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Back to Office Report
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Title Regional Stakeholder Engagement Specialist
Date submitted 31 March 2015

1. Practice area: BPPS, Sustainable Development and Resilience Cluster	
2. Mission period (incl. of travel days) From: 15 – 18 March	
3. Type of mission: Provide technical backstopping to the Vietnam CO and PMU on its safeguards work under UN-REDD’s Vietnam Phase II Programme	4. Clients UNDP/UN-REDD Vietnam CO and National PMU staff
5. Purpose of mission To develop a common understanding of a national approach to safeguards for national counterparts, in collaboration with the global UN-REDD Programme Safeguards Coordinator	6. Documents, materials, resources ToR: Assessment of the Institutional Capacity to Implement Relevant PLRs in relation to safeguards
7. Mission member Celina Yong	8. Costs UNDP/UN-REDD Vietnam CO budget
9. Brief summary of the mission Under Phase II UN-REDD Programme, safeguards are incorporated in Outcome 5: “Mechanisms to address the social and environmental safeguards under the Cancun Agreement established”. The mission focused on raising a common understanding of the country approach to safeguards, with the aim to clarify how two upcoming key activities: assessing the institutional capacity to implement policies, laws and regulations (PLRs), led by UNDP; and developing framework for safeguards information system (SIS), led by UNEP, will help to partially achieve outcome 5. The former is expected to take place from April to August 2015, from which the initial findings will inform the latter, slated to commence June/July 2015. In lieu of a formal decision on the scope of REDD+ actions, the assessment of institutional capacity will draw on NRAP, PRAP, FREL, R-PP, and ER-PIN to determine potential policies and measures (PaMs) that would need to be safeguarded through the implementation of relevant PLRs. The institutional capacity assessment is expected to focus at the national level, possibly complemented by a sub-national focus through the FCPF’s upcoming SESA. Discussions leading to further confirmation from FCPF are on-going. Under Output 4.2: “Provincial-level mechanisms, guiding principles and criteria, which are non-discriminatory, for distribution of REDD+ benefits researched and drafted”, the work on Grievance Redress Mechanisms (GRM) has completed a review of current formal and informal mechanisms. The information is currently being supplemented by stakeholder consultations in the 6 UN-REDD Programme’s pilot provinces, with the lack of capacity of designated focal points in the planning board to deal with grievances as a recurring point. Mrs Luong Thi Truong, the Ethnic Minority (EM) Programme Executive Board (PEB) member has facilitated self-selection of 16 commune EM focal points (2 communes per province) in 4 out of 6 pilot provinces. These focal points are tasked to be the conduit of information between Mrs Truong and the ethnic minorities. Once the selection is completed in the remaining 2 provinces, the EM Network will discuss means to operationalise communication with Mrs Truong.	
9.a Findings Safeguards and Safeguards Information Systems	
<ul style="list-style-type: none"> Stronger and more visible political support internally and externally are crucial to ensure Viet Nam will have robust SIS(s) in place, and ready to submit a summary of information to access results-based payments. CO advised that a circular or equivalent by VNFOREST on SIS is vital to ensure national ownership of the outcome. The two key activities, supplemented by FCPF’s SESA and ESMF, will lay the technical groundwork to determine the next course of action in 2016. This technical input will be complemented by stakeholder consultations through the STWG on Safeguards, and the 	

proposed Safeguards “Expert Group”. The working note on safeguards is an important reference document to guide current and future activities, and will be revised by the CTA.

- Given the significance of these two activities, the international and national consultants need to be well-versed technically. Availability of competent consultants may be an issue, and close coordination with FCPF to identify potential consultants that have applied for SESA consultancy will be useful as a basis for active recruitment by PMU and CO. Offering a market-based competitive rate for consultants will also be useful to attract high-quality international and national consultants.
- Pending further confirmation from FCPF in DC, the FCPF CTA is open for the SESA to focus sub-nationally, while UN-REDD Programme’s institutional capacity assessment to focus on the national level. The SESA will analyse information from the new Land Law, and the Programme could include the revised Law on Environmental Protection in its assessment. To ensure these activities complement one another, the PMU Safeguards Officer, Thuy, will need to closely coordinate the exchange with FCPF.

