

UN-REDD PROGRAMME



Food and Agriculture
Organization of the
United Nations



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Draft Provisional Agenda and Annotations

UN-REDD PROGRAMME
FIFTEENTH POLICY BOARD
MEETING

7-10 November 2015
San Jose, Costa Rica

In accordance with the decision of the Policy Board, hard copies of this document will not be printed so as to minimize the environmental impact of the UN-REDD Programme processes and contribute to climate neutrality. The UN-REDD Programme's meeting documents are available on the internet at: www.unredd.net

Saturday, 7 November

Joint UN-REDD Programme/FCPF field visit

Sunday, 8 November

Joint UN-REDD Programme/FCPF Knowledge Exchange Day

9:00-5:30pm

DoubleTree by Hilton Cariari

Rooms: Cocoris 1-2 and Cocoris 3-4

Welcome reception hosted the UN-REDD Programme

6:00 - 7:00pm

DoubleTree by Hilton Cariari

Rancho (Poolside)

Monday, 9 November 2015
9:00-5:30pm
Cocoris Ballroom, DoubleTree by Hilton Cariari

Session 1: Opening and approval of Agenda	
9:00-9:20	1a. Welcome and brief introduction by Co-chairs
9:20-9:30	1b. Opening remarks by the Host country/UN Resident Coordinator on behalf of the Agencies (tbc)
9:30-10:00	1c. Review and approval of agenda
10:00-10:30	Coffee break
Session 2: Overview of progress and results since the 14th Policy Board [for information]	
10:30-11:10	2a. 2015 Semi-annual update of the UN-REDD Programme and discussion
11:10-11:20	2b. Update and progress of the FCPF since the 19th Participants Committee meeting
Session 3: National Programmes [for decision]	
11:20-12:05	3a. Presentation of National Programmes: Fund allocation decision sought
12:05-12:55	<ul style="list-style-type: none"> • Chile • Myanmar
12:55-2:00pm	Lunch break (Curime Room)
2:00-2:45	Presentation of National Programmes (cont'd) <ul style="list-style-type: none"> • Peru
2:45-3:45	3b. Final evaluation of National Programmes : Decision on Cambodia's evaluation sought <ul style="list-style-type: none"> • Cambodia • Aggregate analysis of the evaluations of the NP portfolio
3:45-4:15	Coffee break
Session 4: Transition to 2016: Arrangements for the Executive Board including nomination of interim 2016 members, Assembly and other consultation process [for information and consideration]	
4:15-5:30	Arrangements for Executive Board including nomination of interim 2016 members, Assembly, and other consultation processes
5:30	Day 1 adjourned

Tuesday, 10 November 2015
9:00-4:00pm
Cocoris Ballroom, DoubleTree by Hilton Cariari

Session 5: Sharing lessons learned and experiences	
9:00-11:00	5a. Lessons learned from designing results-based management and reporting systems <ul style="list-style-type: none"> • Secretariat presentation • Panel discussion • Discussion
11:00-11:30	Coffee break
11:30-1:30	5b. Prioritization, criteria and needs assessment: A summary of experiences <ul style="list-style-type: none"> • Secretariat presentation • Panel discussion • Discussion
1:30-3:00	Lunch break (Las Tejas)
Session 6: Closure of Meeting	
3:00-4:00	<ul style="list-style-type: none"> • Decisions and conclusions • Any other business
4:00pm	PB15 meeting is closed

Monday, 9 November 2015
9:00-5:30pm – Cocoris Ballroom

Session 1a - Welcome and brief introduction by Co-chairs (20min)

Session 1b - Opening remarks by the Host country/United Nations Resident Coordinator on behalf of the Agencies (10min)

Session 1c - Review and approval of the agenda (30min)

Context: The Co-chairs of the 15th UN-REDD Programme Policy Board will open the meeting with introductory remarks and welcome participants, followed by opening remarks by the Host country and the UN Resident Coordinator. The Co-chairs will then review the agenda sessions, Co-chairing arrangements and conduct during the meeting, before requesting approval of the draft agenda from the Policy Board members. The Co-chairs will also invite participants to introduce themselves.

Background documents: Draft Provisional Agenda and Annotations ([UNREDD/PB15/2015/I/1c/Rev.1](#))

Expected PB action: Review and approval of the agenda for the 15th Policy Board

Session 2a - 2015 Semi-annual update of the UN-REDD Programme and discussion (40 min)

Context: The Secretariat will provide an overview of progress and results since the last Policy Board meeting and present the 2015 Semi-Annual Progress Update for information. The financial status of the UN-REDD Programme Fund will be presented by the Multi-Partner Trust Fund Office.

Background documents: 2015 Semi-Annual Progress Update (with annexes)
([UNREDD/PB15/2015/II/2a](#))

Expected PB action: [For information only]

Session 2b - Update and progress of the FCPF since the 18th Participants Committee meeting (10min)

Context: The Facility Management Team will provide an update on the Forest Carbon Partnership Facility and Carbon Fund to the Policy Board. This will include key decisions and a general summary of discussions during the 8th Participants Assembly and the 19th Participants Committee, taking place before the 15th Policy Board Meeting.

Background documents: -na-

Expected PB action: For information only

Session 3a – National Programmes: Presentation of National Programme from Chile, Myanmar and Peru
(2hrs 15min)

Context: At the 14th Policy Board meeting held in Washington, DC, based on the outcomes of the Expression of Interest for new National Programmes, the board invited Peru, Chile and Myanmar to present their National Programmes, availing an opportunity for an intersessional presentation. The three countries will present their National Programme funding requests for approval of fund allocation by the Policy Board. In order to inform the Policy Board decision, the Secretariat will present the submission form and summary of the three independent reviews of the R-PP or equivalent.

