The UN-REDD Programme Collaborative Workspace



What?

- The Workspace is the online knowledge management platform for the UN-REDD Programme that facilitates and promotes effective online collaboration for active members of the UN-REDD Programme, and the worldwide REDD+ community.
- It provides different access and editing rights to different users, and is designed as a dynamic instrument where the vast majority of contents is provided by users.



Objectives

- -Sharing working and final documents
- -Providing updates on UN-REDD Programme activities related to partner countries, collaboration with partner organizations, and REDD+ in general
- -Managing time, posting events and announcements
- -Providing contact information for UN-REDD colleagues and partners
- -Allowing open or moderated discussions

Why do we need it?

Why	How
Trace the history of the Programme	Sharing working and final documents
Provide updates on Programme activities (major or minor)	Front and country page announcements, wiki pages
Manage time and coordinate better	Calendar
Connect people	Contact info (general and country pages) Everything (docs, pages) is attributed
Allow fluid conversations	Discussion forum and live chat
Increase transparency (and trust)	SharedDocs

Who uses it?

1,100+ members, by recommendation

- Membership is:
 - ~60% UN
 - 30% government
 - 10% civil society and others

Over 100 <u>different</u> users log in each week; including donors,
 PB members, CSO etc.

Access Levels

One star*: National counterparts (Governments), partner organizations (NGOs, Donors, etc.)--Can upload, download and view all documents, access the discussion forum, calendar, unrestricted pages and files

TWO Stars**: Technical Advisors (UN colleagues, not immediate UN-REDD team)--View restricted wiki pages, participate in UN internal**

Discussion Forum, access Shared Docs, post announcements and edit country pages

<u>Three stars</u>***: Coordination Group (UN-REDD colleagues)—Can make and edit front page announcements, use project tracker, access highest level of restricted files and folders

The <u>calendar</u>- one of the most used and visited features

- All members can post in it
- Convenient for scheduling, coordinating
- Different categories,
 some are **, visible to
 high access level users
 only

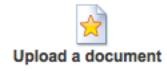


Documents <u>Library</u>—members share info on concepts, results, people, analyses, etc.

- Thousands of documents uploaded to library
- Users refer back to experiences and use them to enhance and facilitate their work
- Greater transparency
- Trace progress of Programme activities
- Important for effective knowledge management





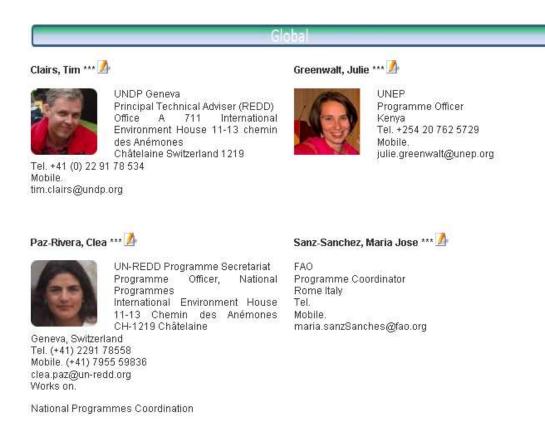


Contact information — on country pages and a general 'All

Contacts' page.

Find lists of:

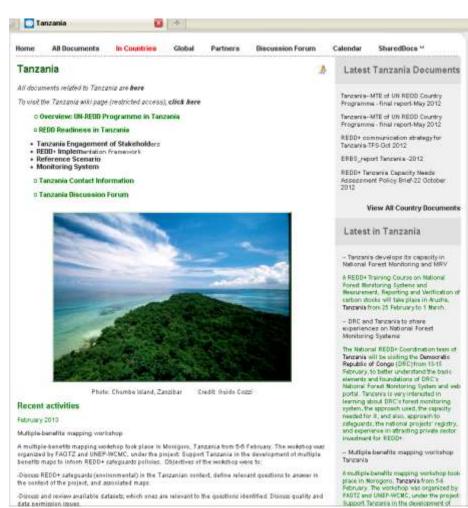
- country focal points
- agencies staff
- partner organizations
- Policy Board members
- resident Coordinators
- workshop participants



<u>Country pages-</u> Document and capture activities and developments in each country to create historical timelines

Feature:

- -Timelines of activities
- -Country specific announcements
- -Latest country relevant documents,
- link to documents folder
- -Link to country contacts page
- -Countries with National Programmes have wiki pages on different readiness components



<u>Discussion Forum-</u> discussions to exchange information and retrace it

- Share knowledge with large community of practice
- Post interesting information relevant to REDD+ and get feedback from the whole CoP
- Post queries that the community could help with

Increase transparency by continuing discussions on the forum instead

of via email



Announcements — on the latest happenings, reports, workshops, publications, call for proposals, vacancies, etc.

- -Announcements are posted by users
- -Apx. 6 announcements posted per week
- -Announcements sent out weekly via newsletter, "Mini Roundup", to 1000+ members
- -This form of information sharing triples the visibility of files linked to announcements

What's Happening

-- New lessons learned brochures form UN-REDD programme in Asia-Pacific

The UN-REDD team in Asia-Pacific has launched an updated lessons learned brochures on Multiple Benefits. Find the lessons learned series under the Asia Pacific on the UN-REDD Asia-Pacific webpage.

-- Go-REDD+ discusses the relation of plantations and water in REDD+

The new Go-REDD+ message discusses REDD+ and plantations and what does this mean for water. Share your thoughts of this and previous posts on the discussion forum for Asia-Pacific.

-- Informe del Foro regional ALC sobre anti corrupcion y REDD+

El informe del Foro regional ALC sobre anti corrupcion y REDD+ que se desarollo en Lima, Peru en Enero de 2013 ahora se encuentra aqui, con mensajes y sugerencias claves, formuladas por 7 paises REDD+, sobre como integrar los temas de transparencia y rendicion de cuentas en sus procesos de preparacion a la REDD+. Read More

-- Call for External Consultants for the UN-REDD Panama National Programme

The UN-REDD Programme is seeking consultants to carry out an investigation and mid-term evaluation of the UN-REDD Panama National Programme. Download the TORs. Read More

In conclusion, as a member you may

Share information via:

- -regular announcement posting
- -updating country page
- -updating country wiki pages
- -uploading documents, publications, reports, etc. as needed
- -posting on the discussion forum

Keep colleagues informed of events via:

- -calendar entries
- -front page and country page announcements
- -uploading reports and files to obtain a public URL

Collaborate on projects through:

-SharedDocs for working documents

Questions?

If you have questions or would like to become a member, please contact the workspace manager: nicki.mokhtari@undp.org

