



UN-REDD
PROGRAMME



CAMBODIA UN-REDD NATIONAL PROGRAMME

Minutes of the 4th UN-REDD Programme Executive Board Meeting

Venue: Cambodiana Hotel-Phnom Penh

Date: 28 March 2013

Time: 13:30-17:00

Summary of Minutes:

The fourth Cambodia UN-REDD Programme Executive Board (PEB) meeting was organized on the 28th of March at the Cambodiana Hotel, Phnom Penh.

The objectives of the meeting were to review progress against last PEB decisions, update programme progress; highlight programme challenges; and request for decisions on the scope of Communications Strategy UN-REDD National Programme, approval of Standard Operation Procedures (SOP), and suggested changes to Outcome 2.

At the meantime, PEB members also gave a warm welcome to technical specialists, Mr. Mathieu Van Rijn and Mr. Peter Iversen to be on board and help accelerating the activities' implementation.

Decisions and Actions:

- *The PEB decided that the 5th PEB meeting will be held on the 08 August 2013.*
- *The PEB requested that videos (e.g. presented video: 'An Introduction to REDD') for use in awareness raising on REDD+ should include an elaboration on the uses and alternative uses of forests and forest products and the causes of deforestation and forest degradation.*
- *The PEB decided to drop output 2.5 with the understanding that this could be captured by the FCPF programme. The use of the remaining funds from output 2.5 will be used for output 1.3.*
- *The PEB requested the REDD+ Taskforce Secretariat (RTS) to review progress against indicators specified in the monitoring framework by the 5th PEB.*
- *The PEB requested the NPD to ensure that the REDD+ Taskforce consider whether it would agree that UN-REDD lead the development of a national REDD+ communication strategy.*
- *The PEB requested the RTS to consult with other partners on the feasibility of a common national REDD+ communication strategy, while awaiting a decision from the National REDD+ Taskforce.*
- *The PEB requested the RTS to consider where and how the website should be hosted in order to ensure sustainability after the completion of the UN-REDD Programme.*
- *The PEB requested that the Cambodia REDD+ web-site should be operational by the end of April, 2013.*

- *The PEB decided to allow PEB members an additional three weeks to send comments on the SOP to the RTS. The PEB also requested the RTS to compile all comments, make any amendments to the SOP indicated by those comments, and to circulate a compilation of all comments and the revised SOP to PEB members for a one-week, no-objection approval.*
- *The PEB requested the RTS to maintain a record of compliance with the SOP and to present a report on compliance to the 5th PEB meeting.*
- *The PEB requested the RTS to once again consider prioritization of activities and to consider dropping activities for which there is inadequate funding; and to report again to the next meeting of the PEB.*
- *The IPs Representative suggested that the REDD+ (Strategic Environment and Social Assessment (SESA) safeguard system be used in Cambodia that REDD+ in Cambodia recognize IP rights, involvement, and different types of IP land, and also asked for capacity building for local communities.*

I. The Participants:

Details on PEB members, PEB alternates and observers who attended the 4th PEB Meeting can be found in Annex I.

II. Agenda:

The focus of the meeting agenda was to provide an update on follow-up against last PEB decisions, programme progress, programme challenges; and request for decisions on the scope of the Communications Strategy (currently designed for the UN-REDD National Programme), approval on Standard Operation Procedures (SOP), and a suggestion for changes to Outcome 2.

Please find more detail in Annex II

III. Meeting discussions:

1. Progress against last PEB decisions by Mr. Lun Kimhy

Please find more detail in Annex III

2. Programme Progress

Please find more detail in Annex IV

Presentations were made on the following topics:

- Progress Update by Mr. Khun Vathana
- SOP Development by Ms. Pan Thida
- Communications Update by Ms. Thy Heang
- Programme Challenges by Mr. Peter Iversen

Comments and discussion:

H.E Dr. Chheng Kimsun: In regard to the video “Introduction to REDD+” shown during the meeting, he suggested to double check with the translation and the statement regarding more than thousand millions before publicly sharing the video.

Mr. Koen Everaert: Requested an update on the status of the R-PP: is it on the FCPF website, and what is expected in the near future? Respect the SOP as being in line with government and UN regulations, encourage the distribution of the video broadly. He highlighted the good presentations and the timely production of the background documents.

Mr. Khun Vathana: The R-PP has been revised and re-submitted to the World Bank. Final document would be uploaded very soon once the internal FCPF review is completed.

Mr. Chhith Sam Ath: Commented on the REDD+ Video and asked about the selection of CSO process, how it will proceed and when.

Ms. Thy Heang: The CSO selection for the PEB would be processed together with the CSO consultation group's selection process facilitated by the voluntary facilitation committee (VFC). As so far, the VFC group has been working on criteria for each group of the Consultation Group members, including CSOs, national and international NGOs, IPs, private sector, academic institutions, CF, CFI and CPA networks. Communications Officer would update Mr. Chhith Sam Ath on the process and keep informing once announcement is made.

Mr. Napoleon Navarro: Commented the good follow up of the 3rd PEB meeting and the progress since the 3rd PEB. He asked whether the focus for the communication strategy was only for the UN-REDD or for all of Cambodia. How would we engage on the local level? He suggested some interactive interface and for photo competition we shall engage more with the social media. UNDP is also happy to help posting UN-REDD activities.

Mr. Kim Nong: Commented on process instead of the implementation. He said there has not been much progress yet. He asked about the financing of the no-cost extension. GDANCP still have not implemented anything. He mentioned the triple role for the chair of the REDD+ Taskforce, the co-chair of the PEB and the National Programme Director. He believed there is a lot of misinformation between the different agencies. He asked about how to improve the project document. He said that declaration of the council of ministers should be followed. GDANCP are working on how to get the private sector involved in REDD+ pilot projects.

