

**Management Group (MG) of the UN-REDD Programme**  
**Decisions of meeting of 6 June 2012**

**Participants:**

MG members and alternates

FAO: Peter Holmgren, Mette Loyche Wilkie, Tiina Vahanen

UNDP: Charles McNeill, Tim Clairs

UNEP: Mario Boccucci

Secretariat: Yemi Katerere

Others

Secretariat: Thais Linhares-Juvenal, Clea Paz, Sharon McAuslan

**1. Approval of decisions of 30 May call**

- a. Approved on non objection basis

**AOB**

**2. Membership of the MG**

- a. Information: Peter Holmgren notified that he will leave the Management Group and Tiina Vahanen will join to represent FAO, along with Mette Loyche Wilkie.

**3. Response to Policy Board regarding recruitment of new Head of Secretariat**

- a. As co-chair of the PB and having issued the original communication to the PB regarding recruitment of new Head of Secretariat, Ibrahim Thiaw will send response to issues raised in email to PB circulation list by board member (PNG). Response will note that recruitment of high quality civil servant to support the interests of the Programme and the Policy Board will be an open and competitive selection process in line with the standards of the administering UN agency (immediate, MB to convey suggestions for response).
- b. The PB will be encouraged to distribute the vacancy announcement to their networks and encourage suitable candidates to apply.

**2. Transfer of Workspace to Secretariat:**

- a. Agreement that responsibilities for the management of the Workspace should be transferred to the Secretariat, with the budget for a consultant 3-4 days/week to maintain the Workspace (July-October 2012) reflected under UNDP's allocation to the Secretariat.
- b. ToRs to be developed to ensure timely recruitment and smooth transition when current consultancy contract expires mid July 2012. (Secretariat, immediately).
- c. Longer term arrangements to be considered by MG (in light of discussions on KM arising from the staff retreat etc.) (MG, Quarter 3)

**3. Viet Nam Phase II proposal – Update**

- a. Response to initial response to Viet Nam Phase II proposal based on discussions in Bonn to be updated (MLW, immediately), and checked for consistency with Norway comments (if received, as anticipated, on Thursday 7 June).
- b. Draft will be circulated to colleagues in Vietnam and Norway as basis for further discussion (YK, MLW, Thursday 7 June).

**4. Global Programme review:**

- a. Elements relating to the revision of the Global Programme agreed:
  - Will be structured in accordance with 3 categories of delivery, i. international support functions, ii. support to national REDD+ action, iii. Secretariat, rather than by work area. Will require MG to work with their teams to prepare for new structure.

- Allocating broad percentages bands to the three categories (~~e.g. i. 30%, ii. 60%, iii. 10%~~) dependent upon the relative size of the budget and the relevant fixed and variable costs, will be further explored
- b. Note will be circulated to MG on how WG intends to proceed (Thais).
- c. ~~Further-D~~discussion required regarding how to prioritise funds for the UN-REDD Programme to inform size of allocation sought for next phase (Secretariat/CM to programme in forthcoming MG call)

**5. Products from retreat/SG-MG meeting**

- a. Discussion postponed

**6. Action Teams**

- a. Discussion postponed

**8. Date of next meeting**

TBC