**Management Group (MG) of the UN-REDD Programme**

**Meeting Minutes of 22 May 2017 DRAFT**

**15h00 Geneva/Rome**

**Attendance:**

MG members and alternates

FAO: Tiina Vahanen, Margo BuszkoBriggs

UNDP: Josep Gari

UNEP: Gabriel Labbate

Secretariat: Mario Boccucci

1. **Norway’s comments on the 2018 – 2020 proposal**

The MG meeting focused on responding to Norway’s comments on the 2018 – 2020 proposal, submitted for Norad’s appraisal on 8 May. These comments do not represent the results of the internal appraisal but rather reflect internal staff reactions. It was agreed that in most cases, these comments would require a simple response and fairly straightforward revisions to the text. The MG determined that overall, two separate documents will be necessary: 1. a response matrix answering all of Norway’s comments; 2. A revised 2018 – 2020 programme document.

Agencies agreed to send inputs for both documents to the Secretariat by Friday 26 May, 12pm GVA to be compiled and shared with Norway by COB on Friday.

Decisions and Actions:

1. Response matrix:
	1. All of Norway’s comments (127) are to be answered in a response matrix as follows:
	2. The Secretariat to prepare answers to the first section on “main document” and last section of “result framework”
	3. FAO, UNDP and UNEP to prepare answers for each country and global thematic area that they are responsible for and UNEP also for the section on “general comments on the global component”(as track changes in the document from Norway – attached for easy reference)
2. 2018 – 2020 Programme Document:
	1. All the 16 annexes (7 KM thematic areas and 9 countries) and to be revised by the respective lead agency to address relevant comments from Norway
	2. Results framework
		1. Outputs, baselines, indicators and means of verification: lead agency to revise/complete for each KM/country annex as needed to address Norway comments and as per earlier Secretariat guidance.;each output to be numbered to correspond to upper level outcome e.g.  Output 3.1 (relating to Outcome 3)
		2. Format: same as for Myanmar
		3. For each country to identify whether countries already have a results framework and baseline & provide that information to the Secretariat as per earlier guidance
		4. Secretariat to prepare an integrated results framework and an explanation of the theory of change for the main programme document
	3. Budget:
		1. Detailed budgets: lead agency to provide a individual KM/country budgets (as per template circulated earlier)
		2. UNEP to consider lowering the budget for coordination and cross-cutting issues, and shifting to other KM theme
	4. FAO and UNDP to combine the tenure and IP thematic areas, presenting them as Component A and Component B, similar to the landscapes and planning thematic area. Also to discuss how/when to engage the Tenure Facility
	5. UNEP to draft a paragraph on how the global component contributes to the country component and vice versa
	6. UNDP and FAO to add a sentence to Myanmar, Peru and Viet Nam outlining how 2018 – 2020 technical assistance links to the NP/Phase2 programme in each country
	7. UNDP to add a sentence discussing how the programme addresses gender and human rights issues
	8. FAO to send the revised concept note on criteria and selection of countries. This was not discussed during this MG call but was agreed earlier on. The call Lauren/Mario on 23/5 made it clear Norway wants to see a reference to such criteria and identification process which we need to draw from the final version of the concept note. Also good to keep it on record in case more clarification is needed later on.
3. **Liaison with Norway**

Decisions and Actions:

Secretariat to discuss with Norway during a scheduled call on Tuesday, 23 May

1. **Next MG call**

Decisions and Actions:

Wednesday 24 May, 16h00 Geneva/Rome. FAO to confirm