**Management Group (MG) of the UN-REDD Programme**

**Meeting Minutes of 1 November 2017 DRAFT**

**15h00 Geneva/Rome**

**Attendance:**

MG members and alternates

FAO: Tiina Vahanen, Margo BuszkoBriggs

UNDP: Jyoti Mathur-Filipp

UNEP: Gabriel Labbate, Dianna Kopansky

Secretariat: Mario Boccucci

1. **COP23 UN-REDD Side Event**

Decisions and Actions:

1. Florian to organise guidance questions for the speakers, in consultation with MG, and to work with the lead advisor
2. Florian to take leadership on logistics for the event, including ensuring no clashes with REDD negotiations and distance from Bula to Bonn to ensure participation
3. All agencies to advertise the event via their channels
4. **Portfolio Management**

Decisions and Actions:

1. Narrative inputs to be sent to Secretariat tomorrow (Thursday, Nov 2)
2. Financial inputs to be sent by Friday (Nov 3) and financial data uploaded on MPTF by Monday (6 Nov)
3. Issue of whether the 2017 TA for ongoing National Programmes can be rolled over will be brought back to the MG in November
4. **Engagement of Lead Advisors with Embassies (Norway & EC)**

Decisions and Actions:

1. Agencies confirmed engagement is taking place. This will come back for update at a future MG meeting
2. **2017 Annual Report**

Decisions and Actions:

1. Secretariat will circulate draft templates and guidance around mid-November
2. **Consultations with CSOs and IPs at COP23**

Decisions and Actions:

1. OK to co-support CSO member at COP23; plan for subsequent engagement with IP/CSO will be developed by UNDPO