



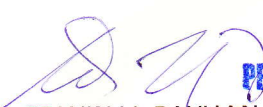
15th July 2013


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Your Excellency:

Anent to the contract signed between the Cambodia REDD+ Task Force Secretariat and RECOFTC dated 1st July 2013, I am pleased to submit herewith the Inception Report for the **"Awareness Raising for Reducing Emissions from Deforestation and Forest Degradation (REDD+) in Cambodia"** under UNDP Project No. 00078446. This report is in compliance to the provision of the aforesaid contract and represents the deliverable for milestone 1- *"Submission and acceptance of work plan, key milestones and approach of conducting the assignment consistent with the Terms of Reference"*.

With highest regards,


EDWIN V. PAYUAN
Country Program Coordinator



Encl.



Awareness Raising for Reducing Emissions from Deforestation and Forest Degradation (REDD+) in Cambodia

RFP/2012/11/002

Submitted to: Forestry Administration
No. 40, Preah Norodom Blvd, Sangkat Phsar 2, Phnom Penh
Attn: H.E Chea Sam Ang, National Programme Director
Cambodia UN-REDD Programme

Submitted by: Regional Community Forestry Training Center for Asia and the Pacific (RECOFTC)

Signed by: Mr. Edwin Payuan, Cambodia Country Program Coordinator

Acting on behalf of Dr. Tint Lwin Thaug, Executive Director, RECOFTC
15 July, 2013



UN-REDD
PROGRAMME



Cambodia UN-REDD National Programme

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia, 3th Floor)

Inception Report

Awareness Raising for Reducing Emissions from Deforestation and Forest Degradation (REDD+) in Cambodia

July 2013

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List of Acronyms

CBNA	Capacity Building Needs Assessment
FA	Forestry Administration
FAO	Food and Agriculture Organization of the United Nations
FFI	Flora and Fauna International
FiA	Fisheries Administration
FPIC	Free, Prior and Informed Consent
GDANCP	General Department of Administration for Nature Conservation and Protection (Ministry of Environment)
MEF	Ministry of Economics and Finance
MIME	Ministry of Industry, Mines and Energy
MLMUPC	Ministry of Land Management, Urban Planning and Construction
MoE	Ministry of Environment
MoI	Ministry of Interior
MRD	Ministry of Rural Development
MRV	Measurement, Reporting, and Verification
NFP	National Forest Programme
NGO	Non-Government Organization
NTFP-EP	Non-Timber Forest Products Exchange Programme
RECOFTC	Regional Community Forestry Training Center for Asia and the Pacific
REDD+	Reducing Emissions from Deforestation and Forest Degradation
RGC	The Royal Government of Cambodia
TWG-FR	Technical Working Group on Forestry Reform
UNDP	United Nations Development Programme
UN-REDD	United Nations Collaborative Program on REDD
WCS	Wildlife Conservation Society

1 Background and Project Description

A future mechanism on REDD+ provides an opportunity for Cambodia to be rewarded for its efforts to protect and sustainably manage its forests. The Royal Government of Cambodia (RGC) has shown early support for the development of approaches to REDD+ with the approval of two pilot sites in 2008 and 2009. Over a period of 9 months in 2010 the interim REDD+ Taskforce of the RGC, in consultation with stakeholder groups and with support from the UNDP and FAO, prepared the Cambodia Readiness Plan Proposal on REDD+ (“Roadmap”).

The Cambodia UN-REDD National Programme forms part of this approach and has been specifically designed to support implementation of the Roadmap. The UN-REDD programme has four outcomes:

- National REDD+ Readiness Management arrangements and stakeholder consultation;
- National capacity-building towards development of the REDD+ strategy and implementation framework;
- Sub-National REDD+ capacity-building and demonstration; and
- Support to development of the Monitoring system.

The programme design looks to fully incorporate relevant line ministries and agencies with the Forestry Administration (FA), the General Department of Administration for Nature Conservation and Protection (GDANCP) and the Fisheries Administration (FiA) being fully engaged within the implementing structures, while other agencies and ministries are engaged within higher-level decision-making bodies as well as technical assessment and consultation processes. This approach marks the programme out as one of the most highly integrated UN-REDD programmes globally.

Awareness Raising

The REDD+ Roadmap identifies the need to build awareness and understanding of REDD+ and its role in the forest sector as part of a first phase of consultation and participation. This project, *Awareness Raising for Reducing Emissions from Deforestation and Forest Degradation (REDD+) in Cambodia*, will focus on the development and implement of a REDD+ Awareness-raising Program and the development of a REDD+ Consultation and Development plan.

