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### Back to Office Report

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Title Global Gender and REDD+ Specialist & Regional Stakeholder Engagement Specialist

Date submitted 2 December 2014

1. Practice area: BPPS

2. Mission period (incl. of travel days)

From: 23 -28 November for Elizabeth Eggerts and 22-29 November for Celina Yong

3. Type of mission: Provide support and technical backstopping to the Vietnam CO on its gender work under UN-REDD's Vietnam Phase II Programme

4. Clients

UNDP/UN-REDD Vietnam CO and National PMU and PPMU staff

5. Purpose of mission

To conduct a 1.5 day "Awareness Raising and Capacity Building Workshop on Gender Mainstreaming" for selected staff of the National Programme Management Unit (PMU), the Provincial PMU (PPMU) of the six pilot provinces and VNFOREST, to build up capacities of workshop participants to 1) mainstream gender into their respective work areas, and 2) promote the full, equitable and effective participation of both women and men stakeholders in the implementation of Phase II of the Programme (Elizabeth and Celina).

To follow up with work planning for 2015 in relation to social safeguards (Celina)

6. Documents, materials, resources

Workshop Agenda (Annex 1)

7. Mission members

Elizabeth Eggerts and Celina Yong

8. Costs

UNDP/UN-REDD Vietnam CO budget

9. Brief summary of the mission

#### 9.a Background

Phases I (2009 – 2013) and II (2013 – 2015) of the UN-REDD Programme has and continues to support the Government of Vietnam to enhance "Vietnam's ability to benefit from future result- based payments for REDD+ and undertake transformational changes in the forestry sector". In Phase II (2013-2015), the Programme is supporting the implementation of a National REDD+ Action Plan (NRAP) and pilot provincial REDD+ Action Plan (PRAP) in six provinces: Lam Dong, Bac Kan, Ha Tinh, Binh Thuan, Ca Mau and Lao Cai.

Under the Phase II Programme, gender aspects are taken into account and incorporated in certain outputs across the Programme Logframe, particularly:

- Output 1.7: Awareness on climate change and REDD+ to provincial authorities and administration increased
- Output 2.2: Awareness on climate change and REDD+ raised among provincial, district and commune officials and other stakeholders in six pilot provinces
- Output 5.3: Full and effective stakeholder participation mechanisms, especially for women, local communities and indigenous people, established and adopted

Further, a joint collaboration was initiated in September 2014, between USAID Lowering Emissions in Asia's Forest (LEAF) and the UN-REDD Programme, to promote integration of gender consideration and women empowerment activities in the PRAP for Lam Dong province, as well as replication to the other 5 REDD+ pilot provinces in Vietnam. This gender work under UN-REDD Phase II as well as the joint collaboration with LEAF requires key technical staff at national and provincial levels to be familiar with gender challenges and opportunities in Viet Nam, as well as have the ability to meaningfully integrate gender considerations within the PRAPs. This is essential to ensure the effectiveness, achievement and sustainability of expected outputs.

Thus, the 25-26 November workshop was proposed to help support this capacity building work among key staff from National PMU and the PPMUs of the six pilot provinces, and improve gender awareness and strengthen gender integration in Programme activities. More specifically, the objectives of the workshop were the following:

- Build up gender awareness for key men and women involved in the implementation of UN-REDD Vietnam Phase II Programme at national and provincial levels, including key PMU / PPMU staff and potential consultants for NRAP guideline development.
- Enhance capacities of training participants to 1) mainstream gender into their respective work areas, and 2) promote the full, equitable and effective participation of both women and men stakeholders in the implementation of Phase II of the Programme.
- Identify Gender Focal points among the National PMU and 6 PPMUs.

