

**Management Group (MG) of the UN-REDD Programme**  
**Decisions of meeting of 22 Jan 2014**  
**Draft**

**Participants:**

MG members and alternates

FAO: Mette Loyche Wilkie, Adam Gerrand

UNDP: Tim Clairs

UNEP: Tim Christophersen, Edoardo Zandri

Secretariat: Mario Boccucci, Thais Linhares Juvenal, Mirey Atallah

Apologies: Charles McNeill

Others

Sharon McAuslan, Mike Speirs

**1. Approval of minutes** from previous week (15 Jan)

- a. Approved, subject to minor revisions to be submitted in relation to the discussion on the secretariat workplan. *Action: UNDP to provide edits to Secretariat.*
- b. In response to a query regarding the level of detail of discussions recorded in the minutes, the Secretariat clarified that in line with a previous MG agreement, only decisions and actions are recorded, although a more detailed note of the discussion is maintained by the Secretariat for reference. It was noted that this can be revisited if desired. *Action: No further action unless requested by MG.*

**2. MG retreat: Revised agenda and preparation for the retreat**

- a. The MG provided feedback on the draft agenda:
  - i. General support for the issues identified;
  - ii. To slightly reduce time allocated for discussion of SGs Climate Summit (c.1.5hrs);
  - iii. To clarify in the annotated agenda that the Secretariat workplan is included in the 2014 session;
  - iv. To clarify that the intention of the 2015 session is to hear initial agency priorities, rather than complete the full planning exercise which will take place subsequently along the lines of the process followed in previous years. The MG also requested additional information on the anticipated budget envelope and that the time allocated for the session should be increased to 3hrs.
  - v. To include a dedicated session on T2
  - vi. To reconsider the sequencing of agenda items to ensure important issues (e.g. RM) are not squeezed out if other issues overrun.

*Action: Secretariat to update and recirculate draft MG retreat agenda week of 27 Jan.*

- b. The MG undertook to provide the information requested in advance relating to the review of 2013, the 2014 workplanning and the 2015 discussion on priorities and process, in order to enable sufficient preparation of the sessions. *Action: MG to refer to the annotated agenda for full list of information required and provide by 7 Feb or earlier if possible; Thais to circulate list of information requested in relation to 2014 and to attend UNDP retreat session on 2014 priorities on Tues 4 Feb.*
- c. The MG also agreed to provide overdue inputs on the +2015 Strategy in order to enable advance preparation for the planned discussion during the retreat. Inputs should focus on (i) the storyline, and (ii), the key parameters to interrogate during development of the Strategy, including whether any elements are missing or deemed irrelevant/surplus. *Action: Secretariat to resend previous requests from before Christmas; MG to provide inputs by 31 Jan.*
- d. The MG agreed that additional Programme staff with responsibility/expertise for workplanning and budgeting issues can attend the relevant sessions. *Action: Representation to be confirmed by MG; Secretariat to send request.*

**3. Update on the East Africa proposal**

- a. Information update only: Useful contacts have been initiated in Interpol, and Norway have indicated there is the possibility to increase the budget if Mozambique join the proposal. The intention is to have the MoU signed imminently in order to begin implementation by end March 2014. Secretariat will reach out to the countries and also invite them to a meeting in Nairobi in Feb. *Action: No further action required from MG at this stage.*

#### **4. Update on the PB11 report**

- a. The Secretariat updated the MG on the response to the feedback received from PNG being prepared for Salisu's response to the PB. FAO will send a short response on the issue raised on tenure to be incorporated into the response. The MG requested whether Veele in her capacity as PB11 Co-chair can co-sign the response, and agreed that Co-chairing arrangements for the rest of the intersessional period until PB12 should be discussed at the MG retreat. The MG recognized the excellent job undertaken by Dearbhla in drafting the PB11 report. *Action: Secretariat to liaise with Salisu re the draft response and with Charles re the UNDP Co-chairing arrangements; Adam to provide input on tenure.*

#### **5. Update on SG climate summit**

- a. In response to a short update provided by the Secretariat, the MG requested that the session on the SG Climate Summit during the MG retreat discuss objectives for the UN-REDD Programme in engaging on the summit. The MG decided that the Secretariat should agree in coordination with Charles whether to attend Washington DC the week of 27 Jan. *Action: Secretariat to include on MG retreat agenda and provide short written brief on the SG Summit for MG information.*

#### **6. AOB**

- a. DRC Audit Report: Secretariat shared their understanding that it is not for the Secretariat to provide comments at this stage, although the Agencies should review and respond as appropriate. *Action: Mirey to follow up with MLW by email wrt the timeline for the Management Response.*
- b. Recruitment of Secretariat NP vacancy: The position was upgraded to a P5 in recognition of the coordination work that will be required. Mirey will lead the recruitment process and the position will directly report to her. The MG requested that in future reclassification of posts should be communicated in advance of being advertised, which was not possible in this instance due to the need to begin the recruitment immediately. *Action: No further action at this stage.*

#### **7. Next meeting on 29 January 2014**