

PROPOSAL

A REDD+ Demonstration Project Informing the National REDD+ Roadmap



Submitted to: UNDP Small Grants

Submitted by: Pact Institute

Revised and resubmitted: November 28, 2011



PROPOSAL SUMMARY

Project Title	<i>A REDD+ Demonstration Project Informing the National REDD+ Roadmap</i>
Project Site	Oddar Meanchey, Cambodia (including 13 community forestry areas, 64,318 ha, and 58 villages)
Proponent	<p>Pact Institute</p> <p>A US-based non-profit organization which focuses on livelihoods, natural resources management and health within the framework of capacity development, engaging markets, and better governance. See below for more details.</p>
Authorized Representatives	<p>Eric Bergthold, Country Director Tel: 855-12-406-842 E:mail: ebergthold@pactworld.org</p> <p>John Whalen, President, Pact Institute Tel: 1-202-466-5666 E:mail: jwhalen@pactworld.org</p>
Cooperating Organizations	<p>Forestry Administration Dr. Keo Omaliss Tel: 855-12-755-558 E:mail: omaliss@gmail.com</p> <p>Children’s Development Association Mr. Chee Boreth Tel: 855-97 822 981 E:mail: cdacambodia@yahoo.com</p> <p>Community Forestry Network Tel: 855-97-982-2981 E:mail: cdacambodia@yahoo.com Mr. Sa Thlay, Chief Tel: 855-97-781-4199 E:mail: n/a</p>
Project Dates	1 January – 31 August, 2012
Total Project Cost (USD)	USD\$389,237
Amount Requested from UNDP (USD)	US\$150,000



Project Objective	The objective of the project is to bring the Oddar Meanchey CF REDD+ Project to the market while analyzing and documenting experience to contribute to the national REDD+ Roadmap process.
Brief Project Description	<p>The Oddar Meanchey Community Forestry REDD+ Project was initiated in January 2008, and is the first REDD+ project in Cambodia. Under a “mosaic approach”, thirteen CF groups in Oddar Meanchey province in the country’s northwest protect a group of forests covering 64,318 hectares, or approximately 31-percent of the province’s total forest cover. The Cambodian Forestry Administration (FA) acts as the seller of carbon on behalf of the Royal Government of Cambodia (RGC) and the participating communities. The project’s aim is to secure sustainable financing for forest protection and to improve livelihoods among the poor in participating villages. Pact and local NGOs facilitate project preparation and implementation in partnership with the FA as part of a national Project Team. Terra Global Capital, LLC, based in the United States, developed the project methodology and is responsible for brokering the sale of carbon credits for the RGC.</p> <p>Under support from the UNDP REDD+ Small Grants, Pact will further develop the project to address some of the key issues in REDD+ design and implementation including contractual and legal constraints, controlling drivers of deforestation, and community-based MRV systems and capacity development.</p>

1. RATIONALE AND CONTEXT

Pact proposes to support the Community Forestry Reducing Emissions from Deforestation and Degradation initiative in Oddar Meanchey, Cambodia (OM CF REDD+), as a demonstration site to build capacity and inform Cambodia’s national REDD+ Readiness. The project has clustered 13 community forestry sites across a landscape to seek carbon credits for forest protection and livelihood improvement. The preparation phase for this project was initiated in February 2008 under support from Danida, and with the endorsement of the Council of Ministers (Government Decision No. 699), and significant progress has already been made. The project has completed methodology validation through the Verified Carbon standard (VCS) and has submitted Project Documents (PDs) to the Verified Carbon Standard and the Climate Community Biodiversity Alliance (CCBA) which are currently undergoing validation. Pact will continue to work closely in implementation with the Forestry Administration, the local NGO Children’s Development Association, the Monks Community Forestry Association, and Terra Global Capital, the project partner in carbon assessment and brokerage.



The project will employ the REDD+ mechanism and carbon credits to boost community livelihoods primarily through employment in forest protection and regeneration during the lifetime of this REDD+ project. Carbon revenues are projected to begin to flow in mid-2012¹. In preparation for these revenues, the project will establish the framework for community involvement in future transparent revenue flow management.

Throughout its development, the OM CF REDD+ project has provided a learning platform for local capacity development and field testing of a range of REDD+ strategies. The lessons learned from the experience in Oddar Meanchey are providing key inputs to the development of Cambodia's REDD+ Roadmap and a range of required systems and mechanisms as well as learning opportunities throughout the region. The field experience and capacity from the OM CF REDD+ project are particularly important for Cambodia's recently launched national REDD+ program.

The goals and objectives of the project closely complement the objectives of UN-REDD+ to facilitate Cambodia's National REDD+ Program and participation in global climate change mitigation efforts. This project seeks to create tangible social benefits such as poverty reduction and increased community participation. The small grant will ensure the project takes a significant step forward in REDD+ readiness; as a result, project participants will be able to join in gainful discussions with other regional countries participating in UN-REDD+-funded activities.

2. ORGANISATION DESCRIPTION

Pact is an international development organization based in Washington D.C. with programs in 58 countries and 24 offices around the globe. Pact's mission is to build empowered communities, effective governments and responsible private institutions that give people the opportunity for a better life. Pact has been involved in forest conservation since the early 1990s and has implemented a number of projects in community-based management of forest resources, conservation, and zoning of forest corridors in Bolivia, Cambodia, Democratic Republic of Congo, Ethiopia, Ecuador, Kenya and Madagascar.

Pact established an office in Cambodia in 1991 and currently has a staff of 19, 17 of whom are local nationals. The office has an annual budget of approximately \$4.9 million and has managed over 400 sub-grants to local NGOs and the government. Pact's core competencies in Cambodia include the development of REDD+ projects, community forestry, climate change adaptation and mitigation, good governance and anti-corruption, decentralization, women's empowerment, advocacy, and HIV/AIDS. Pact has a Memorandum of Understanding (MOU) with the Ministry of Foreign Affairs in Cambodia which allows Pact to legally operate in the country.

The Community Forestry Partnership (CFP) program houses Pact's expertise in community forestry REDD+ project development and implementation. Over the past 5 years, the CFP program staff have

¹ Carbon revenues will not be sufficient to cover project costs in the first several years of implementation. Thus, some donor funding is critical for the effective start-up of activities.



supported the establishment of more than 150 CF groups throughout the country resulting in more than 150,000 hectares under CF management and initiated 20 community-based non-timber forest product (NTFP) enterprises. Since early 2008, CFP has been engaged in REDD+ project implementation. The CFP program has developed modules for CF land tenure establishment and several case studies on the OM REDD+ project that document methodology, lessons learned and best practices. Pact has a seat on the government’s Technical Working Group for Forestry and the Environment and the National Community Forestry Program Coordination Committee. Pact also leads an informal national NGO REDD+ working group that allows implementers to share lessons learned and best practices.

Since early 2008 Pact staff have been implementing the OM REDD+ project.² They have solid technical knowledge of REDD+ project implementation, policy frameworks, forest assessments, and voluntary market requirements. Several Pact staff are trained foresters with skills in forest inventory, GIS, and silviculture techniques. The Team Leader has more than 13 years experience working on environment issues in Cambodia. Pact staff is well versed in approaches related to CF establishment, bio-mass measurement, GIS mapping for REDD+ sites, data collection for carbon measurements, capacity building of local communities for CF monitoring and facilitation of land tenure for REDD+ projects. Through close collaboration with the private sector carbon developer, Terra Global Capital (TGC), Pact has greatly enhanced its understanding of development of methodologies for carbon accounting, voluntary market mechanisms, and monitoring requirements of carbon offsets. Pact in collaboration with TGC and the FA, developed participatory measurement standards operating procedures to guide local communities in conducting the required biomass inventories for the VCS Project Document (PD). At the global level, Pact is expanding its on-the-ground REDD+ work to Madagascar and Kenya, while also serving as an advisor to a BNP Paribas REDD+ capital investment fund.

Pact’s annual budget in Cambodia in 2010 was \$4,927,407. Please see the latest audited financial statement attached.

3 PROJECT DESCRIPTION

Objective, Outcomes, Planned Outputs:

Project Objective: To bring the Oddar Meanchey CF REDD+ Project to the market while analyzing and documenting experience to contribute to the national REDD+ Roadmap process
Outcome 1.0: <i>The Project Documents for CCBA and VCS are drafted</i>
Output 1.1: Complete biodiversity assessment

² Visit CCB’s site for the Oddar Meanchey REDD+ Project Document: www.climate-standards.org/projects/index.html

Output 1.2: Draft Project Documents for CCBA and VCS
Outcome 2.0: <i>OM CF REDD+ is successfully validated and FA is supported to negotiate offers</i>
Output 2.1: The Corrective Action Requests (CARs) and Clarification Requests (CRs) in the validation report are sufficiently addressed and the project is validated by both VCS and CCBA.
Output 2.2: Cambodian legal counsel is provided to analyze constraints for REDD+ contracts under Cambodian law
Outcome 3.0: <i>OM CF REDD+ activities contribute towards project verification</i>
Output 3.1 116 additional forest inventory plots are conducted
Output 3.2 100 household surveys are conducted
Output 3.3 Additional remote sensing images are purchased and analyzed
Outcome 4.0: <i>Mechanisms to resolve land disputes and internal CF management issues are put in place</i>
Output 4.1 The FA mobile enforcement unit is planned (membership, TOR) and agreed upon
Output 4.2 The CF Network facilitates resolution of internal disputes within a few CFs
Outcome 5.0: <i>A comprehensive REDD+ project monitoring system is designed</i>
Output 5.1 The project monitoring and evaluation system is further defined through the development of monitoring tools and protocols and consultation
Output 5.2 Training materials for community MRV systems are designed
Output 5.3 An SMS trial for collecting patrol data is expanded to 13 CF sites (10 additional sites)
Outcome 6.0: <i>Project field implementation informs national and international REDD+ policy</i>
Output 6.1 Regular quarterly newsletters on the project are circulated
Output 6.2 Three lessons learned / policy briefs are drafted: 1) Legal constraints (including CF), 2) Community based MRV systems, and 3) Community Awareness Raising and Consultation Experience
Output 6.3 Project staff participate in national REDD+ meetings and discussions to share experience



Explanation on Outcomes and Outputs

Outcome 1.0: *The Project Documents for CCBA and VCS are drafted*

Under this outcome, the biodiversity assessment was completed and Project Documents for the Verified Carbon Standard and the Climate Community Biodiversity Alliance have been drafted. These activities were already completed in 2011. The US Department of State co-financed the biodiversity assessment and Terra Global Capital provided in-kind support in drafting of the PDs.

Outcome 2.0: *OM CF REDD+ is successfully validated and FA is supported to negotiate offers*

The OM CF REDD+ project went through validation in August 2011 and subsequently a list of 91 Corrective Action Requests and Clarification Requests were received for action. Approximately 60 percent of these have already been addressed and closed, but a number of CRs and CARs remain. Over the next 2 to 3 months, Pact, the FA, and Terra Global Capital will work together to close all of the CRs and CARs.

Furthermore, Pact will support the FA in developing its knowledge on carbon transactions. A Cambodian lawyer will be contracted to support the project team to better understand the terms and conditions of the contract with regards to Cambodian law. This support complements the pro bono legal counsel from SNR Denton on carbon transactions in general.

Outcome 3.0: *OM CF REDD+ activities contribute towards project verification*

Under this outcome, Pact's team in collaboration with the FA and local community will conduct re-measurement of forest biomass inventory plots (116) as well as household surveys (100). Two additional remote sensing images will also be purchased. By analyzing the data from these surveys and images, the project will be able to determine how many credits have been earned by the project. This is a key step towards the project verification. Once the project is verified, these credits will be registered and converted to revenues for the Royal Cambodian Government. Though the first credit earnings will not be sufficient to support community development objectives, support to communities for their forest protection activities such as patrolling, demarcation, and village meetings will be prioritized.

Pact already has Standard Operating Procedures and an experienced and qualified team to lead the forest plot re-measurement activities and conduct the household surveys.

Outcome 4.0: *Mechanisms to resolve land disputes and internal CF management issues are put in place*

Under the project's long term workplan, a mobile enforcement unit will be established to support forest law enforcement in the 13 community forestry areas. With support from the Forestry Administration, Pact will facilitate discussions to decide on the membership and Terms of Reference for this group. Once project revenues from the sale of credits are in place, this body can begin to fully function.



There are number of disputes in several of the CF areas which require facilitation and resolution. The CF Network shall receive support to visit these communities and mediate these conflicts. Some conflicts are relatively minor (an internal dispute between members) and some will require longer term engagement. The CF Network shall produce a report to update on the management status of each of the CFs facing problems.

Outcome 5.0: *A comprehensive REDD+ project monitoring system is designed*

The project requires comprehensive reporting to the VCS and CCBA. Pact has already started to develop a monitoring framework but this framework requires more definition in terms of protocols and forms for use in the field. In addition, Pact will design training materials to train the 13 community monitors so that they will be able to efficiently and accurately collect the data needed for the reports. An SMS trial for collecting field data by SMS messaging shall be expanded from the existing three sites to the remaining 10 sites, for a total of 13. This system allows the project managers to collect and compile field patrol data on a regular basis. Information on illegal activity, biodiversity, and fire is included in the Khmer forms which CF leaders send to a central database.

Outcome 6.0: *Project field implementation informs national and international REDD+ policy*

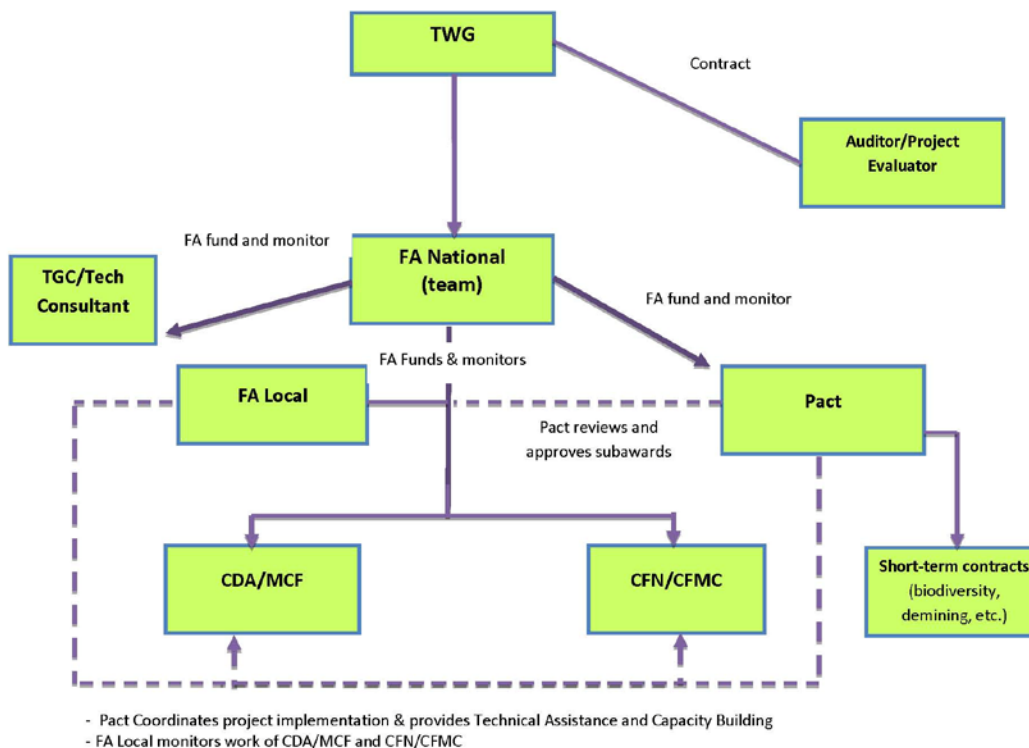
The project team will continue to produce and circulate a quarterly project electronic newsletter to update all stakeholders and interested members of the public on the project. In addition, three project briefs will be produced to support the REDD Roadmap process. These shall cover: 1) Legal constraints under REDD transactions, 2) Community based MRV systems, and 3) Community Awareness Raising and Consultation Experience. Finally, the project team members shall participate regularly in national REDD meetings and dialogues to support the process.