## 9.b Results

The workshop successfully brought together key staff from the PPMU's of the six pilot provinces and National PMU. The 1.5 day workshop was designed to build capacity of workshop participants on gender through a step-by-step process, involving the following activities and topics:

- 1) Presentation: Brief overview of gender concepts and policy frameworks, and the importance and need for taking a gender sensitive approach in REDD+
- 2) Presentation: Key entry points for integrating gender equality and women's empowerment concepts into REDD+ activities
- 3) Illustrative Video: "A Fair Climate: Gender Equity in Forestry and REDD+" (produced by USAID LEAF)
- 4) Group Work (day 1): Sample gender blind text was given, and groups were asked to provide suggestive revised language to make it more gender sensitive. Groups then reported back in plenary.
- 5) Presentation: How Vietnam has integrated gender considerations into its UN-REDD under Phase I and II
- 6) Presentation: Gender and REDD+ in practice: UN-REDD/LEAF Joint Collaboration on "Promoting Gender Responsive REDD+ Provincial REDD+ Action Plans' Development and Implementation in Viet Nam". To promote knowledge sharing across the pilot provinces, results and recommendations on the gender gap analysis for Lam Dong province done through this collaboration was shared.
- 7) Presentation: Development of gender sensitive M&E: Tools and strategies
- 8) Group Work (day 2): Participants were broken out into 6 groups (per the province in which they worked), to revise their corresponding REDD+ planning document/tool (e.g. PRAP, Commune REDD+ Action Plan, Forest Protection Development Plan) and integrate gender equality and women's empowerment considerations into its activities, as well as develop corresponding gender sensitive indicators to help ensure that such activities are effectively implemented & the gender dimensions are effectively monitored & accounted for. Groups then reported back in plenary.

All presentation slides for the workshop were translated into Vietnamese, and a translator was also present to help provide Vietnamese/English translations when necessary and relevant. Hard copies of all the presentations were also given to participants in Vietnamese at the start of the workshop.

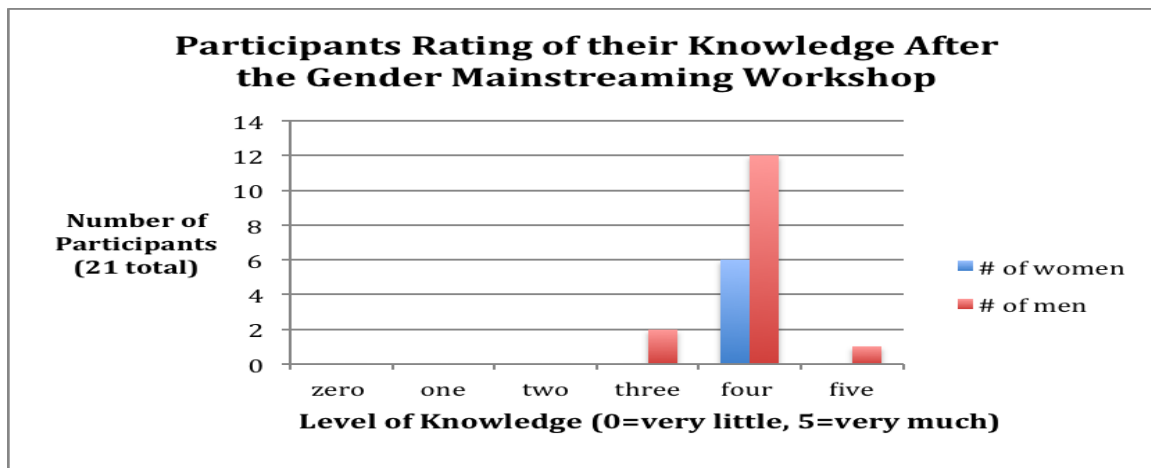
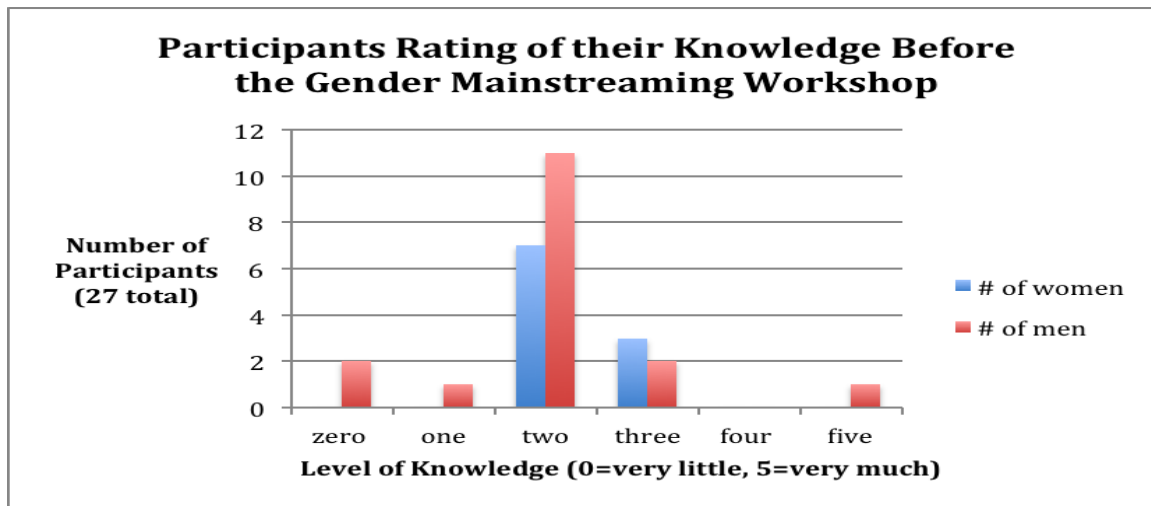
Participants were very active during the workshop and meaningfully engaged in its discussions. They highlighted their support in integrating gender into their work, but also noted the need for more practical on-the-ground examples of such activities in Vietnam. Additionally, in both group work activities, participants provided good and substantive work products, which demonstrated 1) that they were effectively digesting the information being provided to them during the workshop, and 2) their increased ability to be able to start independently integrating gender considerations into their REDD+ work and developing corresponding gender sensitive indicators. (Although as the provinces move forward in the PRAP process, more detailed and specific gender capacity building might be necessary and is advisable.)

