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| biconundp**UNITED NATIONS DEVELOPMENT PROGRAMME****BUREAU FOR DEVELOPMENT POLICY (BDP)** | **ONE PAGE MISSION REPORT SUMMARY**  **Date:**  |
| **Name:** Clea Paz-Rivera | **Group/Unit:** Energy and Environment | **Tel No.:** +41 229178558 | **Travel Authorization #:**       |
| **Approved Mission Itinerary**: Geneva-Berlin-Geneva | **List of Annexes**: |
| From: October 12 To: October 15 Date: October 20 Key Counterpart(s) in each location: UN-REDD team |
| Purpose/Objective of Mission: Participated from the UN-REDD Programme sixth Policy Board meeting |
| **Brief Summary of Mission Findings:** During the PB meeting I carried out the following activities:1. Support the facilitator of the country rotation consultations
2. Prepare the panel session, and brief the facilitator and country representatives of the panel
3. General coordination on Session on National Programmes
4. Prepare presentation on status of National Programmes
5. Had multiple bilateral and multilateral meetings with country representatives and UN-REDD teams including:
	1. Panama (requested a briefing on what will be covered in the meeting and general questions on the Programme)
	2. Paraguay (preparation of presentation of rotation and consultations with countries)
	3. Viet Nam (questions on the finalization of National Programme and the need of a budget revision)
	4. Norway (questions on the country rotation)
6. Review country presentations
7. Provide inputs to the Co-Chair briefing and participate from the briefing itself

Main accomplishment of the mission: * Main results of the PB meeting are reflected on the report
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| **Recommendations/Actions to be Taken and by Whom:** 1. Clea: Send info to Viet Nam UN-REDD team reporting back on meeting with Dr. Cuong
2. Secretariat team: Complete the draft report and circulate it to the agencies
 | Distribution: (Copies to)Yemi Katerere, Tim Clairs, Secretariat team |
| 1. It is mandatory that Mission Report Summaries be prepared within one week after completion of a mission
2. This can serve as the Report Cover Page if a detailed mission report is prepared subsequently
3. It should be prepared in Word so that changes can be made and section lengths adjusted as required
4. It cannot exceed one page in length
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