



CAMBODIA UN-REDD NATIONAL PROGRAMME

Minutes of UN-REDD Programme Executive Board Meeting on 07 June

Venue: Himawari Hotel – Phnom Penh

Date: 07 June 2012

Time: 14:30-17:15

Summary of Minutes:

The first Cambodia UN-REDD Programme Executive Board (PEB) meeting was held on the 7th of June at Himawari Hotel Phnom Penh.

The meetings objectives were to; provided participants with information on programme progress, agree the terms of reference of the PEB, and review and approve the programme's annual workplan.

Participants were informed that the programme was running significantly behind schedule but that important progress had been made in recent weeks with regard to staff recruitment and this combined with the development of the Annual Workplan was anticipated to speed up the implementation of the programme. Participants broadly supported progress so far although stressed the need for a significant increase in the speed of progress over the coming months.

Discussions were held on the Terms of Reference of the PEB with participants providing a number of important operational recommendations. Comments focused on the need for meetings to occur on a regular basis and for documents to be provided in advance of meetings. It was also noted that at present civil society (CS) and indigenous peoples (IP) representation on the PEB was insufficient. The REDD+ Taskforce Secretariat is committed to rectify this through engagement with CS and IP groups prior to the next meeting.

The annual workplan was presented noting its focus on, establishing the operational structures of the programme, capacity building, awareness raising and initial identification of the costs of and benefits of existing forest management approaches and how REDD+ can be integrated within these. Comments were provided on this with participants indicating broad support for the annual workplan but stressing the need for it to be implemented effectively.

Decisions and Actions

- Comments from the meetings will be incorporated into both the terms of reference and workplan and that these should be circulated on Monday the 11th June.
- Participants will be invited to comment on the documents prior up to Friday the 15th of June at which point any further comments would be incorporated.
- A final version of both documents will then be prepared for signature by the Co-Chairs.
- The next meetings of the PEB are scheduled for the 3rd October and 13th December

- The REDD+ Taskforce Secretariat will work with CS and IP groups to ensure that appropriate CS and IP representatives are present at that meeting.

I. The Participants:

Members

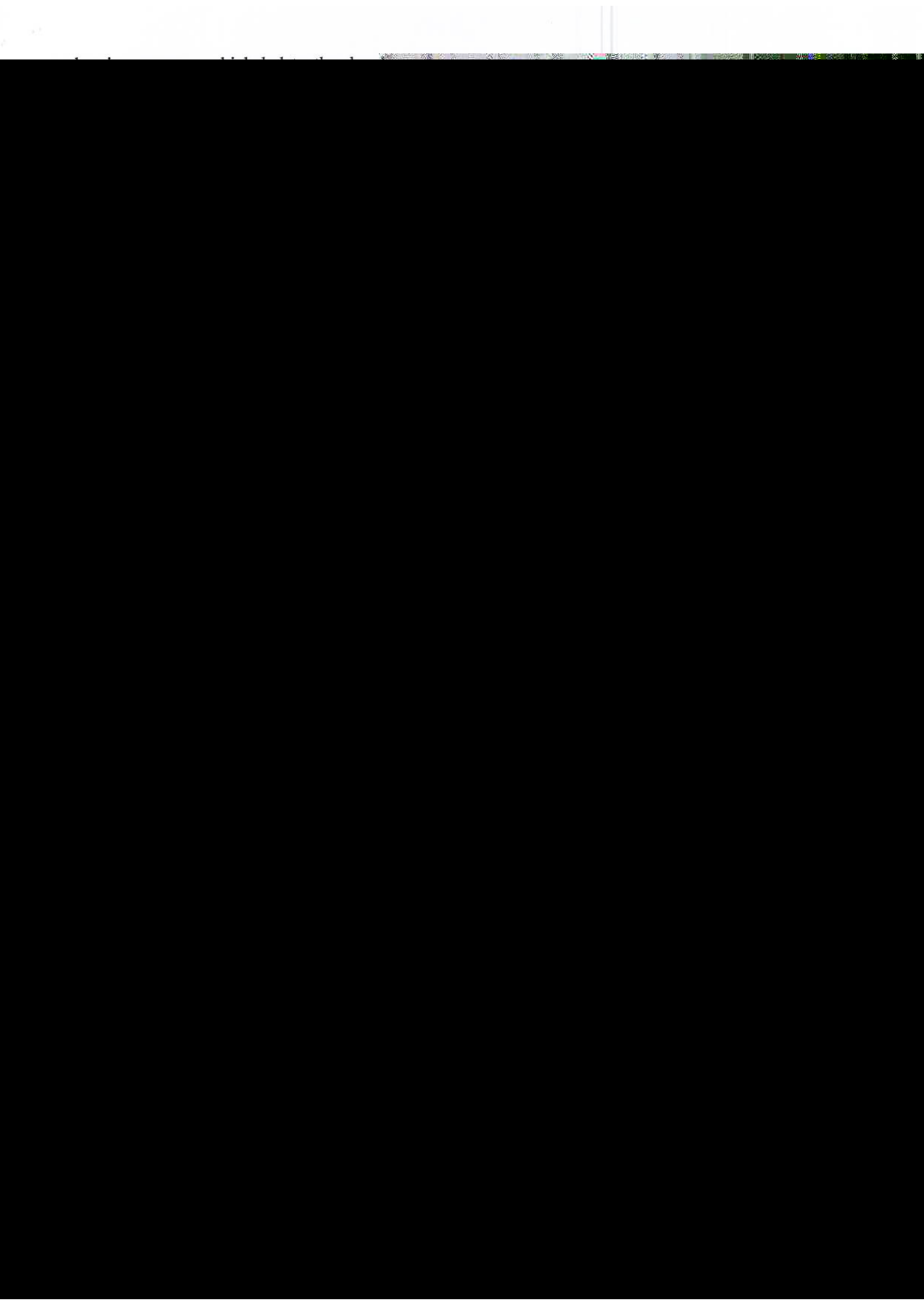
1. H.E. Cheng Kimsun – Director General, Forestry Administration (FA)
2. Mr Douglas Broderick - Resident Coordinator, United Nations Cambodia
3. Ms Elena Tischenko – Country Director, UN Development Programme
4. Ms Nina Brandstrup – Country Representative, Food and Agriculture Organization
5. H.E. Chea Sam Ang – Deputy Director General, FA
6. Mr Meng Monyrak –Deputy Director of International Conventions and Biodiversity Department,General Department of Administration for Nature Conservation and Protection (GDANCP), MoE
7. Mr Ouk Vibol – Director Department Fisheries Conservation -Fisheries Administration (FiA)
8. Mr Thomas Enters –UN-REDD Regional Representative UNEP, UN Environment Programme
9. Mr Koen Everaert – Head of Natural Resources and Environment,Delegation of the European Union to Cambodia
10. Mr Lin Makara – Local Officer Economic and ODA Section, Embassy of Japan
11. Tom Evans – Deputy Country Director, WCS Cambodia (Invited Civil Society observer)
12. Mr Tol Solechea– Learning Institute,(Invited Civil Society Observer)

Observers

1. Mr Khun Vathana, Chair for National REDD+ Taskforce Secretariat, FA
2. Ms Ly Sophorn– Vice Chair for National REDD+ Taskforce Secretariat, GDANCP
3. Ms Meas Monika – Finance and Operations, REDD+ Taskforce Secretariat, GDANCP
4. Ms Rin Chanda, - Admin assistant, REDD+ Taskforce Secretariat, FA
5. Mr Bun Racy – Technical Officer, REDD+ Taskforce Secretariat, FiA
6. Mr Philip Cowling – UN-REDD Start-up Advisor,
7. Mr Somreth Vannara – Deputy Director of Forest and Forest Community Department, FA
8. Mr Omaliss Keo – Deputy Director of Wildlife and biodiversity Department, FA
9. Mr Leng Chivin - Chief of Watershed Management and Forest Cover Assessment Office, FA
10. Mr Chhum Sovanny – Programme Analyst, UNDP
11. Mr Soy Seung, Programme Assistant, FAO
12. Mr GiacomoFedele- Programme Analyst, UNDP
13. Ms AyakoTsuyada - Programme – Analyst, UNDP
14. Mr Lay Khim, Director of Environment and Energy Unit,UNDP
15. Ms SopheakTheng – Programme Assistant, UNDP
16. Mr Hiroshi Nagkata – Technical Advisor to the DG-FA
17. Ms SivCheang – Programme Officer, JICA
18. Mr Matieu Henry – Technical Specialist, FAO Rome
19. Mr Tim Boyle – UN-REDD Regional Representative UNDP, UNDP