Another key result of this workshop was the knowledge sharing that occurred between Lam Dong province on its work under the UN-REDD/LEAF joint collaboration. The other 5 provinces showed strong interest on this work, and noted its relevance in their own activities. Once finalized, the other provinces requested that Lam Dong's gender gap analysis report, which was undertaken under the UN-REDD/LEAF joint collaboration, be shared with them. Additionally, through this exercise and information exchange, the workshop successfully created synergies with and helped promote the knowledge sharing exercise detailed under Activity 4 of the UN-REDD/LEAF joint collaboration.

Moreover, it was decided by participants that the work products from Day 2's group work exercise should be posted up on Google Drive, along with the workshop presentations, so that participants could easily share knowledge across provinces and with other colleagues.

The workshop was also successful in identifying gender focal points among the National PMU and 6 PPMUs. All 6 PPMUs also made suggestive recommendations for alternate gender focal points as well (this will need to be confirmed, as many of the proposed alternates were not in attendance at the workshop.) To note, it was highlighted by workshop organizers that the gender focal points chosen needed to be at the workshop, as to not have to duplicate efforts to putting on a new workshop for the alternates. Thus, it was decided amongst workshop organizers and participants that if the identified alternates were not at the workshop, the designated gender focal point for that province would need to train their alternates on the information from the workshop.

Further, to help gage the capacity of participants, participants were asked both at the start and end of the workshop, to rate their own perception of their knowledge on gender concepts and the integration of gender in REDD+. At both of these times, they were given instruction to rate their own knowledge based on the scale of zero–five, where zero represented very little knowledge on the topic and five represented a lot of knowledge. Participants wrote their rating each time on a piece of paper and then shared it with the group. Presented below, is a depiction of these ratings and results. To note, 6 of the participants left the workshop early. As such, the number of participants at the end of the workshop was less than at the beginning. All remaining participants at the end of the workshop rated that their knowledge on gender concepts and the integration of gender in REDD+ had increased over the 1.5 day workshop.



### 9.c Main Findings

- Main findings for the “Awareness Raising and Capacity Building Workshop on Gender Mainstreaming” on 25-26 November:
  - Participants from all 6 provinces have a good understanding on how to integrate gender considerations within their REDD+ work. However, there were also some general trends that surfaced through Day 2’s group exercise, including (these were highlighted to participants as well):
    - When gender sensitive activities/indicators were added to the documents, it was often in regards to women’s and marginalized group’s active participation in various processes. While that is key, there are additional steps that can and should be taken to help ensure a gender sensitive approach.
    - Indicators were often worded more in terms of targets than indicators. It was noted that targets are also

critical, but simple language changes to the targets can be made to make them indicators, and such language should also be used.