Mr. Khun Vathana: GDANCP are also part of RTS and part of all the decisions taken.

H.E Dr. Chheng Kimsun: Explained that the chair of the Taskforce will also be co-chair of the PEB and he was sorry that H.E. Chea Sam Ang was not able to be in the meeting have this role. However, he said he would no longer chair the PEB after the meeting and H.E. Chea Sam Ang will be chair, instead. He suggested adding more information to the video on the link to rubber plantation or agriculture, and the tangible and non-tangible benefits from the forest. He mentioned the difficulties in selling CO₂ credits from Oddar Meanchey.

Mr. Kim Nong: GDANCP have also not sold any CO₂ credits but have 0.5 million hectare where they wanted to develop a REDD+ project. The report is available from GDANCP and secretariat can copy and distribute if requested.

H.E Dr. Chheng Kimsun: Asked the GDANCP should speed up the process and implementation, and have their activities merged with the other activities carried out by FA. We all want to make progress.

Mr. Thomas Enters: Congratulated the Secretariat for very brief presentations. He suggested that all the implementing partners shall sit down together and solve any issues to speed up implementation.

Mr. Kim Nong: GDANCP agreed with a meeting to discuss the issues raised.

Ms. Nina Brandstrup: Compared Programme outputs with some timelines. She proposed that the Secretariat shall report back on where we are compared to where we need to be at the end of the Programme by using this framework.

Mr. Timothy Boyle: Experience with other countries suggested a midterm review was a very valuable process in ensuring effective progress towards the end goal.

Mr. Napoleon Navarro: UNDP supports this suggestion and asked about how the pilots fit into the overall progress and the end result.

Summing up by Ms. Nina Brandstrup:

- Suggested to look at the possibility for the video presented ('An Introduction to REDD') to elaborate more on the uses and alternative uses of forests and the different causes of deforestation and forest degradation to be addressed under REDD+ implementation; In general the Information should be presented in a better and understandable way for different stakeholders
- Requested the RTS for follow-up on decisions made by PEB regarding activities proposed and agreed to be implemented
- *Requested the RTS* to review progress against indicators specified in the monitoring framework, make sure that we achieve more outputs;
- Mid-term review and assessment against the result-framework found to be a valuable process in ensuring effective progress towards the end goal..

1. Request for decision by Mr. Khun Vathana: *Please find more detail in Annex V*

- **Communication Strategy:** Should we use it for UN-REDD only or seek to have a comprehensive communication strategy (CS)?
 - **Mr. Timothy Boyle:** the scope of the CS is a decision for the REDD+ Taskforce to decide on whether to enlarge to the National REDD+ Program Level (not just UN-REDD level). The website is already for REDD+ in Cambodia. Formally this is a decision for the REDD+ Taskforce but the PEB could make a decision to ask the Taskforce address the question on the scope of the communication strategy. And ask the Secretariat to talk with other partners on a common communication strategy.
 - **Mr. Thomas Enters:** Proposed a decision on ensuring that the website is functional within one month. He would like information on the status of the Taskforce. He supported as a minimum coordination of the messages on REDD+ among partners.
 - **Mr. Kim Nong:** GDANCP proposed to work or to involve more closely with National Climate Committee.
 - **Mr. Koen Everaert:** Suggested a common communication strategy even if this is a decision of the REDD+ Taskforce. He mentioned that the EC often encounter wrong messages on what REDD+ is about, including international NGO's. He said that it is important to know where we host this website related to who will maintain this website after the UN-REDD Programme closes in 2014.
 - **H.E Dr. Cheng Kimsun:** Also mentioned the misunderstanding arising in the communities. Some NGOs use or spread wrong information on REDD+ to attract funding, which will later be problematic for the Forestry Administration. This leads to expectations which can't be fulfilled. Therefore, communications and information must be careful before sharing to the public.
 - **Mr. Chhith Sam Ath:** Communications Strategy shall also look at the community participation and grassroots level. CSOs have report on communication with communities. He also asked for information from the Secretariat on the process on the selection of CSO.
 - **Mr. Paris:** Website is quite important and want to see it finalized as soon as possible; however, he is concerned about the sustainability and he suggested the government should consider on who will be in charge of the website after programme completion.