II. Background

In October 2009, Forestry Administration of the Ministry of Agriculture, Forestry and Fisheries as representatives of the RGC were granted observer status in the UN-REDD programme. Following this the RGC with support from UNDP Cambodia and FAO Cambodia, prepared a REDD+ Readiness



IV. Meeting discussion:

1. Welcoming Remarks

Mr. Douglas Broderick (UN RC) thanked all participants for attending and with additional thanks to the Governments of Japan and Norway (representatives not present) who are supporting the programme and further REDD+ developments nationally. He explained that REDD+ was a true opportunity for Cambodia to support efforts against climate change and to develop a sustainably financing mechanism for the management and protection of the country's forests. He noted the progress that Cambodia had already made in engaging in REDD+ commenting specifically on his own experiences of visiting the Oddar Meanchey Pilot site and witnessing the levels of collaboration between different forest stakeholders. It would be this spirit of collaboration, he continued that would be critical in developing mechanisms at the national scale and he urged all participants to continue their work with this in mind.

H.E. Mr Chheng Kimsun (FA) thanked all participants for attending and for the support that was being provided from both the UN agencies and those governments supporting the UN-REDD Programme. He noted Cambodia's commitment to maintaining its forest cover as part of the country's economic resource as well as an environmental and social resource for future generations. He reiterated that REDD+ was a complex issue that would require engagement from a broad range of stakeholders, a process that had happened during Roadmap development and one that would continue during programme implementation. He also expressed excitement about the establishment of the interagency Taskforce explaining that the body's broad membership of nine different government agencies would be key to ensuring cross government coordination.

2. Update on Programme Progress

Presentation

An update on the progress of the programme was provided by Mr Meng Monyrak – Deputy National Programme Director of the Cambodia UN-REDD Programme and Deputy Director, International Conventions Biodiversity Department, GDANCP.

Key elements of the presentation were:

- Programme progress had been slow due to number of challenges including; delays between programme development and availability of funding causing a loss of momentum, the complexity of REDD+ as a topic, the level of interagency cooperation which required significant time for consultation;
- The delay had resulted in limited fund dispersal levels;
- Key activities that had been undertaken included:

- An Inception Workshop to launch the programme was held in Nov 2011 and was attended by both Ministers (MoE and MAFF)
- An Annual workplan has been developed
- Support has been provided to three pilot projects – Seima, Oddar Meanchey and Kulen Promtep
- Staff recruitment for the programme has been undertaken including:
 - Government staff who are already assigned to the programme; and
 - UN advisory and support staff have are being recruited and expected to start over the next two months.
- An initial Civil society and IP workshop held in February to discuss civil society engagement
- Invitations for the REDD+ Taskforce have been sent and nominations have been received – it is anticipated that the first meeting will happen in July

A full copy of the presentation is provided in Annex I.

Discussion

The Co-Chairs thanked Mr Monyrak for the presentation, noting that it was important that the programme now accelerated progress.

- Ms Elena Tischenko (UNDP) also thanked the presenter and noted the challenges presented by the delay between programme development and the availability of funding. She noted that UNDP were currently recruiting additional staff to support the programme and anticipated that they would support the development of a capacity building plan during July that can then ensure that capacity building could occur in August. She also noted that UNDP were willing to provide additional support so that the costs of capacity building in financial and programme management elements did not have to be funded from within the UN-REDD programme.
- Ms Nina Brandstrup (FAO) – supported the progress that had been made and confirmed that FAO were undertaking a recruitment process for staff to work with the programme. She also stressed the importance of the establishment of the MRV team to facilitated engagement of FAO with government representatives.
- Mr Thomas Enters provided an update on the UNEP approach noting that it was based on requests from the Government to move the programme forward. He also noted that progress had been made this week on developing the UNEP component and saw this as a positive move.
- Mr. Lim Makara – Embassy of Japan – apologized that it had not been possible for the Ambassador to attend or senior programme staff within embassy. He passed on messages of support and appreciation for the good work of the programme and encouraged it to increase the speed of its implementation.

- Mr Douglas Broderick (UN) thanks participants for their comments and confirmed the desire of the UN to see the programme fully integrate its activities into existing government strategies – something that would require both ongoing commitment to technical and operational work from the government including allocation of appropriate staff to work on the programme.
- H.E. Chheng Kimsun (FA) stated his appreciation that the programme had been government led. He also recognized the importance of formal meetings to help move the programme forward – suggesting meetings every two months.

3. Review and adopt of Programme Executive Board ToR

Presentation

Mr Vathana Khun – Chair for National REDD+ Taskforce Secretariat– Acting Chief of Forest Carbon Credit and Climate Change Office- presented on ToR of board Key elements of the presentation included the membership of the PEB, which remained in line with that outlined in the National Programme Document. The overall objective of the PEB and key responsibilities were also presented. These points are summarized below and are included in the presentation in Annex II.

Objective of the PEB

To provide guidance to, and oversight of the UN-REDD programme in Cambodia, in its effort to support effective and efficient development of measures to address REDD+.

Key Responsibilities:

- Review and provide guidance on:
 - Annual Workplans
 - Programme Progress
 - Conflicts within the programme
- Share relevant information with REDD+ Taskforce and share programme information with other relevant parties
- Represent constituents and provide comments to REDD+ Taskforce

Comments

Following the presentation a discussion was held on the terms of reference with contributions from a number of participants. A full table of detailed comments, responses to these and a revised version of the ToR are provided in Annex III and IV for review. The below text thus provides a summary of the discussion with a focus on key areas of discussion. Comments are organized by section of the ToR for ease of reference.

Membership

Comments focused on:

- The need for senior representation to be maintained and increased within the PEB. The need for

specific representatives and alternates to be identified within the Terms of Reference (raised by Elena Tischenko –UNDP, and Mr Koen Everaert – EU).

- The need for an effective process of civil society and indigenous peoples engagement to occur to ensure appropriate representatives are present at subsequent meetings. This was supported by comments from representatives of the Forestry Administration and the REDD+ Secretariat who noted the role that the consultation group may also have in identifying these representatives (raised by UN RC)

Operations

Comments focused on:

- The need for information to be circulated well in advance of the meeting (raised by Mr Koen Everaert – EU, Ms Nina Brandstrup – FAO, Ms Elena Tischenko – UNDP, Mr Thomas Enters – UNEP).
- The need for meeting dates to be set well in advance of meetings, (raised by Mr Thomas Enters – UNEP)

Responsibilities

Comments focused on:


- The need to include the ability for the PEB to make a decision on the appropriateness of a no-cost extension to the programme (raised by Mr Tim Boyle - UN-REDD Regional Representative – UNDP - Observer).

Reporting

Comments focused on:

- Recommendations that a requirement to report to Technical Working groups also be included (raised by Mr Koen Everaert – EU).
- Clarifications were provided by representatives of the Forestry Administration that the PEB is a key body within the Cambodia REDD+ process but as the UN-REDD programme forms part of the Cambodia REDD Programme it is important that this is also considered within the terms of reference of the PEB.

Decisions

- In response to comments regarding Civil Society and Indigenous Peoples representation, Mr Khun Vathana as Chief of the REDD Taskforce Secretariat committed to the managing an effective process for representative selection to ensure that representatives are identified by the end of September.
- It was decided that a revised version of the ToR, taking into account comments from the meeting 

should be circulated to members on Monday the 11th (see Annex IV). This version will then be open to comment until the 15th of June at which point any further comments will be consolidated into a final version.

