Annex 3

Proposed work plan for the Expert Group

(Jan 2014 – June 2014)

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| **Activities**  | **Schedule**  |
| 1. Reviewing the PGA work done so far in Lam Dong including the ICA report where major governance issues were identified, and the proposed framework, structure, measurement flow prepared by the provincial working group.
 | 1-2 day reading and working meeting during the first week of December (exact time and place TBD) |
| 1. PGA expert group reviews
	1. the existing main governance issues by assessing whether the main governance issues existing governance issues are the most important governance challenges.
	2. the existing indicators by using the following criteria: whether the existing indicator is relevant, significant, discriminating power and data availability.
 | Written comments and suggestion for revising/re-identifying the main governance issues Written comments and suggestion for revising indicators to be summited on the first week of January |
| 1. PGA expert group proposes
	1. new main governance issues
	2. a new indicator set and data collection instrument
 | Written comments and suggestion |
| 1. PGA expert group reviews the revised indicators applying the following criteria: linkage one to another indicator, comprehensiveness, relevance, significance and data availability.
 | Working Meeting to discuss the revised indicator together (1-2 day meeting in Hanoi) |
| 1. Reviewing and finalizing measurement items for each indicator
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| 1. Reviewing and finalizing data collection instrument
 | Working Meeting to discuss draft data collection instrument |
| 1. Consultation meeting with key stakeholders/provincial working group in Lam Dong province
 | Workshop in Lam Dong  |