

Management Group (MG) of the UN-REDD Programme
Decisions of meeting of 20 Nov 2013
Draft

Participants:

MG members and alternates

FAO: Adam Gerrand, Mette Loyche Wilkie

UNDP: Tim Clairs, Charles McNeill

UNEP: Tim Christophersen

Secretariat: Mario Boccucci, Mirey Atallah

Apologies: Thais Linhares Juvenal, Edoardo Zandri

Others

Sharon McAuslan, Clea Paz

1. Minutes from previous call: Postponed

- a. The minutes were not circulated but will be sent asap for approval by email or at the next call.

2. PB11 Update

Revised Agenda

- a. The MG reviewed the draft agenda with a number of changes agreed which will be captured in a revised version to be reviewed by the MG (*Secretariat to circulate revised agenda 20 Nov; MG to submit any comments by close Thursday 21 Nov*):
 - The time for the report back from the info sessions was increased
 - The MPTF-O session will also accommodate the clarification on the end date of the MoU (and possible also the DRC Audit issue)
 - 30 mins will be allocated for the tenure session
 - The standalone session on +2015 will be withdrawn
 - The time for the Programme Evaluation will be reduced from 1hr; the session will also be used to introduce the issue of development of the Programme beyond 2015.
- b. Concept notes for the Information Sessions on Sun 8 Dec will be circulated for info (*Agencies to share concept notes for any sessions they are leading on*).

Draft decisions

- c. Initial feedback provided by the MG will be incorporated into the draft decisions (as per updated version circulated 20 Nov) to be finessed during the coming week. (*MG to provide any feedback by Wednesday 27 Nov*).
- d. On the location and dates for PB12, the Secretariat will liaise with FCPF and bring a proposal to the MG asap (*Secretariat to send to MG before PB11*).

Status of documents

- e. Initial feedback on the following documents was provided during the call, and the MG were invited to provide any further comments by email asap (*no deadline was given but as far as possible the decision and information documents will be posted by 25 November; background docs for the information and knowledge session will be posted asap thereafter*):
 - Semi-annual 2013 progress update & SNA annex: UNDP submitted comments prior to the call.
 - Guidance note to enhance preparation and conduct of meetings: MLW and CM will review the note and provide feedback within 10 days.
 - Management response UN-REDD Panama mid-term review: It was confirmed the MR will be provided as an information document. UNDP will provide comments by email.

- Tenure Policy Brief: The MG welcomed the iterative and consultative process undertaken by FAO and endorsed the Policy Brief.
- Bangladesh submission form: It was confirmed that the Secretariat expects to receive the final reviews on 21 Nov and will add to the submission form.
- The SNA workplan and budget revision 2014 & submission form: The MG agreed to provide any outstanding inputs asap, and to review the draft narrative in order that the documents can be posted within the deadline of close 25 November.
- Funding Framework: Will follow on Thursday 21 from MPTF-O although it is a standard document that merely relays info from the Gateway.

Update on Joint UN-REDD/FCPF meeting on Wed 11 Dec:

- f. The update on the joint meeting will be resent as a standalone document for further MG review and inputs on the following two areas (*Secretariat to resend on 20 Nov for MG feedback by [22] Nov*):
 - The market place session - Have the appropriate topics been identified for the booths and who from UN-REDD teams can staff these booths for that afternoon (For FAO Adam volunteered).
 - Feedback on the proposed speakers for the 3 sessions so these can be finalized with FCPF and invited sent.
- g. Queries on the KM session and the extent to which the UN-REDD KM strategy would be presented will be discussed at the next MG call.

Provisional internal meetings during pb11

- h. The MG was reminded to take note of the various internal meetings scheduled from Sat 7-Thurs 12 Dec, in particular the planned MG meeting on the evening of Sat 7 Dec. (*The Secretariat will keep the document up dated and circulated a revised version in the coming weeks*)

UN-REDD Programme presence at PB11

- i. Details and travel dates of agency colleagues attending PB11 were requested to enable arrangements and to take advantage of the presence in Geneva. (*MG to review table sent on 15 Nov and provide missing info by Wed 27 Nov*).
- j. The list of participants will be modified to avoid appearing unbalanced given the numbers of staff attending in support of the PB and associated meetings (*Secretariat*).

3. AOB

- a. **Update on 5Yr Report:** The Secretariat noted that the report is progressing well to a revised timeline that allows sufficient review time and release by end of December. The revised scope focusing on achievements was welcomed by the MG although some regret was raised related to the later release date. A full update, including on status of text and process for review, will be included in the dedicated discussion on 27 Nov.

4. Next MG call: Wed 27 Nov 2:30pm CET