4. Review of the Annual Workplan 2012:

Presentation

Mr Khun Vathana presented the Annual Workplan of the programme. He provided an initial overview of the focus areas for the coming six months including:

- Establishing operational and management structure
- Raising awareness and capacity amongst stakeholder groups to engage in REDD+
- Establishing costs and benefits of REDD+
- Supporting existing forest management strategies
- Developing capacity to conduct MRV and REL work

A summary of the budget by component (shown below) was then provided prior to a more detailed breakdown of activities by component and their respective budgets. A full version of the presentation is attached to these minutes in Annex V.

Components	Budget 2012 (in US\$)
1. Effective Management of REDD+ Readiness Process	476,985
2. Development of National Strategy Implementation Framework	90,400
3. Improve Capacity to Manage Sub-national Approaches	210,400
4. Design Monitoring System and REL framework	383,200
Total:	1,152,685

NB. It should be noted that budget figures have been reduced following comments on the AWP: Outcome 1: \$372,480, Outcome 2: \$72,052 Outcome 3: \$195,400 Outcome 4: \$385,200 Indirect Cost: \$68,319= US\$1,093,451

Discussion

A constructive discussion was held on the content and overview of the workplan. Specific comments on individual budget lines have been summarized by component in Annex VI with comments addressed in the workplan in Annex VII. The below text represents a summary of key discussion points, overview points are covered first with subsequent points being organized by workplan components:

- Questions around the relationship between the UN-REDD workplan, the potential future FCPF workplan and the existing CAM-REDD workplan and how these would be managed – raised by Koen Everaert (EU) and Ms Siv Cheang (JICA).
- A clarification was provided by Mr Omaliss Keo (FA-observer) that the principle planning body for REDD+ in Cambodia will be the REDD Taskforce – this body will work with a consolidated

workplan which will then be separated out to form the specific programme workplans

- A further clarification was provided by Tim Boyle (UN-REDD Regional Representative – UNDP - Observer) that UNDP had been identified as the delivery partner in Cambodia for FCPF funds. This would occur under the common approach to multiple delivery partners and as such would allow one workplan to be used for both FCPF and UN-REDD funds.
- Ms Elena Tischenko (UNDP) requested careful consideration by the Government of the workplan delivery plan to ensure that it was realistic as UNDP targets for 2012 need to be set in June and as such programme performance would be judged against the ability of the programme to deliver those activities they commit to now.
- Mr Matieu Henry (FAO - observer) noted that there were a number of Technical Teams identified for establishment within the workplan. He stressed the important role these teams will play in facilitating engagement of technical work by the UN agencies.
- Mr Khun Vathana responded that the Technical Coordinator (UNDP Inter-national Consultant) who will sit within the Secretariat will take a lead on coordinating these teams. It is anticipated this individual will be in place in July and as such Technical teams should begin to become more operational from that point forward.

Component 1: Effective National Management of the REDD+ Readiness Process and Stakeholder Engagement

- Mr Tim Boyle (UN-REDD Regional Representative – UNDP - Observer) noted that there was a proposal to include a vehicle within the procurement plan – he proposed that this was not necessary and should not be seen as a priority.
- Mr Keo Omaliss (FA – observer) responded that the need for a vehicle had been identified during programme inception and as such they would raise the issue within the UN-REDD Policy Board if necessary.

Component 2: Development of the National REDD+ Strategy and Implementation Framework

- Board members expressed support for the inclusion of activity 2.1c Development of a Protected Areas Strategic Management Plan within the workplan (comments made by Elena Tischenko - UNDP, Koen Evereart – EU),

Component 3: Improved Capacity to Manage REDD+ at Sub-national Levels

- Mr Vibol OUK (FiA) noted that pilot project funding had been provided to three pilot projects within areas managed by the FA and GDANCP. He thus noted it may be appropriate for funding to also be provided to a project within a FiA managed area.
- It was clarified by Mr Omaliss Keo, Mr Tim Boyle and Mr Philip Cowling that the funds provided to pilot projects were related to a call for proposals that had been issued by UNDP in 2010. A prerequisite for this was that pilot activities were already underway with funds only providing a top up to both speed activities and to increase their capacity to support and inform the national process.

Component 4: Design of a Monitoring System and REL Framework and Capacity Building for Implementation

- Mr Koen Everaert (EU) noted the need for continued investment on MRV and the important linkages that this could have with approaches to forest monitoring under the EU's Forest Law Enforcement Governance and Trade initiative that Cambodia may engage with.

5. Any other business

H.E. Chheng Kimsun (FA) provided an update on the review of Economic Land Concessions declared by the Prime Minister in May 2012 in response to a question by Mr Douglas Broderick (UN-RC). He informed the meeting that the Deputy Prime Minister and visited the Ministry of Agriculture Forestry and Fisheries (MAFF) to discuss how ELC's can be monitored and reviewed. H.E. Chheng Kimsun also informed the meeting that the Prime Minister had informed MAFF that there would soon be further progress with regard to discussions on the role of local people living within forest areas under protection, or within ELCs.

Ms Siv Cheang (JICA) commented that to have effective and efficient monitoring and evaluation, of the different REDD+ initiatives in Cambodia ideally there should be a joint monitoring and evaluation. However, this may be not realistic in practice due to the different policy and situation of each organization. Therefore, it is important and necessary to have close coordination among different frameworks supporting REDD+. This will also help reduce the burden of the secretariat. With this respect, we would like to see the work plan of the Taskforce soon and UN-REDD, FCPF and CAM-REDD should all work towards aligning their workplans to this.

6. Date of Next Meeting

Dates were set for two following meetings of the PEB within 2012. These dates are the 3rd of October and the 13th of December.

The meeting ended at 17:15 *va*

Minutes seen and approved by: *R*

H.E. Chheng Kimsun
Co-Chair UN-REDD Programme *h*
Executive Board
Director General
Forestry Administration

Mr Douglas Broderick
Co-Chair UN-REDD Programme
Executive Board
Resident Coordinator
United Nations Cambodia *vet*

Participant list for 1st Board Meeting of UN-REDD Project

Location at Himawari Hotel

Date on 07 June 2012

No	Name	Gender	Organization	Location	Tel. Number	E-mail	Signature
1	Tol Selecta	M.	LI	Rainich Mong	012322696	selecta@leamyinstitute.org	
2	Neas Somonika	F	MoE		012 214766	neas_monika@yahoo.com	
3	Ly Sophorn	F	MoE		016 863455	sophorn_ly@yahoo.com	
4	Meng Momyrak	M	MoE		012 963909		
5	Siv Cheang	F	JICA		072333843	Sivcheang.cm@jica.go.jp	
6	H. Nakata	M	FA		01233348	h.nakata.mund@fa-undp.org	
7	Omara KEO	M	FA	P.P	012755558	omaliss@gmail.com	
8	Chen Sam Ang	-	-				
9	Hay Khim	M.	UNDP		012808199	khim.hay@undp.org	
10	Chiam Soannay	M	UNDP	PP	01291106	chiam_undp@undp.org	
11	SAMRETH VANNINA M	M	FA		092720071	Samrathv@yahood.com	
12	Ayako Tsuyada	F	UNDP			ayako.tsuyada@undpaffiliates.org	
13	GIACOMO FEDELE	M	UNDP	PP		giacomo.fedele@undp.org	
14	RINU CHENDIA	F	FA		016820907	Chendarinse@yahoo.com	
15	Theng Sopheak	F	UNDP	PP	092888770	sopheak.theng@undp.org	
16	Bun Raey	M	FIA	PP	095915567	raeymoly@yahoo.com	

