**Draft Minutes**

**Safeguards Group Teleconference**

**(Support to National REDD+ Action / Global Programme)**

**11 October 2012, 15.00 CET**

**Attendance:**

FAO: Maria SanzSanchezUNDP: Kimberly Todd, Leo Peskett

UNEP: Barney Dickson

**Items for discussion:**

1. Safeguards Group draft workplan and comments received
2. UNDP policy brief on national approaches to safeguards
3. **Safeguards Group draft workplan**
* Briefly reviewed comments received by email before the call, and there was general agreement that we focus on the 2012 workplan for now and return to the 2013 tasks at a later stage.
* It was acknowledged that the workplan currently only addresses Objective 2 of our safeguards work. Objective 1 will need to be addressed in future versions of the workplan as well as in the planning discussions fro 2013 work.
* Discussion focused on Tasks 1 and 2 of the draft workplan that had been circulated to the group. Task 1 is the conceptual framework for country approaches to safeguards, while task 2 focuses on the suite of UN-REDD tools and guidance that can support countries in this work.
* The importance of having common presentation slides on country approaches to safeguards as well as on how UN-REDD can provide support to countries in this regard was stressed. It was also emphasized, however, that a powerpoint product would need to be accompanied by a text document as slides can be open to interpretation.
* It was agreed that we need to cover the two distinct tasks (both generally on country or national approaches to safeguards as well as the UN-REDD Programme work related to this) but that these two should be clearly distinguished.
* The importance of the UNFCCC basis for the work was stressed and how, in the products of the group, we should be aware of not going beyond what the Convention has asked of countries.
* The importance of applying consistent terminology (country or national approaches, for example) throughout the work produced by the group was raised.
* It was agreed that the products associated with Tasks 1 and 2 should be the primary focus for the remainder of the year, and other products, like the proposed case studies, in particular, could be a 2013 deliverable.
* There were some variations in expectations for the conceptual framework in regards to its length and detail. It was agreed that is best to circulate a draft of the framework as soon as possible (concurrently with the policy brief draft) so that the group would have something on paper to react to and discuss.
* For 2013 work planning, it was proposed and the group was in agreement that we should have either a dedicated longer call to this topic (2 hours or so) or a face-to-face meeting to address this ( after the Policy Board, and before the end of the year).

**Action:** Based on comments received by email prior to the call and the discussion during the call, UNDP will revise the workplan to be more streamlined and focus on 2012 for now.

**Action:** UNDP agreed to draft a first version of the conceptual framework described under Task 1 of the draft workplan for the group.

1. **UNDP policy brief on national approaches to safeguards**
	* The relationship between the conceptual framework and the policy brief was briefly touched on.
	* The issue with the term “policy brief” was raised again. Helena’s update on her follow-up with Cheryl was mentioned, specifically that the title of these series will be re-evaluated in the Nov/Dec. timeframe.

**Action:** UNDP to share draft of safeguards policy brief for review by safeguards group (draft is attached to this email).

**Action:** Safeguards group to provide initial comments on draft policy brief by the end of the week (Oct. 19) if possible.

**Next conference call:** No date set on the call.