- **Summing up by Ms. Nina Brandstrup:**
 - PEB asked the NPD to ensure that the REDD+ Taskforce make a decision on whether UN-REDD should lead on developing a national REDD+ communication strategy.
 - Request the Secretariat to consult with other partners on the feasibility of a common national communication strategy.
 - Request the Secretariat to consider where the website should be hosted.
- **SOP:**
 - **Ms. Nina Brandstrup:** Requested for three weeks to review the SOP and if there is no comments or suggestions, the SOP is regarded as accepted.
 - **H.E Dr. Chheng Kimsun:** Requested Thomas and Tim to comment on the SOP and whether it is similarly to the other countries implementers or not.
 - **Mr. Thomas Enters:** Agreed with the three week suggestion.
 - **Mr. Timothy Boyle:** Agreed with Ms. Nina's suggestion. He proposed that the Secretariat circulated a compilation of all comments after three weeks and the revised SOP, and requested a no-objection approval within one week. He also requested the Secretariat to keep a record of how the SOP was respected.
 - **H.E Dr. Chheng Kimsun:** Encouraged the Secretariat to follow the SOP when approved in the future.
 - **Mr. Thomas Enters:** Mentioned that it was not only up to the staff of the Secretariat to follow the SOP.
 - **Mr. Koen Everaert:** Did not think the PEB should approve this document and will not provide specific comments. It's more the responsibility of the UN agencies and the government.
 - **Mr. Paris:** Agreed with the usefulness of the SOP which should be aligned to international standards. It has to be circulated to all members for comments. He also mentioned the website and the hosting.
 - **Ms. Nina Brandstrup's summing up:**
 - Requested the Secretariat to circulate a compilation of all comments after three weeks and the revised SOP and have a no-objection approval within one week.
- **Suggestion for changes to Outcome 2 (outputs 2.3 [formerly 2.4] and 2.5)**
 - **Mr. Khun Vathana:** Presented the proposal.
 - All three UN agencies agreed to the proposal.
 - **Mr. Koen Everaert:** Asked whether it would have an impact on outcome 4 on the national MRV. We needed also to focus on finalizing the different activities. E.g. the funding gaps on the protected area strategy. Should we start such activities if we know already that there is a funding gap? But have no objections for the proposal.
 - **Mr. Timothy Boyle:** Mentioned the funding coming from the FCPF can cover some of these gaps including the additional costs of the Secretariat.
 - **Ms. Nina Brandstrup:** Mentioned the mid-term review is a possibility to take stock of the questions raised by Mr. Koen Everaert.
 - **Mr. Koen Everaert:** Reiterated the request to ask the Secretariat to present the bigger picture. He noted that some concept papers showed a budget gap and questioned whether such activities should be started.
 - **Ms. Nina Brandstrup:** She agreed.
 - **Mr. Khun Vathana:** Mentioned that the technical teams would help prioritize the activities.

- **Mr. Nok Ven:** Suggested implementation of REDD+ SESA safeguards, IP rights and involvement, different types of IP land. Asked the Secretariat to select the CSO in the same process as the IP selection. And asked for capacity building for the local community.
- **Ms. Thy Heang:** The IP reselection process is being process in all 15 provinces due to the requirement of local authority recognition of the IPs representatives. The decision of the process was discussed and agreed during the last CS and IPs workshop taken place on 25-27 September 2012.

→ Recommendations and suggested actions were noted (see summary at the beginning).

Date of Next Meeting: The 5th PEB Meeting will be the 08th of August 2013.

The meeting ended at 17:30

Phnom Penh, *21*...../*May*.../2013

Minutes seen and approved by: *h*

H.E. Cheng Kimsun, Ph D *na*
 Co-Chair UN-REDD Programme Executive Board
 Director General of the Forestry Administration

Ms. Nina Brandstrup
 Co-Chair UN-REDD Programme Executive Board
 FAO Country representative ,



UN-REDD PROGRAMME



Cambodia UN-REDD National Programme

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

The Fourth UN-REDD Programme Executive Board Meeting

Venue: Cambodiana Hotel, Phnom Penh

Date: 28 March 2013








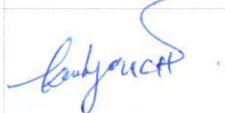



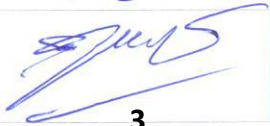
Participant Lists

No	Name	Position	Organization	Phone Number	E-mail	Signature
1	H. E Chheng Kimsun					
2	Thomas Enters	Regional UN-REDD Coordinator	UNEP	66-89-816-1368	thomas.enters@unep.org	
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Annex I- Attendent List of 4 PEB meeting

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7	Chen Vichet	Deputy	MoE	092 678595		Chris
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Annex I- Attendent List of 4 PEB meeting

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24	Bun Vanna	Director	FA			
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28	Mathieu van Rijn	MRV expert FAO	FAO	017852368	mathieu.vanrijn@fao.org	
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30	Kim Nong	deputy Director General	MOE			

Annex I- Attendent List of 4 PEB meeting

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31	CHHUM Sovanny	Progr Analyst	UNDP	012 914041	chhumsavanny@undp.org	
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42	Korb Kane	Admin Assist	GRANCP.			



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UN-REDD fourth Programme Executive Board Meeting
28th March 2013, Cambodiana Hotel, Phnom Penh, Cambodia
Agenda

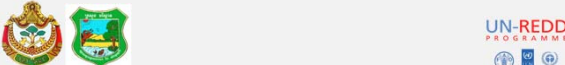
Time	Description	Speaker	Facilitator
14:15 - 14:30	Registration		Secretariat
14:30 - 14:40	Welcoming Remarks	Ms. Nina Brandstrup	Secretariat
14:40 - 14:50	Opening Remarks	H.E. Chheng Kimsun	Secretariat
14:50 - 15:50	Follow up from previous PEB meeting: <ul style="list-style-type: none"> • Progress against last PEB decisions (see document 1) • Programme Progress (See document 2) <ul style="list-style-type: none"> • Progress • SOP • Communication • Programme Challenges (See document 3) 	<ul style="list-style-type: none"> • Lun Kimhy • Khun Vathana • Pan Thida • Thy Heang • Kao Sosatya 	Secretariat
	Question and Answer		
15:50 - 16:30	Request for decision: <ul style="list-style-type: none"> • Scope of Communications Strategy (UN-REDD or National Level) • SOP • Suggestion to drop output 2.5 (Policy and legal development for the National REDD+ implementation framework) 	<ul style="list-style-type: none"> • Khun Vathana 	Secretariat
16:30 - 17:00	Open discussion	H.E. Chheng Kimsun	Secretariat
17:00 - 17:10	Closing Remarks Group Photo	H.E. Chheng Kimsun Ms. Nina Brandstrup	Secretariat
17:10 - 19:00	Standing Reception		