The overarching Consultation and Participation Plan for the REDD+ process in Cambodia is expected to highlight how to increase the current levels of REDD+ awareness and capacity within relevant stakeholder groups in Cambodia. Broadening the range of stakeholders with the capacity to engage in discussions on REDD+ will be critical to the success of the Cambodia REDD+ Process. Key groups that will require early training will include:

Stakeholder Group	Members
Bodies central to the national REDD+ Process	<p>REDD+ Taskforce Members</p> <p>REDD+ Secretariat Members</p> <p>Members of the Technical Teams</p>
Line agencies that will be engaged in REDD+ strategy development	<p>Ministry of Agriculture Forestry and Fisheries (MAFF), Ministry of Environment (MoE), Ministry of Economics and Finance (MEF), Ministry of Land Management, Urban Planning and Construction (MLMUPC), Ministry of Interior (Mol), Ministry of Rural Development (MRD), Ministry of Industry, Mines and Energy (MIME)</p>
Civil society and Indigenous peoples groups and local communities	<p>A number of networks and NGO's exist that have strong experience in forestry, land and natural resources. Many have also recently become engaged in REDD+, and therefore need clear and consolidated trainings.</p> <p>There will be an emphasis on ensuring gender considerations and including key women's groups and networks in training and capacities building activities</p>
Knowledge based institutions	<p>Research institutes and Universities</p>
Media Organisations	<p>Print media, TV, Radio</p>
Private Sector groups	<p>There has been some initial interest of private sector in REDD+. A large number of firms also hold rights to areas of forest land – engagement with these firms as well as the broader private sector will help increase understanding of the options that may exist through REDD+.</p>

The remainder of this report will outline the objectives and components in the *Awareness Raising for Reducing Emissions from Deforestation and Forest Degradation (REDD+) in Cambodia* project that is being undertaken as part of the REDD+ Readiness process in Cambodia.

2 Conceptual Framework and Technical Approach

Objective

To increase awareness and understanding of REDD+ among key stakeholder groups at the national and sub-national level to facilitate their future engagement in consultation and decision-making processes on topics related to REDD+ in Cambodia.

Key Outcomes

To ensure that the project objective is achieved the project will deliver the following key outcomes:

- *Improved capacity of key stakeholders to engage in the Cambodia REDD+ process and communicate information to their constituencies.*
- *Improved institutional capacity and capacity of key stakeholder groups to provide awareness raising and training on REDD+ through existing institutions and a pool of trainers.*
- *Improved awareness of key stakeholder groups of REDD+ and its relationship with existing forest and land management processes*
- *Improved capacity of key stakeholder groups to engage in dialogue relating to REDD+ at national and provincial levels, including engaging in processes to uphold the right to Free and Prior Informed Consent (FPIC)*
- *Improved capacity of the REDD+ Taskforce Secretariat to organize and manage awareness raising and training.*

In order to achieve the aforementioned key outcomes, throughout the project the Regional Community Forestry Training Center for Asia and the Pacific (RECOFTC) will work in close collaboration with the Cambodia REDD+ Taskforce, Taskforce Secretariat, Consultation and Participation Technical Team, and REDD+ Consultation Group (comprising representatives of civil society, indigenous peoples, NGOs, the private sector, and academic institutions) to achieve the following overall activities:

- *Development and implementation of a REDD+ Awareness-raising Program*
- *Development of a REDD+ Consultation and Development plan and facilitation of the development of consultation structures*

Project Components

There are four project components (key outputs and activities of the four project components are described in detail in section 3) that will be carried out in order to achieve the project objective:

- (i) Initial situation assessment,
- (ii) Design of an Awareness-raising Program Plan for an initial six months;

- (iii) Development and delivery of awareness-raising events under the aforementioned plan and study tour for Cambodia REDD+ Taskforce; and
- (iv) Development of a follow-up Consultation and Participation Plan.

