**Management Group (MG) of the UN-REDD Programme**

**Meeting Decisions of 11 February 2016**

**9h30 Geneva/Rome, 11h30 Nairobi**

**Attendance:**

MG members and alternates

FAO: Tiina Vahanen

UNDP: Tim Clairs

UNEP: Edoardo Zandri, Tim Christophersen

Secretariat: Mario Boccucci, Mirey Atallah

Others: Malgorzata Buszko-Briggs, Jessica Holterhof

1. **Discussion on 2016 workplan and budget**

Decisions and Actions:

* The MG members agreed on the reduction in Secretariat staff costs made to the 2016 budget as proposed by the Secretariat.
* The agencies will reduce the travel budget for staff by 10% in 2016. UNDP will do so after quarter 1 of 2016, which was already subject to a 50% cut in travel plans for all staff.
* The Secretariat will adjust the 2016 workplan and budget accordingly, and circulate to MG members for revision by COB 11 February. The document will then be sent to Norway.
* The Secretariat will compile the final staffing list based on input provided by the agencies which will be sent to Norway after final approval by the MG.

1. **Criteria for country selection**

Decisions and Actions:

* The MG will revise the background document on criteria for country selection, to be provided by the Secretariat on 11 February 2016. If time allows, the document will be further discussed at the MG retreat the following week.

1. **UNDP update on call with Norway**

Decisions and Actions:

* The Secretariat will request an official written confirmation from the MPTF that funding can be earmarked to one agency, and to clarify the overall process for earmarked funding. Although the TOR enables earmarking to countries, it should be clarified that donor(s) and agencies are then able to allocate such funding to a specific agency in the country.