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Document 1

Progress against last PEB decisions

Fourth UN-REDD Programme Executive Board meeting
28 March 2013
Cambodiana hotel, Phnom Penh
Presented by Mr. Lun Kimhy (5 minutes)



<u>Document 1</u>		
Decision last PEB meeting	Status	Expected PEB contribution
PEB requested RTS develop SOP	Have done as requested and shared with PEB for comment	Possible comment or guidance
PEB requested that key concept notes are shared among all partners	Have done as requested	No further action
PEB requested RTS to prepare a matrix with activities that support the readiness phase. Identify which activities should be dropped in order to optimized.	The matrix was drafted. Output 2.5 is proposed to be dropped.	Need approval (Separate agenda presentation and discussion)

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<u>Document 1</u>		
Decision last PEB meeting	Status	Expected PEB contribution
The PEB highlighted the importance of developing a communications strategy.	Draft communication strategy has been developed.	Need PEB decision on the scope of communication strategy (separate agenda item).
The PEB requested the assistance of the UNRC in following up on FAO/UN/UNDP/Government rules of per diem (DSA).	No progress due to change in UNRC position.	Provide further advice. No progress due to change in UNRC position.
The PEB approved a no cost-extension of the Programme until 31st December 2014.	The approval has been communicated to the UN Secretariat.	No further action. The approval has been communicated to the UN Secretariat.

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<u>Document 1</u>		
Decision last PEB meeting	Status	Expected PEB contribution
PEB noted that efforts should be made to complete the documents (R-PP) required to receive the funding from the FCPF expected for March 2013.	Final RPP has been submitted. Other documents are well advanced and FCPF funds are expected in March or April 2013.	No further action.
PEB confirmed that the interim CS & IP representatives will continue their roles in the PEB until the new representatives selected.	The interim CS & IP representatives are invited to join this meeting.	No further action.
PEB reiterated the request to RTS to share relevant documents for discussion at least one week in advance of PEB meetings	Has been done as requested.	No further action.

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<u>Document 1</u>		
Decision last PEB meeting	Status	Expected PEB contribution
PEB welcomed the news Technical Adviser will be on board	Mr. Peter Iversen, on board on 28 January 2013.	No further action.
The PEB also welcomed the news MRV Technical Adviser will be onboard on	Mr. Mathieu VanRrijn, on board on 16 January 2013.	No further action.
The PEB requested that the 2013 workplan will be circulated for comments by 21 December 2012	Has been done as requested.	No further action.

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Document 1

Thank You!!

Q & A

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Document 2

Programme Progress

Fourth UN-REDD Programme Executive Board meeting
28th March 2013
Cambodiana hotel, Phnom Penh
Presented by Mr. Khun Vathana (10 minutes)



Highlights

Document 2

Outcome 1

- “ MAFF has issued decision (official letter) to establish the Cambodia REDD+ Taskforce
- “ Grievance mechanism study has taken place
- “ IP reselection process continues
- “ Voluntary Facilitation Committee for consultation group formed

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Highlights

Document 2

Outcome 2

- “ R-PP finalized and sent to FCPF.
- “ Reports on flooded and mangrove forests were completed by FiA in Khmer.

Outcome 3

- “ Pilot projects continue (Oddar Meanchey, Seima - validation report submitted)

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Highlights

Document 2

Outcome 4

- “ Training report on National System for GHG Inventory REDD+ completed.
- “ Technical work sessions and National Consultation training on land cover classification and forest monitoring systems in the context of REDD+ were held.
- “ Final draft report of the review of satellite forest monitoring systems
- “ Final draft report analysis of forest classification systems
- “ Firm contracted for activity 4.3a Analysis on the accessibility of satellite and aerial imageries for detection of past, present and future forest cover change

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Document 2

Thank You!
Q&A

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Document 2

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UN-REDD PROGRAMME **Document 1.1**

Standard Operating Procedure (SOP)

Fourth UN-REDD Programme Executive Board meeting
28th March 2013
Cambodiana Hotel
Presented by: Ms. Pan Thida



PURPOSE OF SOP DEVELOPMENT **Document 1.1**

- “ Because UN-REDD is a collaborative program between 3 UN agencies and implemented by FA, GDANCP and FiA, administration is very complex
- “ SOP has been developed as a result of 3rd PEB Meeting Decision.
- “ SOP will be used as guideline for implementation by REDD+ Taskforce Secretariat.

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I. Programme Structure and Implementation **Document 1.1**

- “ Highest decision making lies in Program Executive Board (PEB).
- “ NPD and DNPD provide oversight of the RTS and ensure all partners contributing to their tasks and deliver required output.

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II. Programme Administration and Management **Document 1.1**

- “ The process and deadline of Issuance letter is set to speed up the work (7 working days).
- “ Email has been emphasized to use in order to get comment and contribution/feedback, and can be used as supporting document.
- “ Asset Physical Count will be undertaken every 6 months and report to UN agencies.

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II. Programme Administration and Management **Document 1.1**

- “ Mission Travelers have to submit Approved Travel Authorization, Concept Note, Workplan, and Estimated Budget to Admin for Logistic Arrangement and Finance for Advance Purpose.
- “ Organizing Workshop/Meeting/Training required concept note, proposed budget approved by Chair and Vice Chair of RTS.
- “ There is agreement produced for activities undertaken by line agencies such as FA, FiA, GDANCP and still follow RTS policy of expense.

