

Meeting

Voluntary Facilitation Committee (VFC) of Consultation Group Selection Process

Date: 23 April 2013 at 3:00-5:30pm

Venue: REDD+ Secretariat Meeting Room, 3th Floor

I. Agenda

1. Review minutes meeting on 19 April 2013
2. Continue the development of the Consultation Group Selection Criteria and Process (and procedures)
3. Propose date and agenda for the next meeting

II. Participants

1	Mr. Chhun Delux	REDD+ Programme Advisor (ODM)	PACT
2	Mr. Chhoeng Soviriya	Represented Ms. Femy Pinto	NTPP-EP
3	Mr. Hour Limchhun	Country Coordinator	Winrock International
4	Mr. Kong Sophal	Individual Consultant	
5	Mr. Lun Kimhy	Programme Coordinator	UN-REDD
6	Mr. Moeung Socheat	Field Facilitator	Independent
7	Mr. Peter Iverson	Technical Expert	UN-REDD
8	Mr. Phai Sovanna	Member	CIYA
9	Ms. Thy Heang	Communications Officer	UN-REDD

III. Comments and Decision:

1. **Review minutes meeting on 19 April 2013**
 - Follow up with Mr. Phai Sovanna (CIYA): He came to the meeting and letter endorsement was sent to REDD+ Secretariat.
2. **Finalize the development of the Consultation Group Selection Criteria**
 - *(See the separate file)*
3. **Finalize the development of the Consultation Group Selection Procedure**
 - *(See the separate file)*

Actions:

- REDD+ secretariat (Heang) will draft the CG announcement and application form to VFC to discuss in the meeting on 25 April 2013.
- REDD+ Secretariat (Heang) will meet with NDP to discuss on the possible selection of two representatives (two institutions) will be selected from each sector.

4. Decision on agenda and chair for next meeting

IV. Propose date and agenda for the next meeting:

Agenda:

- Review previous minutes of the meeting
- Review announcement and application form of CG

Chair:

Rotated Chair	Meeting Date
1. Mr. Hour Limchhun (Winrock International)	<i>11 March 2013</i> 25 April 2013
2. Ms. Teng Rithiny (NGO Forum)	27 March 213
3. Ms. Femy Pinto (NTPF-EP)	01 April 2013
4. Mr. Bun Racy Fisheries Administration	TBI
5. Ms. Erica Meta Smith from Terra Global Capital	TBI
6. Mr. Chhun Delux	19 April 2013
7. Mr. Kong Sophal, individual consultant	TBI
8. <i>Mr. Moeng Socheat, individual consultant</i>	<i>23 April 2013</i>

Next Meeting:

Action: Next meeting was scheduled on **25 April 2013 at 3pm**, REDD+ Secretariat Meeting Room (**3th Floor**) **and Mr. Hour Limchhun will chair the meeting.**

Minute Taker

Thy Heang

Approved By

Communications Officer