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Title: Regional Knowledge Management Specialist

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1. Practice area : Environment & Energy	
2. Mission period (incl. of travel days) From : 5-6 February 2015	
3. Type of mission : Communications, KM and technical back stopping	4. Clients: UNDP CO: Ms. Moeko Saito Jensen FCPF: Mr. Nhem Sareth UN-REDD: Mr. Lun Kimhy
5. Purpose of mission: - Handover previous work on communications, gender and stakeholder engagement to new Comms Officer and to introduce regional KM plan, exploring opportunities for Cambodia to benefit	6. Documents, materials, resources Travel agenda Presentations
7. Mission members Heang Thy	8. Costs: UNDP/UN-REDD Global Budget

9. Brief summary of the mission:
As the field of REDD+ has grown substantially in the past five years and continues to evolve, the Programme has grown from supporting three initial pilot countries to 17 partner countries in Asia-Pacific. The rapid expansion has generated new knowledge and a global network of REDD+ practitioners and the need has arisen to be more systematic in the way that the Programme captures and manages knowledge in an effective way. Therefore, it is important to ensure that KM plan should be well understood and implemented; while at the country level Communications Focal Points play a key role to support the work and plan. Cambodia is moving forward in terms of REDD+ implementation and in the past two years there have been a lot of activities and events that have been implemented and organized. UN-REDD programme support to the country is going to be closed very soon, in June 2015 and while the FCPF project is planned until December 2017. There have been significant changes in terms of implementation and staff movement.

Therefore, the mission sought to provide support on three aspects: (1). To transfer previous work on communications, gender and stakeholder engagement, (2). To review communications strategy, (3). To introduce and discuss the regional KM action plan and explore opportunities for cooperation between country and regional offices, as well as sharing experience and lessons learned from other countries, and (4). To understand better how knowledge could be generated and exchanged. These will contribute to more effective exchange of knowledge among countries in Asia-Pacific region on a number of priority issues emerging from recent UNFCCC CoP Decisions, in particular, the Warsaw Framework.

9.a Findings

- **Meeting with Mr. Nhem Sareth, Communications Officer/FCPF on handover previous communications, gender, and stakeholder engagement work:**
 - o The transfer was completed, by reviewing each communication folder one by one and clarifying many issues.
 - o Mr. Sareth is confident with an on-going work and he will closely with some service providers, TVK staff and WMC staff to continue working on TV and Radio programmes and which were identified as priority means of communication to raise awareness among different REDD+ stakeholders and general public. In the meantime, it is important that he needs to also follow up closely with the government officials to ensure that all programmes/shows and broadcasting are consulted on, and agreed with.
 - o However, it is not a one stop back stopping process and a continual conversation and clarification is also welcome.
- **Reviewing Communications Strategy with Mr. Nhem Sareth and Mr. Lun Kimhy**
 - o Due to time constraint, we could not go through the strategy in any detail. However, Mr. Lun Kimhy and Mr. Sareth proposed not to develop a strategy for the FCPF project, but to rely on the existing strategy for the national REDD+ programme.
 - o Another concern was also raised related to the complexity of approval processes which is a reason to avoid developing a new strategy for the 2015 but rather to focus on the existing strategy and continue practicing with some additional changes only.

- **Meeting with Mr. Nhem Sareth, Communications Officer/FCPF and Mr. Lun Kimhy on KM plan and lessons learned sharing and knowledge could be generated and exchanged:**
 - o It was originally planned that more people, especially from RTS would attend, however it turned out that there were only two available to meet.
 - o Presentation went very well and led to a discussion on how to integrate the regional KM with country needs, which will need further discussion and follow up. With support from, and consultation with the in country experts, Mr. Sareth agreed to gather any lessons learned and knowledge from the country and share with regional team and so we at the regional level could also understand better the progress made within the country and share among other REDD+ implementing countries in region and beyond.
- **Others:**
 - o Briefly discussed with Ms. Moeko on the coming regional event on Safeguards and SIS on 11-12 March 2015, Bangkok. The discussion was on budget to support the invited participants and a brief on how the event will be different from previous events.
 - o Briefly discussed with Mr. Chhun Delux and Mr. Sovanna on in-country event, a REDD+ academy like-concept, including how and when the event will be organised, who should be the target audience, and sharing funding support to organise such an event. Mr. Delux will talk again with Dr Chea Sam Ang and will confirm about this later.

9.b Results achieved (key outputs)

- Transfer of knowledge on communications was completely made and development of a new communications strategy was discussed.
- KM plan and lessons learned was presented and discussed.
- However, a meeting with Dr Chea Sam Ang to discuss on the in-country event was not possible due to his overlapping and busy schedule. But I got the chance to briefly discuss and clarify with Mr. Chhun Delux on how the event shall be organized and he promised he will follow up with Dr Chea Sam Ang on this matter.

9.c Expected outcomes and impacts

- A plan for knowledge management for UN-REDD in Asia/Pacific that is efficient, effective, and in line with countries' needs and how this plan is integrated.
- A new Communications Officer is well understood and be able to carry on the work and implementation in term of communications, gender and stakeholder engagement activities.

9.d Challenges and Observation

- There is a distinction that has arisen between staff contracted staff to support the FCPF project and RTS staff, due to new protocols of project implementation. It seems information is lost and there is lack of coordination between FCPF and RTS, for example, on who should be participants in meetings. Hence, there is a question of who should be counted as RTS staff members. For example, a request was made to discuss regional KM plans with the RTS members – and since the FCPF team is not considered as RTS, it turned out that there were only two people (Mr. Sareth and Mr. Kimhy) on the second day of the meeting on KM plan and sharing lessons learned.
- Another observation is that there seems to be an opinion among FCPF staff that support from regional team is not necessary and required. This may result from the complexity of new protocols, for example, where support staff are not allowed to directly communicate with the regional team.

10. Key counterparts:

- UNDP CO: Ms. Moeko Saito Jensen (Programme Analyst)
- FCPF: Mr. Nhem Sareth (Communications Officer/National Level)
- UN-REDD: Mr. Lun Kimhy (National Programme Coordinator)

11. Follow up action matrix

Action to be taken	By whom	Expected completion date
Share a revised national communications strategy to Heang	Mr. Sareth	March 2015
A regular update on communications and KM works between country and regional offices	Mr. Sareth and Heang	On-going

12. Distribution list:

UNDP (Moeko), UN-REDD (Joel Scriven, Tim Clairs, and Tim Boyle)

Travel Agenda

5th Feb. 2015:

- Hand over communication and stakeholder engagement works to Sareth and review communication strategy with Mr. Sareth

6th Feb: (meetings with RTS team and H.E CSA and Mr. Delux)

- **Morning:** Meeting with RTS team to discuss knowledge management and sharing plans between country and regional offices and share lessons learned from countries in other regions (any relevant technical works)
- **Afternoon:** Meeting with H.E Chea Sam Ang and Mr. Delux (Mr. Sovanna and Anupam)