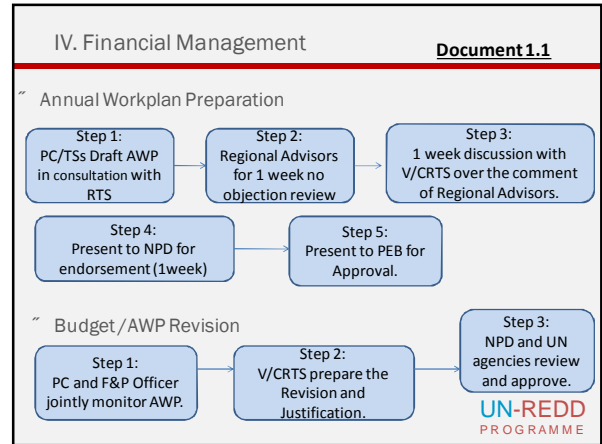
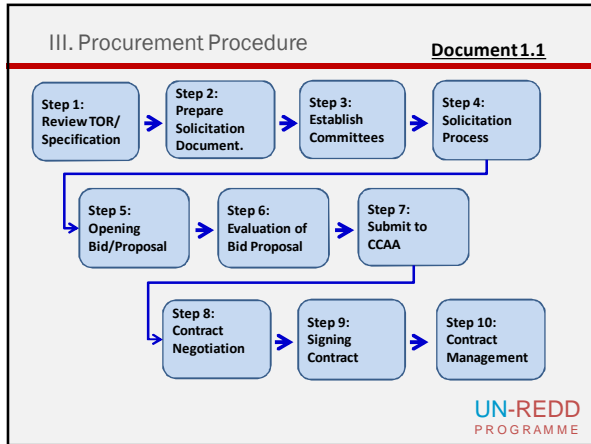
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III. Procurement Procedure **Document 1.1**

- “ Procurement plan has to be approved at beginning of each year.
- “ Procurement can be done directly by UN-Agencies if there is request, or the Programme can make direct appointment by using Long Term Agreement (LTA) of UN-Agencies. Otherwise following rule of procurement.

Procurement threshold	Approval From
Up to US\$400	V/CRTS
Above US\$400	D/NPD

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V. MONITORING, REPORTING AND AUDIT Document 1.1

Time frame of report preparation and submission

No.	Type of Report	When	Template	Prepared By	To Whom
1.	Quarterly Progress Report	Two weeks following end of each quarter	UNDP	RTS	UNDP
2.	Annual Report	End of first quarter of the following year	UNDP	RTS	UNDP
3.	Annual Report	End of first quarter of the following year	UN-REDD	UNDP, Supported By FAO and UNEP	1. Implementing Agencies FA, FIA, and GDANCP 2. MPTF-O (via UN-REDD Secretariat)

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Document 1.1

Thank You!
Q&A

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UN-REDD PROGRAMME Document 1.4

Communications Strategy UN-REDD National Programme

Fourth UN-REDD Programme Executive Board meeting
28 March 2013
 Cambodiana Hotel, Phnom Penh
 Presented by Heang Thy (10 minutes)



Activity: Communication Strategy Document 1.1

- “ First draft has been developed for UN-REDD Programme only.
- “ It was shared among technical staff and key stakeholders for reviewing and comment.
- “ Comments have been consolidated and shared back to the relevant stakeholders.

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Activity: Website development of “Cambodia REDD+ Programme” Document 1.4

- “ Layout has been discussed.
- “ Main sections to be displayed have been consulted among relevant stakeholders.
- “ Now contents need to be filled in.
- “ It is temporarily hosted under www.cambodia-redd.org
 - . Username: redd
 - . Password: redd123




Photo: Home page of the Website

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Activity: Publications and Videos translation Document 1.4

- **Video:** Voice over video clip of introduction to REDD+ was done and is now being used during the reselection process of IPs representatives. ([Play the video](#))
- **Publications (in progress and plan):**
 - Lessons Learned booklets: produce lessons learned booklets for information sharing among relevant stakeholders
 - Fast-Facts/Event flyer: give a macro-level, snapshot/introduction to who we are and what we do
 - Newsletter: release 3 newsletters annually, for which focus is on the Programme progress
 - Programme leaflet/brochure/Poster: produce a leaflet aligned with programme implementation.
 - Video booklet: extracted from the video clip
- **Photo competition:** will be conducted in Q2

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Activity: UN-REDD website (workspace: FPIC repository) Document 1.4

- “ Solomon Islands is interested in adopting the REDD+ Cambodia website design.
- “ Based on the request from Cambodia, the **FPIC repository** has been established on the Global UN-REDD website.
- “ Articles, events, activities plans, documents will be uploaded/updated into the websites as indicated below:
 - . www.unredd.net (open)
 - . www.un-redd.org (open)

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Thank You!

Q&A

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Document 3



Programme Challenges

Fourth UN-REDD Programme Executive Board meeting
 28th March 2013
 Cambodiana hotel, Phnom Penh
 Presented by Mr. Kao Sosatya (10 minutes)




Document 3

Issues and Challenges	Status
Issues raised at the third PEB meeting	
<ul style="list-style-type: none"> ▪ REDD+ Taskforce regular meeting and Technical Team (no Nov-Mar meetings) ▪ Recruitment of Technical Advisors (no technical adviser for important activities) ▪ Paperwork and administration burdens (different formats) ▪ Secretariat is challenged to follow up and coordinate with the multiple activities related to REDD+ implemented by different partners, 	<ul style="list-style-type: none"> ▪ Taskforce officially formed and plan to have meeting again in April ▪ The MRV Technical Expert and Technical Specialist on board in the second half of January ▪ SOP will solve problems but different formats will remain an issue. ▪ Still remains an issue

