



UN-REDD  
PROGRAMME



## CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia, 1<sup>st</sup> Floor)

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### Minutes of UN-REDD Preparatory Meeting for 1<sup>st</sup> PEB Meeting on 07 June

Venue: Forestry Administration

Date: 25 May 2012

Time: 8:30-11:30

#### **I. The Participants:**

1. H.E. Chea Sam Ang, FA
2. Mr. Meng Monyrak, GDANCP
3. Mr. Khun Vathana, FA
4. Mr. Bun Racy, FiA
5. Mr. Chhum Sovanny, UNDP
6. Mr. Soy Seung, FAO

#### **II. Agenda:**

1. Venue for the 1<sup>st</sup> PEB meeting
2. Participants to attend 1<sup>st</sup> PEB meeting
3. Agenda for 1<sup>st</sup> PEB meeting
4. Review TOR for PEB
5. Review 2012 AWP
6. Flow of fund

#### **III. Meeting discussion:**

##### **1. Venue for the 1<sup>st</sup> PEB meeting:**

The meeting agreed that the 1<sup>st</sup> PEB meeting is held on 07 June at 2:30-5:00 pm at Himawari hotel.

##### **2. Participants to attend 1<sup>st</sup> PEB meeting:**

The Secretariat will send the letter to relevant government line agencies, indigenous people, civil society, and development partners requesting for nomination a representative and inviting to attend the first PEB meeting. ~~We will not expect to have representatives from indigenous people and civil society, and Norway Embassies to attend in the 1<sup>st</sup> PEB meeting.~~

**3. Agenda for 1<sup>st</sup> PEB meeting:**

- The proposed agenda for 1<sup>st</sup> PEB meeting are: (1) ToR for PEB, (2) progress update 2011, (3) 2012 Annual Work Plan, and (4) any other business.
- The relevant documents and presentations for the 1<sup>st</sup> PEB meeting will be clear in next preparatory meeting scheduled on 04 June at 2:30 pm at FA.

**4. Review TOR for PEB:**

- It's clarified that there are two representatives: one from indigenous and another from civil society will be invited to attend on UN-REDD Programme Executive Board.
- The membership is opened for other development partners as appropriated to be invited.
- The quorum for the PEB meeting will be 50+1.
- Clarification further during the PEB meeting on the membership of UNDP and FAO from regional office.
- Clarification further during the PEB meeting on the decision making by consensus whether there is any procedure and mechanism to settle in the situation that the consensus could not be reached.
- Elaboration and clarification under the operations of PEB. It's confusing in terms of wording, seems that after approval, PEB has more roles to re-approve on all AWP, changes to AWPs and budget, and overall M&E of progress.
- The responsibilities should be flow and elaborated. Khmer version will be available before 4 June.
- It was not clear under duration and timing – it's suggested revision or delete.
- Under funding, financial support to IP & CS for attending the PEB meeting not for their working. Funding support to IP & CS for their work and participation in the process should be reflected in the work plan not in this TOR.

**5. Review 2012 AWP:**

The meeting agreed to review individually on 2012 AWP with the draft word explanation and will provide any comment and suggestion during the next preparatory meeting, 04 June.

**6. Flow of fund:**

It's clarified that the fund flows from UNDP to the Secretariat bank account based on the approved Work Plan, especially Quarterly Work Plan (QWP). The Secretariat will support and facilitate in development ToRs or concept notes with line agencies (FA, GDANCP and FiA) to implement the relevant activities in the QWP.

The meeting ended at 11:30 am

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