

**Meeting Minutes**  
**MRV/REL Technical Team**

Date: 09 April 2014

Time: 8:00 AM- 5:00 PM

Venue: Imperial Hotel

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**Participants**

- 1- Mr. Khorn Saret, DD-DFC/FA
- 2- Mr. Leng Chivin, DD-DFC/FA
- 3- Mr. Sokha Sophorn, DD-MoE/ GDANCP
- 4- Mr. Seab Kimsrim, DFC/FA
- 5- Mr. Mathieu Van Rijn, Forestry Officer, FAO
- 6- Ms. Seangly Kheang, National Programme Assistant, FAO (minute taker)
- 7- Mr. Tim Chorn, FAO
- 8- Mr. Shigero Ono, JICA expert
- 9- Mr. Seak Sophat, RUPP
- 10- Mr. Nok Ven, IPs, CIYA

**Meeting Objective**

To review and finalize the MRV/REL Work plan (detailed agenda and list of attendees are attached)

**Meeting Result/Outputs (following the agenda)**

- The column entitled “Materials made by JICA was updated to Material made by JICA, FAO and UNREDD)
- Output 4.1 was finalized and agreed following the last MRV meeting discussion on 09 April 2014. A few changes were made as found in Notes column.
- Output 4.2 was reviewed and some small changes were adjusted especially the timeline and who to lead and supporters. The draft work plan has become clearer now and it was recognized that team work is required in order to reach the outputs.
- Similar to the above outputs. Output 4.3 was reviewed and discussed especially the timeline and person in charge. Output 4.3.2.4 (report) was deleted because it duplicated with Output 4.3.3.3.
- Output 4.6 was simply agreed among the participants following Mr. Uy Kamal’s suggestion. The team agreed to have some members join the activities which are to be led by Mr. Uy Kamal.
- Following by the suggestion of Mr. Khorn Saret **Output 4.7** was created. This is mainly for Action Plan Development for 2015 and the time line to be started will be from 2<sup>nd</sup> week of November 2014.
- Mr. Saret suggested that the National Forest Inventory (NFI) may start from September to November next year 2015 and before that pre-inventory is needed (map, budget).
- The draft work plan was printed out in A3 size in order to easily review and revise where needed. In the end the draft work plan was finalized as planned.

*Next steps*

- The next meeting is proposed to be held on June 2014 (date TBD; first week of June after RST meeting??) Task Force (TF) items need to be discussed and shared among members regarding output 4.
- Seangly: to modify the draft work plan following the last discussion
- Interim review should be conducted around July? (TBD)
- Mr. Sakai to support Mr. Kamal on Carbon/GHG calculation (to further discuss more with Mr. Kamal and Mr. Sakai).

## REDD+ MRV/REL Technical Team Meeting

**Date:** Tuesday May 06th 2014

**Time:** 8:30AM-5:00PM

**Venue:** Imperial Garden Villa, Phnom Penh

### Agenda

Time	Topic	Responsible person
8:00 - 8:30	Registration	<i>Ms Seangly Kheang</i>
8:30 - 9:00	Opening & review of the agenda	<i>H.E Chea Sam Ang</i>
9:00- 10:00	Workplan MRV/REL technical team (Finalization outputs 4.1&4.2)	<i>Mr. Leng Chivin</i>
<i>10:00-10:15 break</i>		
10:15 - 12:00	Workplan MRV/REL technical team (Finalization outputs 4.3&4.4)	<i>Mr. Leng Chivin</i>
<i>12:00 - 13:00 Lunch</i>		
13:00 -14:30	Workplan MRV/REL technical team (Finalization outputs 4.5&4.6)	<i>Mr. Leng Chivin</i>
<i>14:30-14:45 break</i>		
14:45 -16:15	Workplan MRV/REL technical team (Finalization review all outputs 4.1 to 4.6)	<i>Mr. Leng Chivin</i>
16:15 - 16:30	Open discussion/questions	
16:30-17:00	Closing of MRV/REL TT meeting and decision on date(s) of next meeting(s)	<i>H.E Chea Sam Ang</i>



REDD+ MRV/REL Technical Team Meeting

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No.	Name	Position	Organization	Phnone Number	Email	Signature
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©Figure 1: MRV TT Meeting, 06 May 2014, Imperial Hotel



©Figure 2: MRV TT Meeting, 06 May 2014, Imperial Hotel