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Document 3

Issues and Challenges	Status
Issues raised at the third PEB meeting	
<ul style="list-style-type: none"> ▪ Time required for agreeing on Programme activities with the different partners ▪ Low DSA rate discourages government officials from participating in activities' implementation. ▪ Relatively new supporting staff in the Secretariat; time needed for building trust and understanding/setting up of internal procedures ▪ Different working style and requirements from the partners 	<ul style="list-style-type: none"> ▪ SOP will solve problems. ▪ Still remains an issue ▪ Has improved ▪ Understanding of differences has improved

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Document 3

New Issues and Challenges	Status
<ul style="list-style-type: none"> ▪ IP representatives reselection process in 15 provinces takes longer time than expected and more expensive. ▪ Establishment of Consultation Group takes longer time than expected. ▪ Procurement of service provider for Awareness Raising activity takes longer time than expected. ▪ Accessibility of imageries and forest inventory data proves more difficult and takes more time than expected 	<ul style="list-style-type: none"> Voluntary Facilitation Committee was just formed in early March. Aruna Ltd. Has been contracted to assess availability of imagery data and agreement with some relevant institutions to access the images and data

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Document 3

Thank You!

Q&A

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Propose to drop Output 2.5 (2.5. Policy and legal development for the National REDD+ implementation framework)

Fourth UN-REDD Programme Executive Board meeting

28th March 2013

Cambodiana hotel, Phnom Penh

Presented by Mr. Khun Vathana (5 minutes)



Background

The 3rd PEB meeting on 13th December, 2012 requested:

The REDD+ Taskforce Secretariat to prepare a matrix with activities that support the REDD+ readiness phase, and to identify which UN-REDD activities (if any) should be dropped in order to ensure that the contribution from UN-REDD funding to REDD+ readiness in Cambodia is optimized.

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Recommendation

The Secretariat recommends the following amendments to the UN-REDD Results Framework so as to allow the contribution from UN-REDD funding to REDD+ readiness in Cambodia to be optimized.

1- Output 2.5 be dropped. The Rationale for this is that Output 2.5 is a stand-alone Output, not closely relate to other Outputs, and the activities can be undertaken through other initiatives, e.g., the FCPF.

2- The activities from former Output 2.4 that were absorbed into Output 2.3 at the Inception Workshop be dropped. The Rationale for this is that the funding for these activities is insufficient to deliver a high quality result.

3- The remaining funds from Output 2.5, approximately \$45,000 should be used to support the stakeholder engagement process (Output 1.3), which has proven more costly than originally expected.

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Recommendation (Continue)

4- The remaining funds from the activities of the former Output 2.4, approximately \$100,000 [Thida to confirm exact figure] should be used in the following ways:

a) To supplement funding of Output 2.3 (Benefit sharing studies), which were under-budgeted in the original budget, by approximately \$60,000

b) To supplement the budget for stakeholder engagement (Output 1.3) by approximately \$40,000.

Thank You!!

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Thank You!!

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**Matrix of REDD+ Readiness Activities for Cambodia
(from REDD+ Readiness Roadmap)**

National Programme Component	UN-REDD contribution	Implementing Partner	Indicative activities for each Component
Component 1: Management of REDD+ Readiness			
1.1 REDD+ Taskforce	Output 1.1	REDD+ Taskforce	<ul style="list-style-type: none"> - Multi-government agency Taskforce responsible for overall management of REDD+ Readiness and reporting to national policy coordinating bodies - Taskforce ToR agreed - Training and capacity-building to Taskforce and Government agencies - Review of current institutional mandates and discussion of National REDD+ management arrangements - Draft National REDD+ management arrangements and/or RGC policy statement
1.2 REDD+ Taskforce Secretariat	Output 1.2	Secretariat	<ul style="list-style-type: none"> - National REDD+ Readiness advisor in place - National REDD+ Coordinator appointed - Responsible for day-to-day management of national REDD+ Readiness and donor reporting
1.3 REDD+ Advisory Group	Output 1.3	Advisory Group	<ul style="list-style-type: none"> - Provides advisory role at Taskforce meetings, and advises the Secretariat

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Matrix of REDD+ Readiness Activities for Cambodia (from REDD+ Readiness Roadmap) Continue

Component 2: Stakeholder Consultation Plan			
2.1 Stakeholders are engaged in the REDD+ Readiness process	Output 1.3	REDD+ Taskforce, Technical Team on Consultation	<ul style="list-style-type: none"> - Stakeholders from civil society (forest dependent communities and Indigenous communities), NGOs and Private sector are engaged in the management structure for Roadmap implementation through the REDD+ Advisory Group and the Technical Teams - Regular consultations with relevant stakeholder groups, including the REDD+ Advisory Group, follow principles listed in Roadmap - Activities undertaken throughout programme implementation include consultation with relevant stakeholder groups and follow principles listed in Roadmap - Development of a comprehensive national consultation validation process for the National REDD+ Strategy and Implementation Framework - Development of an effective monitoring framework and feedback mechanism on consultation and participation
2.2 Stakeholders provided with access to information on REDD+ and the National REDD+ process	Output 1.4	REDD+ Taskforce	<ul style="list-style-type: none"> - Establishment of a website for REDD+ where key documents are placed in a timely manner - Development of a work plan for awareness raising on REDD+ and the national process - Development of effective communication tools on REDD+ integrating it into national context and being appropriate for range of stakeholders - Implementation of multiphase information sharing and consultation process - Documentation and dissemination of lessons learned from pilot REDD+ projects

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Matrix of REDD+ Readiness Activities for Cambodia (from REDD+ Readiness Roadmap) Continue

