**UN-REDD Programme Indonesia**

**Terms of Reference**

**Recruiting Consultant for Developing REDD+ Knowledge Management Framework and Tools**

**Background**

Indonesia is considered having a strategic role both in the REDD+ negotiation at the international level as well as preparation phase of REDD+ implementation at national and regional levels. Indonesia's strategic position is confirmed by the political commitment of the Indonesian President, Susilo Bambang Yudhoyono to reduce Greenhouse Gas (GHG) emissions by 26% self financing or 41% with international supports by 2020 from the emission level of business as usual (BAU). Forestry sector through the implementation of REDD + is expected to contribute 14% out of total of 26% GHG emission reduction targets.

The political commitment is manifested in some actions, such as REDD+ national strategy development, which will be the umbrella for the REDD+ national policy implementation in Indonesia, the development of REDD+ institutions, defining MRV and REL for Indonesia, establishment of REDD+ Funding mechanism and initiating demonstration activities in sub national level. All aforementioned initiatives have been in readiness phase, leading to REDD+ policy implementation and demonstration activities and REDD+ activities fully measured and verified phases.

Hence, knowledge related to REDD+ is growing vastly right now. A number of Demonstration Activities (DA) and Voluntary Activities (VA) on REDD+ across Indonesia has existed and new initiatives are ongoing. It produces and generates “knowledge related to REDD+”. Communication products (websites, brochures, leaflets, magazines) on REDD+ developed by using REDD+ knowledge and distributed to key stakeholders and seminar/workshop/FGD conducted. New regulations, guidelines, research results, lessons learned, reports as well as institutions produced and disseminated to key stakeholders.

Although knowledge related to REDD+ is growing vastly, it generates several issues such as no integrated REDD+ knowledge management framework and tools[[1]](#footnote-1); knowledge still belongs to persons, projects or institutions itself; It is scattered and not yet fully integrated and pooled in one place, and sharing knowledge has grown but it is still limited to their network. Meanwhile in Cancun Agreement, paragraph 72: “developing country Parties, when developing and implementing their national strategies or action plans, to address, inter alia, the drivers of deforestation and forest degradation, land tenure issues, forest governance issues, gender considerations and the safeguards identified in paragraph 2 of appendix I to this decision, ensuring the full and effective participation of relevant stakeholders, inter alia indigenous peoples and local” Hence, It requires REDD+ knowledge management in order to speed up preparation and implementation phase related to REDD+ activities in Indonesia as well as inputs for decision making process related to REDD+ particularly for Indonesia.

What does Draft National Strategy on REDD+ say on REDD+ National knowledge? National REDD+ Agency will be established and one of their objectives is to coordinate all REDD+ activities as national governing and coordinating body. One of the REDD+ Agency’s mandates is to manage effective communication and key stakeholder involvement effectively both in Indonesia and outside Indonesia with building communication system and implementing the program effectively. This communication program planned will be under knowledge management unit of REDD+ institution.

We are not from zero but it is still not enough. For instance, UN-REDD Programme Indonesia: facilitating workshop lessons learned on REDD+ activities in Indonesia with UKP4 and workshop review status pilot REDD+ in Indonesia with Ministry of Forestry. UN-REDD also applied knowledge management process in developing National REDD+ Strategy, Policy Recommendation on FPIC and the establishment of Central Sulawesi Task Force.

**The primary objectives of consultant recruitment**

* Developing REDD+ National Knowledge Management framework e.g. need identification from REDD+ key actors, capturing, brokering, producing knowledge products, distribution and what tools needed to meet the framework particularly utilizing UN-REDD programme Indonesia lessons learned and experiences.
* A long with PMU UN-REDD Programme Indonesia, facilitating multi stakeholder forum to identify knowledge needs related to REDD+, how to capture, broker, produce and distribute and what tools needed and how they work and gather inputs when report drafted.

**The expected results**

* A REDD+ National Knowledge Management framework and tools produced which contains knowledge needs related to REDD+, how to capture, broker, produce and distribute and what tools needed and how they work.
* Series of multi stakeholder forum facilitated to develop REDD+ national knowledge management framework and tools and inputs gathered and incorporated into the developed report.

**Scope of works**

* Developing consultancy work plan to meet the expected results
* Reviewing the existing knowledge management frameworks, tools or toolkits particularly on REDD+ issues if it is available, using the review results to develop the proposed outline.
* Facilitating series of multi stakeholder forum to identify knowledge needs related to REDD+, how to capture, broker, produce and distribute and what tools needed and how they work.
* Developing draft report and inputs gathered from key stakeholder to strengthen draft report developed by consultant
* Submitting draft final to PMU UN-REDD Programme Indonesia

**Time Schedule**

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| **No** | **Result** | **Time Schedule** |
| 1. | The existing knowledge management frameworks, tools or toolkits particularly on REDD+ issues reviewed and the proposed outline developed  | 5 working days |
| 2. | Series of stakeholder consultation conducted to identify knowledge needs related to REDD+, how to capture, broker, produce and distribute and what tools needed and how they work | 8 working days  |
| 3.  | The first draft report developed | 15 working days  |
| 4. | Series of stakeholder consultation conducted to strengthen draft report  | 8 working days  |
| 5. | The final report developed and submitted to UN-REDD Programme Indonesia  | 10 working days  |

1. **Payment Schedule**

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| **Expected Results**  | **Time Schedule**  | **Payment Schedule**  |
| Initialreport is available and agreed by PMU | The first month  |  30 % |
| Final report is available and agreed by PMU | The third month | 1. %
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1. **Qualifications**
* Advanced degree in social sciences (economics, planning, anthropology, law, etc.) or natural resource management
* Experience: 8 years experiences working as knowledge management specialist/officer/consultants or related to knowledge management aspects as demonstrated in the applicant’s CV

* Having experience on working with international institutions
* Fluency in English
1. Knowledge management is defined as ‘the creation, organization, sharing, and use of knowledge for development results.” See *BCPR Knowledge and Information Management Strategy for the Crisis Prevention and Recovery Practice Area*, 2005. [↑](#footnote-ref-1)