Grievance Redress Mechanisms

- While initial findings from the field consultations have identified good bottom up planning, this is juxtaposed against poor capacity of the designated focal points in provincial planning boards to handle grievances; and minimal knowledge of rights and obligations in contract negotiations at the household level. As such, mediation is the preferred option by households to resolve complaints or grievances before lodging an appeal to relevant agencies.
- Upon the completion of the consultations, the consultants will design parameters to test GRMs. They have requested for closer support from PPMU to ensure activities can be carried out more smoothly at the district and commune levels.
- Discussions with the FCPF CTA have tentatively agreed upon Ha Tinh as one of the potential pilot sites for the GRM where both programmes overlap. The consultants, with assistance from Mdm Thoa, will share updates with FCPF.

EM Network

- Representatives from Ha Tinh and Ca Mau provinces have not been selected. As there is a low density of EM in the latter, it is possible that there may only be 1 instead of 2 representatives. Mrs Truong has tentatively agreed that the roles of these representatives within the EM Network will need to be differentiated to reflect realities in the commune and/or province. The EM in Ca Mau, for instance, are mainly migrant workers and not involved in forest protection activities.
- Initial surveys conducted by Mrs Truong have revealed a lack of knowledge and understanding about traditional methods or knowledge, and the application of “full and effective” participation amongst the EM, local governments and PPMU. These findings will feed into the design of activities at the provincial level.
- Mrs Truong will submit a report once all the selection processes are completed.

Coordination in the PMU

- Clarified roles and expectations with Thuy, the Safeguards Office in the PMU: regional to provide technical support, e.g., ToRs, programming activities, in collaboration with UNDP technical national officer; country office to provide budgetary and procurement support; Thuy to coordinate within the PMU, with VRO and other initiatives, e.g., FCPF.

9.b Results achieved (key outputs)

- Terms of reference to assess the institutional capacity to implement relevant PLRs in relation to safeguards finalized
- Estimated contribution (working days) required by the consultants, PMU, VRO, FPD, UN-REDD national, regional, global, and Safeguards “Expert Group”
- EM Network to support EM PEB member established

9.d Expected outcomes and impacts

- Safeguards in relation to REDD+ will be operationalised through strengthening institutional capacity to implement the relevant PLRs
- EM inputs on the implementation of the Programme’s activities and other related issues brought to the attention of the PEB
- GRMs will be beneficial to both the Programme and FCPF

10. Key counterparts

- UNDP CO – Ngo Thi Loan, Pham Quoc Hung, Thao Do
- National PMU – Anders Peters Pederson, Thuy Nguyen and Mdm. Thoa

11. Follow up action matrix

Action to be taken	By whom	Expected completion date
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Finalize ToR	Thuy	By 31 March 2015
Estimate working days required to support institutional capacity assessment	Celina	By 23 March 2015
Revise working notes on safeguards	Anders	As soon as possible
Share available drivers of deforestation and forest degradation studies with GRM consultants	Mdm Thoa	As soon as possible

12. Distribution list

UNDP UN-REDD, Dao Xuan Lai, Ngo Thi Loan, Anders Peter Pedersen, Thuy Nguyen, and Mdm Thoa

TERMS OF REFERENCE

TITLE	Consultancy to Assess the Institutional Capacity to Implement Relevant Policies, Laws and Regulations with respect to REDD+ Safeguards
Project ID and title	??/UN-REDD Vietnam Phase II Programme
Duty Station	Hanoi with travel to provinces (REDD+ pilot provinces with PRAPs, e.g., Dien Bien, Lam Dong, Binh Thuan, Lao Cai, Bac Kan)
Duration of Appointment	125 person-days between April to August 2015
Reporting	UNDP Viet Nam and the National Programme Director (NPD)

1) GENERAL BACKGROUND

The UN-REDD Viet Nam Phase II Programme is a part of the United Nations Collaborative initiative on Reducing Emissions from Deforestation and forest Degradation (UN-REDD). The Vietnam Administration of Forestry (VNFOREST) under the Ministry of Agriculture and Rural Development (MARD) is the Programme Owner. The Phase II Programme runs from mid-2013 to end-2015 and benefits from the support of the Food and Agriculture Organization of the United Nations (FAO), the United Nations Development Programme (UNDP) and the United Nations Environment Programme (UNEP).