Background documents:

- [Chile](#): Readiness Preparation Proposal (R-PP), 3 independent reviews, submission form
- [Myanmar](#): REDD+ Roadmap, 3 independent reviews, submission form
- [Peru](#): R-PP, 3 independent reviews, submission form

Expected PB action: [Approval of fund allocation requests for Myanmar, Chile and Peru, possibly with recommendations as necessary]

Session 3b – Final evaluation of National Programmes (1hr)

- Cambodia
- Aggregate analysis of the evaluations of the NP portfolio

Context: As per the UN-REDD Programme practice and following its operational closure, the National Programme in Cambodia has undertaken an independent final evaluation. The UN-REDD Programme Focal Point for Cambodia will present (i) key findings, ratings and recommendations from the evaluation; (ii) responses from the Government of Cambodia in addressing these recommendations and findings in their continued REDD+ efforts; (iii) general lessons on REDD+ and implementation of National Programmes for broader sharing with the UN-REDD Programme constituency. During PB14 and following the presentation of Ecuador's final evaluation and lessons learned, Policy Board members have requested an overview of all National Programme evaluations undertaken so far. The Independent Evaluation Office of the UNDP, on behalf of the Programme, has undertaken a synthesis and analysis of final evaluations. This synthesis, together with lessons learned from the evaluations will be presented to the Policy Board by way of information and to inform future decisions on programming and evaluations.

Background documents:

- Cambodia: Final evaluation report
- Evaluation overview: synthesis of all NP evaluations (UNREDD/PB15/2015/3b/INF.1)

Expected PB action: [Take note of the final evaluation of the National Programme for Cambodia, congratulate the Government of Cambodia for the completion of its National Programme and any other recommendations/statements as deemed necessary by the PB.]

Session 4 – Transition to 2016: Arrangements for the Executive Board including nomination of interim 2016 members, Assembly and other consultation process (1hr15min)

Context: This is an information session to take stock of the progress so far and next steps in rolling out the 2016-2020 UN-REDD Programme, and to nominate the interim members for 2016 from each

constituency in the new Executive Board. Spanning over 10 months, the process to develop the 2016-2020 UN-REDD Programme strategy was comprehensive and inclusive, involving UN-REDD constituents at key milestones along the way. Having received extensive feedback on previous drafts shared at the 13th Policy Board meeting in November 2014, inter-sessionally in February 2015, and dedicated in-depth discussions at the 14th Policy Board meeting in May 2015, the strategy was endorsed by the Policy Board. This endorsement gave the necessary green light to move ahead and thus work began immediately to develop the results framework for the 2016-2020 strategy which will be further explored in Session 5a. As such the process is well on track for a timely start of the 2016-2020 UN-REDD Programme. It is anticipated that the first meeting of the Executive Board will take place by April 2016 to consider the result and reporting framework, the criteria for country selection and its rules of procedures. It is also anticipated that the first meeting of the Programme Assembly will take place in June 2016 back-to-back with the REDD+ Exchange meeting in Oslo, Norway. During 2016 programming, needs assessment and prioritization processes will also take place to allow the UN-REDD Programme to front-load its planning for country support.

Background documents: Transition and programming timeline (UNREDD/2015/PB15/4/INF.1)

Expected PB action: For information and consideration and nomination by each constituency of the interim Executive Board members for 2016.

Tuesday, 10 November 2015
9:00-4:00pm – Cocoris Ballroom

Session 5a - Lessons learned from designing results based management and reporting systems (2hrs)

- Secretariat presentation of the draft 2016-2020 Results Framework
- Panel discussion
- Discussion

Context: Work is in progress to prepare a comprehensive results-based management and reporting system for the 2016-2020 UN-REDD Programme. This has been inspired by the UN Development Group (UNDG) guidelines for results-based management as well as recent work undertaken through the MPTF on designing pooled funds for performance by UN organizations. A draft of the UN-REDD Programme results framework for the 2016-20 Programme has been prepared, with specification of the indicators, assumptions and risks. A panel discussion will provide an opportunity to reflect on experiences and lessons applicable to fully operational and optimal results-based management and reporting systems.

Background documents:

- 2016-2020 Draft Results Framework (UNREDD/PB15/2015/5a/INF.1)
- Designing pooled funds for performance – a manual by the Multi-Partner Trust Fund Office

Expected PB action: For information

Session 5b – Prioritization, criteria and needs assessment: A summary of experiences (2hrs)

- Secretariat presentation
- Panel discussion
- Discussion

Context: The Secretariat will introduce this session with a presentation on the different criteria and processes that have been applied so far by the Programme in the selection and prioritization of partner countries for receiving UN-REDD Programme financial support. This will draw on knowledge gathered through the country needs assessments process, completion of the Warsaw-focused scorecards in the last two rounds of reporting, and other methodologies that may be of interest to Policy Board members. This will be followed by a panel discussion providing a platform for exchanging perspectives on what constitutes readiness, how prioritization is undertaken in different contexts, what considerations are taken into account in determining viable and likely emission reduction efforts

Background documents:

- 2016-2020 Draft Criteria for country prioritization (UNREDD/PB15/2015/5b/INF.1)

Expected PB action: For information

Session 6 – Closure of meeting: Decisions and conclusions, and any other business (1hr)

Context: The Co-chairs will present the draft decisions and conclusions, for consideration and approval by the Policy Board.

Background documents: Draft PB15 decisions

Expected PB action: For information, consideration, approval.
