

Meeting

Voluntary Facilitation Committee (VFC) of Consultation Group Selection Process

Date: 01 April 2013 at 3:00-5:00pm

Venue: FA Meeting Room, 1st Floor

I. Agenda

1. Review minutes meeting on 27 March 2013
2. Continue the development of the Consultation Group Selection Criteria and Process (and procedures)
3. Propose date and agenda for the next meeting

II. Participants

1	Mr. Chhun Delux	REDD+ Programme Advisor (ODM)	PACT
2	Ms. Femy Pinto	Cambodia Facilitator	NTPP-EP
3	Mr. Hour Limchhun	Country Coordinator	Winrock International
4	Mr. Kim Menglim	Environment Specialist	USAID
5	Mr. Kong Sophal	Technical Specialist	Independent
6	Mr. Lun Kimhy	Programme Coordinator	UN-REDD
7	Mr. Moeung Socheat	Field Facilitator	Independent
8	Ms. Naomi Matsue	Co-benefit Expert	FA-JICA
9	Ms. Chea Lily	Represent Ms. Teng Rithiny	NGOF
10	Ms. Thy Heang	Communications Officer	UN-REDD

III. Comments and Decision:

1. Review minutes meeting on 11 March 2013

- Follow up with Mr. Phai Sovanna (CIYA), whether he is still interested being the member since he resigned from CIYA already.
- RECOFTC clarification:
 - o Mr. Kimhy: The UN-REDD Programme is working on process contract with RECOFTC. At least awareness raising events held at two national and six provincial levels with a focus on key stakeholder groups at each level, at least six provinces and 200 people will be addressed.
 - o Mr. Menglim: EWMI, WWF, WCS and RECOFTC are the implementing partners of USAID, and provinces to be done (by mainly WCS and RECOFT) are in PV, KTh, Kratie, ST, and MDK. This is under SFB project.
 - o Mr. Kimhy: We shall meet each other (USAID) to talk about the process to avoid overlapping implementation.
 - o The secretariat will share the Awareness Raising TOR and related documents with USAID and Winrock International.

2. Continue the development of the Consultation Group Selection Criteria and Process

- *(See the separate file)*

Action: Members shall think about the procedure on how the selection process of CG will be made before the meeting

3. Decision on agenda and chair for next meeting

Agenda:

- Continue with the criteria and the process

Chair:

Rotated Chair	Meeting Date
1. Mr. Hour Limchhun (Winrock International)	11 March 2013
2. Ms. Teng Rithiny (NGO Forum)	27 March 213
3. Ms. Femy Pinto (NTFP-EP)	01 April 2013
4. Mr. Bun Racy Fisheries Administration	TBI
5. Ms. Erica Meta Smith from Terra Global Capital	TBI
6. Mr. Chhun Delux	19 April 2013
7. Mr. Kong Sophal, individual consultant	TBI
8. Mr. Moeng Socheat, individual consultant	TBI

Next Meeting:

Action: Next meeting was scheduled on **19 April 2013 at 3pm, Forestry Administrative Office (1st Floor)**. Mr. Chhun Delux will chair the meeting.

Minute Taker

Thy Heang

Approved By

Communications Officer