Strategy

- Management Structure

A *draft* management structure for the overall OM CF REDD+ project has been designed as shown below. Pact reports to the Forestry Administration on all activities. According to the Government Decision No. 699 (May, 2008), REDD+ revenues are channelled through the Technical Working Group on Forestry and Environment. Pact operates under an existing Memorandum of Understanding with the Forestry Administration and is currently in the process of finalizing a project Memorandum of Agreement to define Pact's responsibilities under the project over the coming five years. Pact will second one staff to be based part-time in the FA to facilitate communication and coordination.

Proposed OM REDD Organization Structure



- Relationship and Responsibilities of Proponent and Project Partners

Pact has already established strong partnerships for implementation with several project partners. Their roles are defined below.

Partners	Role
Forestry Administration	Project Proponent and Carbon “Seller”. The FA plays the leading role in the project and has overall responsibility. On the ground, the FA plays a role in technical forestry work, guarantees tenure security of CF areas, and manages forest law enforcement, etc.
Pact	Project Implementing Partner. Pact is a service provider to the project facilitating the project activities, as well as general coordination with the Forestry Administration and other stakeholders. Pact also engages in planning, monitoring, and problem-solving from the local to the international level.
13 Community Forestry Management Committees & Representative CF	Project Beneficiaries and Implementers. Communities are responsible for forest protection, assisted natural regeneration, fire protection, forest management planning and monitoring, livelihood development



Federation	planning and implementation.
Terra Global Capital	Carbon Development and Offset Marketing. Brokering of REDD+ project, technical support of carbon assessment and liaising with VCS and CCBA.
Children’s Development Association & Monk’s CF (local NGOs)	Local Implementing Partners. Facilitation with local communities, problem-solving
SNR Denton	Legal Advisor. An American law firm which provides pro bono legal advice on the ERPA
The William J. Clinton Foundation	Supporting Partner. The Clinton Climate Initiative has provided financial support for the project implementation and validation.

- Project sustainability

The project has sustainability at its core with a 30-year timeframe of sustained carbon revenues assuming effective forest protection. Under written agreements, the Forestry Administration has committed to allocate *at least 50 percent* of net revenues to participating communities.³ Minimizing its own draw on implementation funds, Pact will seek to ensure that these funds are delivered to the local level and used with transparency and accountability while building the long-term capacity for local planning, resource monitoring, communication, effective problem-solving and conflict resolution. Improved governance of resources and revenues will transform the incentive structure to motivate protection rather than destruction of forests. The project will also seek to integrate with national policy frameworks and REDD+ policy development as Cambodia joins UN-REDD+ and the Forest Carbon Partnership Facility, implements the National Forest Program, develops a national REDD+ accounting system, and participates in the international dialogue on a post-Kyoto REDD+ policy framework.

- Risks and Barriers

There are several risks foreseen in implementation of the project. These include:

- Lack of sufficient market interest in the project

The project is currently seeking investors; however, the carbon market fluctuates widely and it is difficult to assess the level of interest in the project when it comes time for a sale. While the project partners are confident in identifying interested buyers, there is a risk that interest could wane following

³ According to the project financial scenario, carbon revenues in the first 3-5 years of the project will be sufficient only to cover project costs, while in later years there will be a net, the majority of which will be delivered to support community development in the 13 communities. Project costs include benefits to community in the form of support to patrols, assisted natural regeneration, boundary demarcation, employment as monitors, and replanting. Communities have already been informed and consulted on the financial scenario of the project. A report is available.



the COP 17 in Durbin. The revenues generated by a carbon sale might not be sufficient to cover all of the anticipated project costs.

- The Royal Government of Cambodia is unable to make a decision on bids submitted within a reasonable timeframe

Since the OM CF REDD+ project is the first REDD+ project in Cambodia, this will be the first time that the RGC is making long-term a decision on selling forest carbon. Though the Government Decision No. 699 is in place, there is some uncertainty as to the internal government process and signatory authority which could take some time to sort out. Private sector buyers may not be willing to wait.

- Irresolvable conflicts within some of the project sites

Population continues to grow rapidly in Oddar Meanchey primarily due to migration. Military camps and mining concessions are also not well coordinated with the project. There is a risk that some of the intractable problems will not be solvable during the project timeframe.

- The project cannot be verified due to technicalities

Since this will be the first REDD+ project verified in Cambodia, there is some risk associated with the uncertainty of how the project will be judged by an external verifier.

Contributions to National REDD+ Roadmap Outcomes

It is important that all of the lessons learned and capacities developed in Oddar Meanchey are utilised for the benefit of the national REDD+ Roadmap development process. Here are some of the ways that the project will contribute to the National REDD+ Roadmap outcomes:

- A better understanding within the government on legal issues related to REDD+ such as liability, dispute resolution, signatory authority and so on, especially related to community forests.
- An indication of the effectiveness of community forestry groups in controlling deforestation based on the first verification which will assess change in forest cover since the project start date in 2008.
- Increased capacity among government staff at the national and cantonment level with regard to REDD+ development and implementation issues.
- Documentation on community consultation experience and lessons learned to inform future implementation.
- Documentation on community MRV systems and experience to inform the national MRV systems.



Monitoring and Evaluation

Monitoring will be designed to meet the goals and objectives of the UNDP Small Grant commitments. Pact has a Monitoring Evaluation Learning and Reporting (MERL) unit which will assist in designing the project data collection and management system. Additionally, an elaborate Monitoring Framework has been designed to meet the requirements of the Voluntary Carbon Standard (VCS) and Climate Community Biodiversity Alliance (CCBA) standards using a more elaborate field monitoring system and requiring training and employment of local community monitors. Data will be translated to English and compiled in reports. The collection of regular data will allow project managers to identify problems or bottlenecks to be addressed.

Below, please find the project Timetable which includes the Outcomes, Outputs, and Means of Verification.



Timetable in 2012

Outcomes	Means of Verification	J	F	M	A	M	J	J	A	S	
Outcome 1.0: <i>The Project Documents for CCBA and VCS are drafted.</i>		<i>Completed in 2011</i>									
Output 1.1: Complete biodiversity assessment	Biodiversity assessment report	<i>Completed in 2011</i>									
Output 1.2: Draft project documents	Project Documents for CCBA and VCS	<i>Completed in 2011</i>									
Outcome 2.0: <i>OM CF REDD+ is successfully validated and FA is supported to negotiate offers</i>											
Output 2.1: The Corrective Action Requests (CARs) and Clarification Requests (CRs) in the validation report are sufficiently addressed and the project is validated by both VCS and CCBA	Documentation of project validation										
Output 2.2: Cambodian legal counsel is provided to analyze constraints for REDD+ contracts under Cambodian law	Cambodian legal counsel recruited and contracted										
Outcome 3.0: <i>OM CF REDD+ activities contribute towards project verification</i>											
Output 3.1 116 additional biomass inventory plots are conducted	Biomass inventory datasheet										
Output 3.2 100 household surveys are conducted	Household survey datasheet										
Output 3.3 Additional remote sensing images are purchased	Satellite images										



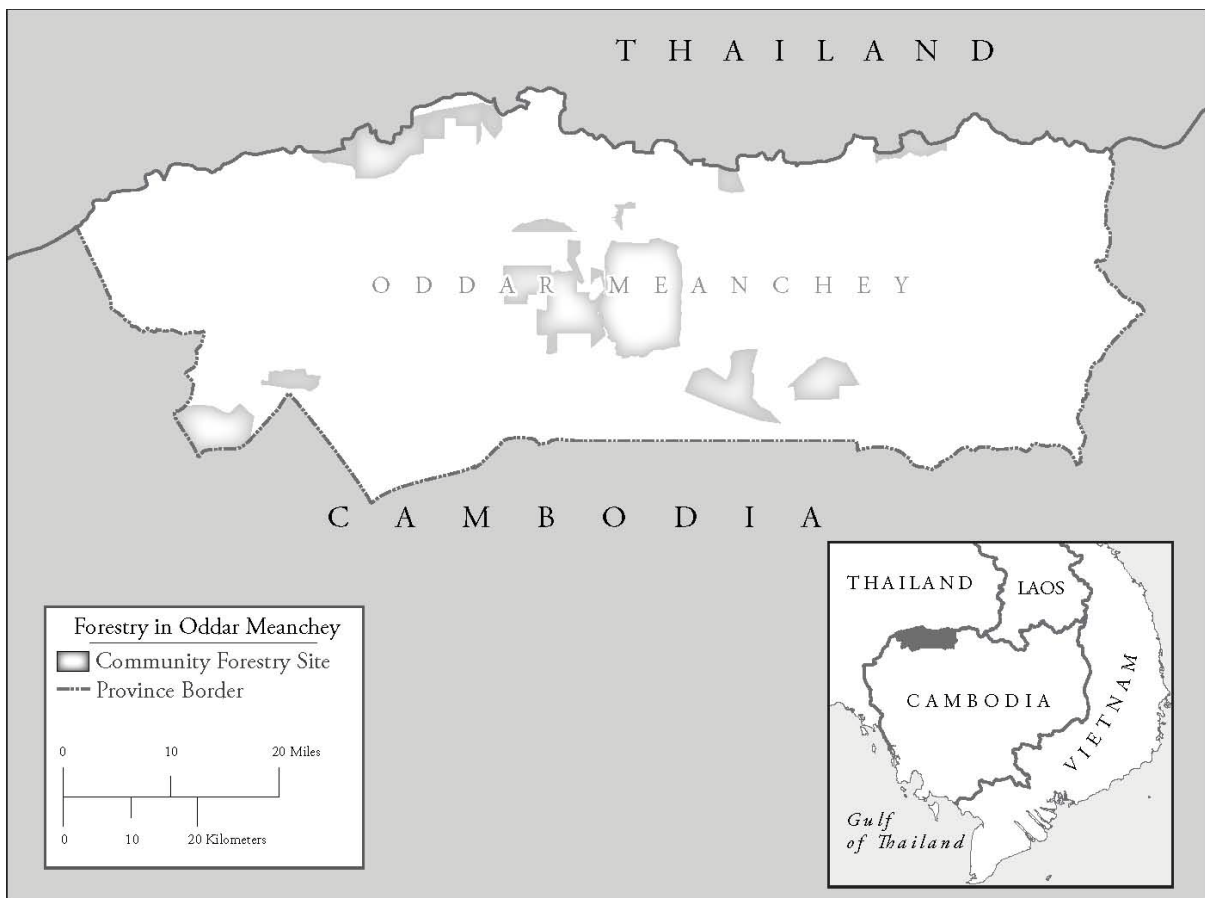
and analyzed													
Outcome 4.0: Mechanisms to resolve land disputes and internal CF management issues are put in place													
Output 4.1 The FA mobile enforcement unit is planned (membership, TOR) and agreed upon	Mobile enforcement unit ToR and membership list												
Output 4.2 The CF Network facilitates resolution of internal disputes within a few CFs	Field report from CFN												
Outcome 5.0: A comprehensive REDD+ project monitoring system is designed													
Output 5.1 The project monitoring and evaluation system is further defined through development of monitoring tools and protocols and consultation	Protocols and forms for patrolling, enforcement, biodiversity and fire.												
Output 5.2 Training materials for community MRV systems are designed	Training lesson plan for community MRV												
Output 5.3 An SMS trial for collecting patrol data is expanded to 13 CF sites	SMS report data sheet compiling data from all 13 sites												
Outcome 6.0: Project field implementation informs national and international REDD+ policy													
Output 6.1 Regular quarterly newsletters on the project are circulated	Quarterly newsletter												
Output 6.2 Three lessons learned / policy briefs are drafted: 1) Legal constraints on REDD transactions, 2) Community based MRV systems, and 3) Community Awareness Raising	3 lessons learned/ policy briefs												



and Consultation Experience												
Output 6.3 Project staff participate in national REDD+ meetings and discussions to share experience	Final report documenting participation											

5 EXHIBITS/ATTACHMENTS

- a) Project Location Map
- b) Cost Proposal
- c) Latest Financial Audit Statement
- d) Curriculum Vitae of Key Management Staff (Amanda Bradley, Program Director and Yeang Donal, Senior Carbon Officer)
- e) Co-financing Documentation
- f) Pact Organizational Structure Chart