- The workshop is timely, as the PPMUs are in the process of developing their work plans for 2015. As such, they can reflect on what they learned in the workshop, to see how they can perhaps strengthen the gender sensitivity of their work plans.
- While this workshop helped build PPMU and PMU staff's capacity on gender, another more targeted workshop on gender integration in relation to the PRAP might also need to be organized with the identified PPMU gender focal points.
- Next steps and action items identified under the "Awareness Raising and Capacity Building Workshop on Gender Mainstreaming" on 25-26 November include:
  - Translate and disseminate a post-workshop survey to participants to obtain their thoughts and feedback on the workshop. When accumulating this feedback, data will be analysed, along with the data on women's and men's participation and knowledge rating taken during the workshop itself, to help inform and evaluate good practices and lessons learned.
  - Organize and upload all workshop presentations and work products from Day 2's group work exercise to Google Drive (to allow all participants to access the material electronically).
  - To further help encourage the replication and the sharing of good practices and lessons learned, speak with Lam Dong Province to see whether the gender gap analysis done under the joint UN-REDD/LEAF Initiative can be shared with the other provinces.
  - To help provide a quick reference document of the workshop, its topics and tools to the participants and others working on gender and REDD+ in the country, a PowerPoint presentation will be created which provides an executive summary of sorts of the workshop materials. Links to the applicable workshop session and its materials will be imbedded into this presentation for more information, where relevant. This reference document will be translated into Vietnamese, uploaded onto Google Drive and placed in the folder on the workshop.
  - Based on some of the feedback obtained from participants (as noted above), more on-the-ground examples of gender-sensitive projects in Vietnam would be very useful. Thus, workshop organizers will liaise with other colleagues in the UNDP CO, to see if there is such an existing resource document, which details on-the-ground good practices and lessons learned on gender mainstreaming within Vietnam (within natural resource management). If not, possible entry points for generating such a resource tool for provinces, to help guide their REDD+ work, will be explored.
  - In subsequent discussions, the Communications team and the gender focal point in PMU have agreed to jointly ensure gender considerations are incorporated into materials such as presentations and publications.
- Work Planning for 2015
  - The safeguards officer in PMU will work closely with UNDP and UNEP to program and implement Outcome 5: Mechanisms to address the social and environmental safeguards under the Cancun Agreement established. While waiting for the role and function of the Vietnam REDD+ Office to be clarified, it was agreed to hold a meeting with the Forest Protection Department, as a Co-Implementing Partner for outcome 5, to discuss expansion of its role to include safeguards.
  - Identify key follow up actions from the Stakeholder Analysis and Stakeholder Engagement (SASE) report.
  - Incorporate the key findings and recommendations from the report into the response for the annual evaluation report of the UN-REDD Programme Phase II, as well as planning for the establishment of provincial REDD+ networks under Outcome 2: The six pilot provinces enabled to plan and implement REDD+ actions.

#### 9.d Outputs

- Gender focal points among the National PMU and 6 PPMUs identified
- As most relevant for each province, in terms of where they are in their Phase II work, provinces worked to either revise their PRAP outlines (for provinces Binh Thuan and Lao Cai), Community REDD+ Action Plan (for Ca Mau), Forest Protection Development Plan (for provinces Bac Kan, and Ha Tinh) or to develop detailed PRAP monitoring framework (for Lam Dong province, with the goal to 1) integrate gender equality & women's empowerment considerations into their activities, and 2) create corresponding gender sensitive indicators to help ensure the activities are effectively implemented and the gender dimensions are effectively monitored and accounted for. These revised documents remain in draft form, and steps will be taken with identified gender PPMU gender focal points to help promote that these gender considerations are taken up more formally.

#### 10. Key counterparts

- UNDP CO – Dao Xuan Lai, Ngo Thi Loan, Anders Peter Pedersen and Mme. Thoa
- National PMU – Thuy Nguyen