Participant list for 1st Board Meeting of UN-REDD Project

Location at Himawari Hotel

Date on 07 June 2012

No	Name	Gender	Organization	Location	Tel. Number	E-mail	Signature
1	Chheng Kimsun	M	FA				
2	Out Vith	M	FA		012 908121	out.vith@online.com.kh	
3	Soy Seng	M	FAO		012717480	Seng.Soy@fao.org	
4	Nina Brandrup	F	FAO		023 216566	Nina.Brandrup@fao.org	
5	Mark Henry	M	FAO				
6	Phil Corling	M	UN-REDD	16		phil.corling@gmail.com	
7	Tom Evans	M	WCS		012 274159	tevans@wcs.org	
8	Lin-makara	M	Japanese Embassy		012 94944	makara.lin@yahoo.com	
9	KOEN EVERAERT	M	EU				
10	Chivin LENG	M	FA		012 392120	langchivin@yahoo.com	
11	Tim Boyle	M	UNDP/APRC		+66819005402	Timothy.Boyle@undp.org	
12	Chen Sim Ang	-	FA				
13	Khun Vathana	M	FA			vathana.khun@gmail.com	
14	Thomas Enters	M	UNEP			thomas.enters@unep.org	
15	Elena Bischofs	F	UNEP			elena.bischofs@unep.org	
16	Douglas Broderick	M	UNDP			douglas.broderick@one.un.org	

UN-REDD Annual Workplan 2012



Components	Acti. No.	Activities for Programme 2011-13	Time Plan				Budget by Quarter				By Activity Annual Total	UN-REDD Budget Lines and Total Budget Available By Outcome	Responsible				
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			IPs	UNDP	UNEP	FAO	
Outcome 1: Effective National Management of the REDD+ Readiness process and stakeholder engagement in accordance with the Roadmap principles.													\$372,480	\$205,214	\$138,466	\$0	\$28,800
1.1 National REDD+ Readiness Coordination Mechanism established	1.1a	Taskforce Established	X				\$0	\$200	\$0	\$0	\$0	\$200	Supplies, commodities, equipment and transport	\$200	\$0	\$0	\$0
	1.1b	Regular Taskforce Meetings held - 3 per quarter		X	X		\$0	\$0	\$4,980	\$4,980	\$9,960	\$9,960	Supplies, commodities, equipment and transport	\$9,960	\$0	\$0	\$0
	1.1c	Training of Taskforce				X	\$0	\$0	\$0	\$4,000	\$4,000	\$4,000	Training of counterparts	\$4,000	\$0	\$0	\$0
Total Budget 1.1:		UNDP - \$150,000					\$0	\$200	\$4,980	\$8,980	\$14,160	\$14,160	Supplies, commodities, equipment and transport	\$59,230	\$0	\$0	\$0
	1.2a	Establishment of Secretariat		X			\$0	\$0	\$59,230	\$0	\$59,230	\$59,230	Supplies, commodities, equipment and transport	\$8,000	\$0	\$0	\$0
1.2 Support to National REDD+ Readiness process	1.2b	Quarterly running costs of Secretariat		X	X	X	\$0	\$34,653	\$64,176	\$65,437	\$164,266	\$164,266	Personnel (Staff, Consultants & Travel)	\$0	\$125,466	\$0	\$28,800
	1.2c	Finance and procurement training for secretariat - additional resources to be provided by UNDP					\$0	\$0	\$0	\$0	\$0	\$0	Training of counterparts	\$0	\$0	\$0	\$0
	1.2d	Regular meetings of PEB		X	X	X	\$0	\$1,000	\$1,000	\$1,100	\$3,100	\$3,100	Supplies, commodities, equipment and transport	\$3,100	\$0	\$0	\$0
	1.2e	Travel for Secretariat and Technical Teams		X	X	X	\$0	\$6,224	\$8,000	\$20,000	\$34,224	\$34,224	Personnel (Staff, Consultants & Travel)	\$34,224	\$0	\$0	\$0
	1.2f	Training for Secretariat and technical teams			X	X	\$0	\$0	\$1,000	\$1,000	\$2,000	\$2,000	Training of counterparts	\$2,000	\$0	\$0	\$0
Total Budget 1.2:		UNDP - \$500,000					\$0	\$41,877	\$133,406	\$87,537	\$262,820	\$262,820	Supplies, commodities, equipment and transport	\$108,554	\$125,466	\$0	\$28,800
1.3 Stakeholders are engaged in the REDD+ Readiness process	1.3a	Identification of Civil Society and IP representatives for bodies	X				\$2,267	\$0	\$5,733	\$5,000	\$13,000	\$13,000	Supplies, commodities, equipment and transport	\$0	\$13,000	\$0	\$0
	1.3b	Support to Cf and CPA networks		X	X		\$0	\$0	\$1,000	\$10,000	\$11,000	\$11,000	Supplies, commodities, equipment and transport	\$11,000	\$0	\$0	\$0
	1.3c	Support to civil society groups to engage on specific technical areas		X	X		\$0	\$0	\$10,000	\$20,000	\$30,000	\$30,000	Contracts	\$30,000	\$0	\$0	\$0

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Total Budget 1.3:		UNDP - \$150,000	Budget 2012:		\$2,267	\$0	\$16,733	\$35,000	\$54,000		\$41,000	\$13,000	\$0	\$0
1.4 Stakeholders provided with information on REDD+ and the National REDD+ Readiness process	1.4a	Establishment and maintenance of website	x	x	\$0	\$0	\$3,000	\$500	\$3,500	Contracts	\$3,500	\$0	\$0	\$0
	1.4b	Development of consultation and participation plan	x		\$0	\$0	\$5,000	\$0	\$5,000	Personnel (Staff, Consultants & Travel)	\$5,000	\$0	\$0	\$0
	1.4c	Capacity building and awareness raising process including: - Training for Government at National level - Training of CS groups at national level - Training of trainers - Support to training process at subnational level		x	\$0	\$0	\$10,000	\$20,000	\$30,000	Contracts	\$30,000	\$0	\$0	\$0
Total Budget 1.4:		UNDP - \$150,000	Budget 2012:		\$0	\$0	\$19,500	\$22,000	\$41,500	Personnel (Staff, Consultants & Travel)	\$3,000	\$0	\$0	\$0
Total Available Budget Outcome 1:		\$ 950,000	Total Budgeted 2012:		\$0	\$0	\$19,500	\$22,000	\$41,500		\$41,500	\$0	\$0	\$0
Outcome 2: Development of the National REDD+ Strategy and Implementation Framework.														
2.1 Development of Individual REDD+ Strategies and Implementation Modalities			Budget 2012:		\$0	\$0	\$0	\$0	\$0	No Expenditure	\$0	\$0	\$0	\$0
2.1a	2.1a	- Finalisation of Cambodia RPP Support to the Implementation of the NFP			\$0	\$0	\$0	\$0	\$0	Supplies, commodities, equipment and transport	\$2,500	\$0	\$0	\$0
	2.1b	- Analysis of how REDD+ can be integrated into the NFP	x	x	\$0	\$0	\$2,500	\$5,000	\$7,500	Personnel (Staff, Consultants & Travel)	\$5,000	\$0	\$0	\$0
	2.1c	- Development of National Protected Areas Strategic management Plan	x	x	\$0	\$0	\$2,500	\$5,000	\$7,500	Supplies, commodities, equipment and transport	\$2,500	\$0	\$0	\$0
2.1d	2.1d	- Investigation on how the REDD+ can Support management of flooded forests and mangrove Areas managed by Fisheries Administration under the Strategic Planning Framework on Estuaries	x	x	\$0	\$0	\$2,500	\$5,000	\$7,500	Supplies, commodities, equipment and transport	\$2,500	\$0	\$0	\$0
					\$0	\$0	\$7,500	\$5,000	\$12,500	Personnel (Staff, Consultants & Travel)	\$5,000	\$0	\$0	\$0
Total Budget 2.1:		UNDP \$300,000	Budget 2012:		\$0	\$0	\$7,500	\$15,000	\$22,500		\$22,500	\$0	\$0	\$0

