicators. One of the issues that we may need to be aware of is that fact that the Cambodia national REDD+ Taskforce does not have its multi-year work plan with indicators. What may happen is that the taskforce may need to initially borrow these indicators of the UN-REDD Cambodia program. If i understood correctly, Thomas's desk assessment based on the existing indicators, outcome 2 needs to be more emphasized. This itself is true that the Cambodia is supposed to have its "strategy" in the end of its readiness phase. At the same time, I see the senior management of FA and FiA (presumably GDANCP as well) as well as the international NGOs such as WCS facing big challenges in materializing reducing emission from deforestation and forest degradation in the field (equivalent to outcome 3). Tim's comment response was great in terms of the financial allocation under FCPF. My point was that one needs to be careful just in case the taskforce work plan or some kind of monitoring/evaluation of the implementation of the roadmap will borrow these indicators for UN-REDD program as they are reflecting the priorities of the program and may not fully address those of the country as a whole. Again, UN-REDD programs have no obligations to address all the priorities of the countries they support.

### 2) Priorities for 2013

I am a bit concerned about not seeing relevant activities to kick-off sub-national consideration under outcome 3 was not listed in your presentation. I have the feeling we need to go over the options what we mean by "sub-national". There is at least one technical paper already available under Mr. Chivin. There should be some form of evolution from project-based to a sub-national approach. That's what i see in the roadmap documents. Once again, what were approved was the priority activities to be supported by UN-REDD Cambodia program in rest of 2013. This itself is not a problem as the program has no obligation to support everything.

### 3) ToR for Technical Teams

I have some reservation that madam co-chair concluded in her closing remarks that they are approved. As Mr. Peter explained to the floor, they need to be approved by the taskforce. I would consider that the comments from the PEB members were compiled to request Cambodia national REDD+ Taskforce secretariat to revise them before they will be tabled the taskforce meeting. Nonetheless virtual technical teams could start operating based on the amended drafts. I still see a few areas to be reconsidered:

- The NGOs (e.g. WCS in Seima) that have been supporting FA, GDANCP and FiA are one of the most valuable potential members for the "demonstration" and "MRV/REL" technical teams. The draft membership for the "demonstration" may not end up in having them. There should be another membership criteria to make sure that there will be at least one of them; and
- Who are the secretariat members (e.g. Moeko, the office if technical advisor to DG-FA as the extended part of the secretariat?); Have these drafts been widely consulted with those who have been involved? I had not seen the drafts for the exception of that of MRV/REL. I am sorry that i may have simply missed them.

I hope my points are now clear with you.

Regards,  
Hiroshi Nakata

## CSOs Concerns and Recommendations for the Fifth UN-REDD PEB Meeting

We, Civil Society Organizations submit the following concerns and recommendations for the 5<sup>th</sup> PEB meeting as following:

- 1- Building capacity of the REDD+ Taskforce to Vietnam (**output 1.1**). What are the objectives of visit and the action of coming back which contribute to the **output 1.1**?
- 2- There is a need to support at the grassroots level activities to manage forest sustainably. Although efforts have been made to stop illegal logging, development of policies and frameworks, deforestation and forest degradation have been increased recently.<sup>1</sup> It has no priority activities indicated in the workplan for the last 6 months of 2013. There is an activity on the **output 1.3b** to support Community Forestry (CF) and Community Projected Areas (CPA) networks. Under this activity budget should allocate to local CSOs who are working with CF and CPA networks for sustainable forest management (patrolling and law enforcement activities). Moreover, the funds should allocate to support CF or CPA network for meeting to raise any issues to develop their action plan, and to file the petition or complaint letters to relevant stakeholders.
- 3- Newsletter on the progress of Cambodia UN-REDD program should be produce every 3 months to update and share information to relevant stakeholders on the implementation of the program.
- 4- FA project support in Siem Reap province (**output 2.1**) is it overlap with awareness raising activity? Siem Reap province is less potential forest. How is this activity contributing to development of national REDD+ strategy? Lessons learned from OMC and Seima are more appropriate for development of individual REDD+ strategies and implementation modalities. FA should support to existing pilot projects and provinces that have more forest cover such as Prey Long, Mondulkiri, Rattanakiri.. etc.
- 5- Deforestation in Prey Long and other areas have been increased recently, so the government should strengthen forest law enforcement and have clear mechanism to protect natural forest and sub-degree on Prey Long should be endorsed as soon as possible.
- 6- Accelerate and streamline the processes of CFs and CPAs registration or formulization.
- 7- Hired consultants (output 2.2/2.3/2.6) should consider on qualification, context, cost, deliverable. Program should look for local consultants or partners that work closely with local people. Technical team should involve stakeholders from different institutions
- 8- There is a need of development of national guidelines such as FPIC and Safeguards (**output 2.6**). The national social and environmental safeguards for REDD+ and climate change should consider the existing policies, international standards and agreements on safeguards. Safeguards are protection measures to potential risks from the external interventions. This would include multi-stakeholders engagement and consultation on existing practices and proposed principles, criteria and indicators on safeguards. For local communities, forests have spiritual, subsistence, medicinal and commercial value. Safeguards are protection measures to potential risks from the external interventions.

---

<sup>1</sup> Cambodia Daily May 2, 2013; Phnom Penh Post July 15, 2013, <http://www.recoftc.org/site/Challenges-for-Cambodia>

Encourage Community and civil society organizations participate in monitoring and evaluation the implementation process of safeguard and FPIC.

- 9- **Output 3.2** what are the activities, who are the development partners how to release grant? The activities should consider supporting on going sustainable community forestry, forest patrolling, law enforcement and national resource protection activities. The pilot projects in Seima and Oddor Mean Chey<sup>2</sup> have been affected by implementation of directive 001, military garrison and new settlement.
- 10- The review of the national definition of forest (**output 4.4**) should not include plantations. The plantations are not included in the implementation of REDD+. The monoculture plantations cannot replace the value of natural forests with regards to biodiversity, ecological services (such as sediment and water regulations), contributions to local economies, and the livelihoods and cultural identity of Cambodia's indigenous peoples and forest-dependent communities.
- 11- Establishment of maps, satellite and aerial imageries (**output 4.3**) should consider harmonization of datum and geographic coordinates for mapping (WGS84 vs India 60).

General recommendation:

- Encourage using in-house specialties (eg. FA, MAFF, MOE, NGOs).
- Develop a clear land-use planning from local to national level and formulate community based forest management strategic action plan.
- Clear mechanism on REDD+ benefit sharing is a need.
- Ensuring feedback and grievance redress mechanism are in place.

For further information please contact:

Mr. Chhith Sam Ath  
CSOs Representative  
Executive Director of the NGO Forum on Cambodia  
E-mail: [ngoforum@ngoforum.org.kh](mailto:ngoforum@ngoforum.org.kh)  
Tel: (855) 23- 214 429  
Fax: (855) 23- 994 063  
Website: [www.ngoforum.org.kh](http://www.ngoforum.org.kh)

---

<sup>2</sup> Report from community forestry network in OMC on May 2013

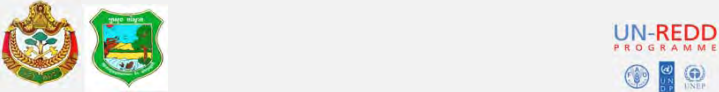
**Document 4**

**UN-REDD**  
PROGRAMME

**Draft TOR of the four Technical Teams**

---

Fifth UN-REDD Programme Executive Board meeting  
8 August 2013  
Raffles Hotel Le Royal, Phnom Penh  
Presented by: Uy Kamal



**Document 4**

**Four Technical Teams**

---

- Safeguards Technical Team
- Benefit-sharing Technical Team
- Demonstration Technical Team
- MRV/REL Technical Team

- The Technical Teams are not decision making bodies but will provide recommendations to the REDD+ Taskforce and Taskforce Secretariat. Recommendations will be developed based on a consensus approach.
- The Technical Teams will be composed by technical officers from the line agencies, relevant ministries and civil society including indigenous peoples representatives.