Component 3: Cambodia REDD+ Strategy Development			
3.1 Strategy Analysis		FA, GDANCP, National REDD+ Taskforce	<ul style="list-style-type: none"> - Assess sources of and contribution of woodfuel use to emissions from deforestation and degradation - Evaluate sources of and options to supply domestic timber demand and improve efficiency of wood and timber use - Quantitative assessment of drivers of forest degradation - Revision to the REDD+ Roadmap Assessment of Land-use, Forest Policy and Governance report based on these
3.2 Development of individual REDD+ strategies	Output 2.1	FA GDANCP/ MoE	<ul style="list-style-type: none"> - Forest area management cost estimates for FA managed areas - Elaboration of Section 6 of the NFP - Investigation of Conservation Concession models for the Permanent Forest Reserve - Selection of demonstration sites - Development of National Protected Area Strategic Management Plan - Development of a Protected Areas Financing Plan, to include cost estimates of long-term management costs and potential sources of revenue including REDD+. - Development of PA zoning regulations - Consideration of potential for reforestation/rehabilitation within PAs - Investigation of Conservation Concession models for PAs - Linkages with PES - Investigation of linkages between REDD+ and Cambodia's commitments under the CBD - Selection of demonstration sites

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Matrix of REDD+ Readiness Activities for Cambodia (from REDD+ Readiness Roadmap) Continue

3.2 Developm ent of individual REDD+ strategies	Output 2.1	FiA	- Consideration of integration of REDD+ and flooded forests and mangrove areas managed by Fisheries Administration under the Strategic Planning Framework on Fisheries
		GDANCP, FA, REDD+ Taskforce	- Reviewing candidate REDD+ strategies to address national-level drivers of deforestation and forest degradation - Scoping of REDD+ strategies in relation to costs and benefits considering, inter alia, carbon density, co-benefits, jurisdiction, opportunity costs, resource management issues, etc. - Understanding local costs and benefits of REDD+ - Assessments of local forest protection contracts - Economic analysis of costs and benefits of REDD+ strategies - Integration into government planning processes
3.3 National REDD+ strategy	Output 2.1	REDD+ Taskforce	- Development of national REDD+ strategy by the Taskforce

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Matrix of REDD+ Readiness Activities for Cambodia (from REDD+ Readiness Roadmap) Continue

Component 4: REDD+ Implementation Framework			
4.1 Policy and legal development	Output 2.5	REDD+ Taskforce, FA/MAFF, FiA/MAFF, GDANCP/MoE, MLMUPC, ...	- Integration of REDD+ into Community Forestry, Community Fisheries & CPAs - Legal analysis & development, e.g. including development of regulations under PA law - Establishing national-level standards for REDD+ projects - Analyzing how to link projects to subnational and national implementation - Analyzing links with other Government policy processes and laws, including the NCDD and land-use planning - Investigating REDD+ Conservation Concessions
4.2 SESA (Strategic Environmental and Social Assessment) Framework	Output 2.6	REDD+ Taskforce	- Initial analysis of appropriate REDD+ safeguards - Development of draft SESA Framework including Safeguards, implementation and monitoring plan - Consultation on options considered - REDD+ Taskforce meeting to review Safeguards - Monitoring of Safeguard implementation
4.3 Benefit-sharing studies	Output 2.3	REDD+ Taskforce, FA/MAFF, FiA/MAFF, GDANCP/MoE	- Establishment of Benefit-Sharing Technical Team - Documentation of existing examples - Analysis of potential future benefit-sharing arrangements for PAs, PFs, Concession Forests, CFs, Cfis, Fishing Lots, CPAs - Consultation on options considered
4.4 Establishing the REDD+ Fund Mechanisms	Output 2.4*	REDD+ Taskforce	- Analysis of existing fund mechanisms under Cambodian Law - Establishing the Fund(s), which could include use of a Protected Areas Trust Fund

Matrix of REDD+ Readiness Activities for Cambodia (from REDD+ Readiness Roadmap) Continue

4.5 Initial demonstration activities	Outputs 3.1 and 3.2	FA, GDANCP, NGOs, ...	- Supporting 3-4 REDD+ projects approved by Government agencies - Documentation of results
4.6 Other demonstration project activities		FA, GDANCP, NGOs, ...	- Pilot forest protection contracts - Pilot conservation concessions, if initial analysis shows the approach is feasible
4.7 Extending demonstration activities		FA, GDANCP, NGOs, ...	- Selection of 1-2 regional demonstration sites - Pilot demonstration - Documentation of results
4.8 Development of National REDD+ Registry and Independent Monitoring		REDD+ Taskforce	- Analysis of registry options consistent with the nested approach to REDD+ - Consideration of how independent REDD+ monitoring to verify results should be undertaken - Consultation on the options considered
4.9 Development of overall National Implementation Framework		REDD+ Taskforce	- Regular review meetings - Develop Draft Implementation Framework

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Matrix of REDD+ Readiness Activities for Cambodia (from REDD+ Readiness Roadmap) Continue

Component 5: Development of the Reference Scenario

5.1 National MRV/REL Technical Team and build appropriate national capacity	Output 4.1	FA/MAFF, MoE, MLMUPC, National REDD+ Taskforce	- Regular meetings of MRV/REL Technical Team - Provision of Technical support and advice - Trainings
5.2 Develop National Definitions for MRV/REL		REDD+ Taskforce, MRV/REL Technical Team	- Determine national forest definitions, land-use classes, carbon pools and reference period to be used
5.3 Quantify activity data (land-use change assessments)	Output 4.3	FA/MAFF, MoE, MRV/REL Technical Team	- 2010 Forest cover assessment - Reclassification of 2002 and 2006 assessments - 200 Forest cover assessment - Assessment of how to measure areas of forest degradation - Quality Control / Quality Assessment of products