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2.2 Evaluation of Multiple Benefits	2.2a	- Review of existing work on valuation of multiple benefits and local costs and benefits of REDD+ in Cambodia and a review of local organizations with the capacity to take such work further.		X		\$0	\$0	\$7,500	\$0	\$7,500	Personnel (Staff, Consultants & Travel)	\$7,500	\$0	\$0	\$0
	2.2d	- Workshop on Valuation of the multiple benefits and local costs and benefits of REDD+ to develop work plan fro 2012 and 2013			X	\$0	\$0	\$7,500	\$0	\$7,500	Supplies, commodities, equipment and transport	\$7,500	\$0	\$0	\$0
Total Budget 2.2:		UNEP - \$140,000, UNDP \$40,000	Budget 2012:			\$0	\$0	\$15,000	\$0	\$15,000		15000	0	0	\$0
2.3 REDD+ Benefit Sharing and Fund Management	2.3a	Establishment and functioning of a Finance and Benefit sharing technical team			X	\$0	\$0	\$0	\$2,700	\$2,700	Supplies, commodities, equipment and transport	\$2,700	\$0	\$0	\$0
	2.3b	Assessment of existing benefit sharing and fund management models in Cambodia and international best practice			X	\$0	\$0	\$0	\$5,000	\$5,000	Personnel (Staff, Consultants & Travel)	\$5,000	\$0	\$0	\$0
Total Budget 2.3:		UNDP - \$150,000	Budget 2012:			\$0	\$0	\$0	\$7,700	\$7,700		\$7,700	\$0	\$0	\$0
2.4 Policy and legal development for the National REDD+ Implementation framework	2.4a	Assessment of options for linking subnational and national implementation			X	\$0	\$0	\$0	\$5,000	\$5,000	Supplies, commodities, equipment and transport	\$5,000	\$0	\$0	\$0
	2.4b	- Development of National REDD + Registry options assessment			X	\$0	\$0	\$0	\$5,000	\$5,000	Supplies, commodities, equipment and transport	\$5,000	\$0	\$0	\$0
Total Budget 2.4:		UNDP - \$65,000	Budget 2012:			\$0	\$0	\$0	\$10,000	\$10,000		\$10,000	\$0	\$0	\$0
2.5. Safeguards and monitoring of multiple-benefits	2.5a	- Establishment and operations of a Multiple Benefits and Safeguards Technical Team			X	\$0	\$0	\$2,700	\$2,700	\$5,400	Supplies, commodities, equipment and transport	\$5,400	\$0	\$0	\$0
	2.5b	- Assessment of International Safeguards when compared to national safeguards			X	\$0	\$0	\$0	\$11,452	\$11,452	Personnel (Staff, Consultants & Travel)	\$10,000	\$1,452	\$0	\$0
Total Budget 2.5:		UNDP - \$40,000, UNEP - \$40,000	Budget 2012:			\$0	\$0	\$2,700	\$14,152	\$16,852		\$15,400	\$1,452	\$0	\$0
Total Available Budget Outcome 2:		\$ 695,000				Total Budgeted 2012:									
Outcome 3: Improved capacity to manage REDD+ at subnational levels.						\$195,400									
3.1a	- Establishment of Pilot Projects and Subnational Approach Technical Team		X	X	\$0	\$0	\$2,700	\$2,700	\$5,400	Supplies, commodities, equipment and transport	\$1,800	\$0	\$0	\$0	
								\$2,700	\$2,700	Personnel (Staff, Consultants & Travel)	\$3,600	\$0	\$0	\$0	
Total Available Budget Outcome 2:		\$ 695,000				Total Budgeted 2012:									
Outcome 3: Improved capacity to manage REDD+ at subnational levels.						\$175,000									

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3.1 Development of National Subnational Approach to REDD+	3.1b - Designation of Protection forests - Consultation with Provincial governors - Demarcation of Protected areas				X	\$0	\$0	\$0	\$15,000	\$15,000	Supplies, commodities, equipment and transport	\$15,000	\$0	\$0	\$0		
																\$0	
Total Budget 3.1:		UNDP - \$200,000,		Budget 2011:		\$0	\$0	\$2,700	\$17,700	\$20,400		\$20,400	\$0	\$0	\$0	\$0	
3.2 Pilot project activities	3.2a First Round of small grants issued				X	\$0	\$0	\$0	\$175,000	\$0	Contracts	\$0	\$175,000	\$0	\$0	\$0	
																\$0	
Total Budget 3.2:		UNDP - \$450,000,		Budget 2011:		\$0	\$0	\$0	\$175,000	\$0		\$0	\$175,000	\$0	\$0	\$0	
Total Available Budget Outcome 3:		\$ 650,000							Total Budgeted 2012:	\$195,400		\$20,400	\$175,000	\$0	\$0	\$0	
Outcome 4: Design of a Monitoring System and REL framework and capacity for implementation.																	
4.1 Establishment National MRV/REL Technical Team and build appropriate national capacity	4.1a - Regular meetings of MRV/REL Technical Team			X	X	\$0	\$900	\$900	\$900	\$2,700	Supplies, commodities, equipment and transport	\$2,700	\$0	\$0	\$0	\$0	
		4.1b	- Provision of Technical support and advice (including international MRV/REL expert)		X	X	\$0	\$12,500	\$37,500	\$37,500	\$87,500	Personnel (Staff, Consultants & Travel)	\$0	\$0	\$0	\$0	\$87,500
		4.1c	- Determine appropriate institutions and their roles in the MRV system			X	\$0	\$0	\$0	\$2,000	\$2,000	Supplies, commodities, equipment and transport	\$2,000	\$0	\$0	\$0	\$0
		4.1d	- Training and capacity needs assessments			X	\$0	\$0	\$0	\$2,000	\$2,000	Supplies, commodities, equipment and transport	\$2,000	\$0	\$0	\$0	\$0
		4.1e	- Trainings on MRV and IPCC guidelines, National Forest Inventories, Remote sensing		X	X	\$0	\$5,000	\$10,000	\$10,000	\$25,000	Training of counterparts	\$20,000	\$0	\$0	\$0	\$5,000
Total Budget 4.1:		FAO - \$380,000,			Budget 2012:	\$0	\$18,400	\$48,400	\$52,400	\$119,200		\$26,700	\$0	\$0	\$0	\$92,500	
4.2 Develop Cambodia Monitoring system plan	4.2a - Review monitoring system needs and programs in other countries			X	X	\$0	\$5,000	\$5,000	\$0	\$10,000	Contracts	\$0	\$0	\$0	\$0	\$10,000	
		4.2b	- Review national forest definitions in the NFP and for the CDM and provide recommendations for revisions as appropriate.		X	X	\$0	\$4,000	\$12,000	\$8,000	\$24,000	Contracts	\$0	\$0	\$0	\$0	\$24,000
		4.2c	- Determine national forest definitions, land-use classes, carbon pools and reference period to be used		X	X	\$0	\$0	\$15,000	\$15,000	\$30,000	Supplies, commodities, equipment and transport Training of counterparts	\$0	\$0	\$0	\$0	\$20,000
		4.2d	- Determine the appropriate forest monitoring system to be used		X	X	\$0	\$0	\$3,000	\$3,000	\$6,000	Training of counterparts	\$6,000	\$0	\$0	\$0	\$0

Summary of Budget	By Activity				
	IP	UNDP	UNEP	FAO	
Supplies, commodities, equipment and transport	\$148,090	\$13,000	\$0	\$55,000	
Personnel (Staff, Consultants & Travel)	\$83,324	\$126,918	\$0	\$143,300	
Training of counterparts	\$32,000	\$0	\$0	\$48,000	
Contracts	\$65,500	\$175,000	\$0	\$135,000	
Other Direct Costs	\$0	\$0	\$0	\$0	
Total	\$1,025,132	\$328,914	\$314,918	\$0	\$381,300
Indirect costs (7%)	\$68,319		\$41,628	\$0	\$26,691
GRAND TOTAL	\$1,093,451	\$378,914	\$356,546	\$0	\$407,991

Approved by:



H.E. Cheng Kimsun
Co-Chair UN-REDD Programme Executive Board
Director General Forestry Administration

Date: 18 July 2012

Approved by:



Mr. Douglas Broderick
Co-Chair UN-REDD Programme Executive Board
UN Resident Coordinator

Date: 17 August 2012

Prepared by:



Mr. Khun Vathana
Chair for REDD+ Taskforce Secretariat
Cambodia UN-REDD National Programme