Phase II of the Programme will assist Viet Nam to implement the National REDD+ Action Programme (NRAP). The overall objective is *“to enhance Viet Nam’s ability to benefit from future results-based payments¹ for REDD+ and undertake transformational changes in the forestry sector”*. This Objective will be secured through the following six Outcomes:

- Outcome 1: Capacities for an operational National REDD+ Action Programme (NRAP) are in place
- Outcome 2: The six pilot provinces are enabled to plan and implement REDD+ actions
- Outcome 3: National Forest Monitoring System (NFMS) for Monitoring and Measurement, Reporting and Verification and National REDD+ Information System (NRIS) on Safeguards are operational
- Outcome 4: Stakeholders at different levels are able to receive positive incentives
- Outcome 5: Mechanisms to address the social and environmental safeguards under the Cancun Agreement are established
- Outcome 6: Regional cooperation enhances progress on REDD+ implementation in the Lower Mekong Sub-Region

VNFOREST has established the UN-REDD Programme Management Unit (PMU) to implement the Phase II Programme under the leadership of the National Programme Director (NPD), assisted by a deputy NPD, and a National Programme Coordinator.

The six pilot provinces are: Lam Dong, BacKan, Ha Tinh, BinhThuan, Ca Mau and Lao Cai. In these provinces, the Phase II Programme will support preparation and initial implementation of Provincial REDD+ Action Plans (PRAP).

2) BACKGROUND TO THE ASSIGNMENT

UNFCCC requirements on REDD+ safeguards:

The Cancun Agreements² (Decision 1/CP. 16), of the United Nations Framework Convention on Climate Change (UNFCCC), calls countries who will implement REDD+ to address and respect seven broad safeguards related to governance, social and environmental. In addition, the Durban Outcome³ (Decision 12/CP.17) states that a Safeguards Information System (SIS) should provide information on how all Cancun

¹Note that the term “results-based payments” refers only to the basis for international transfer of funds to Viet Nam.

safeguards are addressed and respected. This was reiterated by the Warsaw Framework⁴ for REDD+ (Decision 12/CP.19), that requires countries to submit, among others, summary of information before they can receive results-based financing.

Country approach to safeguards: The UN-REDD Programme has adopted a country approach to safeguards, which builds on a country's existing governance arrangements to meet UNFCCC requirements.