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Matrix of REDD+ Readiness Activities for Cambodia (from REDD+ Readiness Roadmap) Continue

5.4 Develop emission and removal factors for REDD+ related activities (e.g. through forest inventories) at Tier 2 level		FA/MAFF, MoE, MRV/REL Technical Team	<ul style="list-style-type: none"> - Create central database of all information on forest carbon stocks - Determine forest carbon stock sampling plan - Evaluate existing data sources - Assessment of how to estimate emissions factors due to forest degradation - Undertake field data collection from plots
5.5 Develop historical baseline		FA/MAFF, MoE, MRV/REL Technical Team	<ul style="list-style-type: none"> - Combine activity and forest carbon stock data - Assess uncertainty
5.6 Develop future reference scenario	Output 4.6	FA/MAFF, MoE, MRV/REL Technical Team	<ul style="list-style-type: none"> - Collate data on drivers of deforestation - Undertake modeling analyses of future trends - Develop proposed reference scenario(s) - Revise based on external evaluations
5.7 Subnational demonstration		FA/MAFF, MoE, NGOs, ...	<ul style="list-style-type: none"> - Develop nested approach for subnational RELs - Pilot demonstration - Documentation of results

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Matrix of REDD+ Readiness Activities for Cambodia (from REDD+ Readiness Roadmap) Continue

Component 6: Development of the Monitoring System			
6A.1 Establish roles and responsibilities of various institutions in the MRV system		REDD+ Taskforce, MRV/REL Technical Team	<ul style="list-style-type: none"> - Determine appropriate institutions and their roles in the MRV system - Consult on the role of local communities and subnational management units in the MRV system
6A.2 Enhance capacity and provide training		REDD+ Taskforce	<ul style="list-style-type: none"> - Identify appropriate capacity needs to key actors - Provide trainings and equipment
6A.3 Design and implement MRV plan for monitoring activity data	Output 4.2	FA/MAFF, MoE, MRV/REL Technical Team	<ul style="list-style-type: none"> - Determine scale of MRV plan and role of subnational management units and local communities - Develop and finalise the protocols for monitoring activity data - Implementation of the MRV plan for activity data by national and, as appropriate, subnational units
6A.4 Design and implement MRV plan for monitoring carbon stock changes		FA/MAFF, MoE, MRV/REL Technical Team	<ul style="list-style-type: none"> - Stratification of areas to be monitored - Develop and finalise field sampling design - Develop national and subnational databases of key values - Implementation of the MRV plan for carbon stocks by subnational management units
6A.5 Report national estimate of GHG emissions during monitoring period	Output 4.5	MoE, NCCC, REDD+ Taskforce	<ul style="list-style-type: none"> - Combine activity and emissions data for subnational levels - Develop and submit reports - Subject reports to international verification
6B Design and implementation of a Monitoring System for Other Benefits and Impacts		REDD+ Taskforce, MRV/REL Technical	<ul style="list-style-type: none"> - Develop environmental, socio-economic and governance indicators to measure impacts and benefits of REDD+ implementation - Design the monitoring system - Implement the monitoring system

Thank You!!

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Annex VI: Record Comments on Minutes

Annex VI: Comments and correction on Minutes of the 4th Programme Executive Board Meeting (March 28th 2013)

Comment	Agency	Response
General correction		
<ul style="list-style-type: none"> - General correction on text for clear understanding. 	Mr. Thomas Enters, UN-REDD Regional Coordinator, UNEP	Accepted – text modified
Summary of Minutes		
<u>Decisions and Actions:</u>		
<ul style="list-style-type: none"> - The PEB requested that videos (e.g. presented video: ‘An Introduction to REDD+’) for use in awareness raising on REDD+ should include an elaboration on the uses and alternative uses of forests and forest products and the causes of deforestation and forest degradation. 	Mr. Mathieu Van Rijn, Technical Expert on behalf of Nina Brandstrup, FAO Country Representative,	Accepted – text modified
Programme and Progress (Comments and discussion)		
<u>Summing up by Ms. Nina Brandstrup:</u>		
<ul style="list-style-type: none"> - Suggested to look at the possibility for the video presented (‘An Introduction to REDD’) to elaborate more on the uses and alternative uses of forests and the different causes of deforestation and forest degradation to be addressed under REDD+ implementation; In general the Information should be presented in a better and understandable way for different stakeholders; - Requested the RTS for follow-up on decisions made by PEB regarding activities proposed and agreed to be implemented; - Requested the RTS to review progress against indicators specified in the monitoring framework, make sure that we achieve more outputs; - Mid-term review and assessment against the result-framework found to be a valuable process in ensuring effective progress towards the end goal. 	Mr. Mathieu Van Rijn, Technical Expert on behalf of Nina Brandstrup, FAO Country Representative,	Accepted – text modified
Request for decision		
<u>Correction sentence:</u>		
<ul style="list-style-type: none"> - Website is quite important and want to see it finalized as soon as possible; however, he is concerned about the 	Mr. Paris, Assistant to FAO Country Representative,	Accepted – text modified

sustainability and he suggested the government should consider on who will be in charge of the website after programme completion.		
SOP		
<p><u>Correction sentence:</u></p> <ul style="list-style-type: none"> - Mr. Paris: Agreed with the usefulness of the SOP which should be aligned to international standards. It has to be circulated to all members for comments. He also mentioned the website and the hosting. 	Mr. Paris, Assistant to FAO Country Representative,	