4.0 PROJECT COSTS AND OTHER SOURCES OF FUNDING

Outcome	Output		Budget Items		Amount requested from CBA In Cash	Amount from Community		Amount from other organization			Total
			Descriptions	Costs		In Cash	In kind	Name of Organization	In Cash	In Kind	
1	Preparation of Project Documents										
	1.1	Draft the Project Documents						Pact Signature Initiative		\$ 149,733	\$ 149,733
	1.2	Complete the biodiversity assessment						US State Department's Regional Environmental Offices		\$ 24,498	\$ 24,498
2	OM CF REDD is successfully validated and an Emissions Reduction Purchase Agreement is Signed										
	2.1	The Corrective Action Requests (CARs) and Clarification Requests (CRs) in the validation report are sufficiently addressed and the project is validated by both VCS and CCBA	4.33 days x \$589.61 daily fee	\$ 2,555							\$ 2,555
	2.2	Cambodian legal counsel is provided to analyze constraints for REDD contracts under Cambodian law	10 days x \$589.61 daily fee and \$10,000 for lawyer fees	\$ 15,896							\$ 15,896
	2.3	Discussions are facilitated to review bids	5 days x \$589.61 daily fee	\$ 2,948							\$ 2,948
	2.4	The FA selects a buyer of credits and signs an ERPA	5 days x \$589.61 daily fee	\$ 2,948							\$ 2,948
3	OM CF REDD is successfully verified										
	3.1	116 additional forest inventory plots are conducted	40 days x \$589.61 daily fee and \$27,516 for per diem, accommodation, transportation, and materials	\$ 51,100							\$ 51,100
	3.3	100 household surveys are conducted	35 days x \$589.61 daily fee and \$5,334 for per diem, accommodation, transportation, and materials	\$ 25,970							\$ 25,970
	3.4	Additional remote sensing images are purchased and analyzed	2 days x \$589.61 daily fee and \$1,800 for 10 mobile phones and monthly cellcard support	\$ 2,979							\$ 2,979
4	Mechanisms to resolve land disputes and internal CF management issues are put in place										
	4.1	The FA mobile enforcement unit is planned (membership, TOR) and agreed upon	5 days x \$589.61 daily fee and \$550 for per diem, accommodation, transportation.	\$ 3,498							\$ 3,498
	4.2	The CF Network and other stakeholders develop a land dispute resolution procedure and the CF Network receives support to facilitate internal disputes within a few CFs	2 days x \$589.61 daily fee and \$900 for CFN transportation to attend monthly CF meeting	\$ 1,979							\$ 1,979
5	A comprehensive REDD project monitoring system is designed and implemented										
	5.1	The project monitoring and evaluation system is defined through development of monitoring tools and protocols and consultation	20 days x \$589.61 daily fee	\$ 11,792				Stuart William Raetz (Australian Volunteer for International Development - AVID)		\$ 26,000	\$ 37,792
	5.2	Training materials for community MRV systems are designed	20 days x \$589.61 daily fee	\$ 11,792				Julien Brewster (Australian Volunteer for International Development - AVID)		\$ 39,006	\$ 50,798
	5.3	An SMS trial for collecting patrol data is expanded to 13 CF sites	5 days x \$589.61 daily fee and \$1,450 for 10 mobile phone and monthly cellcard support to 13 CFs	\$ 4,348							\$ 4,348
6	Project field implementation informs national and international REDD policy										
	6.1	Regular quarterly newsletters on the project are circulated	5 days x \$589.61 daily fee	\$ 2,948							\$ 2,948
	6.2	Three lessons learned / policy briefs are drafted: 1) Legal constraints (including CF), 2) Community based MRV systems, and 3) Community Awareness Raising and Consultation Experience	10 days x \$589.61 daily fee	\$ 5,896							\$ 5,896
	6.3	Project staff participate in national REDD meetings and discussions to share experience	5 days x \$589.61 daily fee and \$401 for FA Mobile Force Meeting in OMC	\$ 3,349							\$ 3,349
Grand Total				\$ 150,000						\$ 239,237	\$ 389,237

Pact, Inc. and Affiliate

Supplementary Financial Report
September 30, 2010

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Independent Auditor's Report On The Supplementary Information

To the Board of Directors
Pact, Inc.
Washington, D.C.

We have submitted, under separate cover, the combined financial statements of Pact, Inc. and Affiliate (Pact) for the year ended September 30, 2010, and our report thereon, dated June 16, 2011, is as follows:

We have audited the accompanying combined balance sheet of the Pact as of September 30, 2010, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of Pact's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the combined financial statements referred to above present fairly, in all material respects, the financial position of Pact, Inc. and Affiliate as of September 30, 2010, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report, dated June 16, 2011, on our consideration of Pact's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our tests of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Our audit was made for the purpose of forming an opinion on the basic combined financial statements taken as a whole. The accompanying supplementary information is presented for purposes of additional analysis and is not a required part of the basic combined financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic combined financial statements and in our opinion is fairly stated, in all material respects, in relation to the basic combined financial statements taken as a whole and should be read in conjunction with those financial statements and related notes.

The supplementary information submitted herewith is as follows:

1. Balance Sheet – Pact Institute, Inc.
2. Statement Of Activities – Pact Institute, Inc.
3. Statement Of Cash Flows – Pact Institute, Inc.
4. Statement Of Functional Expenses – Pact Institute, Inc.
5. Schedule Of Program Expenditures And Cash Received – Pact Institute, Inc.

McGladrey & Pullen, LLP

Vienna, Virginia
June 16, 2011

Balance Sheet – Pact Institute, Inc.

September 30, 2010

Assets

Cash and cash equivalents	\$ 1,089,790
Other grants receivable	729,644
Agency fund: micro-finance loans receivable	41,161,691
Advances and other receivables	38,694
Prepaid expenses and deposits	41,270
Due to related party	185,137
	<hr/>
	\$ 43,246,226
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Liabilities and net assets

Liabilities	
Accounts payable and accrued expenses	\$ 223,057
Agency fund: micro-finance refundable advances	41,161,691
Refundable advances – other	1,290,138
	<hr/>
	42,674,886
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Net assets – unrestricted	571,340
	<hr/>
	\$ 43,246,226
	<hr/>

Statement Of Activities – Pact Institute, Inc.

Year Ended September 30, 2010

Support and revenue:	
Grants and contracts	\$ 3,300,044
Contributions	100,137
Investment income	3,306
Other revenue	(2,792)
Total support and revenue	<u>3,400,695</u>
Expenses:	
Program services	<u>2,920,162</u>
Total program services	<u>2,920,162</u>
Management and general	541,822
Unrestricted general expenses	3,809
Fundraising	-
Total supporting services	<u>545,631</u>
Total expenses	<u>3,465,793</u>
Change in net assets	(65,098)
Net assets:	
Beginning	<u>636,438</u>
Ending	<u>\$ 571,340</u>

Statement Of Cash Flows – Pact Institute, Inc.

Year Ended September 30, 2010

Cash flows from operating activities	
Change in net assets	\$ (65,098)
Adjustments to reconcile change in net assets to net cash used in operating activities:	
Changes in assets and liabilities	
(Increase) decrease in:	
Other grants receivable	(253,700)
Micro-finance loans receivable	(17,470,769)
Advances and other receivables	(107,714)
Prepaid expenses and deposits	26,762
Increase (decrease) in:	
Accounts payable and accrued expenses	(649,730)
Micro-finance refundable advances	17,470,769
Refundable advances – other	(797,989)
Net cash used in operating activities	<u>(1,847,469)</u>
Net decrease in cash and cash equivalents	(1,847,469)
Cash and cash equivalents	
Beginning	<u>2,937,259</u>
Ending	<u>\$ 1,089,790</u>

Statement Of Functional Expenses – Pact Institute, Inc.

Year Ended September 30, 2010

	Program Services	Management and General	Unrestricted General Expenses	Total Expenses
Salaries and related expenses	\$ 1,009,820	\$ 52,057	\$ -	\$ 1,061,877
Fringe benefits	205,867	16,542	-	222,409
Allowances	64,399	-	84	64,483
Consultant fees	205,381	128,126	-	333,507
Travel	316,854	13,249	134	330,237
Occupancy	113,245	-	-	113,245
Supplies and other	90,895	-	3,571	94,466
Training and conferences	122,285	-	20	122,305
Vehicle and equipment	143,862	424	-	144,286
Banking and professional fees	5,872	331,424	-	337,296
	<u>2,278,480</u>	<u>541,822</u>	<u>3,809</u>	<u>2,824,111</u>
Subgrants and subcontracts	641,682	-	-	641,682
	<u>2,920,162</u>	<u>541,822</u>	<u>3,809</u>	<u>3,465,793</u>
Allocation of management and general	541,822	(541,822)	-	-
	<u>\$ 3,461,984</u>	<u>\$ -</u>	<u>\$ 3,809</u>	<u>\$ 3,465,793</u>

**Schedule of Program Expenditures and Cash Received – Pact Institute, Inc.
Year Ended September 30, 2010**

Funding Agency	Pact Ref.	Program or Project	Expenditures	Cash Received
Bundesministerium Zusammenarbeit (BMZ) pass-through from World Wildlife Fund (WWF)	Z3051	BMZ-Salonga Lukenia Sankur	\$ 13,961	\$ 58,438
Chevron Corporation	Z4049	WORTH and Health	59,599	37,788
Danish Embassy	Z4048	Action for Child Health and Community Improvement Project (ACHCI) II	73,887	75,746
Department for International Development (DFID)	Z3057	PROMINES Artisanal and Small Scale Mining Sector Review	161,249	80,234
Embassy of Ireland, Royal Danish Embassy, Embassy of Sweden pass-through from Irish Aid	Z3004	Parliamentary Reform Project, Stage II (PRP II)	1,140	-
Fondation Ensemble	Z4046	CFP Fondation Ensemble	61,341	-
International Tin Research Institute (ITRI)	Z3059	iTSCi Scheme	80,072	37,565
Ministry of Foreign Affairs of Denmark	Z4025	Community Action for Improved Education Outcomes	154,202	-
Nike Foundation	Z3053	Girls Empowerment Program II	220,943	399,611
Oak Foundation	Z3042	Girls Empowerment Through Sexual Exploitation Termination (GETSET)	54,437	48,090
Oak Foundation	Z3048	CPWSEE Programme	147,011	128,418
Oak Foundation	Z3050	CPWSEE Programme	82,933	128,418
Oyu Tolgoi	Z4051	Community Health, Safety & Security Program	185,103	169,979
Swedish International Development Agency (SIDA)	Z4037	Reform In Cambodia	53,633	202,498
Swedish International Development Agency (SIDA)	Z3026	Comprehensive Church and Community HIV/AIDS Prevention-Phase II	238,415	68,095
U.S. Agency for International Development pass-through from Open Society Foundation	Z4036	Economic Policy Reform and Competitiveness Project (EPRC)	20,953	46,816
U.S. Agency for International Development pass-through from Development Alternatives, Inc. (DAI)	Z4040	CFP Forest Management Program	56,159	18,000
United Nations Children's Fund (UNICEF)	Z3041	Male Plus pmTCT Champions Project	55,803	61,744
United Nations Development Programme (UNDP)	Z4030	Integrated Community Development Project	27,734	-
United Nations Development Programme (UNDP)	Z4039	Sustainable MicroFinance to Improve the Livelihoods of the Poor	548,076	207,000
United Nations Office for Project Services (UNOPS)	Z4018	Sustainable MicroFinance	5,500	158,627
United Nations Office for Project Services (UNOPS)	Z4022	Enhancing Capacity for AIDS Prevention	3,613	-
United Nations Office for Project Services (UNOPS)	Z4050	LIFT Project / Pyapone Cyclone Response	447,509	342,797
United Nations World Food Programme	Z4028	Assisting Vulnerable Families in Myanmar	150,357	127,143
Unocal Myanmar Offshore Co., Ltd.	Z4023	Strengthening Community Responses to Diseases (SCR)	500,917	280,000
World Wildlife Fund (WWF)	Z4044	CFP Rattan Management	11,627	-
All Other Funders	---	---	45,812	-
Total program expenditures and cash received			\$ 3,461,986	\$ 2,677,007

AMANDA BRADLEY: REDD+ PROJECT DEVELOPMENT SPECIALIST

CITIZENSHIP: American/Irish (dual citizenship)

EDUCATION: M.A. International Relations, Concentrations in International Environmental Policy and Development Economics, The Fletcher School of Law and Diplomacy, Tufts University, 1994 - 1996. Awarded Barnes Prize for distinguished scholarship on Latin America.

Certificate of Completion, Intensive program for Japanese language fluency, Yokohama, Japan, 1990 – 1991.

B.A., French Literature, Amherst College, MA, USA, 1986 - 1990.

LANGUAGE: English: native speaker
Khmer: fluent
Japanese: advanced proficiency
French: advanced proficiency
Spanish: proficient

COUNTRIES OF WORK EXPERIENCE: Japan, England, Cambodia

EXPERIENCE SUMMARY

My strengths are in designing, developing, and managing community-based natural resource management (CBNRM), Reduced Emissions from Deforestation and Degradation (REDD), and environmental education projects. I am most interested in work which includes direct contact with rural communities and opportunities for creativity, teamwork, and action to effectively address environmental and livelihood challenges in a developing country context. I have 15 years of overseas work experience.

PROFESSIONAL EXPERIENCE

Pact Cambodia, Phnom Penh Cambodia

Community Forestry Partnership Program Director, Mar 2009 - Present

Responsible for overall management of Cambodia's first REDD+ demonstration project (Oddar Meanchey Community Forestry REDD+ project), including coordination with government, private sector, and local NGOs, Project Document development, biomass inventory, social and biodiversity assessments and project planning. Supervise community forestry training and non-timber forest product enterprise development activities to support local communities in five provinces.

Community Forestry International (CFI), Phnom Penh, Cambodia

Country Director, 2006 – 2009

Program Coordinator, 2004 – 2005

Served as Chief of Party for a USAID-funded program to support community-based natural resource management in collaboration with more than 16 local NGO partners and 50 community-based organizations. Designed a series of modules to support community forestry development. Facilitated the introduction and preparation phase of the Oddar Meanchey CF REDD+ project.

Mlup Baitong (local environmental NGO), Phnom Penh, Cambodia

Technical and Management Advisor, 2002 – 2004

Coordinator, 2000 – 2002

Established the first environmental radio show in Cambodia. Managed a staff of 40 and an annual budget of approximately \$200,000. Led the localization of the project “Mlup Baitong” to become a registered local NGO.

Global Witness, Phnom Penh, Cambodia

Project Coordinator, 1998 – 2000

Managed a project to support environmental awareness raising in Cambodia, which eventually became the local NGO Mlup Baitong (above). Supported the Global Witness campaign to prevent illegal logging.

Parliament of Japan, Tokyo, Japan

International Affairs Aide to Upper House Member Akiko Domoto, 1996 – 1997

Prepared regular environmental policy briefing papers for Japanese politician. Served as North East Asia IUCN (World Conservation Union) coordinator responsible for regional activities and consultations between IUCN Secretariat and Japanese members. Managed communications with a range of international associates.

National Audubon Society, New York, USA

Marketing and Licensing Administrative Assistant, 1995 – 1996

Responsible for administration related to the organization’s publications.

SANYO Electric Trading Company, Osaka, Japan

Legal Affairs Department Officer/Translator, 1992 – 1993

Provided support for the company’s environment initiatives, correspondence with overseas offices, and translation of regular marketing reports.

SELECT PUBLICATIONS

Bradley, Amanda et al. “Community-based Ecotourism in Cambodia: Networking and Developing the Concept”, *The Development of Community Based Natural Resources Management in Cambodia*, Phnom Penh, Cambodia; CBNRM Learning Institute, 2005.

Bradley, Amanda, *Natural Resources Networking in Cambodia: Status, Lessons Learned, and Future Possibilities*, Phnom Penh, Cambodia, Community Forestry International, 2005.

Bradley, Amanda. “Communities & Carbon, Developing a Community Forestry REDD Project in Cambodia”, Phnom Penh, Cambodia, Pact, 2009.

Bradley, Amanda. *Review of REDD Readiness in Cambodia*, Phnom Penh Cambodia, Institute of Global Environmental Strategies, 2010.

Co-Author of Training Manuals

Environmental Education Manual for Schoolteachers in Cambodia
Participatory Mapping for Community Forestry, A Training Manual

Producer/Scriptwriter for Videos

Cambodia's Forest Stewards. Describes the struggles of two communities to protect their forest resources (26 minutes, 2007)

Buddhism, Community Forestry, and Cambodian Heritage. A story of the role of monks in community forestry (24 minutes, 2007).

Ob Kirirom. A story of Kirirom National Park (22 minutes, 2000).