#### 11. Follow up action matrix

Action to be taken

By whom

Expected completion date

Translate and then disseminate post-workshop survey to participants	Thuy Nguyen	Mid December 2014
Organize and upload all workshop presentations and work products from group work exercise from Day 2 on Google Drive (to allow all participants to access the material electronically)	Thuy Nguyen	Mid December 2014
Follow up with Lam Dong Province to see whether gender gap analysis done under the UN-REDD/ LEAF Initiative can be shared with the other provinces.	Thuy Nguyen and Mme. Thoa	End of December 2014
Develop Executive Summary and Reference Guide of the workshop for participants	Elizabeth Eggerts (to draft) and Celina Yong and Thuy Nguyen (to review)	Mid January 2014 (with first draft completed by 19 December)
Coordinate with colleagues in country office to see whether a resource document on gender mainstreaming good practices in Vietnam already exists. If not, explore options for supporting the creation of this document.	Thuy Nguyen to lead, with Elizabeth Eggerts and Celina Yong to support	End of December
Identify key follow-up actions from the SASE report.	Celina Yong and Ngo Thi Loan	Mid December 2014

12. Distribution list

UNDP UN-REDD, Dao Xuan Lai, Ngo Thi Loan, Anders Peter Pedersen, Thuy Nguyen, and Mme. Thoa

**UN-REDD's Vietnam Phase II Programme  
Awareness Raising & Capacity Building Workshop on Gender Mainstreaming  
25-26 November 2014  
Dalat, Vietnam**

**Agenda**

The following is the workshop agenda for the proposed UN-REDD Vietnam Phase II Programme awareness raising and capacity building workshop on gender mainstreaming, to be held from 25-26 November 2014 in Lam Dong Province, Vietnam.

**Objective**

As part of the REDD+ Phase II (2013-2015) work in Vietnam, the UN-REDD Programme is supporting the Government of Vietnam to help implement a National REDD+ Action Plan (NRAP) and pilot provincial REDD+ Action Plan (PRAP) in six provinces: Lam Dong, Bac Kan, Ha Tinh, Binh Thuan, Ca Mau and Lao Cai. To help improve the gender sensitivity and strengthen gender integration in this work and support the implementation of the gender considerations noted in UN-REDD Vietnam Phase II Programme, the objectives of this proposed workshop are the following:

- Build up gender awareness for key men and women involved in the implementation of UN-REDD Vietnam Phase II Programme at national and provincial levels, including key Programme Management Unit (PMU) / Provincial PMU (PPMU) staff and potential consultants for NRAP guideline development.
- Enhance capacities of training participants to 1) mainstream gender into their respective work areas, and 2) promote the full, equitable and effective participation of both women and men stakeholders in the implementation of Phase II of the Programme.
- Identify Gender Focal points among the National PMU and 6 PPMUs.

**Proposed Participants**

The training is designed for staff from National PMU, key staff from PPMU of the six pilot provinces, VNFOREST and UN agencies. Total participants will be between 35-40 persons.

**Workshop DAY 1 – Tuesday, 25 November 2014**

8:00 – 8:30	Registration at venue; coffee
8:30 – 8:50	<b>Opening session</b>  -Welcome remarks: Thuy Nguyen, National PMU, Vietnam (5-10 min)  -Welcome remarks: Elizabeth Eggerts, UNDP/UN-REDD (10 min)  Method: speeches without PowerPoint
8:50 - 9:30	<b>Session 1 - Introductions and workshop structure</b>  -Round of introductions and house rules: Thuy Nguyen National PMU, Vietnam (20-25 min) -Objectives and methodology of the workshop: Elizabeth Eggerts, UNDP/UN-REDD (20 min)



