**Meeting**

**Voluntary Facilitation Committee (VFC) of Consultation Group Selection Process**

Date: 19 April 2013 at 3:00-5:30pm

Venue: REDD+ Secretariat Meeting Room, 3th Floor

**I. Agenda**

1. Review minutes meeting on 27 March 2013
2. Continue the development of the Consultation Group Selection Criteria and Process/and procedures
3. Propose date and agenda for the next meeting

**II. Participants**

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| 1 | Mr. Bun Racy | Technical Staff | REDD+ Secretariat (FiA) |
| 2 | Mr. Chhun Delux | REDD+ Programme Advisor (ODM) | PACT |
| 3 | Ms. Femy Pinto | Cambodia Facilitator | NTFP-EP |
| 4 | Mr. Hour Limchhun | Country Coordinator | Winrock International |
| 5 | Mr. Lun Kimhy | Programme Coordinator | UN-REDD |
| 6 | Mr. Moeung Socheat | Field Facilitator | Independent |
| 7 | Mr. Peter Iverson | Technical Expert | UN-REDD |
| 8 | Ms. Teng Rithiny | REDD+ Coordinator | NGOF |
| 9 | Ms. Thy Heang | Communications Officer | UN-REDD |

**III. Comments and Decision:**

1. **Review minutes meeting on 19April 2013**

* Follow up with Mr. Phai Sovanna (CIYA): No response
* RECOFTC clarification:

1. Mr. Limchhun will reach out to RECOFTC for further details and report to the next VFC meeting. **Continue the development of the Consultation Group Selection Criteria**

* *(See the separate file)*

1. **Drafting the development of the Consultation Group Selection Procedure**

* *(See the separate file)*

**Action:** Members will review and comment the drafts of criteria and procedure on how the selection process of CG. The drafts will be emailed before next meeting.

1. **Decision on agenda and chair for next meeting**

**IV. Propose date and agenda for the next meeting:**

**Agenda:**

* Finalize with the criteria and the process
* Draft the announcement

**Chair:**

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| **Rotated Chair** | **Meeting Date** |
| 1. Mr. Hour Limchhun (Winrock International) | 11 March 2013 |
| 1. Ms. Teng Rithiny (NGO Forum) | 27 March 213 |
| 1. Ms. Femy Pinto (NTFP-EP) | 01 April 2013 |
| 1. Mr. Bun Racy Fisheries Administration | TBI |
| 1. Ms. Erica Meta Smith from Terra Global Capital | TBI |
| 1. Mr. Chhun Delux | 19 April 2013 |
| 1. Mr. Kong Sophal, individual consultant | TBI |
| 1. ***Mr. Moeng Socheat, individual consultant*** | ***23 April 2013*** |

***Next Meeting:***

**Action:** Next meeting was scheduled on ***23 April 2013 at 3pm,*** REDD+ Secretariat Meeting Room ***(3th Floor)***. **Mr. Moeung Socheat will chair the meeting**.

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| **Minute Taker** | **Approved By** |
| Thy Heang  Communications Officer |  |