

**Meeting Minutes**  
**MRV/REL Technical Team**

Date: 09 April 2014

Time: 8:00 AM- 5:00 PM

Venue: Imperial Hotel

**Participants:**

- 1- Mr. Khorn Saret, DD-DFC/FA
- 2- Mr. Leng Chivin, DD-DFC/FA
- 3- Mr. Uy Kamal, DD-MoE/ GDANCP
- 4- Mr. Sokha Sophorn, DD-MoE/ GDANCP
- 5- Mr. Seab Kimsrim, DFC/FA
- 6- Mrs. Hout Naborey, DFC/FA
- 7- Mr. Mathieu Van Rijn, Forestry Officer, FAO
- 8- Ms. Seangly Kheang, National Programme Assistant, FAO
- 9- Mr. Tim Chorn, FAO

<b>Meeting Objective</b>	
<ol style="list-style-type: none"> <li>1. To finalize the MRV/REL Work plan (detailed agenda and list of attendees are attached)</li> <li>2. To discuss the proposal to the Taskforce on National Forest Definition for REDD+</li> <li>3. To follow-up on institutional arrangements for LULUCF GHG Inventory and introduce the Capacity Needs Assessment Survey</li> <li>4. To follow-up on the last discussion on the creating of a map series and the consideration in regards to the reference period</li> <li>5. To introduce the running test platform of the National Forest Management System (NFMS)</li> </ol>	
<b>Meeting Result/Outputs (following the agenda)</b>	
<p><b>1. Work plan MRV/REL Technical team</b></p>	<p>The Output 4.1 National MRV/REL (capacities and operations) and Output 4.2 Develop National Forest Monitoring System (NFMS) plan (up to 4.2.4.4) in the work plan were completed with an agreement among the attendees.</p> <p>All activities and sub-activities under column C and D were broken down detailing responsible institution, location, and adding timeline where necessary. Additionally, notes and memos were added to provide remarks (see attached the updated Work plan for reference).</p>
<p><b>2. Proposal to Taskforce on National forest definition for REDD+</b></p>	<p>A quick presentation on Forest Definition was given by Mr. Mathieu VanRijn. The highlights are as follow:</p> <ol style="list-style-type: none"> <li>a. The overview of Forest Definition (International) was based on 4 different sources: (i) IPCC 2006 guideline; (ii) UNFCCC Decision;</li> </ol>

	<p>(iii) UNFCCC Decision (CoP19); (iv) FAO (FRA).</p> <p>b. The overview of Forest Definition (National) by highlighting (i) Law on Forestry; (ii) National Forest Programme (NFP); (iii) Cambodia afforestation and reforestation (AR-CDM) project activities following the observations and considerations as food of thought.</p> <p>The Team agreed not to work on defining Forest Definition as it is now under discussion among government agencies. The National Forest Definition requires submitting to Director General (DG) for approval.</p> <p>The team agreed to make different proposals on Forest Land (-use) definition and Land Cover, and Land Use Classification System to the Cambodian Government by following IPCC 2006 guidelines (tree classification: palm, bamboo, tree outside the forest, etc.).</p>
<p><b>3. Referenced period</b></p>	<p>Mr. Ono Shigeru (JICA) gave a short presentation via skype (from Japan) on Reference Period to determine RL/REL. He provided as below:</p> <p>1) Overview of baseline:</p> <ul style="list-style-type: none"> <li>(a) Emission at a certain year in the past;</li> <li>(b) Average of the emission in the past;</li> <li>(c) Using historical data and by using modeling method a</li> </ul> <p>2) Selection of historical period to be used in establishing REL</p> <ul style="list-style-type: none"> <li>▪ How to draw a baseline.</li> <li>▪ Simulation using hypothetical data</li> <li>▪ Graphs made from the data of Deforestation</li> <li>▪ Simulation of forest size of forested area.</li> </ul> <p>Mr. Ono also suggested some useful references for reading and essentially what are existing documents that Cambodia already has. He eventually suggested we would need to have a clear timeframe and the specific period of years to determine RL/REL. However, this suggestion was not fully agreed by Mr. Chivin Leng because Cambodia does not have data of degradation and it does need technical reasons why the specific year/period is chosen. Mr. Chivin suggested it still needs to be discussed further.</p>
<p><b>4. NFMS Test platform</b></p>	<p>Mr. Stefano Giaccio gave his snapshot via skype (from Italy) on NFMS test web platform (<a href="http://nfms4redd.org/cambodia/?lang=km">http://nfms4redd.org/cambodia/?lang=km</a>). This platform provides access to forest data in all provinces in Cambodia. Some data can be easily downloaded from the web platform once it is officially launched. The team agreed that it is a very useful web platform.</p> <p>Mr. Chivin suggested that this web platform should be under the management and control of Forestry Administration (FA) after the official</p>