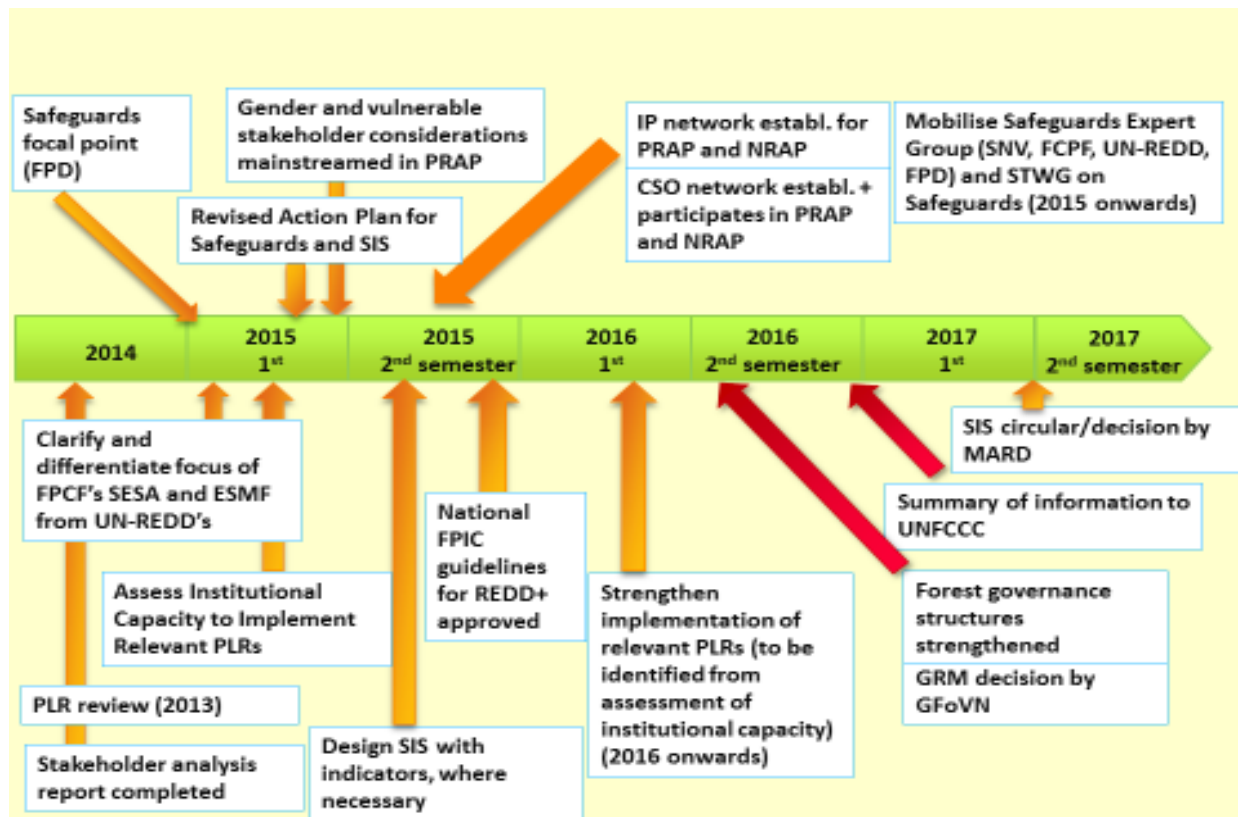
These governance arrangements can be broken down into three components: the legal, institutional and compliance frameworks. In addition to responding to UNFCCC requirements, a country approach to safeguards allows countries to consider further objectives, such as their own domestic sustainable development and green growth policy goals, other international policy commitments, as well as responding to the requirements of organizations providing interim results-based payments for REDD+ activities. This country approach comprises three main elements:

- 1) policies, laws and regulations (PLRs) that clarify the objectives and requirements to *address* the Cancun safeguards and the specific risks and benefits of implementing REDD+ policies and measures;
- 2) institutions and institutional mandates, procedures and capacities to implement PLRs to *respect* the Cancun safeguards and minimise risks and maximise benefits from REDD+ policies and measures; and
- 3) a safeguard information system (SIS) that collects and provides information on how safeguards are being addressed and respected.

Country safeguard approaches can build extensively on existing national PLRs, government and non-government institutions to implement these PLRs, as well as systems for collecting and reporting information.

Safeguards work in Viet Nam: Previous work on REDD+ safeguards was led by VRO/DOSTIC as focal point for REDD+ in Viet Nam. The sub-technical working group on safeguards (STWG-SG) was established in 2012 as platform for discussion and broad national level consultations (documentation can be found in <http://www.vietnam-redd.org>). The major piece of work on REDD+ safeguards to date has been the development of a 'Safeguards Roadmap' for the NRAP, with a focus on reviewing existing of PLRs to demonstrate how Viet Nam could address the Cancun safeguards (see element 1) above).

Safeguards under UN-REDD Programme (Outcome 5): The core focuses of Programme support under Outcome 5 are: (1) goal, scope and process of country safeguards approach defined and safeguards information system (SIS) determined and (2) policies and measures to ensure that safeguards concerns are being addressed and respected. The overall process for UN-REDD support to Viet Nam’s country approach to safeguards is outlined in the UN-REDD safeguards working notes and summarised in the timeline below:



3) IMPLEMENTATION OF NATIONAL POLICIES, LAWS & REGULATIONS IN THE CONTEXT OF CANCUN AGREEMENTS, UNFCCC

The Programme is seeking a team of one (1) international, and two (2) national consultants, and for the latter, one of whom should be a legal and/or institutional expert, and the other, a specialist in the forestry sector with an in-depth understanding of the drivers of deforestation and forest degradation in Viet Nam. The team will assess the implementation of the most relevant policies, laws and regulations (PLRs)⁵, which address the Cancun safeguards, with respect to anticipated REDD+ policies and measures. This will focus on a review of existing institutional framework, mandates, procedures and capacities to implement the