Date: 11 Jul. 2012



Ms. Ly Sophorn
Vice-Chair for REDD+ Taskforce Secretariat,
Cambodia UN-REDD National Programme

Date: 11-07-2012

UN-REDD Annual Workplan 2012



Components	Acti. No.	Activities for Programme 2011-13	Time Plan				Budget by Quarter				By Activity	UN-REDD Budget Lines and Total Budget Available By Outcome	Responsible			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			Annual Total	IPs	UNDP	UNEP
Outcome 1: Effective National Management of the REDD+ Readiness process and stakeholder engagement in accordance with the Roadmap principles.											\$304,553		\$205,214	\$138,466	\$0	\$28,800
1.1 National REDD+ Readiness Coordination Mechanism established	1.1a	Taskforce Established		x			\$0	\$200	\$0	\$0	\$200	Supplies, commodities, equipment and transport	\$200	\$0	\$0	\$0
	1.1b	Regular Taskforce Meetings held - 3 per quarter			x	x	\$0	\$0	\$4,980	\$4,980	\$9,960	Supplies, commodities, equipment and transport	\$9,960	\$0	\$0	\$0
	1.1c	Training of Taskforce				x	\$0	\$0	\$0	\$4,000	\$4,000	Training of counterparts	\$4,000	\$0	\$0	\$0
Total Budget 1.1:		UNDP - \$150,000	Budget 2012:				\$0	\$200	p	\$8,980	\$9,180		\$14,160	\$0	\$0	\$0
1.2 Support to National REDD+ Readiness process	1.2a	Establishment of Secretariat			x		\$0	\$0	\$59,230	\$0	\$59,230	Supplies, commodities, equipment and transport	\$59,230	\$0	\$0	\$0
	1.2b	Quarterly running costs of Secretariat		x	x	x	\$0	\$34,653	\$64,176		\$98,829	Supplies, commodities, equipment and transport	\$8,000	\$0	\$0	\$0
												Personnel (Staff, Consultants & Travel)	\$0	\$125,466	\$0	\$28,800
													Contracts	\$2,000	\$0	\$0
	1.2c	Finance and procurement training for secretariat - additional resources to be provided by UNDP					\$0	\$0	\$0	\$0	\$0	Training of counterparts	\$0	\$0	\$0	\$0
	1.2d	Regular meetings of PEB		x	x	x	\$0	\$1,000	\$1,000	\$1,100	\$3,100	Supplies, commodities, equipment and transport	\$3,100	\$0	\$0	\$0
	1.2e	Travel for Secretariat and Technical Teams		x	x	x	\$0	\$6,224	\$8,000	\$20,000	\$34,224	Personnel (Staff, Consultants & Travel)	\$34,224	\$0	\$0	\$0
1.2f	Training for Secretariat and technical teams			x	x	\$0	\$0	\$1,000	\$1,000	\$2,000	Training of counterparts	\$2,000	\$0	\$0	\$0	
Total Budget 1.2:		UNDP - \$500,000	Budget 2012:				\$0	\$41,877	\$133,406	\$22,100	\$197,383		\$108,554	\$125,466	\$0	\$28,800
1.3 Stakeholders are engaged in the REDD+ Readiness process	1.3a	Identification of Civil Society and IP representatives for bodies	x		x	x	\$2,267	\$0	\$5,733	\$5,000	\$13,000	Supplies, commodities, equipment and transport	\$0	\$13,000	\$0	\$0
	1.3b	Support to CF and CPA networks			x	x	\$0	\$0	\$1,000	\$10,000	\$11,000	Supplies, commodities, equipment and transport	\$11,000	\$0	\$0	\$0
	1.3c	Support to civil society groups to engage on specific technical areas			x	x	\$0	\$0	\$10,000	\$20,000	\$30,000	Contracts	\$30,000	\$0	\$0	\$0

Total Budget 1.3:		UNDP - \$150,000	Budget 2012:		\$2,267	\$0	\$16,733	\$35,000	\$54,000		\$41,000	\$13,000	\$0	\$0	
1.4 Stakeholders provided with information on REDD+ and the National REDD+ Readiness process	1.4a	Establishment and maintenance of website		x	x	\$0	\$0	\$3,000	\$500	\$3,500	Contracts	\$3,500	\$0	\$0	\$0
	1.4b	Development of consultation and participation plan		x		\$0	\$0	\$5,000	\$0	\$5,000	Personnel (Staff, Consultants & Travel)	\$5,000	\$0	\$0	\$0
	1.4c	Capacity building and awareness raising process including: - Training for Government at National level - Training of CS groups at national level - Training of trainers - Support to training process at subnational level		x	x	\$0	\$0	\$10,000	\$20,000	\$30,000	Contracts	\$30,000	\$0	\$0	\$0
	1.4d	Regular (quarterly) meetings of the consultation group		x	x	\$0	\$0	\$1,500	\$1,500	\$3,000	Personnel (Staff, Consultants & Travel)	\$3,000	\$0	\$0	\$0
Total Budget 1.4:		UNDP - \$150,000	Budget 2012:		\$0	\$0	\$19,500	\$22,000	\$41,500		\$41,500	\$0	\$0	\$0	
Total Available Budget Outcome 1:		\$ 950,000	Total Budgeted 2012:						\$304,553		\$205,214	\$138,466	\$0	\$28,800	
Outcome 2: Development of the National REDD+ Strategy and Implementation Framework.									\$72,052		\$70,600	\$1,452	\$0	\$0	
2.1 Development of Individual REDD+ Strategies and Implementation Modalities	2.1a	- Finalisation of Cambodia R-pp				\$0	\$0	\$0	\$0	\$0	No Expenditure	\$0	\$0	\$0	\$0
	2.1b	Support to the Implementation of the NFP - Analysis of how REDD+ can be integrated into the NFP		x	x	\$0	\$0	\$2,500	\$5,000	\$7,500	Supplies, commodities, equipment and transport	\$2,500	\$0	\$0	\$0
									Personnel (Staff, Consultants & Travel)		\$5,000	\$0	\$0	\$0	
	2.1c	- Development of National Protected Areas Strategic management Plan		x	x	\$0	\$0	\$2,500	\$5,000	\$7,500	Supplies, commodities, equipment and transport	\$2,500	\$0	\$0	\$0
									Personnel (Staff, Consultants & Travel)		\$5,000	\$0	\$0	\$0	
2.1d	- Investigation on how the REDD+ can Support management of flooded forests and mangrove Areas managed by Fisheries Administration under the Strategic Planning Framework on Fisheries		x	x	\$0	\$0	\$2,500	\$5,000	\$7,500	Supplies, commodities, equipment and transport	\$2,500	\$0	\$0	\$0	
								Personnel (Staff, Consultants & Travel)		\$5,000	\$0	\$0	\$0		
Total Budget 2.1:		UNDP \$300,000	Budget 2012:		\$0	\$0	\$7,500	\$15,000	\$22,500		\$22,500	\$0	\$0	\$0	

