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**Draft TOR for the Cambodia REDD Taskforce**

**1. Objectives**

To manage and coordinate the REDD+ Readiness process, and to develop recommendations and strategies for REDD+ implementation in Cambodia.

**2. Membership**

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| H.E | Chheng Kimsun | Delegate of the Royal Government, Head of the Forestry Administration, the Ministry of Agriculture Forestry and Fishery | Chair |
| Mr | Kim Nong | Deputy Director General, the General Department of Administration for Nature Protection and Conservation, the Ministry of Environment | Deputy Chair |
| H.E | Cheam Pe A | Deputy Director General, the General Department of Local Administration, the Ministry of Interior | Member |
| Mr | Net Mony | Director, the Department of State Property, the Ministry of Economic and Finance  | Member |
| Ms | Pov Voleak | Deputy Director General, the General Department of Energy, the Ministry of Industry, Mines and Energy | Member |
| Mr | Sao Vary | Chief of the Office for State Property Conservation, the General Department of Cadastral and Geography, the Ministry of Land Management, Urban Planning and Construction | Member |
| Mr | Dok Domar | Deputy Director, the Department of Water Supply for Rural Area, the Ministry of Rural Development  | Member |
| Mr | Ouk Vibol | Deputy Director, the Department of Fishery Conservation, the Ministry of Agriculture Forestry and Fishery  | Member |
| Mr | Sam Khandy | Member of the Secretariat for Economic Land Concession, the Ministry of Environment | Member |

All members must designate alternates to attend if they are not available.

Additional representatives from line ministries and members of the Consultation Group[[1]](#footnote-1) may be invited to meetings as observers, as required.

Additional members can be added to the Taskforce as appropriate.

**3. Operations**

The Cambodia REDD Taskforce (Taskforce) will meet monthly or more often if required.

Meeting dates for subsequent meetings will be decided at each Taskforce meeting with confirmation of dates being provided at least 10 days in advance of meetings.

All meeting documents will be circulated at least one week in advance of the meeting and should be available to the Taskforce Secretariat sufficiently in advance of this to facilitate translation and review.

Taskforce meetings will require a quorum of 50%+1 Taskforce members to be present.

Taskforce meetings will be minuted by the Taskforce Secretariat and will be available to Taskforce members in both English and Khmer within two weeks of the meeting. Meeting minutes, reports, documents and decisions will be signed by the Taskforce Chair and initialed by the Deputy Chair.

**4. Decision-making**

The Taskforce will make decision by consensus.

**5. Responsibilities**

The Taskforce is responsible for the overall management of the REDD+ readiness process and will be the primary coordination and decision making body within the Government of Cambodia. The Taskforce will provide oversight of programmes working on REDD+, including the Technical Teams[[2]](#footnote-2) and Consultation Group, and coordinate these with existing or new programmes within the sector. It will also be responsible for reviewing all key outputs and decisions to ensure they are appropriate the Cambodia context and will take a lead in the development of the national REDD+ strategy and implementation framework.

Specific responsibilities include:

* Developing the National REDD+ strategy and Implementation Framework
* Approving the standards and guidelines for REDD+ demonstration activities
* Compiling and approving REDD+ Readiness workplans and budgets from line agencies
* Establishing Technical Teams, reporting to the Taskforce, to review key technical issues as set out in the REDD+ Roadmap
* Reviewing and approving proposed consultants and advisors to work with the REDD+ Taskforce and REDD+ Readiness process and approving their inputs
* Overseeing stakeholder consultation and awareness-raising processes
* Seeking financial support on REDD+ Readiness process
* Coordinating with executive bodies of other programmes and partnerships (for example UN-REDD Programme Executive Board, relevant Technical Working groups)
* Providing information on ongoing REDD+ activities within their Ministries and line agencies
* Participating in national and international trainings and meetings on REDD+ as appropiate
* Coordinating and liaising with development partners and activities by NGOs
* Discussing and coordinating actions relating to FLEGT issues
* Addressing any conflicts that occur within the REDD+ development process

**6. Reporting**

Taskforce members are responsible for reporting to and consulting with their respective line agencies. Members can request additional time on specific issues if they feel it is of high importance to their line agency and further discussion is needed.

The Taskforce sends reports to the National Climate Change Committee (NCCC), as the main coordination mechanism on climate change.

For all Taskforce members sectoral coordination will happen through their relevant TWGs. Other TWGs may be informed as appropriate.

**7. Duration and timing**

It is expected that members will be required to work between 3 and 5 days per month, depending on activities.

**8. Funding**

Financial support will be provided to cover expenses incurred during the implementation of tasks related to the role.

1. What is this [↑](#footnote-ref-1)
2. …… [↑](#footnote-ref-2)