Strategic Approach

In order to achieve the outcomes through the delivery of expected outputs under four components, the following strategic approach with the following key elements will be adopted:

- Close collaboration and regular communication between RECOFTC and the REDD+ Taskforce Secretariat, other implementation partners, and key stakeholder groups in Cambodia's REDD+ Readiness Process
- A core RECOFTC Cambodia Country Program project team, supported with strong backstopping from RECOFTC Headquarters in Bangkok and organizations in Cambodia with relevant expertise, focused on building capacities and supporting a Consultation and Participation framework and follow-up plan to sustain results
- Accessible, contextualized, and replicable information materials on climate change and REDD+ for key stakeholder groups
- A 'training for action' approach that employs the following principles:
 - Event participants are selected based on relevant roles and responsibilities
 - Provisions are in place for participants utilize their learning in practice post-training
 - A 'cascade effect' is promoted to scale up the transfer of skills and knowledge
- Mainstreaming of participatory practices, social inclusion, and gender-sensitive perspectives
- Documentation and sharing of key stakeholder group concerns, particularly future needs and key areas of interest for consultation and engagement
- Monitoring and evaluation on the effectiveness of materials and events to inform planning and implementation in future stages of consultation and participation in the REDD+

Crosscutting Approaches of i) collaboration with central bodies coordinating the national REDD+ process and ii) gender mainstreaming will be integrated into all project components.

3 Project Components

Component 1: Initial Situation Assessment

Component 1 consists of two elements:

- i. **Stakeholder Assessment** – provision of a list identifying key stakeholder groups, their level of awareness of REDD+, and key information needs for each group and their access to it

- ii. **Availability of Information Assessment** – the availability and relevance of existing training and awareness-raising materials and service providers both in Cambodia and the Asia-Pacific region

The Stakeholder Assessment will build upon findings of previously conducted assessments under the REDD+ Roadmap process and the Technical Working Group on Forestry Reform (TWG-FR), such as the National Forest Programme (NFP) Capacity Building Needs Assessment (CBNA) conducted in 2011 by the FA and RECOFTC with funding from Danida, the analysis of REDD Capacity Building services in Cambodia conducted by RECOFTC and funded by UNEP, and the CBNA for Community Forestry and Community Protected Areas conducted by RECOFTC with the Learning Institute in 2010.

The Stakeholder Assessment will establish a baseline of the level and type of training resources already available to key stakeholder groups, and be used to inform the development and implementation of the Awareness-raising Program Plan (Project Components 2 and 3).

The results of the Assessment and training and awareness materials collated under this activity will inform the development of a core set of training curricula, modules and materials for use in raising the awareness of key stakeholder groups under the Cambodia REDD+ Programme.

By providing an overview of information needs for different stakeholder groups and how these needs can be addressed, the Assessment will also inform the further development of the Consultation and Participation plan, particularly in the identification of groups that have the right to Free, Prior and Informed Consent (FPIC), and how an FPIC process can be operationalized.

Outputs

- REDD+ Awareness Information Assessment – linking stakeholders, levels of awareness, key needs and access to information
- Collation of existing awareness raising and training materials available within Cambodia and the Asia Pacific Region and made accessible.

Component 2: Development of an Awareness Raising Programme for the First Six Months

A REDD+ Awareness-raising Program Plan will be developed in close collaboration with the REDD+ Taskforce Secretariat, the Consultation and Participation Technical Team, and the Consultation Group (if in place).

The Plan will analyze the institutional capacities to deliver information needs to key stakeholder groups and align upcoming awareness-raising activities within the framework of other work

carried out under the Consultation and Participation Plan of Cambodia's REDD+ readiness process.

The Plan will be based on the results of the REDD+ Awareness Information Assessment and an institutional capacity needs assessment of the Cambodia REDD+ Programme (Component 1). The capacity needs assessment will be conducted using a methodology developed and utilized by RECOFTC under other projects (such as the Grassroots Capacity Building for REDD+ program and a regional analysis of service providers engaged in training and capacity building related to REDD+).

The Plan will clearly identify:

- Key stakeholder groups and information needs (taken from Component 1)
- Topical subjects/modules to be covered in awareness-raising events targeted at different stakeholder groups
- Basic topics for consultation and discussion during awareness-raising events (including stakeholder groups, REDD+ consultation topics, means of consultation) to feed into Consultation and Participation Plan
- An information delivery plan (with roles and responsibilities for each key stakeholder groups) as part of a long-term strategy of engagement in the REDD+ Process (including FPIC)
- A framework to monitor and evaluate the effectiveness of awareness-raising activities during the timeframe
- How awareness-raising activities align with other events organized by the REDD+ Taskforce Secretariat and other stakeholder groups – including other non-REDD+ events in the forest sector