2.2 Evaluation of Multiple Benefits	2.2a	- Review of existing work on valuation of multiple benefits and local costs and benefits of REDD+ in Cambodia and a review of local organizations with the capacity to take such work further.			x		\$0	\$0	\$7,500	\$0	\$7,500	Personnel (Staff, Consultants & Travel)	\$7,500	\$0	\$0	\$0	
	2.2d	- Workshop on Valuation of the multiple benefits and local costs and benefits of REDD+ to develop work plan fro 2012 and 2013			x		\$0	\$0	\$7,500	\$0	\$7,500	Supplies, commodities, equipment and transport	\$7,500	\$0	\$0	\$0	
Total Budget 2.2:		UNEP - \$140,000, UNDP \$40,000				Budget 2012:	\$0	\$0	\$15,000	\$0	\$15,000		15000	0	0	\$0	
2.3 REDD+ Benefit Sharing and Fund Management	2.3a	Establishment and functioning of a Finance and Benefit sharing technical team			x		\$0	\$0	\$0	\$2,700	\$2,700	Supplies, commodities, equipment and transport	\$2,700	\$0	\$0	\$0	
	2.3b	Assessment of existing benefit sharing and fund management models in Cambodia and international best practice			x		\$0	\$0	\$0	\$5,000	\$5,000	Personnel (Staff, Consultants & Travel)	\$5,000	\$0	\$0	\$0	
Total Budget 2.3:		UNDP - \$150,000				Budget 2012:	\$0	\$0	\$0	\$7,700	\$7,700		\$7,700	\$0	\$0	\$0	
2.4 Policy and legal development for the National REDD+ implementation framework	2.4a	Assessment of options for linking subnational and national implementation			x		\$0	\$0	\$0	\$5,000	\$5,000	Supplies, commodities, equipment and transport	\$5,000	\$0	\$0	\$0	
	2.4b	- Development of National REDD + Registry options assessment			x		\$0	\$0	\$0	\$5,000	\$5,000	Supplies, commodities, equipment and transport	\$5,000	\$0	\$0	\$0	
Total Budget 2.4:		UNDP - \$65,000				Budget 2012:	\$0	\$0	\$0	\$10,000	\$10,000		\$10,000	\$0	\$0	\$0	
2.5. Safeguards and monitoring of multiple-benefits	2.5a	- Establishment and operations of a Multiple Benefits and Safeguards Technical Team			x	x	\$0	\$0	\$2,700	\$2,700	\$5,400	Supplies, commodities, equipment and transport	\$5,400	\$0	\$0	\$0	
	2.5b	- Assesmnet of International Safeguards when compared to national safeguards				x	\$0	\$0	\$0	\$11,452	\$11,452	Personnel (Staff, Consultants & Travel)	\$10,000	\$1,452	\$0	\$0	
Total Budget 2.5:		UNDP - \$40,000, UNEP - \$40,000				Budget 2012:	\$0	\$0	\$2,700	\$14,152	\$16,852		\$15,400	\$1,452	\$0	\$0	
Total Available Budget Outcome 2:		\$ 695,000					Total Budgeted 2012:					\$72,052		\$70,600	\$1,452	\$0	\$0
Outcome 3: Improved capacity to manage REDD+ at subnational levels.											\$195,400		\$20,400	\$175,000	\$0	\$0	
3.1a		- Establishment of Pilot Projects and Subnational			x	x	\$0	\$0	\$2,700	\$2,700	\$5,400	Supplies, commodities, equipment and transport	\$1,800	\$0	\$0	\$0	

3.1 Development of National Subnational Approach to REDD+	3.1a	Approach Technical Team						\$2,700	\$2,700	\$5,400	Personnel (Staff, Consultants & Travel)	\$3,600	\$0	\$0	\$0	
	3.1b	Support to development of subnational activities: - Designation of Protection forests - Consultation with Provincial governors - Demarcation of Protected areas			x		\$0	\$0	\$0	\$15,000	\$15,000	Supplies, commodities, equipment and transport	\$15,000	\$0	\$0	\$0
Total Budget 3.1:		UNDP - \$200,000,				Budget 2012:	\$0	\$0	\$2,700	\$17,700	\$20,400		\$20,400	\$0	\$0	\$0
3.2 Pilot project activities	3.2a	First Round of small grants issued			x		\$0	\$0	\$175,000	\$0	\$175,000	Contracts	\$0	\$175,000	\$0	\$0
Total Budget 3.2:		UNDP - \$450,000,				Budget 2012:	\$0	\$0	\$175,000	\$0	\$175,000		\$0	\$175,000	\$0	\$0
Total Available Budget Outcome 3:		\$ 650,000					Total Budgeted 2012:				\$195,400		\$20,400	\$175,000	\$0	\$0
Outcome 4: Design of a Monitoring System and REL framework and capacity for implementation.											\$385,200		\$32,700	\$0	\$0	\$352,500
4.1 Establishment National MRV/REL Technical Team and build appropriate national capacity	4.1.a	- Regular meetings of MRV/REL Technical Team		x	x	x	\$0	\$900	\$900	\$900	\$2,700	Supplies, commodities, equipment and transport	\$2,700	\$0	\$0	\$0
	4.1.b	- Provision of Technical support and advice (including international MRV/REL expert		x	x	x	\$0	\$12,500	\$37,500	\$37,500	\$87,500	Personnel (Staff, Consultants & Travel)	\$0	\$0	\$0	\$87,500
	4.1.c	- Determine appropriate institutions and their roles in the MRV system				x	\$0	\$0	\$0	\$2,000	\$2,000	Supplies, commodities, equipment and transport	\$2,000	\$0	\$0	\$0
	4.1.d	- Training and capacity needs assessments				x	\$0	\$0	\$0	\$2,000	\$2,000	Supplies, commodities, equipment and transport	\$2,000	\$0	\$0	\$0
	4.1.e	- Trainings on MRV and IPCC guidelines, National Forest Inventories, Remote sensing		x	x	x	\$0	\$5,000	\$10,000	\$10,000	\$25,000	Training of counterparts	\$20,000	\$0	\$0	\$5,000
Total Budget 4.1:		FAO - \$380,000,				Budget 2012:	\$0	\$18,400	\$48,400	\$52,400	\$119,200		\$26,700	\$0	\$0	\$92,500
4.2 Develop Cambodia Monitoring system plan	4.2.a	- Review monitoring system needs and programs in other countries		x	x		\$0	\$5,000	\$5,000	\$0	\$10,000	Contracts	\$0	\$0	\$0	\$10,000
	4.2.b	- Review national forest definitions in the NFP and for the CDM and provide recommendations for revisions as appropriate.		x	x	x	\$0	\$4,000	\$12,000	\$8,000	\$24,000	Contracts	\$0	\$0	\$0	\$24,000
	4.2.c	- Determine national forest definitions, land-use classes, carbon pools and reference period to be used			x	x	\$0	\$0	\$15,000	\$15,000	\$30,000	Supplies, commodities, equipment and transport	\$0	\$0	\$0	\$20,000
											Training of counterparts	\$0	\$0	\$0	\$10,000	

	4.2.d	- Determine the appropriate forest monitoring system to be used			x	x		\$0	\$0	\$3,000	\$3,000	\$6,000	Training of counterparts	\$6,000	\$0	\$0	\$0
	4.2.e	- The development of the zero forest map is initiated						\$0	\$0	\$0	\$0	\$0	Supplies, commodities, equipment and transport	\$0	\$0	\$0	\$0
Total Budget 4.2:		FAO - \$70,000,	Budget 2012:			\$0	\$9,000	\$35,000	\$26,000	\$70,000		\$6,000	\$0	\$0	\$0	\$64,000	
4.3 Review of the forest cover assessments to provide REDD+ activity data and design the satellite forest monitoring system	4.3.a	- Analysis on the accessibility of satellite and aerial imageries for detection of		x	x			\$0	\$7,000	\$7,000	\$0	\$14,000	Contracts	\$0	\$0	\$0	\$14,000
	4.3.b	- Training on satellite monitoring system				x		\$0	\$0	\$0	\$18,000	\$18,000	Training of counterparts	\$0	\$0	\$0	\$18,000
	4.3.c	- Training on image interpretation.		x	x	x		\$0	\$5,000	\$2,000	\$8,000	\$15,000	Training of counterparts	\$0	\$0	\$0	\$15,000
	4.3.e	- Design the forest monitoring system for REDD+ activities and participatory forest monitoring		x	x	x		\$0	\$1,500	\$6,000	\$6,000	\$13,500	Personnel (Staff, Consultants & Travel)	\$0	\$0	\$0	\$13,500
	4.3.g	- Analysis of past and current forest cover change			x	x		\$0	\$0	\$15,000	\$15,000	\$30,000	Supplies, commodities, equipment and transport	\$0	\$0	\$0	\$30,000
Total Budget 4.3:		FAO - \$310,000,	Budget 2012:			\$0	\$13,500	\$30,000	\$47,000	\$90,500		\$0	\$0	\$0	\$0	\$90,500	
4.4. Design of a National Forest Inventory to develop emission and removal factors for REDD+ related activities	4.4.b	- Collect and harmonise existing forest inventory data				x		\$0	\$0	\$0	\$5,000	\$5,000	Supplies, commodities, equipment and transport	\$0	\$0	\$0	\$5,000
	4.4.c	Inventory of the existing allometric equations to estimate biomass and carbon stocks from tree measurements		x	x	x		\$0	\$2,000	\$5,000	\$30,000	\$37,000	Contracts	\$0	\$0	\$0	\$37,000
	4.4.g	- Create central database of all information on forest carbon stocks			x	x		\$0	\$0	\$5,000	\$10,000	\$15,000	Contracts	\$0	\$0	\$0	\$15,000
Total Budget 4.4:		FAO - \$105,000,	Budget 2012:			\$0	\$2,000	\$10,000	\$45,000	\$57,000		\$0	\$0	\$0	\$0	\$57,000	
4.5 Support the development of a REDD+ related GHG Reporting System	4.5.c	- Central database of all information on forest monitoring, and MRV (including database for tree species identification)			x	x		\$0	\$0	\$10,000	\$10,000	\$20,000	Contracts	\$0	\$0	\$0	\$20,000
	4.5.e	- QA & QC, archiving system and maintenance		x	x	x		\$0	\$1,500	\$6,000	\$6,000	\$13,500	Personnel (Staff, Consultants & Travel)	\$0	\$0	\$0	\$13,500
Total Budget 4.5:		FAO - \$115,000,	Budget 2012:			\$0	\$1,500	\$16,000	\$16,000	\$33,500		\$0	\$0	\$0	\$0	\$33,500	
4.6 Support the development of Cambodia RL/REL framework	4.6.c	- Revision and finalization of the land-use, forest policy and governance report				x		\$0	\$0	\$0	\$15,000	\$15,000	Contracts	\$0	\$0	\$0	\$15,000
	4.6.h	- Undertake modeling analyses of future trends						\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0	\$0