Chambok Community-based Ecotourism. A story of the process of community-based tourism in one local community (12 minutes, 2003).

PRESENTATIONS

“Community Perspectives on REDD” (Joint Presentation with the Venerable Bun Saluth) Second Forum for People and Forests (Bangkok, Thailand), August, 2011.

“Is Community Forestry a Suitable Platform for REDD? A Case Study from Oddar Meanchey, Cambodia.” Land Tenure Center, Nelson Institute, University of Wisconsin (Madison, Wisconsin, USA), October, 2011.

“Oddar Meanchey CF REDD: Bringing Cambodia's First REDD+ Project to Market.” Institute for Global Environmental Strategies (Yokohama, Japan), July 2010.

“Lessons Learned in Voluntary Carbon Offset Projects Linked to Communities” United Nations Food and Agriculture Organization (Chiang Mai, Thailand), October, 2010.

“Experience in REDD Project Development in Cambodia” Community Development REDD Workshop (Quezon City, Philippines), May, 2009.

PROFESSIONAL AFFILIATIONS AND ACTIVITIES

RECOFTC Consortium Member for Manual on Free Prior Informed Consent, Bangkok, Thailand (2010 – Present)

UNDP Small Grants National Steering Committee Member, Phnom Penh, Cambodia (2006 – Present)

Cambodia Community-based Ecotourism Network (CCBEN), Phnom Penh, Cambodia, Elected and serving as Special Advisor (2003 – 2007)

Culture and Environment Preservation Association (CEPA), Phnom Penh, Cambodia, Member of Board of Directors (June 2002 – October 2005)

Save Cambodia's Wildlife (SCW), Phnom Penh, Cambodia
Member of Board of Directors (1999 – 2000)

Royal University of Phnom Penh (RUPP), Phnom Penh, Cambodia

Advisor, Internship and Seminar Program for Environment Science students (Jan – Nov 2002)
International Institute for Environment and Development (IIED), London, UK
Participatory Learning and Action Library Assistant (Sep 1997 – Jan 1998)

DONAL YEANG | SENIOR CARBON PROGRAM OFFICER

CITIZENSHIP: Cambodian

EDUCATION: Masters of Forest and Nature Conservation Policy, Wageningen University and Research Center (Netherlands), 2010. Thesis: “Tenure Rights and Benefit Sharing Arrangements for Reducing Emission from Deforestation and Forest Degradation (REDD): A Case Study of Two REDD Pilot Projects in Cambodia”

M.A., Agriculture and Forestry, University of Eastern Finland, 2010

B.A., English for International Business, Royal University of Phnom Penh, 2007

Bachelor of Forestry Science, Royal University of Agriculture, 2006

LANGUAGE: Khmer (Native Speaker), English (Fluent)

**COUNTRIES OF
WORK EXPERIENCE:** Cambodia and France

EXPERIENCE SUMMARY:

Mr. Donal Yeang holds two Masters Degrees in forestry and conservation, and has more than three years of field experience in forestry including research, analysis, organizing and training local communities and forestry officers on biomass inventory, REDD+ workshops related to tenure rights and benefit sharing, and social assessments. In addition, Donal conducted a study on social safeguards in the context of REDD+ implementation in Cambodia and presented the results at the 2011 Development and Research Forum (DRF): Symposium on Research and Policy Response to Cambodia’s Recovery and Development in Phnom Penh, Cambodia.

PROFESSIONAL EXPERIENCE:

Senior Carbon Program Officer, Pact Cambodia, Phnom Penh, Cambodia, May 2011- Present
Assist Program Director in project planning and managing project implementation and capacity building of Government staff as requested. Serve as the technical focal point for coordination between Pact and the FA and as a professional representative of the Pact/Community Forestry Partnership (CFP) program at public forums, workshops and meetings with stakeholders. Responsible for building good cooperation with the Forestry Administration, Ministry of Environment Climate Change Office, and other partners; communicating and collaborating with the Forestry Administration (FA) on agreement with buyers and other parties and developing a national REDD strategy; developing lessons learned from field activities; and identifying and building linkages and/or partnerships between CFP and other community forestry stakeholders at national and provincial levels to address issues related to carbon program.

Research Intern, Laboratory of Forest Policy, Nancy, France, October 2008- December 2008
Conducted comparative analysis of forest policy and institutional reform in Western Balkan countries: Albania, Bosnia & Herzegovina, Croatia, Macedonia, Montenegro, and Serbia

Training Officer/Assistant to Operations Manager, Carbon Jungle Development, Kamakor Village, Battambang, Cambodia, September 2007- May 2008
Prepared management plans and the plantation maps with ArcGIS. Direct report to the Operations Manager and Managing Director.

Technical Translator, German Development Service (DED), Phnom Penh, Cambodia, November 2006 - August 2007

Translated documents and datasheets from English to Khmer and collected tree 'species' photos for the "Digital Compendium of Forestry Species of Cambodia" Project

SELECT PUBLICATIONS:

Donal Yeang. (2010, October). Are Carbon Credits the Next Investment Opportunity? *Khmer Property Magazine*, 32, 34-35.

Donal Yeang. (2010). Tenure Rights and Benefit Sharing Arrangements for Reducing Emission From Deforestation and Forest Degradation (REDD): A Case Study of Two REDD+ Pilot Projects in Cambodia. Forest and Nature Conservation Policy Group. GRIN Publishing. ISBN (eBook): 978-3-640-69286-6, ISBN (Book): 978-3-640-69301-6, <http://dx.doi.org/10.3239/9783640692866> .

Donal Yeang. (2009). Barriers and Opportunities in Management and Conservation of Protected Areas in Cambodia. GRIN Publishing. ISBN (eBook): 978-3-640-59549-5, ISBN (Book): 978-3-640-59583-9, Available at: <http://dx.doi.org/10.3239/9783640595495>

PAPERS PRESENTED

Donal Yeang and Ingrid J.Visseren-Hamakers. (2010). Tenure Rights and Benefit Sharing Arrangements for REDD: A Case Study of a REDD+ Pilot Project in Cambodia. Paper Presented at the 2010 Development and Research Forum (DRF): Symposium on Research and Policy Response to Cambodia's Recovery and Development, 09-10 September 2010, Phnom Penh, Cambodia.

PROFESSIONAL AFFILIATIONS AND ACTIVITIES

Digital Species Production Team - member since 2006.

Erasmus Mundus Students and Alumni Association Cambodia (EMA-Cambodia) - member since 2008.

The Development and Research Forum (DRF): Symposium on Research and Policy Response to Cambodia's Recovery and Development, 09-10 September 2010, Phnom Penh, Cambodia. Guest Speaker.

SPECIAL TRAININGS AND SEMINARS ATTENDED

Third Country Training Programme on Energy Conservation to Reduce Global Warming for Association of Southeast Asian Nations (ASEAN) Countries (Bangkok, Thailand)

Conducted by Japanese International Cooperation Agency (JICA), Department of Alternative Energy Development and Efficiency (DEDE), Ministry of Energy and Thailand International Development Cooperation Agency (TICA); 14-25 February 2011

2011 Asia-Pacific Leadership Program on Environment for Sustainable Development: Low-carbon Development and Urban Sustainable Development (Shanghai, China)

Conducted by United Nation Environment Programme (UNEP), Institute of Environment for Sustainable Development (IESD), and Tongji University; 05-10 June 2011

Regional Workshop 2: Model Forest Development Learning Tour- Linking Communities in Southeast Asia to Forestry Related Voluntary Carbon Markets (Banda Aceh, Indonesia)

Conducted by Food and Agriculture Organization of the United Nations (FAO), LATIN; 17-20 October 2011

18 October 2011

Ms. Amanda Bradley
Pact Cambodia
Building A, 3rd Floor, Phnom Penh Center
Corner of Sihanouk and Sothearos Boulevards
Phnom Penh, Cambodia

V11COEN32

Dear Ms. Amanda Bradley,

Thank you for your application to host an Australian Volunteers for International Development (Australian Volunteers) volunteer. We are pleased to advise you that the Selection Team has recommended Julien Brewster for the position of REDD Project Support Officer.

Please find included:

- Candidate Application and CV
- Host Organisation Assignment Agreement and Managing Contractor Assignment Statement
- Assignment Proposal Form

Please complete the following steps to progress to the next stage of the process:

1. Review the application to ensure that the recommended candidate meets with your requirements.
2. Please note that the recommended candidate will be advised of their successful application shortly. We will advise Julien to contact both you and our In-Country Manager (ICM) to discuss the proposed assignment. They may contact you by telephone or email. The Host Organisation and the recommended candidate need to agree to the Host Organisation Assignment Agreement and Australian Volunteers Agreement.
3. Australian Volunteers encourages you to interview the recommended candidate/s. Your ICM will help you to organise an interview and you can use the attached Interview Guidelines to assist you in this process.
4. To accept the recommended candidate, please read the Host Organisation Assignment Agreement, and if you agree to the terms and conditions, sign the Agreement and return it to the ICM. Please keep a copy of the Agreement for your records. The Australian Volunteers program and the Volunteer will not enter into any other agreement regarding this assignment.

5. If you do not wish to accept Julien Brewster as the recommended candidate please notify the ICM as soon as possible.

Australian Volunteers reserves the right to change or withdraw assignments at any time and for any reason. Australian Volunteers will not be held responsible for any inconvenience caused if an assignment does not proceed.

Yours sincerely



Sally Brokensha
Program Manager - Australian Volunteers
Austraining International

V11 Mobilisation

Assignment Code - V11COEN32

1. Details of the in-country organisation agreeing to host this assignment:

Name of Host Organisation: Pact Cambodia

Address: Building A, 3rd Floor, Phnom Penh Center, Corner of Sihanouk and Sothearos Boulevards, Phnom Penh

Country: Cambodia

Contact Person: Program Director, Ms. Amanda Bradley

Phone: 855 23 214 409

Email: abradley@pactworld.org

2. Details of the Australian volunteer recommended for this assignment :

Title: Mr

First Name: Julien

Family Name: Brewster

Address: 28/ 63 Vale Street, QLD 4059, Australia

E-mail: julien.brewster@uqconnect.edu.au

Host Organisation Assignment Agreement Declaration

Name of Australian Volunteer:	Julien Brewster
Assignment Code:	V11COEN32
Assignment Duration:	18 months
Country:	Phnom Penh
Host Organisation:	Pact Cambodia
Host Organisation Contact:	Ms Amanda Bradley
Host Organisation Contribution:	N/A

Declaration

We acknowledge, understand and accept the statements outlined in the Assignment Agreement regarding our roles and responsibilities associated with the hosting of an Australian Volunteer through Austraining International.

Signed on behalf of the Host Organisation by:

Name: Eric Bergthold

Signature: Eric Bergthold Date: 25-10-11

Position in the Host Organisation: Country Director

Host Organisation Assignment Agreement

We, Pact Cambodia agree to the roles and responsibilities as detailed below when hosting an Australian Volunteer through the Australian Volunteers for International Development program.

1. Pre-departure preparations

- 1.1 Where appropriate, we will support the Australian Volunteer to obtain a visa to travel to the host country.

2. In-country orientation

- 2.1 We will provide assistance to the In-Country Manager (ICM) in finding suitable and affordable accommodation for the Australian Volunteer.
- 2.2 We will provide a local area orientation for the Australian Volunteer.

3. Assignment support

- 3.1 We will provide an appropriate workplace induction, which will include the provision of a safety and evacuation plan.
- 3.2 We will ensure that the tasks set for the Australian Volunteer are appropriate to the assignment and the Volunteer.
- 3.3 We will nominate a supervisor for the Australian Volunteer who will be available to assist them on a daily basis. The nominated supervisor shall also be available to discuss the Volunteer's progress with the In-Country Manager throughout the duration of the Assignment.
- 3.4 We will ensure that counterpart staff or other support mechanisms, as outlined in the assignment proposal form, are available to the Australian Volunteer on a daily basis.
- 3.5 Where any conflict arises between us and the Australian Volunteer, we will undertake to try to resolve the matter with the Volunteer quickly and in good faith, in an open and honest manner. We will inform the In-Country Manager about any problems as soon as possible after they arise.

4. Holiday and sick leave

- 4.1 We will provide sick leave to the Australian Volunteer in accordance with the Australian standards. Australian Volunteers are allowed up to ten days sick leave in a 12 month period which will accumulate over the period of the assignment if untaken. Leave taken on two or more consecutive days will require a medical certificate (or equivalent) confirming illness.
- 4.2 We acknowledge and that the Australian Volunteer is entitled to one week of recreation leave for every three months of service at our organisation and that we may choose to offer the Volunteer additional leave where it is consistent with our organisation's leave policy. We shall negotiate a mutually agreeable time for the Volunteer to take any such leave entitlement. We acknowledge that the Volunteer is entitled to local public holidays and major international holidays.

5. Resources

- 5.1 We will provide a suitable working environment for the Australian Volunteer to carry out the tasks given to them during the assignment. This shall include a workstation and access to a computer.
- 5.2 We will ensure that the Australian Volunteer is provided with the resources as agreed in the Assignment Proposal Form.

6. Reporting and monitoring

- 6.1 Where we become aware of any problems regarding the Australian Volunteer, the terms of the assignment, or other factors likely to affect the outcome of the assignment, we will inform the Volunteer and the In-Country Manager as soon as possible.
- 6.2 We agree to provide an 'End of Assignment Report' using the proforma provided and any other reports as requested by the ICM.

7. Security and Emergencies

- 7.1 We will ensure that the environment in which the Australian Volunteer works is made as safe as possible.
- 7.2 In the event of an emergency, we will take all steps to ensure the ICM is kept informed of the situation and respond to any directions given to us by the ICM in relation to the Australian Volunteer.
- 7.3 If applicable, we will issue all United Nations (UN) Volunteers with a Radio and coordinate participation in regular Radio Drills (applicable to UN agencies only).
- 7.4 If applicable, we will ensure that all United Nations (UN) Volunteers comply with the five UN security phases (applicable to UN agencies only).

8 Travel

- 8.1 We shall ensure all work related costs are not borne by the Australian Volunteer. This includes travel, transport and accommodation as well as business visas and/or issuing of UN Passports expenses (passport expenses applicable to UN agencies only).

9. Contributions

- 9.1 As negotiated with Austraining, the HO agrees to provide the contributions as listed in the Declaration.
- 9.2 The contribution reflects the contribution that was offered in the Assignment Proposal Form. Any variation to this must be negotiated with Austraining.
- 9.3 The HO will be invoiced for the value of the agreed contribution. One-off contributions will be invoiced in a lump sum, shortly after volunteer mobilisation. Ongoing contributions will be invoiced on a quarterly basis.
- 9.4 If the contribution is Gift In Kind (GIK), please state this clearly. GIK contributions will not be invoiced.

- 9.5 Ongoing contributions will be invoiced for the agreed amount on a quarterly basis. One-off contributions will be invoiced in a lump sum shortly after volunteer mobilisation.

10. Child Protection

- 10.1 We will ensure we comply with the United Nations Convention on the Rights of the Child and take actions as appropriate.