	<p>launch. Since it is the NFMS, he also firmly suggested this should not publish or share anywhere.</p> <p>Mr. Mathieu questioned that “is that possible to have a number of selected province’s land/forest combined shown in a single view? And the expert said, yes.</p> <p>Mr. Sareth gave his suggestion that the web platform needs to be approved by the higher ranking in charge person before official launching.</p> <p>FAO is supporting the hiring programmers/expert and needs to make the official letter to REDD+ secretariat (formally).</p>
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<p><i>Next steps</i></p>	
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|  | <ul style="list-style-type: none"> <li>▪ The next meeting is proposed to be held on April 24, 2014 starting from 2pm-5pm to finalize the MRV Work plan at the Forest Administration (FA).</li> <li>▪ Another following meeting (date: May 5<sup>th</sup>, 2014) where all the MRV/REL team members at the province (to be determined). This is to be discussed further among team members.</li> <li>▪ Ms. Seangly: to work on adjusting the breakdown of the work plan’s activities.</li> <li>▪ Mrs. Naborey: to send the minutes/reports of the meeting and the previous both in Khmer and English version to Mr. Mathieu and Cc Ms. Seangly for reference; this was suggested by Mr. Chivin.</li> <li>▪ Due to time constraint, Mr. Kamal could not share his presentation on Institutional arrangements for LULUCFGHG Inventory and Capacity Needs Assessment Survey, thus the team agreed to move to next meeting agenda (to be determined).</li> <li>▪ Team suggested having all meetings related documents to be stored in one CD and share among the team for reference.</li> </ul> |
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List of  
Attendees  
MRV/REL  
Technical Team  
Meeting

<b>No</b>	<b>Name</b>	<b>Position</b>	<b>Organization</b>	<b>Phone Number</b>	<b>Email</b>
1	Khorn Saret	DD-DFC	FA	092 954 626	<a href="mailto:dfc200007@hotmail.com">dfc200007@hotmail.com</a>
2	Uy Kamal	Deputy Director	MoE/GDANCP	012 283 956	<a href="mailto:kamaluy@hotmail.com">kamaluy@hotmail.com</a>
3	Sokha Sophorn	Deputy Director	MoE/GDANCP	012 226 232	<a href="mailto:sophorn_pa@yahoo.com">sophorn_pa@yahoo.com</a>
4	Leng Chivin	DD-DFC/FA	FA	012 392 120	<a href="mailto:lengchivin@yahoo.com">lengchivin@yahoo.com</a>
5	Seab Kimsrim	DFC	FA	017 541 415	<a href="mailto:kimsrim71@gmail.com">kimsrim71@gmail.com</a>
6	Mathieu Van Rijn	Forestry Officer	FAO	017 852 368	<a href="mailto:mathieu.vanrijn@fao.org">mathieu.vanrijn@fao.org</a>
7	Hout Naborey		FA	077 388 488	<a href="mailto:huotnaborey@gmail.com">huotnaborey@gmail.com</a>
8	Kheang Seangly	National Programme Assistant	FAO	012 249 534	<a href="mailto:seangly.kheang@fao.org">seangly.kheang@fao.org</a>
9	Tim Chorn		FAO	092 500 387	<a href="mailto:timchorn@gmail.com">timchorn@gmail.com</a>

**REDD+ MRV/REL Technical Team Meeting**  
**Wed 09 April 2014, Imperial Garden Villa, Phnom Penh**

**Agenda:**

Time	Topic	Responsible person
8:00 - 8:30	Registration	<i>Ms Seangly Kheang</i>
8:30 - 9:00	Opening & review of the agenda	<i>Mr. Khon Saret</i>
9:00 - 12:00 (10:00-10:15 Break)	Workplan MRV/REL technical team (Finalization)	<i>Mr. Leng Chivin</i>
<i>12:00 - 13:00 Lunch</i>		
13:00 -13:45	Proposal to Taskforce on National forest definition for REDD+	<i>Mr. Mathieu van Rijn</i>
13:45- 14:30	Institutional arrangements for LULUCF GHG Inventory	<i>Mr. Uy Kamal</i>
<i>14:30-14:45 break</i>		
14:45 -15:15	Capacity Needs Assessment Survey	<i>Mr. Uy Kamal/Ms Seangly Kheang</i>
15:15-15:45	<i>Reference period</i>	<i>tbc with Jica TA</i>
15:45-16:15	<i>NFMS test Webplatform</i>	<i>tbc with FAO Rome</i>
16:15 - 16:30	Open discussion/questions	
16:30-17:00	Closing of MRV/REL TT meeting and decision on date(s) of next meeting(s)	<i>Mr. Khon Saret</i>

**Supported by: UN-REDD programme, Jica TA Team**