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| UNDP_Logo-Blue%20w%20Tagline-ENG | | **Back to Office Report**  **Submitted by:** Patricia Toquica  **Title: BTOR mission to Honduras**  **Date submitted: Feb.1, 2016** | | |
| 1. Practice area : BPPS | | | | |
| 2. Mission period (incl. of travel days)  From: Feb 1 to: Feb 4, 2016 | | | | |
| 3. Type of mission: Official | | | 4. Clients  Secretary of Environment, Natural Resources and Energy (MiAmbiente), Instituto de Conservación Forestal (ICF), UNDP Honduras | |
| 5. Purpose of mission  This mission had the purpose of:   * Supporting the organization of the UN-REDD National Programme capacity building plan, known in Honduras as REDD+ Academy * Support the kick off of this plan with the first ToT workshop for regional technical staff of the governmental sector in charge of replication nationwide. * Follow up on the implementation of the Knowledge Management and Communications activities and complete its integration in the 2016 AOP (both for UN-REDD and FCPF). | | | 6. Documents, materials, resources   * Honduras AOP 2016 * Honduras Stakeholder Mapping * Honduras Participation Road Map * First ToT Workshop Agenda * Calendar of Capacity Building Activities * Publications REDD+ Honduras Website: and local [Facebook](https://www.facebook.com/REDD-Honduras-895371723835998/) and [Twitter](https://twitter.com/reddhonduras) channels.   Additional information: <http://www.ocphn.org/redd_honduras.html> and <http://www.unredd.net/index.php?option=com_country&view=countries&id=48&Itemid=608> | |
| 7. Mission members  Patricia Toquica (UNDP, inter-agency KM). | | | 8. Costs  US $ 1,204.37 | |
| 9. Context of mission  Honduras has a UN-REDD National Programme (USD $3.6M) and FCPF support (USD $ 3.8m) with UNDP as delivery partner. The country began implementation of both programmes in a coordinated manner and with a unified Programme Management Unit (PMU) in 2015. Key outcomes to be achieved in Honduras include the participatory construction of the REDD+ National Strategy and the creation of an enabling framework at national level to implement this strategy.  In this context, Result 1 of the UN-REDD Programme Annual Work Plan (AOP) includes the *creation of spaces and procedures to enable relevant stakeholder’s effective participation at the national and subnational level, including women effective participation, during the preparation of the REDD+ National Strategy.*  To achieve this result, building and strengthening capacity of relevant stakeholders has been considered a key activity and is one of the milestones to be achieved as part of the UN-REDD Programme AOP during 2016.  For this purpose, and based on the materials, methodology and expertise acquired during the Regional REDD+ Academy, along with MiAmbiente a capacity building plan (that has been called as Honduras REDD+ Academy) has been developed. One of the first events of this plan was the Training of Trainers (ToT) workshop organized Feb 1-4, 2015 that will enable trainees to continue with replications nationwide with a series of over 20 workshops across Honduras in order to engage key REDD+ stakeholders.  Prior to the mission support was provided in the planning and adaptation of the REDD+ Academy to local context including:   * Development of materials (journals for local context, presentations, agendas, exercises, evaluations, etc.) * Preparation of trainers * Sharing of lessons learned from Asia Pacific national academies and logistics considerations   *9.a Findings*.  The country team has followed key support recommendations in order to advance with Result 1 of the AOP and use stakeholder engagement and capacity building as an enabler to the other components of the programme and in the road map to building its National REDD+ Strategy. This included the finalization during 2015 of the ***Stakeholder Mapping and Characterization*** and the ***Participation Road Map***, which together allowed Honduras to identify key stakeholders, participation spaces, objectives and strategic moments to engage these audiences, either for information, capacity building, consultation, collaboration or decision making.  As a result of these exercises, Honduras developed a ***Capacity Building Plan*** which corresponds to their national version of Academia REDD+, taking into account the learnings, materials and methodologies they learned at the Regional REDD+ Academy in October 2015, adapting them to the local context and needs.  In this context, in Honduras the REDD+ Academy is not conceived as a single national event, but as the whole process of capacity building with key stakeholders which most significant part will take place over the course of Q1-Q2 2015, and will include over 20 workshops with stakeholders from different sectors (government, indigenous peoples, civil society, campesino and agro-forestry organizations) that will cover ToT sessions and replications in all regions and relevant stakeholders identified in the mapping exercises across the country.  