

Draft Agenda

Preparation for a field testing of Framework and Data Collection Tools for Participatory Governance Assessment for REDD+ in Vietnam

Lam Dong 23 – 24 July 2013

Objectives:

The overall objective of this workshop is to make necessary preparations for field-testing of indicators and data collection for PGA in Lam Dong province.

Workshop outputs:

1. Fine-tuning indicators set and field testing tools for data collection for key governance priority issues of Lam Dong province
2. Agree on key data analytical tools and reporting format
3. Division of labors for field testing period

Program:

Time	Content	Facilitator
Day 1: June 13, 2013		
08:00 – 08:15	Welcome & Opening remarks	Lam Dong FPD
8:15 – 8:30	Objectives, expected outputs and program of workshop	Do Phuong Thao, UNDP
08:30 – 09:30	Overview of PGA workshop in June and its outputs Questions and answers	Ngo Tri Dung (CORENARM)
09:30 – 10:00	Indicator set	Ngo Tri Dung (CORENARM)
10:00 – 10:15	Tea/coffee break	
10:15 - 11:30	Tools for data collection	

	Forms for data collection (secondary data)	
11:30 – 13:00	Lunch	
13:00 – 14:00	Individual and group interview as a tool	
14:00 - 14:15	Tea break	
14:15 – 17:00		
Day 2: June 14, 2013		
08:00 – 09:00	Division of labors for field testing period (group division, working method, arranging meeting...)	
09:00 – 10:00	Group work on division of labor (detailed plans)	
10:00 - 10:15	Tea/coffee break	
10:15 – 11:30	Presentation of group work's results. (A clear list on what to do and who's doing what?)	
11:30 – 11:45	Practical arrangement for the field testing	Do Phuong Thao
11:45 – 12:00	Closing workshop	
12:00	Lunch	