Outputs

- Analysis of institutional capacity to deliver information needs based on the objectives and outcomes in the Consultation and Participation Plan
- Clear awareness raising programme for an initial six months

Component 3: Development and Implementation of Awareness Raising Events In-Line with the Awareness Raising Plan

Following the Awareness Raising Program Plan, RECOFTC and key partners will develop a core set of training curricula, modules and materials on REDD+ and related topics for use by the Cambodia REDD+ Programme to raise the awareness of key stakeholder groups in the country's REDD+ readiness process. RECOFTC, in close collaboration with the REDD+ Taskforce Secretariat, will also deliver 8 initial training/awareness-raising events (two at the national level and one in each target province) to selected key stakeholders over the first six months of the Awareness-raising Program.

Development of Core Training Materials for Cambodia REDD+ Programme

Existing REDD+ training and capacity building materials collated during the Initial Situation Assessment (Component 1) will be reviewed in light of new REDD+ developments, and adapted, contextualized, and translated into Khmer to meet the identified information needs of the key stakeholder groups. These may include:

- Facilitators' manuals on REDD+ and FPIC for trainers at the national level, translated into Khmer, including a gender sensitive approach
- Information booklets on REDD+ and climate change for trainers at subnational levels
- Posters, flyers, and calendars for awareness raising among subnational-level stakeholders

The revision and adaptation of training materials will also include an added focus on REDD+ social safeguards (including integration of FPIC, gender-sensitive, and socially inclusive approaches to REDD+) to support the development of the overarching Consultation and Participation Plan.

Awareness Raising Events

RECOFTC plans to roll out eight awareness-raising workshops (covering 20 training days in total) and reach out to over 200 participants representing key stakeholder groups in the Cambodia REDD+ Program. RECOFTC and the REDD+ Taskforce Secretariat will collaborate on the workshop agenda, topics covered, and selection of suitable participants (10 of whom would be identified to comprise the central group of trainers and deliver some modules at the subnational-level workshops).

Workshop programs will not only focus on the required technical knowledge, but also emphasize building the facilitation and communications skills of the participants so that they may effectively pass on information gained to their partners and networks.

At the national level, a four-day awareness-raising program will be delivered to key national stakeholder groups through two workshops. One workshop would be organized for members of REDD Taskforce Secretariat and already-formed Technical Teams (such as the Consultation and Participation Technical Team). The other one would be organized for members of the Consultation Group (to be formed) and stakeholders from civil society organizations, indigenous peoples' groups, knowledge-based institutions, and the media. The overall program will cover a comprehensive range of topics related to REDD+ to adequately prepare selected participants (some of whom would become core trainers in future REDD+ awareness-raising events) for their roles and responsibilities in the national REDD+ process.

At the subnational level, at least one awareness-raising event will be organized in each target province (for a total of at least six) for all key stakeholder groups. Trainers trained at the

national-level workshops would serve as resource persons delivering some workshop modules, backstopped by RECOFTC trainers. These workshops will cover a more focused range of topics to adequately prepare selected participants for their roles and responsibilities in the initial consultation and participation phases of the REDD+ readiness process.

Baseline data about the capacity of the workshop participants and participants' evaluations of the workshops will be used as a basis for improving the training curricula, modules and materials for use in scaling-up and replication. All workshops will adopt a "training for action" and cascading approach whereby each event will consist of a module on action planning specifying individual participants' plans of action for the conduct of subsequent awarenessraising in their respective areas of assignment contributing to the Cambodia REDD+ Readiness process.

Other service providers operating in Cambodia and the Asia-Pacific region that have unique experiences and expertise on certain topics related to REDD+ Readiness process (Pact, WCS, FFI, and NTFP-EP, among others) may be invited to support material development and event delivery for subjects/modules on a contract basis.

Study Tour

RECOFTC in close collaboration with Taskforce secretariat will organize a study tour for the Cambodia REDD+ Taskforce on the REDD+ process in Vietnam (see Annex 1 for tentative agenda). The study tour will cover five days from the 9th -13th of Sept including in-class sessions and exposure visits to REDD project sites. The thematic contents of this study tour could include topics of FPIC, Social Safeguard, Benefit Sharing, MRV, etc. The timeframe for the study tour will fall into the period between development and delivery of REDD awareness raising in Cambodia. In this respect the awareness gained from study tour, together with the lessons learned from in-country awareness-raising activities, can be used as basis for the development of a consultation and participation plan (Project Component 4).