⁵ As identified in the Safeguards Roadmap (v2.0) for the National REDD+ Action Programme

identified priority PLRs. To identify the priority PLRs, however, the scope of possible REDD+ policies and measures to address the drivers of deforestation and forest degradation (as well as the barriers to ‘plus activities’) will need to be clarified before the institutional assessment can take place. Recommendations on how to strengthen implementation of priority PLRs (respecting safeguards) will be presented to VNFOREST, and other national stakeholders, working closely with the Experts Group on Safeguards, and the Sub-Technical Working Group (STWG) on Safeguards, Forest Protection Department (FPD) and Viet Nam REDD+ Office (VRO) in Viet Nam. These recommendations will inform refinement of interventions selected under Output 5.2 - PLRs to address and respect REDD+ safeguards operationalized – of the UN-REDD Phase II Programme.

This consultancy should build on, and integrate with, the on-going work to (i) articulate a SIS; and (ii) develop grievance redress mechanism(s) for REDD+.

The consulting team will work mainly under the supervision of National Project Director (NPD), and/or the Deputy NPD (DNPD), who takes the overall lead for the UN-REDD Phase II Programme implementation. The team will be based at PMU, and will report to the NPD and/or DNPD and UNDP Viet Nam. The team will work together with other stakeholders, consultants/advisers to ensure the highest possible quality of the outputs.

The consultancy should be conducted in accordance with the principles of consultation, participation and consent.

4) OBJECTIVE OF THE ASSIGNMENT

This assignment will (i) attempt to clarify the scope of REDD+ policies and measures in Vietnam, drawing on a variety of information sources; (ii) identify existing institutions and institutional mandates, procedures and capacities to implement the relevant PLRs, which address the Cancun safeguards, in the context of anticipated REDD+ policies and measures; and (iii) recommend measures to strengthen the implementation of priority PLRs, which operationalise the Cancun safeguards, in relation to anticipated REDD+ policies and measures.

5) SCOPE OF WORK

During the assignment, the consulting team will undertake the following tasks and activities:

Team leader (One international consultant): 35 days

- Lead development of methodology and joint work plan for the team across tasks A, B and C below.
- Ensure good coordination and consultation with relevant partners and work areas of the Programme (Forest Reference Emission Level scope; PRAP development; SIS design; Grievance Redress Mechanism assessment, etc.).
- As necessary, develop questionnaires or other tools for data collection and consultation with team members and others.
- Lead and take part in field work, if necessary.
- Lead development and finalize the report to ensure the quality of work for submission.

Team members (Two national consultants): Total of 90 days; 45 days per consultant

- Discuss joint work plan.
- Facilitate consultation.
- Provide comments on methodologies, questionnaires and data collection tools.
- Lead and take part in the field work.
- Contribute to the report.

The team will jointly conduct the following specific tasks:

- A. Desk Review and Action Plan (International and national consultants)
1. Review relevant international and national documentation related to the country approach to safeguards and progress on safeguards work within Viet Nam and the wider region to date;
 2. Review emerging findings and recommendations from related on-going UN-REDD assignments such as FREL scope; provincial drivers/barriers assessments; PRAP development; the development of SIS; GRM assessment; as well as FCPF SESA-ESMF
 3. Develop a work plan that enables consultation with key stakeholder groups, that includes:
 - a. Clear timeline, methods, steps, detailed activities;
 - b. List of stakeholders to be consulted; and
 - c. Estimated budget for activities developed in consultation with NPD and/or DNP, and UNDP Viet Nam.
- B. Refine the scope of REDD+ anticipated REDD+ policies and measures in Vietnam that would need to be safeguarded through application and implementation of relevant existing national PLRs (International and National Consultant 1)
1. Explore the possibility of the emerging Forest Reference Emission Level (FREL) and/or Forest Reference Level (FRL) for Viet Nam in informing the scope of REDD+ activities that might be included under the NRAP. Use the scope of REDD+ activities, as defined by the FREL/FRL⁶, as the basis for identifying policies and measures that would need to be safeguarded.
 2. Consult existing and emerging analyses of drivers of deforestation and forest degradation (in addition to barriers to 'plus activities'), which could contribute to identifying policies and measures, e.g. Viet Nam's R-PP; ER-PIN; provincial-level assessments under the UN-REDD Programme; approved and outline PRAPs; Annex G of the UN-REDD Phase II Programme Document.*
 3. Conduct a preliminary environmental and social benefit and risk assessment of potential policies and measures identified to address underlying causes of drivers and barriers in Vietnam⁷.*
 4. Identify the PLRs, from the 60 PLRs assessed under the Safeguards Roadmap v2.0 and new PLRs not previously included in the Safeguards Roadmap v2.0, which are most relevant to the potential environmental and social benefits and risks of candidate REDD+ policies and measures⁸.*
- C. Assess the institutional capacity to implement the most relevant PLRs with respect to anticipated policies and measures (International and National Consultant 2)
1. Identify and review relevant institutions, their mandates, processes and procedures, and existing capacities to implement priority PLRs in respecting the Cancun safeguards;
 2. Determine performance criteria or indicators or equivalent to assess the implementation of PLRs;
 3. Analyse findings and formulate recommendations to improve the implementation of PLRs;
 4. Identify leading institution(s) that will oversee the implementation of the relevant PLR; and
 5. Identify capacity needs of the leading institution(s) identified in (4) above to ensure strengthened PLR implementation (respecting safeguards), to inform future (2016) interventions under Output 5.2.*
 6. Incorporate stakeholder feedback on findings and recommendations in a revised final report documenting i) scope of candidate PaMs; ii) potential environmental and social risks of those PaMs; strengthened PLR implementation arrangements to mitigate those risks/maximise benefits and respect the Cancun safeguards.*

* Tasks requiring stakeholder consultation, on preliminary findings, through engagement of the STWG-SG.

⁶ In the absence of a scope defined through FREL, the consultants may consider all five REDD+ activities as listed in the UNFCCC: deforestation, forest degradation, conservation and enhancement of forest carbon stocks, and sustainable management of forests.

⁷ Coordinating closely with the FCPF SESA-ESMF process to identify potential environmental and social benefits and risks in the 6 provinces of the proposed ER Program

⁸ Drawing on, *inter alia*, other relevant UN-REDD assessments, notably Benefit Distribution Systems (BDS), Grievance Redress Mechanisms (GRM) and Participatory Governance Assessment (PGA), all of which are based on key existing PLRs.

6) DURATION OF ASSIGNMENT, DUTY STATION AND EXPECTED PLACES OF TRAVEL

Duration: Estimated 125 person-days between May to August 2015.

Duty Station: Hanoi and in-country travel to the provinces. In case of travel to the provinces, separate travel arrangement including DSA will be made by the PMU or UNDP basing on the UN-EU cost norm.

7) FINAL PRODUCTS

The team will deliver the final joint products as below:

- *Product 1: Work plan approved by the NPD and UNDP Viet Nam;*
- *Product 2: Assessment of the Implementation of PLRs;*
 - Annotated Table of Contents (ToC) of the final report for iterative comment and approval by PMU and UNDP Viet Nam
 - One (1) draft report and response matrix of feedback received for the draft report; and
 - One (1) final report.
- *Product 3: Policy brief*
 - One (1) policy brief of not more than 4 pages on the key findings and recommendations.

All the outputs shall be in English.

8) PROVISION OF MONITORING AND PROGRESS CONTROLS

The selected consulting team will regularly report to the NPD and/or DNPD, responsible staff in the PMU and UNDP Viet Nam on the progress of the work based on the agreed work-plan and approach. The team will also work closely with Provincial PMU for field research in the pilot provinces, if relevant.

9) DEGREE OF EXPERTISE AND QUALIFICATIONS

Team leader (One international consultant): 35 days

- PhD or Masters in a relevant discipline, such as Political Science, Development Studies, Legal Studies, Monitoring and Evaluation, Natural Resource Management, Rural Planning or Sociology;
- At least 10 years of relevant working experiences in the areas of natural resource management or monitoring and evaluation of development programs;
- Strong experience providing strategic advice and dealing with the government and development partners;
- Experience working in Viet Nam provinces;
- Strong research, analysis, report-writing, facilitation, communication and inter-personal skills;
- Good understanding of UNDP/UN-REDD programming modalities;
- Ability to adapt and work in politically sensitive situations;
- Proficiency in both spoken and written English and Vietnamese; and
- Knowledge and experience of Viet Nam or the region preferred.

