**Management Group (MG) of the UN-REDD Programme**

**Meeting Decisions of 19 November 2015**

**9h30 Geneva/Rome, 11h30 Nairobi**

**Attendance:**

MG members and alternates

FAO: Maria José Sanz Sanchez, Tiina Vahanen

UNDP: Tim Clairs

UNEP: Tim Christophersen, Edoardo Zandri

Secretariat: Mario Boccucci

Others

Secretariat: Jessica Holterhof

1. **Approval of minutes from previous MG calls**

Decisions and Actions:

* The Secretariat will provide minutes of the previous MG calls, notes for the PB15 MG meeting, as well as the report for the last MG retreat in Nairobi, to the MG as soon as possible.

1. **Status and next steps on MOU/SAA/TOR/Code of Conduct**

Decisions and Actions:

* The MG agreed on the next steps for the different Fund documents, including:
  1. *Memorandum of Understanding* – The MG will provide final updates from their legal departments as soon as possible (and if necessary).
  2. *Terms of Reference* – The Secretariat has incorporated all comments by the UN agencies and the MPTF, and will send the final draft for one last round of comments by the MG. Those comments have to be provided by COP 19 November.
  3. *Terms of Reference* – The MG agreed to not include a 40% threshold percentage of earmarked contributions, which might limit interest for future funds provided by existing and interested donors.
  4. *Code of Conduct* – The MG confirmed that the Code of Conduct is final, given that all three UN agencies will finalize their annex documents as soon as possible. UN agency input will be provided to the Secretariat by 24 November, and the MG will provide comments on said input by 26 November to discuss further in the next MG call. The agreed on draft document will then be sent to the SG by 2 December for their deliberation at the SG meeting on 6 December in Paris.
* The Secretariat will send the Code of Conduct (without annexes) to Norway as requested.

1. **Status and next steps on 2016 budget and cost of servicing carry over NP/TS**

Decisions and Actions:

* + The MG agreed that more time is needed to discuss this issue in detail. The issue will be brought back to the agenda for the next MG call on 26 November.

1. **Comparative analysis of RBP arrangements under the FCPF Carbon Fund and the UNFCCC**

Decisions and Actions:

* + By COB Friday 20 November, UNDP will circulate a first draft comparative analysis to FAO and UNEP. The agencies will then provide comments by Wednesday, 25 November.

1. **Update on COP21 UN-REDD side event**

Decisions and Actions:

* + Due to time constraints, the update on the UN-REDD Programme side event at COP21 will be provided by the Secretariat via email following the MG call.