**Management Group (MG) of the UN-REDD Programme**

**Meeting Minutes of 30 November 2017 DRAFT**

**14h30 Geneva/Rome**

**Attendance:**

MG members and alternates

FAO: Tiina Vahanen

UNDP: Josep Garí

UN Environment: Gabriel Labbate

Secretariat: Mario Boccucci

Additional attendees: Onyemowo Ikwu (Secretariat)

1. **Portfolio Management**

Decisions and Actions:

1. Secretariat to re-circulate the portfolio document with the agency identified next to each item pending for quick review by MG members
2. Agencies to provide written response before the next MG call
3. **EB No objection decision on rollover of 2017 Technical Assistance funds**

Decisions and Actions:

1. Secretariat to explore the option of presenting 2017 TA rollover as a no-cost extension to MPTF and whether it would be better to present this with a budget or timeframe envelope
2. Agencies to identify deliverables that need extending and prepare justification, budget and timeframe
3. Secretariat to assemble a template based on MPTF information and share with MG
4. Agencies to provide inputs (deliverables, justification, budget, timeframe) by Wednesday 6 December
5. Aim to send request to the Executive Board by Friday 8 December
6. **2017 Annual Report**

Decisions and Actions:

1. Secretariat to circulate a revised template and guidance on 1 December
2. MG to provide quick feedback by Thursday 7 December
3. Secretariat to share final by next Friday 8 December
4. **AOB:**

Decisions and Actions:

1. In the light of a recent FAO vacancy of a specialist on REDD+ strategies and investment plans, the MG should discuss again the issue of share of roles and comparative advantages for REDD+ among the agencies, so to ensure the partnership remains meaningful and the respective areas of expertise and work by the agencies are respected.
2. Next MG call 12 December