11. Acknowledgements

- 11.1 The Assignment Proposal Form shall set out the terms of the Assignment as agreed between Austraining, the Australian Volunteer and we the Host Organisation. We understand that any amendments to the assignment must be negotiated with the Volunteer and the ICM.
- 11.2 Austraining has the right to cancel the assignment for any reason whatsoever at any time during either the selection process or the term of the assignment. If the assignment is cancelled, we shall have no claim against the Managing Contractor (Austraining International) or the Commonwealth of Australia in respect of any losses or costs the Host Organisation may incur as a result of the cancellation.
- 11.3 We acknowledge that at any time prior to or during an assignment, circumstances may arise in the host country, which may impact on the assignment including but not limited to:
- (i) The personal safety of the Australian Volunteer
 - (ii) The viability of an assignment
 - (iii) The national interests of the Australian Government

Managing Contractor Assignment Statement

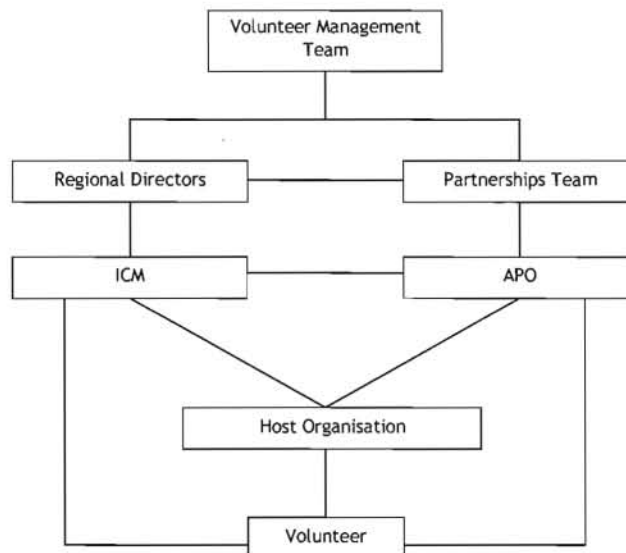
Austraining International Pty Ltd (ABN 83 054 575 567) is the Managing Contractor for the Australian Volunteers for International Development program under contract to Australian Agency for International Development (AusAID).

In its role as the Managing Contractor, Austraining International is responsible for the sourcing and management of all assignments and for the welfare and safety of the Australian Volunteers while on assignment overseas. It is also responsible for all payments, contractors, service providers and managerial processes that in combination comprise the Australian Volunteer program.

This Statement sets out the roles and responsibilities of Austraining International in relation to the Australian Volunteers program.

1. Organisation of Austraining International

1.1 Austraining International has the following organisational and communication/reporting structure to effectively manage the Program:



2. General responsibilities of Austraining International

- 2.1 Engaging and managing all contractors and service providers.
- 2.2 Monitoring, evaluating and reporting on Program performance and the effectiveness of assignments in meeting Program objectives.
- 2.3 Ensuring progress of each Australian Volunteer and their compliance with the Code of Conduct.
- 2.4 Providing managerial and procedural support for Australian Partner Organisations (APOs), Host Organisations (HOs) and Volunteers involved with the Volunteer Programs.
- 2.5 Assisting and monitoring the participation of HOs, APOs, and monitoring the performance of contractors and service providers.

3. Pre-Departure Briefing (PDB) and preparation

- 3.1 The Program will assist Australian Volunteers to obtain a visa or work permit, where required, for their host country destination.
- 3.2 The Program will arrange for the provision of Pre-Departure Training (PDB), covering the objectives of the Volunteer Program, AusAID briefing, medical (including mental health), insurance, travel, cross-cultural training, security and procedural issues. The Program will organise and pay for all domestic travel (including flights where necessary) accommodation and meals necessary to attend Pre-Departure Briefing.
- 3.3 Austraining will provide all Volunteers with information to prepare them for mobilisation including country specific information and Program information, procedures and relevant forms.

4. In-Country Orientation and arrival

- 4.1 Austraining will organise and pay for one return trip from Australia to and from the place of the volunteer assignment.
- 4.2 Austraining will organise temporary accommodation for the Volunteer upon arrival in their host country.
- 4.3 Austraining will provide an in-country orientation program on arrival in the host country, covering personal risk and security information, in-country communications and support mechanisms, basic language training, accommodation, workplace introduction, local customs and services and introductions to AusAID post in-country.

5. Post-assignment debriefing

- 5.1 Austraining will arrange a post-assignment debriefing for the Australian Volunteer following their return to Australia. Austraining will organise and pay for all domestic travel (including flights where necessary) accommodation and meals necessary to attend the post-assignment debriefing.

6. Medical and Travel Insurance and Security

- 6.1 Prior to departure, Austraining will pay for and provide vaccinations and authorise medical clearance for each Australian Volunteer.
- 6.2 Austraining will provide medical and travel insurance and services for the Volunteer during PDB and the assignment. This will cover general and emergency medical situations, political and natural disaster evacuation services for the Volunteer, and a 24 hour emergency contact.
- 6.3 Upon the Volunteer's return to Australia, Austraining will provide a post-placement health assessment. The cost of the health assessment including referrals for pathology testing will be covered by Austraining.
- 6.4 Decisions regarding evacuation will be made by Austraining on the advice of the Department of Foreign Affairs and Trade; the Australian Diplomatic Mission within the particular country; and the AusAID post in-country. In the event an evacuation is deemed necessary, Austraining is responsible for the management of the evacuation.

7. Payments

- 7.1 Austraining will pay the following regular allowances to the Volunteer while in-country:
 - (i) Living Allowance
 - (ii) Accommodation Allowance
- 7.2 Austraining will arrange for the following payments to be made to the Volunteer (where eligible):
 - (i) Settlement Allowance
 - (ii) Assignment Support Allowance, on application and subsequent approval
 - (iii) Dependant Support Allowance for volunteers on long-term assignments on application and subsequent approval
 - (iii) Resettlement Allowance, on completion of End of Assignment Report and Post-Placement Medical Assessment

FIRST AMENDMENT TO AGREEMENT

between
Pact Institute
and
William J. Clinton Foundation, Clinton Climate Initiative
regarding

**Siem Reap REDD Demonstration project: Phase I of Project Design Document (PDD)
preparation for VCS and CCBA validation, Cambodia**

The Clinton Climate Initiative (hereinafter "CCI"), a program of the William J. Clinton Foundation (hereinafter "Foundation"), and PACT Institute (hereinafter "PACT") enter into this First Amendment to an MOA between PACT and CCI dated 4 May 2011 (hereinafter the "Agreement.")

WHEREAS, the parties desire to amend the Agreement as set forth below.

NOW, THEREFORE, in consideration of the mutual promises of Foundation and PACT, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by both, the parties, intending to be legally bound hereby, agree as follows:

The Agreement is hereby amended as follows:

1. Amend the timeline and budget as indicated in the attached letter from PACT to CCI dated August 31, 2011.
2. Extend term of contract from 15 November to 31 December 2011.
3. Increase the final payment by \$9,885 in accordance with attached budget.

Except as specifically amended or supplemented by this First Amendment, all terms and conditions of the Agreement shall remain in full force and effect.

Pact Institute

By: 

Chito Padilla
Director, Grants and Contracts
Date: September 14, 2011

WILLIAM J. CLINTON FOUNDATION

By: 

Chris Johnson
Finance Director, Clinton Climate Initiative
Date: *October 3, 2011*

Annex A

From: Eric Bergthold [ebergthold@pactworld.org]
Sent: Wednesday, August 31, 2011 6:24 AM
To: Stephen Devenish
Cc: Amanda Bradley
Subject: request regarding CCI funded Siem Reap REDD project
Attachments: Pact-CCI Budget FY12 (1.5 months).pdf

Dear Stephen,

We are happy to report that the field work (biomass inventory) in Siem Reap has finally started and is in full swing. This follows a rather arduous process of review on the workplan, which was finally approved on 11 August. I think it was not for lack of effort on all of our parts that this process took so long, but it is simply the nature of working with government here. Due to the late start in the activities, I would like to ask you about the possibility of extending and supplementing the funding support for the Siem Reap project until the end of December. This would give us plenty of time to complete the household survey, PRA, and data entry. I'm afraid that without this extension we would not be able to complete all of the activities due to the delay of more than 3 months (Our MOA was signed 4 May). We can push the team to finish the HH survey and PRA, but we won't have time for data entry, analysis, and PD development.

In order to extend from 15 November to 31 December, we've calculated that we would need a supplement of \$9885 to keep us working. We would still ensure that you receive the final report by 31st December in order to meet your obligation to the Rockefeller Foundation. Note that although our start-up was late, we did do a lot of preparation and start-up (staff time) and that's why we need additional funding to complete all the activities.

The delay did have one silver-lining. Our team went through the validation process on OM REDD (with Tuv Suud and TGC) and we learned a lot, improved our technique and we have incorporated the lessons learned in to our SOPs for Siem Reap (we are now on version 6 of the SOPs for SR and on OM REDD, version 11). I understand the forest in SR, while smaller, is denser and so we want to take extra time to make sure we do this right. We've got a great team and they're fresh from re-measuring 13 plots in OM for the validation.

Please let me know if you can do this or want to discuss it further or if you need us to provide the information in a different format. As you can see from the summary, the additional cost will be for staff time, office costs and overhead needed to complete these activities.

Thank you,

Eric

Eric Bergthold
Pact/Cambodia
Country Director

ebergthold@pactworld.org
855 23 217 855 (office)
855 12 406 842 (cell)

Annex B

Summary Budget: Pact Institute

Proposal to: The Clinton Foundation

Project Name: Siem Reap REDD Demonstration Project

Anticipated Period of Performance: 16-Nov-11 - 31-Dec-11

Cost Category	from through	<u>Year 1</u> Nov '11 Dec '11	<u>TOTAL</u>
Salaries		\$4,533	\$4,533
Fringe Benefits		\$1,278	\$1,278
Overseas Allowances		\$436	\$436
Travel / Meetings / Workshops		\$0	\$0
Equipments		\$0	\$0
Consultants		\$0	\$0
Other Direct Costs		\$2,104	\$2,104
Subtotal Direct Costs		\$8,351	\$8,351
Subcontracts & Subgrants		\$0	\$0
Overhead on Subawards		\$0	\$0
Direct Overhead		\$0	\$0
Pact Institute Overhead		\$1,534	\$1,534
Subtotal Indirect Costs		\$1,534	\$1,534
Total Request from The Clinton Foundation		\$9,885	\$9,885

Memorandum of Agreement

between

Pact Institute (Pact)

and the

William J. Clinton Foundation, Clinton Climate Initiative-Forestry

regarding

Siem Reap REDD Demonstration Project: Phase I of Project Design Document (PDD) preparation for VCS and CCBA validation, Cambodia

THIS MEMORANDUM OF AGREEMENT (this "**Agreement**") is made by and between the Clinton Climate Initiative ("**CCI**"), a program of the William J. Clinton Foundation (the "**Foundation**"), with a business address at 383 Dorchester Avenue, Suite 400, Boston, MA 02127 USA and Pact Institute (Pact) whose headquarters are located at 1828 L St. NW, Suite 300, Washington DC 20024 (the "**Parties**").

Background:

The Royal Government of Cambodia has targeted one of the world's first avoided deforestation projects in Siem Reap Province, Cambodia with the goal of generating, registering and selling carbon credits. The project involves around 35 community forestry groups and will protect and manage approximately 17,523 hectares of forest land. This is based on the development of a new REDD methodology and „bundled“ community forestry project already validated using both the Voluntary Carbon Standard (VCS), and the Climate, Community Biodiversity Alliance (CCB) Standards. The project is expected to sequester several million metric tons of CO₂ over 30 years. The initiative aims to provide long-term sustainable financing through the voluntary carbon market to prevent deforestation and forest degradation with maximum benefits flowing to local communities in order to improve livelihoods and ensure the sustainable management of Cambodia's forests.

This Agreement is established within the collaborative framework established through a Memorandum of Understanding between CCI and the Forestry Administration (FA) of the Royal Government of Cambodia signed on February 5th 2010. This Agreement also complements the MOA signed on January 16, 2009 between the Technical Working Group on Forestry & Environment and CCI to support the VCS and CCBA validation of the Oddar Meanchey REDD demonstration project.

Whereas, the William J. Clinton Foundation has organized CCI to address issues of global warming and climate change, and CCI-Forestry is dedicated to making a difference in the fight against climate change in practical, measurable, and significant ways in Cambodia;

Whereas, Pact is a US based international NGO who has been active in community and rural development in Cambodia for 20 years. Pact was an important partner to CCI in the development of the Oddar Meanchey community based REDD project in Cambodia from 2008 to 2011. CCI now wishes to partner again with Pact and engage their services to replicate the Oddar Meanchey project in Siem Reap province.



Whereas, CCI, by partnering with Pact, is committed to complete the validation and sale of forest carbon credits for the Siem Reap REDD demonstration project with the full and Free Prior Informed Consent of local forest-dependent communities in Siem Reap Province, Cambodia;

Whereas, Pact acknowledges the importance of addressing climate change issues through partnership with FA, CCI, Terra Global Capital (TGC), and other local organizations will work towards building capacity within Cambodia to deal with this complex issue.

Now, therefore, The Parties agree to make use of their respective resources to achieve the following:

1. **Goal commitments:** The Scope of the Project, specifying the key activities and outputs is presented in Pact's proposal (pages 4 and 5) submitted here as Annex A:

- 1.1 To address urgent issues affecting the integrity of the Community Forestry (CF) sites CF site integrity, including the drivers of deforestation, notably, encroachment, illegal logging and fire.
- 1.2 To maintain local protection efforts of carbon stocks to ensure that sufficient carbon stocks will be available to sell on the voluntary market at project completion.
- 1.3 To lay the foundation for monitoring the social and technical aspects of the project..
- 1.4 To continue to facilitate relations between FA, TGC and CCI in bringing the project to carbon sale on the voluntary market.
- 1.5 To maintain good relations and communications with all stakeholders.

2. **In support of the commitments outlined above, CCI-Forestry shall:**

- 2.1 Provide financial support to Pact totaling \$ 66,491 in accordance with the Budget (Annex B) to enable them to work in cooperation with the FA at Cantonment, Division and Triage levels for a number of specific tasks specified in the Scope of Work and (second), continue to provide technical assistance to FA at both national and sub-national levels to ensure the integrity of all community forestry sites included in the Siem Reap REDD demonstration project.
- 2.2 The manager of the funds will be Pact.
- 2.3 Provide technical advice to facilitate the future success in marketing and implementing the project with FA, TGC, local government and forest-dependent communities;
- 2.4 Assist FA and local government officials to share and disseminate lessons learned.
- 2.5 Conduct field monitoring by CCI National Coordinator and an officer from Pact. whenever necessary, to ensure the effectiveness and efficiency of the project.