The involvement of the recently hired UNDP specialist in Stakeholder Participation will be key to ensure the strategic selection of the indigenous peoples specialist replacement, and in ensuring the linkages and flow of processes as well as the integration of the gender perspective.  **Note:**  The team identified strategic topics of the Academy to be covered during this first ToT having in mind the Participation Road Map`. This first training included CC, REDD+ and the UNFCCC, NS/AP, FRELs, NFMS and Safeguards, all including the national context. Additional topics such as DD, Finance, Governance, will be covered in the spaces generated as the REDD+ National Strategy process advances and additional inputs are generated and socialized.  *9.b Results achieved (key outputs)*   * Kick off of Honduras Academia REDD+ as a national REDD+ capacity building process, with the first ToT event that engaged 35 regional technical leads from the government key institutions MiAmbiente and IFC that will take care and contribute to the replication process in the whole the country. * Agreement on a roadmap for the capacity building process to develop Honduras’s National REDD+ strategy, with these stakeholders and their commitment to jointly deliver 14 workshops to cover all regions and “municipalities” in Honduras (298) with an agreed calendar from March to July 2016. * For the country team it was an achievement to have two institutions, MiAmbiente and ICF, that are traditionally not collaborating or coordinating actions due to political issues, working hand in hand during the workshop and committed to implement capacity building and stakeholder engagement plans at regional level to cover the whole national territory. * First consultation to gather key inputs to the participatory construction of Honduras’s REDD+ vision. * Revision and feedback provided to finalize the REDD+ KM and Communications Strategy and the 2016 Annual Plan in order to support UN-REDD and FCPFs 2016 AOPs main results.   *9.c Lessons Learned*  As a result of this first ToT few lessons were discussed among with PMU members to be incorporated and/or reinforced in upcoming trainings:  - Need of applying pre-event knowledge surveys additionally from the post-event evaluations. This will allow to better plan time and depth of topics to be covered.  - Need of additional training on safeguards, FRELs/NFMs to ToT prior to going to the field. This will be provided during the second ToT workshop at the end of February.  - Considering the possibility or hiring/designating additional resources for facilitation and systematization of the whole process. In case not possible developing tools or standards for consistency.  - Important for all PMU technical team to be present in ToT sessions, as different areas of expertise are often required to answer questions and have a better idea of capacity needs of trainees.  - Use planning and calendar agreed to optimize training spaces, resources and logistics with other sectors including to the extent possible indigenous peoples, civil society and agro-forestry organizations.  *9.d Expected outcomes and impacts*   * As a result of this mission, the UN-REDD Programme technical inputs have been incorporated and highly valued to continue supporting MiAmbiente’s REDD+ process in the areas of stakeholder engagement, capacity building, knowledge management and communications. * The efforts invested in strengthening and developing the country PMU have been effective and the team is well positioned to engage key stakeholders and deliver Result 1 for the construction of the National REDD+ Strategy. | | | | |
| 10. Key counterparts   * MiAmbiente, ICF, UNDP | | | | |
| 11. Follow up action matrix | | | | |
| Action to be taken | By whom | | | Expected completion date |
| Feedback and support provided to first draft of Honduras REDD+ KM and Comms strategy and 2016 work plan | Patricia Toquica | | | February 17, 2016 |
| Finalization of Capacity Building Road Map and Calendar for all sectors | Honduras PMU, Erika Ramírez, Roberto Portillo, Nelson Ulloa | | | March 1, 2016 |
| Support with additional tools for capacity building (materials, evaluation forms, quizzes, available online courses and systematization tools) | Patricia Toquica | | | March 1, 2016 |
| Delivery of first round of capacity building plan and workshops | Honduras PMU | | | August 30, 2016 |
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| 12. Distribution list   * UNDP CO: Denis Funes, Valeria Correa * UNDP-UN-REDD Regional Team, Tim Clairs * FAO, UNEP UN-REDD+ focal points for Honduras. * UNDP Regional: Soledad Bauza, Santiago Carrizosa, Matilde Mordt. | | | | |

