**UN-REDD Programme Indonesia**

**Terms of Reference**

**Recruiting Consultant for Developing REDD+ Knowledge Management Framework and Tools**

**Background**

Indonesia is considered having a strategic role both in the REDD+ negotiation at the international level as well as preparation phase of REDD+ implementation at national and regional levels. Indonesia's strategic position is confirmed by the political commitment of the Indonesian President, Susilo Bambang Yudhoyono to reduce Greenhouse Gas (GHG) emissions by 26% self financing or 41% with international supports by 2020 from the emission level of business as usual (BAU). Forestry sector through the implementation of REDD + is expected to contribute 14% out of total of 26% GHG emission reduction targets.

The political commitment is manifested in several actions, such as REDD+ national strategy development, which will serve as an umbrella for the REDD+ national policy implementation in Indonesia, the development of REDD+ institutions, defining MRV and REL for Indonesia, establishment of a REDD+ Funding mechanism and initiating demonstration activities at the sub-national level. All aforementioned initiatives have been in the readiness phase, preparing for REDD+ policy implementation and demonstration activities (Phase 2), followed by REDD+ activities being fully measured and verified (Phase 3).

Hence, knowledge related to REDD+ is growing quickly right now. A number of Demonstration Activities (DA) and Voluntary Activities (VA) on REDD+ across Indonesia exist and new initiatives are ongoing. These initiatives produce and generate “knowledge related to REDD+”. Communication products (websites, brochures, leaflets, magazines) on REDD+ are developed by using REDD+ knowledge and distributed to key stakeholders; and seminars/workshops/FGDs are conducted. New regulations, guidelines, research results, lessons learned, reports are produced and disseminated to key stakeholders.

Although knowledge related to REDD+ is growing vastly, it faces several barriers such as a lack of an integrated REDD+ knowledge management framework and appropriate tools[[1]](#footnote-1). Knowledge still belongs to persons, projects or institutions alone; It is scattered and not yet fully integrated and pooled in one place, and sharing knowledge has grown but it is still limited to individual networks. Meanwhile, under the Cancun Agreement, paragraph 72 requests developing country Parties that: “when developing and implementing their national strategies or action plans, to address, inter alia, the drivers of deforestation and forest degradation, land tenure issues, forest governance issues, gender considerations and the safeguards identified in paragraph 2 of appendix I to this decision, ensuring the full and effective participation of relevant stakeholders, inter alia indigenous peoples and local communities.” Hence, it requires REDD+ knowledge management in order to speed up preparation and implementation phase related to REDD+ activities in Indonesia as well as inputs for decision making process related to REDD+ particularly for Indonesia.

What does Draft National Strategy on REDD+ say on REDD+ National knowledge? A National REDD+ Agency will be established and one of their objectives will be to coordinate all REDD+ activities as the national governing and coordinating body. Included in the REDD+ Agency’s mandate is effective communication and ensuring effective stakeholder involvement both within and outside Indonesia, and building a communication system and implementing it effectively. This communication program is planned to be under the knowledge management unit of the REDD+ institution.

Thus, some knowledge management is in place, but it is still not enough. For instance, the UN-REDD Programme/Indonesia has facilitated a workshop on lessons learned on REDD+ activities in Indonesia with UKP4; and a workshop to review the status of pilot REDD+ projects in Indonesia with the Ministry of Forestry. UN-REDD has also applied knowledge management processes in developing the National REDD+ Strategy, the Policy Recommendation on FPIC and the establishment of the Central Sulawesi Task Force.

**The primary objectives of consultant recruitment**

* Developing a REDD+ National Knowledge Management framework e.g. needs identification from REDD+ key actors, capturing, brokering, producing knowledge products, and identification of tools needed to implement the framework, particularly utilizing UN-REDD programme Indonesia lessons learned and experiences.
* Along with PMU UN-REDD Programme Indonesia, facilitating a multi stakeholder forum to identify knowledge needs related to REDD+, how to capture, broker, produce and distribute knowledge, and the tools needed.

**The expected results**

* A REDD+ National Knowledge Management framework and tools to identify knowledge needs related to REDD+, including the means to capture, broker, produce and distribute knowledge.
* A multi stakeholder forum facilitated to develop the REDD+ national knowledge management framework and tools.

**Scope of work**

* Developing consultancy work plan to meet the expected results
* Reviewing the existing knowledge management frameworks, tools or toolkits particularly on REDD+ issues, if available, and using the review results to develop the proposed outline.
* Facilitating a multi stakeholder forum to identify knowledge needs related to REDD+, how to capture, broker, produce and distribute.
* Developing draft report and inputs gathered from key stakeholders to strengthen the draft report developed by consultant
* Submitting the final report to PMU UN-REDD Programme Indonesia

**Time Schedule**

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| **No** | **Result** | **Time Schedule** |
| 1. | The existing knowledge management frameworks, tools or toolkits particularly on REDD+ issues reviewed and the proposed outline developed  | 5 working days |
| 2. | Series of stakeholder consultation conducted to identify knowledge needs related to REDD+, how to capture, broker, produce and distribute and what tools needed and how they work | 8 working days  |
| 3.  | The first draft report developed | 15 working days  |
| 4. | Series of stakeholder consultation conducted to strengthen draft report  | 8 working days  |
| 5. | The final report developed and submitted to UN-REDD Programme Indonesia  | 10 working days  |

1. **Payment Schedule**

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| **Expected Results**  | **Time Schedule**  | **Payment Schedule**  |
| Initialreport is available and agreed by PMU | The first month  |  30 % |
| Final report is available and agreed by PMU | The third month | 1. %
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1. **Qualifications**
* Advanced degree in social sciences (economics, planning, anthropology, law, etc.) or natural resource management
* Experience: 8 years experiences working as knowledge management specialist/officer/consultants or related to knowledge management aspects as demonstrated in the applicant’s CV

* Having experience on working with international institutions
* Fluency in English
1. Knowledge management is defined as ‘the creation, organization, sharing, and use of knowledge for development results.” See *BCPR Knowledge and Information Management Strategy for the Crisis Prevention and Recovery Practice Area*, 2005. [↑](#footnote-ref-1)