**UN-REDD**  
PROGRAMME

**UN-REDD**  
PROGRAMME

**Invitation to NCCC Secretariat to become full member of PEB**

---

Fifth UN-REDD Programme Executive Board meeting  
8 August 2013  
Raffles Hotel Le Royal, Phnom Penh  
Presented by: Uy Kamal



**Rationale**

---

- Lack of reporting to the NCCC was identified as a concern during the mid-term review. It was therefore recommend that:
  - The Secretary of the NCCC Secretariat be invited an observer to the August PEB meeting, where the Secretary will then be approved as a PEB member
- The PEB is invited to take a decision on inviting the Secretary of the NCCC Secretariat to become full member of the PEB.

**UN-REDD**  
PROGRAMME




Document 5

**UN-REDD**  
PROGRAMME

## Approval of revised indicators

---

**Fifth UN-REDD Programme Executive Board meeting**  
8 August 2013  
Raffles Hotel Le Royal, Phnom Penh  
Presented by: Uy Kamal

Document 5


## Highlights

---

- The mid term review recommended that the RTS modify the current indicators so that they reflect progress made towards REDD+ readiness and that the new indicators be presented at the August PEB meeting.
- Document 5 includes 27 suggested new indicators for outcome 1, 2 and 3.
- Suggested new indicators for outcome 4 are tabled at this meeting.

**PEB is invited to:**

- Approve the proposed indicators for outcome 1, 2 and 3.
- Consider approval of new indicators for outcome 4 on a no objection basis after a two week review process.






Document 6

**UN-REDD**  
PROGRAMME

## Approval of Standard Operating Procedure (SOP)

---

**Fifth UN-REDD Programme Executive Board meeting**  
8 August 2013  
Raffles Hotel Le Royal, Phnom Penh  
Presented by: Uy Kamal






Document 6

## Update

---

- SOP has been amended following the mid term review and has been circulated to the PEB two weeks before the PEB meeting. Therefore the PEB is invited to approve the SOP.
- However the SOP will continue to be modified based on experiences and lessons learned. To avoid requesting the PEB to approve each modification we invite the PEB to consider delegating the responsibility for approval of modifications to the NPD.
- Any such modifications will be sent to PEB members for information and comments.

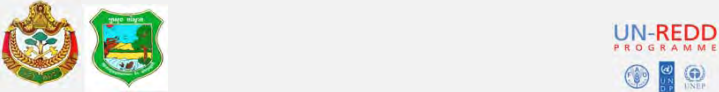


**UN-REDD**  
PROGRAMME

## Progress update

---

Fifth UN-REDD Programme Executive Board meeting  
8 August 2013  
Raffles Hotel Le Royal, Phnom Penh



**UN-REDD**  
PROGRAMME

**Document 7**

## Consultation Group formulation process

---

Fifth UN-REDD Programme Executive Board meeting  
8 August 2013  
Raffles Hotel Le Royal, Phnom Penh  
Presented by: Bun Racy



## Consultation Group

---

- The CG will consist of 18 members, made up of 2 members representing each of 9 stakeholder groups, derived from the Roadmap and UN-REDD Programme document, and based on further discussions with stakeholders. The 9 groups are:
  - Academia
  - International organizations
  - National NGOs
  - Indigenous Peoples
  - CSO
  - Private Sector
  - Community Forest Groups
  - Community Protected Area Groups
  - Community Fishery Groups

**UN-REDD**  
PROGRAMME

## Voluntary Facilitation Committee

---

To avoid any suggestion that the RGC (or RTS) was directing the process, a “Voluntary Facilitation Committee” (VFC) was established. An invitation was issued in December, 2012. There were 31 volunteers. Subsequently, this number was reduced to 9:

- Buddhism for Development
- Cambodia Indigenous Youth Association (CIYA)
- Grandis Timber Limited (Commercial Reforestation)
- PACT
- NTFP-EP
- NGO Forum on Cambodia
- Winrock International/LEAF
- USAID Cambodia
- REDD+ Taskforce Secretariat (FiA, FA, and MoE)

**UN-REDD**  
PROGRAMME



### Candidates for Consultation Group

- A total of 33 submissions were received for candidates for the CG. 7 of these (mainly students) were assessed not to meet the criteria, due to inadequate experience. The number of candidates for each group is:

Group	No.	Comments
Academia	3	
International organizations	4	
National	3	
IPs	15	Separate candidate identification process
CSO	5	
Private Sector	2	Elected by acclamation
Community Forests	2	Elected by acclamation
Community Protected Areas	2	Elected by acclamation
Community Fisheries	2	Elected by acclamation



### Consultation Group Selection Process

- New schedule of the workshop: 29-30 August 2013
- Voting Processes:
  - A secret ballot:** at the workshop on 30 August
  - An on-line process:** from 09-23 August
  - Postal balloting:** Considered for the benefit of community groups, but not required



### MRV consolidated work plan UN-REDD and JICA Technical team

Fifth UN-REDD Programme Executive Board meeting  
 8 August 2013  
 Raffles Hotel Le Royal, Phnom Penh  
 Presented by: Khun Vathana



### Document 8



### Concept notes for activities and TOR for International and National Consultants

Fifth UN-REDD Programme Executive Board meeting  
 8 August 2013  
 Raffles Hotel Le Royal, Phnom Penh  
 Presented by: Khun Vathana



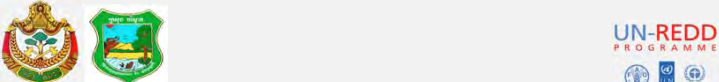
Document 9

**UN-REDD**  
PROGRAMME

**FCPF REDD+ Readiness Project**

---

Fifth UN-REDD Programme Executive Board meeting  
8 August 2013  
Raffles Hotel Le Royal, Phnom Penh  
Presented by: Khun Vathana



Document 9

**Next steps**

---

- UNDP HQ has approved the R-PP Assessment note.
- UNDP CO will organize LPAC (expected by the end of August).
- Project document signature (expected by September)
- PEB is proposed as the governing body for the FCPF REDD+ Readiness Project implementation.

**UN-REDD**  
PROGRAMME

---

**Thank You**  
**Q&A**

**UN-REDD**  
PROGRAMME

**Annex X: Record Comments on Minutes**

Annex X: Comments and correction on Minutes of the 5<sup>th</sup> Programme Executive Board Meeting (August 8<sup>th</sup> 2013)

Comment	Agency	Response
<b>Summary of Minutes</b>		
<p><b>General correction on text for clear understanding:</b> Various typographical errors</p> <p>Decisions should not be repeated at the end of the minutes, but should be repeated where they occurred during the Agenda</p>	<ul style="list-style-type: none"> <li>- Ms. Nina Brandstrup, County Representative, FAO Cambodia</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li>   <li>- Ms. Nina Brandstrup, County Representative, FAO Cambodia</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified</li>   <li>- Accepted – text modified</li> </ul>
<ul style="list-style-type: none"> <li>- This is not a summary of the minutes but of the agenda. I suggest to delete</li> <li>- I suggest removing this text as it is repeated under “Agenda”.</li> </ul>	<ul style="list-style-type: none"> <li>- Ms. Nina Brandstrup, County Representative, FAO Cambodia</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text removed</li> </ul>
<p><b>Decisions and Actions Required:</b></p> <ul style="list-style-type: none"> <li>- The PEB decided that it would serve as the governing body of the FCPF project, and accordingly may invite additional observers to attend future meetings.</li> <li>- The PEB requested the RTS to present a proposal to the next meeting of the PEB, proposing when and how a technical review would be undertaken.</li>   <li>- These are not decisions and should be deleted:               <ul style="list-style-type: none"> <li>o The IPs Representative requested support for participation of IPs in MRV and for building of the necessary capacity.</li> <li>o The CSO representative conveyed comments and concerns of the CSO community.</li> </ul> </li>   <li>- The PEB invited the NPD to prepare a concept paper on the possible expansion of the mandate of the PEB to oversee implementation of all REDD+ readiness initiatives in Cambodia, including “demonstration activities” led by NGOs, and to present it to the next PEB meeting.</li> <li>- The PEB requested the RTS to present a proposal to the next meeting of the PEB, proposing</li> </ul>	<ul style="list-style-type: none"> <li>- Ms. Nina Brandstrup, County Representative, FAO Cambodia</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li>   <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified</li>   <li>- Accepted – text removed</li>   <li>- Accepted – text modified</li> </ul>

