

Term of Reference

Position title:	National REDD Team Leader (NRTL)
Programme title:	UN-REDD Viet Nam Programme
Starting date:	October 2009
Duty station:	Project Office, Hanoi
Duration:	20 months (part-time)
Supervision:	National Programme Director

Background

The Viet Nam UN-REDD Programme will address complexities of developing REDD-readiness in Viet Nam through capacity building at two levels. Firstly (Outcome 1), it will build capacity at the national level to permit the Government of Viet Nam, and especially the REDD focal point, the DoF in MARD, to coordinate and manage the process of establishing tools to implement a REDD programme that provides an effective, transparent and equitable system of demonstrating real and measurable reductions in emissions from deforestation and forest degradation, and transferring international payments for carbon conservation to local stakeholders in relation to performance standards. Secondly (Outcome 2), it will build capacity at the local level through pilots in two districts in Lam Dong province that demonstrate effective approaches to planning and implementing measures to reduce emissions, including participatory monitoring of C-stocks, and ensure fair and equitable distribution of benefits. The third Outcome of the UN-REDD programme will generate information to help identify what role REDD might play in reducing regional leakage of emissions from forests. As a result of stakeholder input during the Inception Workshop, it was recognized that implementation of UN-REDD will be largely based on the formulation and implementation of discrete technical components, and that therefore there is a requirement for a National REDD Team Leader to provide the technical inputs and substantive oversight and guidance to teams of specialists assembled to implement each component.

Objectives:

The overall objective of the assignment is to ensure efficient and effective implementation of the Viet Nam UN-REDD Programme.

Specific responsibilities of the National REDD Team Leader are as follows:

a) Provide technical and operation leadership to teams responsible for implementation of the Viet Nam UN-REDD Programme, including Government counterparts, consultants hired by the UN-REDD Programme, and technical specialists supported through contributions from development partners:

- On the basis of results generated by the UN-REDD Programme, and responding to the evolving global policy environment as determined by negotiations under the UN Framework Convention on Climate Change, determine the most appropriate technical and policy goals of the UN-REDD programme
- In collaboration with the international Senior Technical Advisor, determine the technical inputs required to deliver the technical and policy goals of the programme.
- Assist in the identification of consultants required to support the Programme, and provide technical and policy leadership to teams of consultants and other specialists assembled to deliver UN-REDD Programme technical and policy goals.

- Represent the Viet Nam UN-REDD Programme internationally, particularly in order to share knowledge on REDD by participation in appropriate events through (i) documenting and reporting lessons learnt and best practices from the UN-REDD programme and contributing to the development of knowledge based tools (including policies, strategies, guidelines, etc);
- Provide leadership in a comprehensive programme of awareness raising and dissemination of information on REDD nationally within Viet Nam, including effective dissemination of lessons learnt through the Programme
- Provide timely quality information and technical advice to the GoV, UN Country Team, implementing partners, line ministries and other partners to ensure effective development and delivery of the UN-REDD national joint programme;
- Coordinate an institutional capacity assessment of relevant national, provincial and local entities along the REDD supply chain; and

b) Support day-to-day management of UN-REDD programme support to OCC focusing on achievement of the following results in collaboration with International Technical Advisor:

- Assist the National Programme Director to coordinate technical assistance inputs and donor support;
- Provide close and regular backstopping to the National Programme Director and other implementing entities for the implementation of various components of the UN-REDD programme;
- Lead the review of relevant policies and development of policy framework;
- Organisation of, and substantive contributions to a high level policy dialogue on development of a national REDD Programme;
- Assist the National Programme Director in coordinating and supervising activities of national and international experts /consultants to secure timely production of planned outputs;
- Assist the National Programme Director to coordinate and liaise with stakeholders – in particular line ministries and development partners;
- Liaise with other REDD initiatives, in particular the Forest Carbon Partnership Facility;
- Assist the National Programme Director with inception, contracting and start up of a national REDD programme including establishment of indicators, benchmarks and work plans.

3. SUPERVISION, TEAMWORK AND ADMINISTRATIVE SUPPORT

The National REDD Team Leader will be supervised by the National Programme Director. Administrative support will be supplied by DoF and where needed by UNDP officers (e.g. regarding contractual issues). The consultant will also work closely with stakeholders from other relevant ministries/agencies, provincial and district DPIs, and bilateral and multilateral development partners.

4. QUALIFICATIONS, EXPERIENCE AND COMPETENCIES

- Post graduate degree in Forest Science, Natural Resource Management, Environmental Economics, or similar;
- At least 12 years of working experience on forest resources management, forest inventory, monitoring and assessment and land use changes in Vietnam;
- Excellent knowledge on climate change, in general and on REDD, in particular, on methodologies, technical procedures and guidelines of UNFCCC and IPCC;

- Demonstrated leadership internationally on REDD, for example through participation in international governance structures related to REDD
- Directly experience of international climate change and REDD negotiation processes;
- Experience in working with international development partners, especially with UN Agencies
- Proficiency in both spoken and written English;
- Strong inter-personal skills, in particular, demonstrated team leadership qualities, and excellent oral communication skills;