3. **In support of the commitments outlined above, Pact shall:**

- 3.1 Provide CCI-Forestry with a mid-term progress report by August 30, 2011.
- 3.2 Provide a final report to CCI by November 30, 2011.
- 3.3 Provide a final financial reconciliation report to CCI by November 30, 2011.
- 3.4 Upon request, Pact/CFP will allow CCI-Forestry to audit and inspect (at CCI expense) all financial records including accounting records, bank statements, and expense receipts, etc. which support the use of CCI-Forestry funds.
- 3.5 Provide the following deliverables (in accordance with Annex A):
 - 3.5.1 Survey 50 biomass inventory plots with map references.

- 3.5.2 Train 10 FA staff and selected Community Forest Management Committee (CFMC) members in biomass inventory procedures
- 3.5.3 Review forest inventory standard operating procedures (SOP)
- 3.5.4 Conduct social assessments in 13 sites using participatory rural appraisal (PRA) techniques
- 3.5.5 Train 175 CFMC members in social assessments
- 3.5.6 Draft preliminary VCS and CCBA project documents, in collaboration with Terra Global Capital (TGC)

4. Budget:

- 4.1 The program will be implemented according to the Scope of Project (Annex A).
- 4.2 Upon receipt of invoice and approval by CCI project manager, disbursement of 60% (\$39,895 of total funds by the Foundation will be initiated following execution of this MOA.
- 4.3 20% (13,298) will be paid upon invoice, approval by CCI project manager and submission of a satisfactory mid-term progress report by August 30, 2011.
- 4.4 The balance of 20% (\$13,298) shall be paid upon receipt of invoice, approval by CCI project manager, and submission of a satisfactory final report by November 30, 2011, as specified in the Budget (Annex B), and the disbursement schedule, Annex C;
- 4.5 Any significant changes to the budget due to an increase/decrease in costs will be discussed by both parties, confirmed in writing, and attached as an amendment to this Agreement.

5. Allocation of funds:

- 5.1 The allocation of program funds will closely correspond to the monetary figures presented in the Budget (Annex B).

6. **Term/Termination.** The term of this Agreement shall commence on 15 May 2011 and shall continue until 15 November, 2011, provided, however, that: (i) termination shall not discharge any obligations of either party under Sections 10-12 of this Agreement; (ii) either party may terminate this Agreement if the other party fails to perform its obligations hereunder and such failure to perform is not cured within thirty (30) days following written notice from the complaining party of such failure to perform; and (iii) the Foundation may terminate this Agreement upon not less than sixty (60) calendar days prior written notice to Pact Inc. should the Foundation discontinue its work or make other significant programming changes requiring the termination of this Agreement.

7. **Press/Marketing.** Any public announcements through press releases, media advisories or other similar means regarding this Agreement or the work of the Parties shall require the prior written approval of the Parties prior to such announcements.

8. **Other Joint Efforts.** The Parties may from time to time choose to engage in additional efforts to enhance or support the work contemplated by this Agreement. Such additional efforts shall be separately agreed upon, in writing, by the parties and will be made a part of this Agreement by being attached as an addendum and/or amendment to this Agreement.

9. **Publicity and Publications.** All publications referencing this agreement and/or the deployment of professionals to this program in Country will provide proper and equal credit to both parties, CCI and Pact, including but not limited to newspaper articles, press releases,

abstracts, posters, interviews. Any material produced under this Agreement that is further developed for publication shall be submitted to CCI and Pact prior to its submission to a publisher. Both parties shall provide its review within a reasonable period.

10. **Intellectual Property.** Pact acknowledges the William J. Clinton Foundation's ownership of its name and logos, including images of President Clinton, in any format (the "**Foundation Marks**"). This Agreement shall not be construed to grant Pact any license to use the Foundation Marks except in reference to the parties' work as set forth in this Agreement, and in such form and manner as may be approved with the prior written consent of the Foundation. Any and all requests for use of the Foundation Marks, expressly including images or quotes of President Clinton, shall be submitted to the Foundation and will require the written approval prior to any such use.

11. **Confidentiality.**

11.1 During the course of this Agreement, the Parties may make available to each other certain Confidential Information (as hereinafter defined) or one party may otherwise learn of Confidential Information belonging to the other party. For purposes of this Section, "**Confidential Information**" means any and all confidential or proprietary information regarding a party or its business, including, without limitation, all products, patents, trademarks, copyrights, trade secrets, processes, techniques, scientific information, computer programs, databases, software, services, research, development, inventions, financial, purchasing, accounting, marketing, fundraising and other information, whenever conceived, originated, discovered or developed, concerning any aspect of its business, whether or not in written or tangible form; provided, however, that the term "Confidential Information" shall not include information (i) which is or becomes generally available to the public on a non-confidential basis, including from a third party provided that such third party is not in breach of an obligation of confidentiality with respect to such information, (ii) which was independently developed by a party not otherwise in violation or breach of this Agreement or any other obligation of one party to the other, or (iii) which was rightfully known to a party prior to entering into this Agreement.

11.2 Except as otherwise provided herein: (i) the Parties shall hold in strictest confidence any of the other party's Confidential Information; (ii) the Parties shall restrict access to the Confidential Information to those of their personnel with a need to know and engaged in a permitted use of the Confidential Information; (iii) the Parties shall not distribute, disclose or convey Confidential Information to any third party; (iv) the Parties shall not copy or reproduce any Confidential Information except as reasonably necessary to perform any obligations hereunder; and (v) the Parties shall not make use of any Confidential Information for its own benefit or for the benefit of any third party. The foregoing notwithstanding, the Parties shall not be in violation of this subsection in the event that a party is legally compelled to disclose any of the Confidential Information, provided that in any such event the disclosing party will provide the other party with reasonably prompt written notice prior to any such disclosure so that the non-disclosing party may obtain a protective order or other confidential treatment for the Confidential Information, and in the event that a protective order or other remedy is not obtained by the non-disclosing party, the disclosing party will furnish only that portion of the Confidential Information which is legally required to be furnished.

12. **Indemnification.** Each party agrees to defend, indemnify and hold harmless the other from and against and to reimburse it for any and all claims, obligations and damages, any and all taxes and any and all liabilities directly or indirectly arising out of or in connection with any



breach of this Agreement or resulting or arising out of the activities of a party in connection with the work undertaken by it hereunder. For purposes of this indemnification, "claims" shall include all obligations, actual damages and costs reasonably incurred in defending any claim against the other party, including, without limitation, attorneys' and expert witness fees, court costs, other litigation expenses and travel expenses. This indemnity shall continue in full force and effect subsequent to and notwithstanding the expiration or termination of this Agreement.

13. **Severability**. If, for any reason, any part of this Agreement is held to be invalid, that ruling shall not impair the operation of such other parts of this Agreement as may remain otherwise intelligible.
14. **Waiver**. Any waiver granted by a party hereto shall be without prejudice to any other rights such party may have, will be subject to such party's continuing review and may be revoked, in such party's sole discretion, at any time and for any reason. No party shall be deemed to have waived any right, power or option reserved by this Agreement by virtue of any custom or practice of the parties at variance with the terms hereof; any failure, refusal or neglect of the parties to exercise any right under this Agreement or to insist upon exact compliance by the other with its obligations hereunder.
15. **Choice of Law and Venue**. This Agreement shall be governed by the substantive laws of the State of New York, which shall prevail in the event of any conflict of law. The parties agree that either may institute any action against the other in any state or federal court of competent subject-matter jurisdiction located in New York, New York, and the parties hereby irrevocably submit to the jurisdiction of such court and waive any objection that it may have to either the jurisdiction of or venue in such court.
16. **Binding Effect**. This Agreement is binding upon the Parties hereto and their respective executors, administrators, assigns and successors in interest and shall not be modified except by written agreement signed by the parties.
17. **No Assignment**. This Agreement may not be transferred or assigned to any other party without the express written permission of the other parties hereto.
18. **Counterparts**. This Agreement may be executed in counterparts, each of which shall be deemed an original but which together shall constitute one and the same instrument.

[Signatures appear below]



Acknowledged and agreed to this 4th day of May, 2011.

Pact Institute (Pact)

William J. Clinton Foundation

By: 

By: 

Name: John Whalen
Title: President, Pact Institute

Name: Chris Johnson
Title: Finance Director
Clinton Climate Initiative

Annex A - Pact Proposal and Description of Services

Overview on Proposed Activities

Pact Institute intends to partner with the Clinton Climate Initiative to develop a new Community Forestry REDD+ project in Siem Reap province. The Pact team will bring three years of experience gained in Oddar Meanchey CF REDD+ project to support the efficient project preparation phase in Siem Reap.

Due to limited resources, Pact will focus on two primary requirements in this phase, namely 1) biomass inventories and 2) social assessments. Both of these activities are prerequisites for the Project Document.

The biomass inventories and social assessments will be completed within six months from April to September, 2011.

Biomass Inventories

Biomass inventory plots are essential for measuring the project's carbon. Drawing on an existing Standard Operation Procedures used in Oddar Meanchey, Pact will build local capacity to establish permanent plots and collect biomass inventory data with accuracy. Pact staff will lead four teams of six individuals to establish 50 plots¹ throughout the 35 CF areas. The teams will include Community Forestry Management Committee (CFMC) members and local FA (5 + 1). Prior to conducting the plot assessments, Pact will train 10 local FA staff so that they can play a partnership role in implementation in the field. Field training will be provided for all members of the team, including CFMC members. Pact staff will always be a part of these teams in order to guarantee data quality and usability. All plots will be clearly marked with tree tags, rebar (at the corners), and paint. All data sheets will be neatly stored and the information contained within will be compiled and entered into Excel. Pact will conduct the first round of Quality Assessment/Quality Control (QA/QC) on the data and then pass it on to Terra Global Capital for the next round of QA/QC.

The specific location of the plots will be guided by Terra Global Capital. Pact will also work together with CCI to identify and avoid any landmine risk areas, using GIS data provided by CMAA.

Outputs:

- 10 Local Forestry Administration officers and 175 (5X35) selected CFMC members will gain capacity through training and coaching on biomass inventory and will be able to join Pact staff to set up forest inventory plots.
- 50 original datasheets containing biomass inventory data
- Maps showing location of all plots overlaid with landmine data
- Compilation of all data in Excel
- Field Report on experience, including identification of possible future team leaders
- A reviewed SOP for Forest Inventory adapted to forest conditions in Siem Reap province¹

Social Assessments

Social assessments are necessary in order to understand the local socio-economic situation in each CF area, set baselines, and gather essential information for the Project Document. Pact will draw on

¹ The number of plots (and budget) may need to be adjusted based on technical advice from TGC.

experience in Oddar Meanchey to conduct household surveys and PRA exercises in all 35 CF sites. In this case, Pact will rely on CFMC members to assist in conducting household surveys. Selected CFMC members with sufficient capacity will be coached to complete approximately 25 surveys in their community. A total of 875² (35 x 25) surveys will be completed. The PRA exercises will be conducted by Pact staff with assistance from local FA.

Pact will be responsible to compile the data from the surveys in a Microsoft Access database.

Outputs:

- At least 175 (5 x 35) CFMC members will be trained and coached on conducting social assessments and PRA exercises ☐ 875 (25 x 35) original survey sheets ☐ Microsoft Access database containing assessment results ☐ PRA report on 13 sites

Pact's Team Members

- Amanda Bradley – Amanda has 3 years experience in managing the project preparation phase of the Oddar Meanchey CF REDD+ project. She has 13 years working experience in the environment sector in Cambodia and a Masters degree in Environmental Policy from The Fletcher School in the United States.
- Chhun Delux – Delux has more than one year of experience working on the preparation phase of the Oddar Meanchey CF REDD+ project and has managed field implementation for both the biomass inventory work and social assessment work. He has a Bachelors degree in Forestry Science from the Royal University of Agriculture and is currently pursuing a Masters.
- Khieu Samnang – Samnang has been working on the Oddar Meanchey CF REDD+ project for 3 years as a Project Assistant. He has strong experience in biomass inventory work and community facilitation. He has a degree in Forestry Science from Prek Leap Agriculture University.
- Net Channa – Channa is a GIS specialist. She also has experience in implementing biomass inventories in Oddar Meanchey. Channa has a Bachelors degree in Land Management and Land Administration from Royal University of Agriculture.
- Sao Moeun – Moeun has been working as a community facilitator. He has strong communication skills. He has also been involved in conducting biomass inventories and social assessments. Moeun has a Bachelors degree in Management from the University of Management and Economics.

Other

In addition to the above activities, the Team Leader, Amanda Bradley will be actively engaged to support the fundraising needs of the project. The Opportunities Development section of Pact will also be available for backstopping support.

Amanda and Delux will also be available to coach the FA on PD development and editing along with TGC.

² The number of household surveys (and budget) may be adjusted based on technical advice from Terra Global Capital.



**Key Activities and Responsible Partners
for CF REDD+ Project Development in Siem Reap**

PHASE 1 Activities				Timeframe
Activities	Responsible organization	Resources Required	Remark	
1. Forest Biomass Assessment				
1.1 Train on t=0 classification of project areas and reference region	TGC	Workshop venue, trainer costs, per diems, staff time	All capacity building needs could be achieved during one visit by TGC staff (1.1, 1.4, and 1.5)	
1.2 Adapt Standard Operating Procedures (incl. sampling design/data analysis framework) from Oddar Meanchey	TGC	Staff time	Minor adjustments to existing SOP	
1.3 Conduct biomass inventories and enter data	Pact	Depends on # of plots required	Estimated 50 plots	May – September
1.3 First round QA/QC	Pact	Staff time		October
1.4. Training on and conduct second-round QA/QC	TGC	Workshop venue, trainer costs, per diems, staff time	Capacity building required	
1.5 Train on creating preliminary t=0 biomass estimates	TGC	Workshop venue, trainer costs, per diems, staff time	Capacity building required	
2. Social Assessments				
2.1 Adapt SOP and sampling design/data analysis framework from Oddar Meanchey	TGC	Staff time	Minor adjustments	
2.2 Conduct social assessments (household surveys & PRAs)	Pact	Staff time, travel, per diems – depends on # of surveys required	300 surveys were required for OM REDD	June – September
2.3 First round QA/QC on data	Pact	Staff time		October
2.3 Second-round QA/QC on data + training on how to do it	TGC	Staff time – skype training call		
3. VCS & CCBA Project Documents				
3.1 Draft some sections of the CCBA PD	FA (Pact & TGC coach and edit)	Not sure how to support this if no salary supplement to FA	Includes: ?? (ask TGC to clarify)	September
3.2 Draft some sections of the VCS PD	FA (Pact & TGC coach and edit)	Not sure how to support this if no salary supplement to FA	Includes: Project details VCS Meth Monitoring Project Emissions	September

