

Minutes
Global Programme Coordination Teleconference
7 August 2012, 14.30 CET

Attendance:

FAO: Maria SanzSanchez, Elisa MarzoPerez

UNDP: Tim Clairs, Dina Hajj

UNEP: Tim Christophersen, Julie Greenwalt

UN-REDD Programme Secretariat: This Linhares-Juvenal, Helena Eriksson

Agenda:

1. Approval of draft minutes from the concall on 24 July.
2. Priorities elicited by the country needs assessment (CNA) and comments on the document.
3. Report back from the Policy Board working group on the roadmap of the Global Programme budget.
4. Report back on action points agreed by the SNA sub-working group on planning and budget.
5. Targeted support consolidated table – updating process.
6. AOB.

1. Approval of draft minutes from the concall on 24 July.

Minutes approved by FAO and UNEP with possible comments from UNDP.

2. Priorities elicited by the country needs assessment (CNA) and comments on the document.

- Secretariat informed that the CNA Working Group recommends substantial work on the in-depth country studies by engaging in further consultations with countries and provision of more supporting evidence, while the remaining work on the main document (incl. desk assessments) is satisfactory regarding content but pending major proofreading and clarifications of conclusions. All comments to be forwarded to the consultants to finalize the work and meet ToR requirements. The main document to be sent to PB for inter-sessional decision in September. Important that the UN-REDD workplan and budget for year 2 and 3 reflect the CNA findings and provide clarification on how the proposed activities respond to the can.
- Secretariat also reminded that the review of the Support to National REDD+ Action budget should also provide for a joint response (UN-REDD – FCPF) to the CNA as required at the Colombia meeting. Videoconference with FMT planned for the afternoons of 13 and 14 Sept.

Agreements;

- In view of presenting CNA findings to PB and have a united approach, the supporting document that will accompany the budget review should explain how the priorities elicited by the CNA have been addressed.
- Agreed that agencies provide narrative inputs to explain how the CNA was addressed in the SNA budget review.
- Agreed to have a strategic discussion on how the UN-REDD will address the CNA, taking into consideration the programme's comparative advantages and avoiding overlaps with the FCPF.
- Agreed that CNA informs the budget review but lessons learned and on-going work by the UN-REDD are also taken into consideration.

3. Report back from the Policy Board working group on the roadmap of the Global Programme budget.

- At the concall on 2 August, the group decided that the following aspects should be observed: CNA, normative role of UN agencies, lessons learned in implementation and role of TS as delivery instrument; planning should be beyond one year. A two year budget was recommended but the group still has not concluded the discussion on whether annual reviews should be submitted for approval by the Policy Board or only for information/endorsement. The roadmap working group also considered it important to indicate the overall priority activities of the workplan and budget, however no consensus yet on whether priorities should be established for the Programme or per agency.

4. Report back on action points agreed by the SNA sub-working group on planning and budget.

- The points agreed on at the 1st meeting of the working group on planning and budget (concall on 26 July) were described as outlined in the minutes (see Annex 1).
- Agreed that the document “Support to National REDD+ Action: Global Programme Framework 2011-2015” remains as it stands but a supporting document to the budget review will be produced.

5. Targeted support consolidated table – updating process.

- The Secretariat proposed that they keep the table updated of incoming formal requests and replies, while the pipelines will be kept in a separate table that will be updated by the agencies. Both tables to be available on the workspace. Agreement to be sought by email¹.
- Guidance is needed on who from the government’s side is responsible for submitting the targeted support request (e.g. the Philippines). Item for next concall.

6. AOB.

No other business was reported.

The next Global Programme Coordination concall will be held on **Tuesday, 14 August, 14.30 CET.**

¹ Phone line problem occurred during the call.

Annex 1

Minutes Sub-working group for improving the interagency coordination and planning of the Global Programme.

**Teleconference
26 July 2012, 10.00 CET**

Attendance:

FAO: Elisa Marzo Perez
UNDP: Estelle Fach
UNEP: Julie Greenwalt, Florence Kahiro, Tim Christophersen
UN-REDD Programme Secretariat: Helena Eriksson

Agenda:

1. Draft ToR; review of tasks and deliverables incl. timeline.
2. Work modality; meeting frequency/dates.
3. Review of draft template for the Global Programme results framework workplan and budget.
4. UNGD budget categories.
5. AOB.

Agreements with action points;

1. Draft ToR; review of tasks and deliverables incl. timeline.

- Clarifications are needed of the tasks and deliverables expected by this Planning Group (PG), based on the draft ToR.
 - *PG to review and provide inputs in a table to be sent by HE. The table will also include a suggested timeline. Then to be reviewed by GPCG to avoid any unclarities.*
- Outputs not to be changed, basically. If noted during the workplan and budget revision that there is a need for a new output or re-wording of existing output, these to be proposed to GPCG.
- The latest CNA report to be reviewed and the main findings and priorities be discussed and how to address them by the agencies in the workplan and budget review. The review by the CNA Working Group will inform this Group.
- The task on proposing tools for programme management for following up on annual work plan relates more to the objectives of the Monitoring Group (second sub-working group).
 - *PG will make an initial list of spectrum of tools and share with the other group.*
- The wording of the last listed deliverable should read “review” instead of “revise”.
 - *The change to be reflected in new ToR table to be suggested.*
- The narrative of crosscutting themes/working areas shall reflect both NP and GP. A suggestion to include a monitoring framework with sub out-puts.
 - *Estelle to suggest outline and link it to the other sub-working group’s work.*

2. Work modality; meeting frequency/dates.

- Mainly by emails. Concalls only when needed. The group will report back at the weekly GPCG calls.

- A workplan and budget review meeting by videoconference suggested after 24 August and before the meeting in Geneva around 12 Sept.
 - *Date to be suggested by the Secretariat.*

3. Review of draft template for the Global Programme results framework workplan and budget.

- *By 27 July, HE to send an updated template incl. a column for level of coordination needed per activity. (Another update; to mention the types of Support to National REDD+ Actions for ease of ref. only).*

4. UNDG budget categories.

- *Agencies to give examples of activities linked to the new budget categories for which there may be risks for different interpretations.*

5. AOB.

- *Secretariat to follow up on the proposal of a no-cost extension until 31 December 2012 of Year 1 within the Programme. (The coming two 12 month periods starting on 1 January).*