<p>when and how a technical review of progress against indicators would be undertaken</p> <ul style="list-style-type: none"> <li>- Decision omitted from draft: The PEB instructed the RTS to issue the first edition of the REDD+ Cambodia newsletter within one month, and regularly at 3 monthly intervals thereafter.</li> </ul>	<ul style="list-style-type: none"> <li>- Mr. Timonhy Boyle (Observer), UN-REDD Regional Coordinator, UNDP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text added</li> </ul>
<b>II Agenda</b>		
<ul style="list-style-type: none"> <li>- There is no need to summarize the agenda. Just attach it.</li> </ul>	<ul style="list-style-type: none"> <li>- Ms. Nina Brandstrup, County Representative, FAO Cambodia</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text removed</li> </ul>
<b>III Meeting and discussion</b>		
<b>Follow up from previous PEB meeting:</b>		
<ul style="list-style-type: none"> <li>- Avoid paraphrasing the content of Thomas’ written comments. Either refer to the annex or copy-paste the text. <ul style="list-style-type: none"> <li>o “I note that in the approved UN-REDD Communications Strategy, there is a commitment to produce quarterly newsletters, yet none have yet been produced. I would like the PEB to consider instructing the RTS to issue the first newsletter within one month of the date of this meeting, and thereafter at regular quarterly intervals.”</li> <li>o “I would also like to propose that the PEB instruct the RTS to prepare a report on implementation of the Communications Strategy for presentation to the next PEB meeting.” <u>Please verify in Annex VII</u></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Ms. Nina Brandstrup, County Representative, FAO Cambodia</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – Comment of Thomas was copied and pasted</li> </ul>
<b>Requests for comments/decisions</b>		
<ul style="list-style-type: none"> <li>- Avoid paraphrasing the content of Thomas’ written comments. Either refer to the annex or copy-paste the text <ul style="list-style-type: none"> <li>o “I note that the ToR are expected to be revised by May 2015. I would like the PEB to consider instructing the RTS to initiate a review of the ToR in one year’s time, i.e. in August 2014, and revise the ToR, if necessary, based on the findings of the review.” <u>Please verify in Annex VII</u></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Ms. Nina Brandstrup, County Representative, FAO Cambodia</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – Comment of Thomas was copied and pasted</li> </ul>
<b>Approval of SOP</b>		
<ul style="list-style-type: none"> <li>- Avoid paraphrasing the content of Thomas’ written comments. Either refer to the annex or copy-paste the text</li> </ul>	<ul style="list-style-type: none"> <li>- Ms. Nina Brandstrup, County Representative, FAO Cambodia</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted –</li> </ul>