ANNEXES:

**First ToT Agenda**

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| **Día 1: Martes 02 de febrero de 2016** | | |
| **Hora** | **Sesión / Actividad** | **Responsables** |
| 09:00 – 09:30 | Presentación y bienvenida | Roberto Portillo |
| 09:30 – 09:45 | Objetivos del taller | Roberto Portillo  Patricia Toquica |
| 09:45 – 10:00 | Detalles logísticos | Erika Ramírez |
| **10:00 – 10:15** | **Coffee Break** | |
| 10:15 – 11:00 | Principios de aprendizaje | Wanda Villeda |
| 11:00 – 11:30 | Tema 1. Bosques y cambio climático | Roberto Aparicio |
| 11:30 – 12:00 | Tema 2. REDD+ bajo la CMNUCC | Roberto Portillo |
| 12:00 – 01:00 | Ejercicio Temas 1 y 2 | Equipo logístico |
| **01:00- 02:00** | **Almuerzo** | |
| 02:00 – 03:15 | Tema 3. Sistema Nacional de Monitoreo de Bosques  / Ejercicio | Amy Lazo |
| **03:15 - 3:30** | **Coffee break** | |
| 03:30 – 05:00 | Tema 4. Niveles de Referencia de Emisiones Forestales / Ejercicio | Amy Lazo |
| 05:00 – 05:30 | Revisión del día | Equipo Logístico |
| **Día 2: Miércoles 03 de febrero de 2016** | | |
| 08:00 – 08:30 | Revisión del día anterior | Patricia Toquica |
| 08:30 – 10:15 | Tema 5. Salvaguardas de REDD+ en el marco de la CMNUCC / Ejercicio | Roberto Portillo |
| **10:15 – 10:30** | **Coffee break** | |
| 10:30 – 11:30 | Visión REDD+ / Ejercicio | Nelson Ulloa |
| 11:30 – 01:00 | Tema 6. Estrategias Nacionales y Planes de Acción | Roberto Portillo |
| **01:00 – 02:00** | **Almuerzo** | |
| 02:00 – 03:30 | Técnicas de Facilitación  Ejercicio | Patricia Toquica  Equipo Logístico |
| **03:30 – 03:45** | **Coffee break** | |
| 03:45 – 05:00 | Ruta Crítica Capacitación a UMAs | Equipo Logístico |
| 05:00 – 05:30 | Evaluación de Academia REDD+ | Equipo Logístico |
| 05:30 – 06:00 | Graduación y entrega de Diplomas |  |

**Calendar of Agreed Capacity Building Plan-Government Sector**

Anexo 1: Calendarización de Talleres para cubrimiento nacional de las Unidades de Manejo Ambiental (UMAs)

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| No. | Lugar | Fecha | Responsable |
| 1 | Santa Rosa de Copán | 30 y 31/03/2016 | Alba Villalta |
| 2 | El Paraíso, El Paraíso | 07 y 08/04/2016 | Javier Lazo |
| 3 | Juticalpa, Olancho | 12 y 13/04/2016 | Elmer Lozano |
| 4 | Gracias, Lempira | 20 y 21/04/2016 | Franklin Mejía |
| 5 | Choluteca | 28 y 29/04/2016 | Juan Diego |
| 6 | Quimistan | 05 y 06/05/2016 | Carlos Muñoz |
| 7 | Comayagua | 12 y 13/05/2016 | Johany Zúñiga |
| 8 | Yoro | 19 y 20/05/2016 | Karla Martínez |
| 9 | Fco. Morazán | 26 y 27/05/2016 | DGA |
| 10 | Santa Bárbara | 02 y 03/06/2016 | Carlos Muñoz |
| 11 | Intibucá | 09 y 10/06/2016 | Ángela Sánchez |
| 12 | La Ceiba | 13 y 14/06/2016 | Gladys |
| 13 | Trujillo | 16 y 17/06/2016 | Gladys |
| 14 | San Pedro Sula | 30/06/2016 y 01/07/2016 | Carlos Muñoz |