

Management Group (MG) of the UN-REDD Programme
Decisions of MG Retreat 29 April - 2 May 2013
Draft

Participants:

MG members and alternates

FAO: Mette Loyche Wilkie, Tiina Vahanen

UNDP: Charles McNeill, Tim Clairs

UNEP: Tim Christophersen

Secretariat: Mario Boccucci, Thais Linhares Juvenal

Apologies: Keith Alverson

Others

Tim Mealey (Meridian Institute – Facilitator), Clea Paz, Sharon McAuslan, Onye Ikwu, Frances Lim, Avishan Chanani

REFLECTION OF PROGRESS SINCE 2012 RETREATS

1. Review actions from Management Note/Programme Retreat 2012 with reference to how to operationalize outstanding issues, especially with regard to initiating the Action Teams (and broader issue of informing/engaging staff) – *Secretariat*.

PB10 PLANNING/UPDATE:

2. Update and recirculate draft PB agenda and draft decisions based on feedback from the MG – *Secretariat*.

PRIVATE SECTOR ENGAGEMENT

3. Prepare concept note (Private Sector Engagement Tier 2 package) - *UNEP*

PB REVIEW

4. MG agreed to incremental approach to implementation of recommendations from PB review - *Secretariat to liaise with PB Review WG and propose that the WG complete its ToR by developing a WG response to the recommendations contained in the PB Review; Secretariat to prepare note for SG's consideration regarding agencies response to the recommendations.*

NATIONAL PROGRAMMES

5. MG agreed to hold retreat, ideally before PB11, to address issues regarding National Programmes (operational, management and strategic issues), with participation of MG and relevant HQ, regional and country staff – *Secretariat to organize.*
6. This will also allow further consideration of approach to using NP funds to hire staff for local offices – in principle MG agreed this is acceptable if agreed in writing by the Government, but MG agreed there is a need to discuss both the principles and also the application of the principles, in terms of both existing model and future post 2015 delivery modalities.

UPDATE ON GLOBAL FOREST WATCH 2.0

7. FAO will continue to provide inputs to GFW. Outstanding issues include the role of the tool within the UN-REDD Programme, and a number of technical and legal issues.

8. UNEP is liaising with GFW regarding a GEF project in Georgia & Madagascar. Will bring back to the MG when there is an update on the project application.

PLANNING FOR UNGA HIGH LEVEL EVENT

9. MG supported proposal for a high level event related to the Programme 5 Year Anniversary at UNGA68 in September 2013, coordinated by the Programme, working with Countries e.g. Indonesia and others. MG also recommended that the UNGA event should be linked to the SG summit being held in 2014, which UNEP and UNDP will be involved in planning with the Sec General's office. *Secretariat to further develop concept outlining objectives, audience etc, and bring back to MG during May.*

BUDGETING: REVISION FOR 2013 AND PLANNING PROCESS FOR 2015

Revision to 2013 Budget

10. MG recommended including a paragraph setting out the context of the additional Norway funds in the proposed intersessional decisions being sent to the Policy Board – *Secretariat to incorporate - Completed.*
11. The MG reiterated that approval of the revisions to the SNA-GP 2013 budget (CBR+ Initiative and restoration of stakeholder engagement) would be dealt with at PB10 – *Charles to prepare matrix proposing how to respond to the feedback received on CBR+.*
12. Regarding the revised FAO carryover, MG colleagues agreed to FAO's proposal to deal with the \$500k carryover later in the current year rather than to present to PB at PB10. There was agreement that once savings for 2013 are clearer, and if still needed, FAO could request for an additional cash transfer from the MPTF-O, with the Co-Chairs to sign the submission form intersessionally. *The Secretariat will confirm options following discussion with MPTF-O.*
13. MG underlined the importance of bringing an increased level of financial data that demonstrates expenditure, as well as the need to take a more conservative approach to estimating whether there will be an carryover fund, as well as more generally, during future budgeting exercises.

2014 Budget

14. MG members agreed, to the extent possible, to avoid any revisions to the 2014 budget.

Planning for 2015 Budget

15. It was agreed that a draft SNA-GP Budget for 2015 should be presented early, at PB11, if possible, even if funds are not yet committed. *Secretariat to incorporate into 'Roadmap to Post 2015' for MG's future consideration.*

RESULTS BASED MONITORING FRAMEWORK

16. Given the gaps that remain and the additional work required, the MG decided not to progress with intersessional circulation (as per the PB9 decision¹) of the RBM framework prior to PB10. Instead the framework should be presented to PB10 as work in progress, with PB feedback subsequently incorporated and consideration by the PB intersessionally and/or at PB11. *MG to discuss next steps further at next MG call - completed.*

PANAMA

¹ PB Decision 9/14: The Board requested the Secretariat to improve reporting by PB10, including financial report at output level by Agency, and per categories of support. The Board also requested the Secretariat to develop a results-based monitoring framework, circulate its draft intersessionally for comments of the PB and apply the finalized monitoring framework to the Annual Report 2012 [*typo – this should have stated 2013*].