<ul style="list-style-type: none"> <li>○ “I certainly endorse the current version of the SOP, while noting that some editing for grammar is still required. However, I also would like to remind us that operating procedures are constantly changing. For example, I have learned that the Administrative Assistant has just resigned. I also understand there will likely not be a replacement. Therefore, references to her role in the SOP will need to be changed. Similarly, since the mid-term review a new process of assigning government officials to take responsibility for specific activities was agreed, but the procedures for decision making on this are still being developed, meaning the SOP will need to be revised again, which makes the SOP a living document, which is what it should be. Given that such amendments to the SOP are likely to be frequent, the PEB might like to decide that approval of minor amendments be delegated to the NPD/DNPD.” <u>Please verify in Annex VII</u></li> </ul>		<p>Comment of Thomas was copied and pasted</p>
<p><b>Consultation Formulation Process:</b></p> <ul style="list-style-type: none"> <li>- Avoid paraphrasing the content of Thomas’ written comments. Either refer to the annex or copy-paste the text <ul style="list-style-type: none"> <li>○ <i>“I note that the deadline for the Voluntary Facilitation Committee for the REDD+ Consultation Group Selection Process to finish its work was originally 18 May 2013. We now have early August. I would like the PEB to consider instructing the RTS to request Voluntary Facilitation Committee to complete its work by 30 September.”</i> <u>Please verify in Annex VII</u></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Ms. Nina Brandstrup, County Representative, FAO Cambodia</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – Comment of Thomas was copied and pasted</li> </ul>
<p><b>MRV Join Workplan:</b></p> <ul style="list-style-type: none"> <li>- Mr. Nok Ven: Should have participation of IPs in MRV; explain how MRV is relevant to IPs; ensure that there is participation from Indigenous communities in implementation of MRV and FCPF; and suggest to provide for building the capacity in MRV to Indigenous communities and also to have orientation on FCPF for the Indigenous Peoples’ group.</li> <li>- The minutes should reflect that <ul style="list-style-type: none"> <li>○ <i>RTS: agreed that the output description in the TORs would be modified.</i></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- Mr. Nok Ven, IP representative</li> <li>- Ms. Nina Brandstrup, County Representative, FAO Cambodia</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – Comment of Nok Ven and Nina was copied and pasted</li> </ul>
<p><b>Summing up by Ms. Claire van der Vaeren:</b></p>		

<p><b>General correction on text for clear understanding:</b></p> <ul style="list-style-type: none"> <li>- The SOP were approved.</li> <li>- Authority for minor changes to the SOP is delegated to the NPD and changes should be sent to PEB members for information.</li> <li>- The RTS will further revise the proposed new indicators for the UN-REDD Results Framework and circulate to PEB members for a 2-week no-objection approval. PEB members were requested to be very specific in any comments provided.</li> <li>- The UN-REDD Communications Strategy was approved at its 4th meeting; this was an omission from the Minutes of the 4th meeting.</li> <li>- The RTS will provide a report on implementation of the UN-REDD communication strategy to the next meeting.</li> <li>- The RTS will ensure that the work of the VFC is completed by the end of September, 2013.</li> <li>- The RTS will issue an invitation to the Secretary of the NCCC to become a full PEB member.</li> <li>- The PEB will serve as the governing body of the FCPF project, and accordingly may invite additional observers to attend future meetings.</li> <li>- The NPD will prepare a concept paper on the possible expansion of the mandate of the PEB to oversee implementation of all REDD+ readiness initiatives in Cambodia for presentation to the next PEB meeting.</li> <li>- The ToR of the Technical Teams were endorsed.</li> <li>- The NPD will ensure that the Teams are established as soon as possible.</li> <li>- The timing of the revision of ToR of the Technical Teams will be discussed at the next PEB meeting, and a report on activation of the Technical Teams be presented at that time.</li> <li>- The RTS will present a proposal to the next meeting of the PEB, proposing when and how a technical review would be undertaken.</li> </ul>	<ul style="list-style-type: none"> <li>- Ms. Nina Brandstrup, County Representative, FAO Cambodia</li> <li>- Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP</li> </ul>	<ul style="list-style-type: none"> <li>- Accepted – text modified</li> </ul>
---	---	--