PHASE 1 Activities

Activities	Responsible organization	Resources Required	Remark	2011											
				May	June	July	Aug.	Sep	Oct.						
1. Forest Biomass Assessment															
1.1 Train on t=0 classification of project areas and reference region	TGC	Workshop venue, Trainer costs, per diems, staff time	All capacity building needs could be achieved during one visit by TGC staff (1.1, 1.4, and 1.5)												
1.2 Adapt Standard Operating Procedures (incl. sampling design/data analysis framework) from Oddar Meanchey	TGC	Staff time	Minor adjustments to existing SOP												
1.3 Conduct training on biomass inventory	Pact	Training	10 Local FA staff will be trained												
1.4 Conduct biomass inventories	Pact	Depends on # of plots required	Estimated 100 plots												
1.5 Enter biomass data	Pact	Staff time	100 plot data sheets												
1.5 First round QA/QC	Pact	Staff time													
1.6. Training on and conduct second-round QA/QC	TGC	Workshop venue, trainer costs, per diems, staff time	Capacity building required												
1.6 Train on creating preliminary t=0 biomass estimates	TGC	Workshop venue, trainer costs, per diems, staff time	Capacity building required												
2. Social Assessments															
2.1. Adapt SOP and sampling design/data analysis framework from Oddar Meanchey	TGC	Staff time	Minor adjustments												
2.2 Conduct and coaching selected CFMC and Local FA on HH-SOP and PRA	Pact	Training	Selected CFMC and Local FA will be trained												
2.3 Conduct social assessments (household surveys & PRA)	Pact	Staff time, travel, per diems – depends on # of surveys required	300 surveys were required for OM REDD												
2.4 First round QA/QC on data	Pact	Staff time													
2.5 Second-round QA/QC on data + training on how to do it	TGC	Staff time – skype training call													
3. VCS & CCBA Project Documents															
3.1 Draft some sections of the CCBA PD	FA (Pact & TGC coach and edit)	Not sure how to support this if no salary supplement to FA	Includes: ?? (ask TGC to clarify)												
3.2 Draft some sections of the VCS PD	FA (Pact & TGC coach and edit)	Not sure how to support this if no salary supplement to FA	Includes: Project details VCS Meth Monitoring Project Emissions												

Annex B - Budget

Summary Budget: Pact Institute

Proposal to: Clinton Foundation
 Project Name: Siem Reap REDD

Anticipated Period of Performance: 15-May-11 - 15-Nov-11

Cost Category	from through	<u>Year 1</u> May '11 Nov '11	<u>TOTAL</u>
Salaries		\$14,663	\$14,663
Fringe Benefits		\$4,194	\$4,194
Overseas Allowances		\$2,006	\$2,006
Travel / Meetings / Workshops		\$31,403	\$31,403
Equipments		\$600	\$600
Other Direct Costs		\$3,306	\$3,306
Subtotal Direct Costs		\$56,172	\$56,172
Pact Institute Overhead		\$10,319	\$10,319
Subtotal Indirect Costs		\$10,319	\$10,319
Total Request from Clinton Foundation		\$66,491	\$66,491

Pact Institute Detailed Budget

Project Name: Siem Reap REDD

Anticipated Period of Performance: 15-May-11 - 15-Nov-11

Cost Category	Unit Cost	Unit	Year 1			Total Request to Clinton Foundation
			May '11 LOE	thru Months	Nov '11 \$ Amount	
Salaries						
Expatriate Personnel						
Country Director - Eric Bergthold	\$105,315	year	2%	6	\$1,053	\$1,053
CFP Director - Amanda Bradley	\$65,000	year	20%	6	\$6,500	\$6,500
Sub-total - Expatriate Personnel					\$7,553	\$7,553
Local Personnel						
Senior Carbon Program Officer - Chhun Delux	\$10,353	year	40%	6	\$2,071	\$2,071
REDD Project Assistant - Khiev Samnang	\$3,904	year	30%	6	\$586	\$586
Junior GIS/ Graphic Officer - Net Channa	\$4,934	year	30%	6	\$740	\$740
Project Assistant - Sao Moeung	\$3,904	year	100%	6	\$1,952	\$1,952
Director of Finance & Operations	\$23,338	year	5%	6	\$583	\$583
HR & Admin Officer	\$11,197	year	10%	6	\$560	\$560
Sr. Finance Officer	\$12,370	year	10%	6	\$618	\$618
Subtotal - Local Personnel					\$7,110	\$7,110
Subtotal - Salaries					\$14,663	\$14,663
Fringe Benefits						
Ex Pat & Home Office Personnel	32%	base salary			\$2,417	\$2,417
Local Personnel	25%	base salary			\$1,777	\$1,777
Subtotal - Fringe Benefits					\$4,194	\$4,194
Overseas Allowances						
Country Director - Eric Bergthold						
Housing Allowance	\$24,600	year	2%	6	\$246	\$246
Housing Utilities	\$2,400	year	2%	6	\$24	\$24
Annual Trip to Home	\$12,500	trip	2%	6	\$125	\$125
Education Allowance	\$13,700	dependent / y	2%	6	\$137	\$137
Storage	\$2,400	year	2%	6	\$24	\$24
Subtotal Country Director - Eric Bergthold					\$556	\$556
CFP Director - Amanda Bradley						
Housing Allowance	\$9,600	year	20%	6	\$960	\$960
Housing Utilities	\$2,400	year	20%	6	\$240	\$240
Annual Trip to Home	\$2,500	trip	20%	6	\$250	\$250
Subtotal CFP Director - Amanda Bradley					\$1,450	\$1,450
Subtotal - Overseas Allowances					\$2,006	\$2,006

Cost Category	Unit Cost	Unit	Year 1			Total Request to Clinton Foundation
			May '11 LOE	thru Months	Nov '11 \$ Amount	
Travel, Workshops, and Meetings						
Subtotal - Domestic Travel					\$10,253	\$10,253
Subtotal - Trainings and Workshops					\$21,150	\$21,150
Subtotal - Travel, Workshops, and Meetings					\$31,403	\$31,403
Equipment - Initial purchase						
GPS	\$600	station	1		\$600	\$600
Subtotal Equipment Purchases					\$600	\$600
Other Direct Costs						
Software Maint & Support	\$150	month	5%	6	\$45	\$45
Vehicle General Maintenance (2 cars)	\$100	month	5%	6	\$30	\$30
Vehicle Fuel (2 cars)	\$400	month	5%	6	\$120	\$120
Vehicle Repair (2 cars)	\$200	month	5%	6	\$60	\$60
Vehicle Insurance (2 cars)	\$400	year	5%	6	\$120	\$120
Equipment Maint & Repair	\$100	month	5%	6	\$30	\$30
Computer Maint & Repair	\$18	month	5%	6	\$5	\$5
Office Rent	\$3,402	month	5%	6	\$1,021	\$1,021
Office Utilities	\$1,200	month	5%	6	\$360	\$360
Office Maintenance & Repairs	\$50	month	5%	6	\$15	\$15
Office Supplies	\$1,000	month	5%	6	\$300	\$300
Postage/Parcel/Courier	\$150	month	5%	6	\$45	\$45
Printing/Duplicating/Copying	\$500	month	5%	6	\$150	\$150
Communications	\$1,200	month	5%	6	\$360	\$360
Internet Access	\$1,000	month	5%	6	\$300	\$300
Audit Expenses	\$5,000	year	5%	6	\$125	\$125
Bank Fees	\$500	month	5%	6	\$150	\$150
Publications & Subscription	\$160	month	5%	6	\$45	\$45
Membership Fees	\$1,000	year	5%	6	\$25	\$25
Subtotal - Other Direct Costs					\$3,306	\$3,306
SUBTOTAL DIRECT COSTS					\$56,172	\$56,172
Indirect Costs						
Pact Institute Overhead	18.37%				\$10,319	\$10,319
SUBTOTAL INDIRECT COSTS					\$10,319	\$10,319
TOTAL					\$66,491	\$66,491

**Detailed Budget for Travel Transportation and Per Diem
Siem Reap REDD
Period of Performance : 15-May-11 to 15-Nov-11**

Cost Category	Unit Cost	Unit	Year 1		Total Donor Request
			Quantity	Amount	
<u>Domestic Travel</u>					
Biomass Inventory training, 2 staff/training					
Per Diem & Accommodation	\$25	Day	10	\$250	\$250
Transporation for 2 people (bus/taxi for PNP-SRP-PNP)	\$40	R-trip	1	\$40	\$40
In-country Ground Transportation	\$45	total	1	\$45	\$45
Plot Assessments (4 staff per trip)					
Per Diem & Accommodation	\$25	Day	50	\$1,250	\$1,250
Transporation for 4 people (bus/taxi for PNP-SRP-PNP)	\$80	R-trip	4	\$333	\$333
Transportation to 100 plots (SRP-Plot-SRP)	\$45	total	50	\$2,250	\$2,250
Social Assessment (4 staff per trip)					
Per Diem & Accommodation	\$25	Day	152	\$3,809	\$3,809
Transporation for 4 people (bus/taxi for PNP-SRP-PNP)	\$80	R-trip	4	\$700	\$700
Transportation to 35 sites (SRP-Site-SRP)	\$45	total	35	\$1,575	\$1,575
Subtotal - Domestic Travel				\$10,253	\$10,253

Detailed Budget for Training, Workshops and Conferences

Biomass Inventory training	Year 1	TOTAL
Duration of Training (days)	3	3
Number of Training	1	1
Number of Participants per Training to 10 local FAs	10	10
	Unit Cost	Year 1
Venue Rental per Training	\$0	\$0
Backdrop and banners	\$0	
Participant Transportation & Accommodation	\$20	\$200
Perdiem & Accommodation Per Day for 10 local FAs	\$25	\$750
Transport to field	\$100	\$100
Refreshments per Participant Per Day	\$3	\$90
Training Materials and Supplies per Training	\$160	\$160
TOTAL	\$1,300	\$1,300

Plot Assessments	Year 1	TOTAL
Duration of Plot (days)	1	1
Number of Plots	50	50
Number of Participants per Plot	6	6
	Unit Cost	Year 1
Perdiem for 1 local FA	\$10	\$100
Perdiem for 5 CFMCs	\$5	\$2,500
Transport to fields		\$300
Refreshments per Participant Per Day	\$3	\$900
Plot Materials and Supplies per Plot	\$160	\$8,000
TOTAL	\$11,800	\$11,800

Social Assessment Training and Implementation for CFMCs	Year 1	TOTAL
Duration of Training (days)	4	4
Number of Trainings, 35 CFs	35	35
Number of Participants per Training	5	5
	Unit Cost	Year 1
Perdiem for 1 local FA	\$10	\$1,400
Perdiem for 5 CFMCs,	\$5	\$3,500
Transport to fields for 1 local FA	\$10	\$350
Refreshments per Participant Per Day	\$3	\$2,100
Training Materials and Supplies per Training	\$20	\$700
TOTAL	\$8,050	\$8,050

Total for Training, Workshops and Conferences	\$21,150	\$21,150
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Annex C - Disbursement Schedule

Payments shall be made in accordance with main document, page 3. section 4.

First payment (60%) upon contract signature	US\$ 39,895
Second payment (20%) upon receipt of satisfactory mid-term progress report, due August 30, 2011	US\$13,298
Final Payment (20%) upon receipt of satisfactory final report, due 30 November, 2011	US\$ 13,298





U.S. Department of State

AMENDMENT TO FEDERAL ASSISTANCE AWARD

1. Grant Voluntary Contribution
 Cooperative Agreement

2. Award Amendment Number
S-TI1200-10-GR-048-A001

3. Federal Tax I.D./DUNS Number
07-770-5911

4. Description of Amendment
To extend the award/project period to enable the recipient sufficient time to complete the original program.

5. Accounting and Appropriation Data
1972-901037001C-00-43160P048G-4316-2440-4121-35

6. Issued By
Media and Cultural Section, Embassy of the USA,
Bangkok, Thailand

7. Recipient Name, Address and Contact Information
Pact, Inc. represented by Mr. Kurt MacLeod 1828
L. Street, NW, Suite 300 Washington, DC 20036
Tel: 202-466-5666 Fax: 202-466-5645 email:
kmacleod@pactworld.org or
gbeans@pactworld.org

Continued on attached sheet(s)

8. Purpose of Amendment (Check appropriate block(s))

Extend work completion time to January 31, 2011

<input type="checkbox"/> Revised estimated cost as follows:	Total Cost Prior To This Amendment	Add + \$	Deduct - \$	Revised Total Cost Estimate
U.S. Share of Cost				0.00
Recipient's Share of Cost				
Total Estimated Cost	0.00	0.00		0.00

9. Statutory Authority

- | | |
|---|--|
| Authorization | Appropriation |
| <input checked="" type="checkbox"/> FAA (Foreign Assistance Act) | <input type="checkbox"/> ECE (Educ. and Cult. Exch.) |
| <input type="checkbox"/> FH (Fulbright-Hays) | <input checked="" type="checkbox"/> ESF (Economic Support Funds) |
| <input type="checkbox"/> SM (Smith-Mundt) | <input type="checkbox"/> FSA (FREEDOM Support Act) |
| Appropriation | <input type="checkbox"/> GHAI (Global HIV/AIDS Initiative) |
| <input type="checkbox"/> CSH (Child Survival and Health Programs) | <input type="checkbox"/> INCLE (Int'l Narc. Contr. Law Enforcement) |
| <input type="checkbox"/> D&CP (PD) | <input type="checkbox"/> MRA/ERMA (Migration and Refugee Assistance) |
| <input type="checkbox"/> DA (Development Assistance) | <input type="checkbox"/> NADR (Nonprolif. Anti-Terror., Demin., Related) |
| <input type="checkbox"/> DF (Democracy Funds) | <input type="checkbox"/> SEED (Support for E.Eur.Dem) |
| | <input type="checkbox"/> Other _____ |

10. Amendment - (Check all that apply)

- a) Award Specifics
b) Bureau/Program Specific Requirements
 Post Specific Requirements
c) PiO Specifics/Requirements
d) Property Specifics/Requirements

11. Recipient Name, Title and Signature

Mr. Kurt MacLeod
Name

Signature
Robert P. Krusen
Senior Grants
+ Contract Mgr
9/15/10
Date (mm-dd-yyyy)
Regional V.P. Asia and Eurasia
Title

12. Grants Officer Name, Title and Signature

Mr. John Paul Schutte
Name

Signature
Cultural Affairs Officer
Title
SEP 15 2010
Date (mm-dd-yyyy)

13. Recipient

By signing this agreement, the recipient assures that it will comply with the terms and conditions of this award. Recipient is required to sign and return this document within 10 days of the signature of the Grants Officer to the following address:



U.S. Department of State

FEDERAL ASSISTANCE AWARD

1. Grant Voluntary Contribution
 Cooperative Agreement

2. Award Number
 S-TH200-10-GR-048

3. Award Title / Purpose
 Oddar Meanchey REDD biodiversity conservation project: promotion of forest protection; training and capacity building for management of protected areas; and promotion of the effective involvement of civil society in environmental policy deliberations in Oddar Meanchey province, Cambodia.
 Certify availability of funds
 FMO, David H. Howard *[Signature]*