9:30 -10:30	<p><b>Session 2 - Setting the stage, Part I: Brief overview of gender considerations and REDD+</b></p> <p>-Policy mandates, relevance and importance for integrating gender equality issues, strategies and actions in REDD+ work: Elizabeth Eggerts, UNDP/UN-REDD  - Common entry points for integrating gender equality and women’s empowerment concepts</p> <p>Method: PowerPoint presentation; interactive quiz on gender statistics; Q&amp;A</p>
10:30 – 10:45	Coffee break
10:45 – 11:45	<p><b>Session 3 - Setting the stage, Part II: Entry points for integrating gender equality and women’s empowerment concepts into REDD+</b></p> <p>-Concrete examples of how to make REDD+ components gender sensitive</p> <p>Celina (Kin Yii) Yong, UNDP/UN-REDD AP Regional Center  Elizabeth Eggerts, UNDP/UN-REDD</p> <p>Method: PowerPoint presentation; Q&amp;A session</p>
11:45 – 12:45	Lunch Break
12:45 – 13:30	<p><b>Session 4 – Video “A Fair Climate: Gender Equity in Forestry and REDD+” (produced by USAID LEAF) and Group Exercise (group sharing after each text)</b></p> <p>Method: PowerPoint presentation; group work; plenary discussion</p>
13:30 – 14:00	<p><b>Session 5 - How Vietnam has integrated gender considerations into its REDD+ work (Phase I and Phase II)</b></p> <p>Thuy Nguyen, National PMU, Vietnam</p> <p>Method: PowerPoint presentation; Q&amp;A</p>
14:00 – 14:15	Coffee break
14:15 – 15:30	<p><b>Session 6 - Gender and REDD+ in practice: UN-REDD/LEAF Joint Collaboration on “Promoting Gender Responsive REDD+ Provincial REDD+ Action Plans’ Development and Implementation in Viet Nam”</b></p> <p>-Brief introduction of the UN-REDD/LEAF Joint Collaboration: Thuy Nguyen, National PMU, Vietnam (10 min)</p> <p>-Sharing of preliminary results and recommendations from Lam Dong’s PRAP gender assessment Mme. Thoa, UNDP National Technical Advisor, UN-REDD Vietnam Phase II; Mr. Nam from Lam Dong PPMU (30 min)</p>

	<p><i>presentation, 35 min Q&amp;A)</i></p> <p>Method: PowerPoint presentation; Q&amp;A</p>
15:30 – 16:15	<p><b>Session 7 - Development of gender sensitive M&amp;E: Tools and strategies</b></p> <p>-Presentation given on how to develop gender sensitive M&amp;E, with particular focus put on the work plans and indicator development: Elizabeth Eggerts, UNDP/UN-REDD (20-25 min; Q&amp;A 20 min)</p> <p>Method: PowerPoint presentation; Q&amp;A</p>
16:15 – 16:30	<p><b>End of day wrap up and brief overview for Day 2</b></p> <p>Celina (Kin Yii) Yong, UNDP/UN-REDD AP Regional Center</p>

## Workshop DAY 2 – Wednesday, 26 November 2014

8:00 – 8:15	<p><b>Welcome back</b></p> <p>-Brief overview and recap of upcoming group work exercise: Thuy Nguyen, National PMU, Vietnam</p>
8:15 – 8:45	<p><b>Moving forward: Integration of gender equality &amp; women’s empowerment considerations in Provincial REDD+ Action Plans (or other relevant document) and development of corresponding gender sensitive monitoring frameworks.</b></p> <p>-Introduction and guidance given on group work exercise: Thuy Nguyen, National PMU, Vietnam</p> <p>Method: Directions and guidance on group work; Participants divided out into groups for group work exercise; Q&amp;A</p>
8:45 – 10:30	<p><b>Group work exercise, Part I: Integrating gender considerations into Provincial REDD+ Action Plans (or other relevant document) and Monitoring Frameworks</b></p> <p>-Groups begin to brainstorm on how and where gender equality and women’s participation can be promoted and implemented within Phase II Programme work. They identify gender sensitive activities and indicators.</p> <p>Facilitator: Thuy Nguyen, National PMU, Vietnam</p> <p>Method: Group discussions, with facilitators available to answer questions, help group work when necessary, and provide feedback</p>



10:30 – 10:45	Coffee break
10:45 – 12:00	<p><b>Group work exercise, Part II: Reporting back and identifying gender focal points</b></p> <p>-Groups share their revised PRAPs (or other REDD+ relevant document) and corresponding draft monitoring frameworks (e.g. gender indicators) in plenary discussion</p> <p>-Groups also discuss options for gender focal points among the national PMU and PPMUs. Recommendations for gender focal points also shared and discussed</p> <p>Facilitators: Thuy Nguyen, National PMU, Vietnam, with assistance from Celina (Kin Yii) Yong, UNDP/UN-REDD AP Regional Center and Elizabeth Eggerts, UNDP/UN-REDD</p> <p>Method: Group discussions, with facilitators available to answer questions, help group work when necessary, and provide feedback</p>
12:00 – 12:15	<p><b>Conclusion and Wrap Up</b></p> <p>-Thuy Nguyen, National PMU, Vietnam and Elizabeth Eggerts, UNDP/UN-REDD</p>
12:15 – 1:15	Lunch