17. The MG agreed to review the ToR of the IP/CSO mission to Panama, and liaise with participants prior to the country visit – *completed*.

DEVELOPMENT OF A GRIEVANCE MECHANISM

18. The MG agreed that there is need for agreement within the MG on a set of principles and related procedures for dealing with grievance on an immediate but interim basis (i.e., to deal with the next Panama). *Charles to revise and circulate the paper entitled 'Clarifying UN-REDD Programme Procedures for Addressing Complaints' and to circulate paper on UNDP work on addressing grievance to Agencies; Agencies to identify FP by next MG call (8 May), ideally with legal background or relevant experience, who can progress discussions on what can happen now with a view to fine tuning flowchart/concept note. The Secretariat and UNDP will also explore including reference in ToR for incoming NP-P5 position, related to grievance FP.*
19. In terms of reporting to the Policy Board on the response of the Programme to dealing with grievance issues, the MG agreed that progress should be communicated at PB10 (establishment of focal points etc.) *Charles will develop a proposal for MG's consideration prior to PB10, incorporating a response to decision PB9/17² – this could involve compilation of all UNRP guidelines and the status of each. Secretariat will consider where this could fit in the PB10 agenda.*
20. The MG supported the principle of developing a coordinated/harmonized approach in the longer term, in line with EMG process and longer term UNRP Strategy, although currently too early to explore formal mechanism. *MG to explore ambition within Agencies to inform approach over next 18 months.*

PROCESS TO DEVELOP THE UN-REDD PROGRAMME POST 2015

Incorporating discussion of Tier 2, Resource Mobilisation, Programme Evaluation, and development of Roadmap to post 2015.

Current Tier 2 mechanism

21. The MG agreed to review lessons learned from the Viet Nam Tier 2 agreement, including clarity of roles - *Secretariat to bring to MG.*
22. The MG also agreed to develop a process for recording and notifying Agencies regarding T2 opportunities - *lead to be determined*

Resource Mobilisation

23. MG welcomed initial summary of donor opportunities presented by Secretariat - *Secretariat to prepare RM strategy for consideration by MG at a future call, including opportunities to follow up to recent five party agreement on tackling deforestation and forest degradation (by UK, NO, USA, DE, AUS) which will include specific assignments to the SG*

Programme Evaluation

24. MG agreed to aim for one (unified/coordinated) management response to the Programme Evaluation, facilitated by the Secretariat with inputs from all agencies and to determine with the PB how the agencies response will be coordinated with the PB response – *Secretariat to confirm approach with Evaluation Units*

² PB Decision 9/17: The Secretariat will provide clarification on the principles, criteria, guidelines and QA procedures referred to in the Tier 2 ToR, as well as the level of compliance and consistency required.

and update ToR accordingly; Secretariat to send information note on Prog Evaluation to SG (prior clearance by MG), and prepare note to accompany intersessional decision to PB, setting out context, roles etc.

Scan of the MG horizon and development of Roadmap to Post 2015

25. The MG supported the initial set of lists and the approach outlined by the Secretariat for developing an MG work plan - *Secretariat will incorporate feedback, and bring to an MG meeting following PB10 (possibly a dedicated face to face MG meeting organized in parallel with the proposed NP retreat):*
 - a. Reformat list as a Gant chart, which will include timeline (when and how much time needed).
 - b. Reprioritize some of the lists e.g. FCPF should be highest on list of strategic partnerships
 - c. Add a statement of what the objective is for each item
 - d. Highlight issues where SG input will be relevant (including Resource Mobilisation, future Programme Strategy, issues linked to their portfolios – Green Economy; SDGs; FLEGT; Agricultural Security).
26. The MG also welcomed initial discussions on possible future models for evolution of the UNRP beyond Phase I – *TC1 will prepare draft concept note as basis for initial discussion with SG and key stakeholders; Secretariat to further develop Roadmap for the UN-REDD Programme post 2015, mapping milestones related to key issues and where interventions are required, and consider at future MG meeting following PB10, in conjunction with review of MG workplan (#25).*
27. Liaison with the SG: MG recommended one or two face to face meetings per year – next meeting to take place before end of 2013, possibly sooner if opportunity presents itself. *Secretariat will continue to organize calls when needed, supplemented by regular (monthly) written updates; MG to brief individual SG members on issues as required.*
28. To support SG outreach / messaging on the UN-REDD Programme, a briefing note will be developed. *Secretariat to prepare.*