4. U.S. Share of Cost
 \$24,498.00

5. Recipient's Share of Cost

6. Total Cost
 \$24,498.00

7. Accounting and Appropriation Data
 US\$ 24,498
 1972-901037001C-00-43160P048G-4316-2440-4121-35
 Thidaporn, 06/11/10

8. Type of Recipient - Check one that applies
- | | |
|---|---|
| <input type="checkbox"/> Foreign Educational Institution | <input checked="" type="checkbox"/> Foreign NGO/PVO |
| <input type="checkbox"/> Public International Organization (PIO) | <input type="checkbox"/> Foreign Government |
| <input type="checkbox"/> Foreign Individual | <input type="checkbox"/> U.S. Individual |
| <input type="checkbox"/> U.S. Commercial Firm | <input type="checkbox"/> U.S. Local Government |
| <input type="checkbox"/> U.S. Educational Institution | <input type="checkbox"/> U.S. State Government |
| <input type="checkbox"/> U.S. Non-Profit Organization (501(c)(3)) | <input type="checkbox"/> Foreign Commercial Firm |

9. Issued By
 Media and Cultural Section, Bangkok

10. Project Period (mm-dd-yyyy)
 From 07-01-2010 Through 11-30-2010

11. Recipient Name, Address and Contact Information
 PACT, Inc. represented by Mr. Kurt MacLeod, 1828 L. Street, NW, Suite 300 Washington, DC 20036, Tel: 202-466-5666, Fax: 202-466-5645, email: kmacleod@pactworld.org; gbeans@pactworld.org

12. Program CFDA Number
 N/A

13. Recipient Federal Tax ID /DUNS Number
 DUNS # 07-770-5911

14. Send Requests for Reimbursement to
 John P. Schutte, Cultural Affairs Officer,
 Media and Cultural Section, U.S. Embassy,
 Bangkok, Thailand

16. Notice of Award - (Check all that apply)

- a) Award Specifics
 b) Bureau/Program Specifics
 Post Specifics
 c) Standard Domestic Terms and Conditions
 Standard Overseas Terms and Conditions
 d) PIO Specifics
 e) Property Specifics
 f) Fixed Obligation Grant (FOG)

15. Statutory Authority
- | | |
|---|--|
| <input type="checkbox"/> MRA (Migration/Refugee Act) | <input type="checkbox"/> ECE (Educ. and Cult. Exch.) |
| <input checked="" type="checkbox"/> FAA (Foreign Assistance Act) | <input checked="" type="checkbox"/> ESF (Economic Support Funds) |
| <input type="checkbox"/> FH (Fulbright-Hays) | <input type="checkbox"/> FSA (FREEDOM Support Act) |
| <input type="checkbox"/> SM (Smith-Mundt) | <input type="checkbox"/> GHAI (Global HIV/AIDS Initiative) |
| <input type="checkbox"/> State Department Basic Authorities Act | <input type="checkbox"/> INCLE (Int'l Narc. Contr. Law Enforcement) |
| <input type="checkbox"/> CSH (Child Survival and Health Programs) | <input type="checkbox"/> MRA/ERMA (Migration and Refugee Assistance) |
| <input type="checkbox"/> D&CP (PD) | <input type="checkbox"/> NADR (Nonprolif, Anti-Terror., Demin., Related) |
| <input type="checkbox"/> DA (Development Assistance) | <input type="checkbox"/> SEED (Support for E. Eur. Dem) |
| <input type="checkbox"/> DF (Democracy Funds) | <input type="checkbox"/> Other _____ |

17. Agreement. The recipient agrees to execute the work in accordance with the Notice of Award, the approved application incorporated herein by reference or as attached, and the applicable rules checked below and any subsequent revisions.

- OMB Circular A-133 2 CFR 225 (A-87) 2 CFR 230 (A-122) Award is not subject to OMB Circulars
 2 CFR 220 (A-21) 22 CFR 145 (A-110) 22 CFR 135 Approved Application Attached

18. Recipient Name, Title and Signature
 Name: Mr. Kurt MacLeod
 Signature: *Leonard N. Williams*
 Title: Regional V.P. Asia and Eurasia
 Date (mm-dd-yyyy): 6-30-2010

19. Grants Officer Name, Title and Signature
 Name: Mr. John Paul Schutte
 Signature: *[Signature]*
 Title: Cultural Affairs Officer
 Date (mm-dd-yyyy): JUN 14 2010

20. Recipient
 By signing this agreement, the recipient assures that it will comply with the terms and conditions of this award. Recipient is required to sign and return this document within 10 business days of the signature of the Grants Officer to the following address:
 Media and Cultural Section, U.S. Embassy, Bangkok, Thailand

<p style="text-align: center;">Award Specifics U.S. Department of State</p>

Below are the Award Specifics that accompany the Department of State (DOS) federal assistance awards. The data elements below are required for all awards.

A DOS Notice of Award consists of the following four components:

- DS-1909 Federal Assistance Award Coversheet – mandatory for all DOS Awards
- Award Specifics (below)
- Bureau/Program Specifics (domestic) or Post Specifics (overseas) Requirements, if applicable
- Standard Terms and Conditions (available either on-line or printed from the A/OPE/FA website <http://fa.statebuy.state.gov>)

Providing the Standard Terms and Conditions to a recipient is optional, but can be requested by the recipient.

DATA ELEMENTS:

1. Standardized Assistance Instrument Identification Number:

S-TH200-10-GR-048

2. Amount of Award:

US\$ 24,498

(US Dollars Twenty Four Thousand Four Hundred and Ninety Eight only)

3. Purpose/Scope of Award:

Oddar Meanchey REDD biodiversity conservation project: promotion of forest protection; training and capacity building for management of protected areas; and promotion of the effective involvement of civil society in environmental policy deliberations in Oddar Meacham province.

This project will serve the U.S. goal of promoting sustainable economic growth and environmentally sound practices in Southeast Asia.

4. Grants Officer Contact Information:

John Paul Schutte
Cultural Affairs Officer
U.S. Embassy
95 Wireless Road, Bangkok 10330 Thailand
Phone: (66-2) 205-4638 Fax: (66-2) 650-8924
Email: SchutteJP@State.Gov

5. Payment Method:

Payment shall be made by EFT to the Recipient after the grant is signed by all parties.

The final report should include three elements:

- 1) Narrative report
- 2) SF-425 Federal Financial Report
- 3) Detailed accounting of expenditures under the grant

The Standard Form 270 Request for Advance or Reimbursement Payments may be requested in the amounts required by the recipient to carry out the purpose of this award. The SF-270 must be certified by the appropriate person, numbered consecutively and identified for the period which payment is claimed. Each payment must be the amount of expenditures anticipated or actually incurred during the requested period less any unexpended funds remaining from prior payments. This information must be reflected on the Standard Form 270 submitted for payment.

When submitting a request for payment use the address provided on the DS-1909. Requests for payments must be submitted in sufficient time to allow at least fourteen (14) working days for processing.

6. Post-Award Compliance:

Department Of State Standard Terms and Conditions for Federal Assistance Awards are incorporated by reference and made part of this Notice of Award. Electronic copies containing the complete text are available at: <http://fa.statebuy.state.gov>, under Resources select Notice of Awards (T&Cs) to access the domestic or overseas terms and conditions applicable to the Recipient.

The Recipient and any sub-recipient, in addition to the assurances and certifications made part of the Notice of Award, must comply with all applicable terms and conditions during the project period.

7. Authorized Budget

Budget Categories	Amount US\$
1. Personnel	6,218
2. Fringe Benefits	1,565
3. Travel	1,800
4. Equipment	n/a
5. Supplies	n/a
6. Contractual	10,051
7. Construction	n/a
8. Other Direct Costs	1,246
9. Total Direct Costs (lines 1-8)	20,880
10. Indirect Costs (reflect provisional, pre-determined rate and allocation base)	3,618
11. Total Costs (lines 9-10)	24,498
12. Cost-Sharing	n/a

Attached is the detailed budget narrative.

8. Reporting and Monitoring

The Recipient must within ninety (90) days from the completion of the project, submit a final certified financial report of all expenditures made from these Grant funds and a program report of accomplishments attributable to these expenditures to the Grant Officer.

Attached is the detailed budget narrative a more detailed budget is listed in the full proposal. Note that contract line item in the full proposal is now \$10,051 as opposed to \$10,500.

Anticipated Period of Performance:	1-Jul-10	30-Nov-10
Cost Category		Total
Salaries	5,878	5,878
Fringe Benefits	1,565	1,565
Overseas Allowances	340	340
Travel/Meetings/Workshops	1,800	1,800
Other Direct Costs	1,246	1,246
Subtotal Direct Costs	10,830	10,830
Subcontracts & Subgrants	10,051	10,051
Subgrants/Subcontracts Overhead	315	315
Direct Overhead	3,303	3,303
Subtotal Indirect Costs	3,618	3,618
Project Total	24,498	24,498

REQUEST FOR ADVANCE OR REIMBURSEMENT

(See instructions on back)

OMB APPROVAL NO.

PAGE **1** OF **1** PAGES

1. TYPE OF PAYMENT REQUESTED

a. "X" one or both boxes
 ADVANCE REIMBURSEMENT

b. "X" the applicable box
 FINAL PARTIAL

2. BASIS OF REQUEST

CASH
 ACCRUAL

3. FEDERAL SPONSORING AGENCY AND ORGANIZATION ELEMENT TO WHICH THIS REPORT IS SUBMITTED

U. S. Department of State
Media and Cultural Section, U. S. Embassy Bangkok

4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY

S-TH200-10-GR-048

5. PARTIAL PAYMENT REQUEST NUMBER FOR THIS REQUEST

6. EMPLOYER IDENTIFICATION NUMBER

DUNS#077705911

7. RECIPIENT ACCOUNT NUMBER OR IDENTIFYING NUMBER

8. PERIOD COVERED BY THIS REQUEST

FROM (month, day, year) TO (month, day, year)

07/01/2010 11/30/2010

9. RECIPIENT ORGANIZATION

Name Pact Inc.

Number and Street 1828 L. St NW, Suite 300

City, State and ZIP Code Washington, DC 20036

10. PAYEE (Where check is to be sent if different than item 9)

Name

Number and Street

City, State and ZIP Code

11. COMPUTATION OF AMOUNT OF REIMBURSEMENTS/ADVANCES REQUESTED

	(a)	(b)	(c)	(d)
PROGRAMS/FUNCTIONS/ACTIVITIES ▶				TOTAL
a. Total program outlays to date <i>(As of date)</i>				
b. Less: Cumulative program income				
c. Net program outlays <i>(Line a minus line b)</i>				
d. Estimated net cash outlays for advance period	24,498.00			24,498.00
e. Total <i>(Sum of lines c & d)</i>				
f. Non-Federal share of amount on line e				
g. Federal share of amount on line e				
h. Federal payments previously requested				
i. Federal share now requested <i>(Line g minus line h)</i>				
j. Advances required by month, when requested by Federal grantor agency for use in making prescheduled advances	1 st month			
	2 nd month			
	3 rd month			

12. ALTERNATE COMPUTATION FOR ADVANCES ONLY

a. Estimated Federal cash outlays that will be made during period covered by the advance	24,498.00
b. Less: Estimated balance of Federal cash on hand as of beginning of advance period	
c. Amount requested <i>(Line a minus line b)</i>	

13.

CERTIFICATION

I certify that to the best of my knowledge and belief the data on the reverse are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested.

SIGNATURE OF AUTHORIZED CERTIFYING

TYPED OR PRINTED NAME AND TITLE

Mr. Leonard Williams, Vice President of Finance

DATE REQUEST
SUBMITTED

6/30/2010

TELEPHONE (AREA CODE,
NUMBER, EXTENSION)

202-466-5666

This space for agency use

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden to the Office of Management and Budget, Paper Reduction Project (0348-0004), Washington DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET, SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

INSTRUCTIONS

Please type or print legibly. Items 1, 3, 5, 9, 10, 11e, 11f, 11g, 11i, 12 and 13 are self-explanatory; specific instructions for other items are as follows:

Item	Entry	Item	Entry
2	Indicate whether request is prepared on cash or accrued expenditure basis. All requests for advances shall be prepared on a cash basis.		programs, functions, or activities should be shown in the "total" column on the first page.
4	Enter the Federal grant number, or other identifying number assigned by the Federal sponsoring agency. If the advance or reimbursement is for more than one grant or other agreement, insert N/A; then, show the aggregate amounts. On a separate sheet, list each grant or agreement number and the Federal share of outlays made against the grant or agreement.	11a	Enter in "as of date," the month, day and year of the ending of the accounting period to which this amount applies. Enter program outlays to date (net of refunds, rebates, and discounts), in the appropriate columns. For requests prepared on a cash basis, outlays are the sum of actual cash disbursements for goods and services, the amount of indirect expenses charged, the value of in-kind contributions applied, and the amount of cash advances and payments made to subcontractors and subrecipients. For requests prepared on an accrued expenditure basis, outlays are the sum of the actual cash disbursements, the amount of indirect expenses incurred, and the net increase (or decrease) in the amounts owed by the recipient for goods and other property received and for services performed by employees, contracts, subgrantees and other payees.
6	Enter the employer identification number assigned by the U.S. Internal Revenue Service, or the FICE (institution) code if requested by the Federal agency.		
7	This space is reserved for an account number or other identifying number that may be assigned by the recipient.		
8	Enter the month, day, and year for the beginning and ending of the period covered in this request. If the request is for an advance or for both an advanced and reimbursement, show the period that the advance will cover. If the request is for reimbursement, show the period for which the reimbursement covers.		
Not e:	The Federal sponsoring agencies have the option of requiring recipients to complete items 11 or 12, but not both. Item 12 should be used when only a minimum amount of information is needed to make an advance and outlay information contained in item 11 can be obtained in a timely manner from other reports.	11b	Enter the cumulative cash income received to date, if requests are prepared on a cash basis. For requests prepared on an accrued expenditure basis, enter the cumulative income earned to date. Under either basis, enter only the amount applicable to program income that was required to be used for the project or program by the terms of the grant or other agreement.
11	The purpose of the vertical columns (a), (b), and (c), is to provide space for separate cost breakdowns when a project has been planned and budgeted by program, function, or activity. If additional columns are needed, use as many additional forms as needed and indicate page number in space provided in upper right; however, the summary totals of all	11d	Only when making request for advance payments, enter the total estimated amount of cash outlays that will be made during the period covered by the advance.
		13	Complete the certification before submitting this request.



An Australian Government, AusAID initiative

HOST ORGANISATION ASSIGNMENT AGREEMENT

Name of AYAD:	Stuart Raetz
Assignment Code:	29CORD01
Assignment Title:	Project Monitoring Officer for Community Forestry REDD
Assignment Duration:	12
Country:	Cambodia
Host Organisation:	Pact Cambodia
Host Organisation Contact:	Ms Amanda Bradley

DECLARATION

We acknowledge, understand, and accept the below statements regarding our roles and responsibilities associated with the hosting of an Australian Youth Ambassador for Development.

Signed on behalf of the Host Organisation by:

Name: GEORGIA BEANS

Signature:  Date: 10 August 2010

Position in the Host Organisation: COUNTRY REPRESENTATIVE

Pact Cambodia Organizational Structure



Eric Bergthold
Country Director



Sophal Chhor
Senior Governance Advisor