Team members (Two national consultants): 45 days each (total of 90 days)

- Masters in a relevant discipline, such as Political Science, Development Studies, Legal Studies, Natural Resource Management, Rural Planning, or Sociology;
- At least 7 years of relevant working experiences in the areas of natural resource management or social development;
- Strong experience providing strategic advice and dealing with the government and development partners;
- Experience working in Viet Nam provinces;
- Strong research, analysis, report-writing, facilitation, communication and inter-personal skills;
- Ability to adapt and work in politically sensitive situations;
- Proficiency in both spoken and written English and Vietnamese;
- Proficiency in local languages is an added advantage; and

- Knowledge and experience of Viet Nam or the region preferred.

10) ADMIN SUPPORT AND REFERENCE DOCUMENTS

Arrangement of meetings and interviews:

The selected team shall arrange and conduct all relevant meetings and interviews and seek for UNDP/PMU support when it is necessary.

Documentation/secondary information

All relevant project documents, publications, and materials available at PMU and UNDP relating to the work will be made available for reference (Annex 1).

11) REVIEW TIME REQUIRED AND PAYMENT TERM

- The first installment of 30% of the contract value will be paid upon submission the work-plan (Product 1) with satisfactory acceptance by UNDP and the NPD
- The second installment of 40% of the contract value will be paid upon submission of the assessment (Product 2) with satisfactory acceptance by UNDP and the NPD
- The third instalment of 30% of the contract value will be paid upon submission of the policy brief (Product 3) with satisfactory acceptance by UNDP and the NPD

12) CONSULTANT PRESENCE REQUIRED ON DUTY STATION/UNDP PREMISES

- NONE PARTIAL INTERMITTENT FULL-TIME

Annex 1: Tentative list of documentation and secondary information

1. [Annex G of the UN-REDD Phase II Programme Document](#)
2. Application of FPIC in REDD+ Preparation and Implementation in Viet Nam UN-REDD Programme (Draft Guidelines)
3. [FCPF Carbon Fund Emission Reductions Program Idea Note \(ER-PIN\)](#)
4. [Meridien report "REDD+ Safeguards: Practical Considerations for Developing a Summary of Information"](#)
5. Provincial drivers assessment : Binh Thuan; Dien Bien; Lam Dong; Lao Cai; others
6. Provincial REDD+ Action Plan (PRAP) : Bac Kan; Binh Thuan; Dien Bien; Lam Dong; Lao Cai; others
7. [REDD+ SES publication "Lessons learned for credible and effective REDD+ Safeguards Information Systems"](#)
8. Safeguards Roadmap for Vietnam's National REDD+ Action Programme: a contribution to a country-led safeguards approach
9. [SNV "Country-Led Safeguards Approach: Guidelines for National REDD+ Programmes"](#)
10. UN-REDD 2014 Participatory Governance Assessment: Taking Stock of REDD+ Governance in Lam Dong Province, Viet Nam
11. [UN-REDD Flyer "A proposed country approach to the Cancun safeguards"](#)
12. [UN-REDD Framework document "UN-REDD framework for supporting the development of country approaches to safeguards"](#)
13. UN-REDD Interim Guideline "To Formulate the Provincial REDD+ Action Program on 'Reducing Greenhouse Gas Emissions through Efforts to Reduce Emissions from Deforestation and Forest, and Degradation Foster Conservation, Sustainable Management of Forests, and Enhancement of Forest Carbon Stocks' (PRAP) (Draft)
14. [UN-REDD Policy Brief "Putting REDD+ Safeguards and Safeguard Information Systems into Practice"](#)
15. UN-REDD REDD+ Site Based Planning Guidelines for Forest Management Board (Draft)
16. [Viet Nam's National REDD Action Programme](#)
17. [Viet Nam's Readiness Preparation Proposal](#)