Total Budget 4.6:	FAO - \$180,000,	Budget 2012:	\$0	\$0	\$0	\$15,000	\$15,000		\$0	\$0	\$0	\$15,000
Total Available Budget Outcome 4:	\$ 1,160,000					Total Budgeted 2012:	\$385,200		\$32,700	\$0	\$0	\$352,500
Summary of Budget							By Activity		IP	UNDP	UNEP	FAO
								Supplies, commodities, equipment and transport	\$148,090	\$13,000	\$0	\$55,000
								Personnel (Staff, Consultants & Travel)	\$83,324	\$126,918	\$0	\$143,300
								Training of counterparts	\$32,000	\$0	\$0	\$48,000
								Contracts	\$65,500	\$175,000	\$0	\$135,000
								Other Direct Costs	\$0	\$0	\$0	\$0
Total							\$957,205		\$328,914	\$314,918	\$0	\$381,300
Indirect costs (7%)							\$68,319			\$41,628	\$0	\$26,691
GRAND TOTAL							\$1,025,524		\$328,914	\$356,546	\$0	\$407,991

Approved by:

Approved by:

Prepared by:

H.E Chheng Kimsun
Co-Chair UN-REDD Programme Executive Board
Director General Forestry Administration

Mr. Douglas Broderick
Co-Chair UN-REDD Programme Executive Board
UN Resident Coordinator

Mr. Khun Vathana
Chair for REDD+ Taskforce Secretariat
Cambodia UN-REDD National Programme

Ms. Ly Sophorn
Vice-Chair for REDD+ Taskforce Secretariat,
Cambodia UN-REDD National Programm

Date: _____

Date: _____

Date: _____

Date: _____

Annex 2: Revised PEB Terms of Reference

CAMBODIA UN-REDD NATIONAL PROGRAMME

Programme Executive Board (PEB) - ToR

1. Objectives

To provide guidance to, and oversight of, the UN-REDD programme in Cambodia, in its effort to support effective and efficient development of measures to engage with a future mechanism on REDD+.

2. Membership¹

Organisation	Representative	Alternate
• United Nations Resident Coordinator (UNRC)	Resident Coordinator – Co-Chair	UNDP Country Director
• Forestry Administration (FA)	Director General – Co-chair	Deputy Director General
• Fisheries Administration (FiA)	<i>Director of Department of Fisheries Conservation</i>	<i>Deputy Director Department of Fisheries Conservation -</i>
• Forestry Administration (FA)	UN-REDD National Programme Director	<i>To be identified</i>
• General Department of Administration for Nature Conservation and Protection (GDANCP)	<i>Deputy Director General</i>	<i>To be identified</i>
• General Department of Administration for Nature Conservation and Protection (GDANCP)	UN-REDD Deputy National Programme Director	<i>To be identified</i>
• Civil Society (CS)	<i>To be identified</i>	<i>To be identified</i>
• Indigenous peoples (IP)	<i>To be identified</i>	<i>To be identified</i>
• Delegation of the European Union (EU)	Head of Natural Resources and Environment Unit	<i>To be identified</i>
• Food and Agriculture Organization (FAO)	Country Representative	Assistant Country Representative
• Government of Japan (GoJ)	<i>Representative of the Government of Japan to be identified</i>	<i>To be identified</i>
• Government of Norway (GoN)	<i>Representative of the Government of Norway to be identified</i>	<i>To be identified</i>
• UN Development Programme (UNDP)	Country Director	Deputy Country Director
• UN Environment Programme (UNEP)	UN-REDD Regional Coordinator	<i>To be identified</i>

¹ All positions within the table in *italics* remain unconfirmed. Members should identify both representatives and alternates and provide this information to the REDD+ Taskforce Secretariat for inclusion in the ToR.

All members must designate alternates to attend if they are not available.

Additional representatives may be invited to meetings as temporary participants as required.

Additional members can be added to the PEB as appropriate and following invitation from both Co-chairs.

3. Operations

The PEB will provide overall guidance for effective implementation of the UN-REDD National Programme through approval or revision of annual workplans (AWP) and budgets, as well through overall monitoring and evaluation of progress made.

Meetings will be held at least twice a year at which AWP and budgets will be discussed. Meeting dates for subsequent meetings will be decided at each PEB meeting with confirmation of dates being provided at least two weeks in advance of meetings. All meeting documents will be circulated at least one week in advance of the meeting and should be available to the REDD Taskforce Secretariat sufficiently in advance to facilitate translation and review.

PEB meetings will be made based on the quorum (50%+1).

Simultaneous translation will be provided for each meeting – all participants will be permitted to present in the language (Khmer, English) of their choosing.

PEB meetings will be minuted by the REDD+ Secretariat. They will be circulated for comments to all PEB members and will be available in both English and Khmer within two weeks of the meeting. Meeting minutes will be signed by both Co-chairs.

4. Decision-making

The Programme Executive Board will make decision by consensus.

5. Responsibilities

The Programme Executive Board members are responsible for:

- Providing comments to the REDD+ Taskforce on progress of the UN-REDD Programme.
- Reviewing and providing recommendation on and approving UN-REDD Workplans and budgets presented to them by the Taskforce and Taskforce Secretariat.
- Reviewing UN-REDD Programme progress and assess the need for a no-cost extension and its duration.
- Sharing information on developments relating to REDD+ within their constituencies with the Taskforce, Taskforce Secretariat and other members of the Programme Executive Board.
- Providing any written comment or request for clarification on issues of concern to the Taskforce Secretariat on behalf of their representing members.
- Providing guidance on conflict resolution related to any conflict occurring within UN-REDD Programme implementation.
- Reporting Programme progress to their respective constituencies.

6. Reporting

The Programme Executive Board will report to the Taskforce and UN agencies.

The PEB should also coordinate with the REDD Taskforce to ensure that appropriate reporting occurs to relevant Technical Working groups.

7. Duration and timing

UN-REDD Programme Executive Board Members will prepare themselves to perform their functions in the Programme Executive Board by spending up to 3 working days preparing for and following up on from each meeting.

8. Funding

Financial support will be provided to local representatives if meetings occur at locations distant from their home base.

Annex 2: Revised PEB Terms of Reference

CAMBODIA UN-REDD NATIONAL PROGRAMME

Programme Executive Board (PEB) - ToR

1. Objectives

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