Outputs

- Development of training materials available for use by the Cambodia REDD+ Programme
- At least 8 awareness raising events (2 national and 6 provincial) with a focus on key stakeholder groups at each level – at least 6 provinces and 200 people will be addressed within this.
- Central pool of at least 10 trainers with good understanding of REDD+ and how it can be communicated.
- One study tour for REDD+ Taskforce Members to Vietnam.

Component 4: Development of a Consultation and Participation Plan

Following the awareness-raising workshops, RECOFTC will work closely with the REDD+ Taskforce Secretariat and Consultation Group to develop a follow-up Consultation and Participation Plan nested under the overarching framework in the REDD+ Roadmap.

The Follow-up Plan will identify key activities over the six months following completion of the initial phase of awareness raising under the current scope of work, including:

- Key activities to be developed within different upcoming phases of the Cambodia REDD+ Programme Consultation
- Key stakeholder groups and their capacity needs
- Key issues for consultation and engagement
- Guidance for operationalizing FPIC in the next stages of Cambodia's REDD+ Readiness process
- Monitoring and evaluation for the overall awareness-raising program

Views and feedback shared by key stakeholder groups during the awareness-raising process will serve as a key source of information in the development of the Follow-up Plan. Linkages will also be made with other networks and initiatives doing work in Cambodia related to REDD+ in order to identify critical needs and address gaps going forward in the next phases of the REDD+ Readiness process.

Output:

- A draft Consultation and Participation plan for 2014 including detailed plan for awareness raising

4 Key Milestones

Milestones	Timeline
Milestone 1: Submission and acceptance of inception report(work plan, key milestones and approach of conducting the assignment consistent with the Terms of Reference).	Mid of July 2013
Milestone 2: Submission and acceptance of the completion report Component 1: initial situation assessment and Component 2: development of an Awareness Raising Programme for the first 6 months.	End of August 2013

<p>Milestone 3:Submission and acceptance of the completion reportComponent 3: development and implementation of awareness raising events in line with the awareness raising plan and one(1) study tour for REDD+ Taskforce.</p>	<p>End of January 2014</p>
<p>Milestone 4:Submission and acceptance of the completion reportComponent 4: development of a Consultation and Participation Plan</p>	<p>End of February 2014</p>

5 Work Plan

Comp. No.	Expected Output	Activities	Collaborating Partner(s)	2013						2014	
				Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb
1	Initial situation assessment		REDD+ Taskforce Secretariat								
1.1	REDD+ Awareness information assessment	Stakeholder assessment: identify existing stakeholder groups and assess their level of REDD+ awareness and key information needs									
		Develop a list of key stakeholders									
1.2	Collation of existing awareness raising and training materials available within Cambodia and the Asia-Pacific Region and made accessible	Develop a list of available materials related to REDD+									
2	Development of an Awareness Raising Program		REDD+ Taskforce Secretariat								
2.1	Capacity Assessment	Capacity Assessment of key stakeholders									

Comp. No.	Expected Output	Activities	Collaborating Partner(s)	2013						2014	
				Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb
		Define capacity building needs									
		Develop training materials based on available information									
2.2	Awareness-raising programme is clearly developed	Development of an Awareness-raising Plan for different stakeholder groups									
3	Development and implementation of awareness-raising events in line with the awareness-raising plan		REDD+ Taskforce Secretariat, Consultation Group, national / international resource persons								
3.1	Central pool of 10 trainers is identified and communicated	Selection of central trainers and discussion of future engagement									
3.2	Development of training materials available for use by Cambodia REDD+ Program	Development of training outline and preparation of materials for specific target participants									
3.3	8 awareness-raising events delivered	Deliver awareness raising events to different stakeholder groups at different levels based on									

Comp. No.	Expected Output	Activities	Collaborating Partner(s)	2013						2014	
				Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb
		awareness-raising plan									
		Development of training for actions to support for the development of consultation and participation plan									
3.4	Study Tour for Cambodia REDD+ Taskforce										
	Topics, sites, and schedule for study tour developed and agreed up on	Preparation for the study tour: topics/content, timeframe for study tour, and other logistic arrangement	REDD+ Taskforce Secretariat, RECOFTC-Vietnam Country Program								
	One study tour for Cambodia REDD+ Taskforce is conducted	Study tour to Vietnam	REDD+ Taskforce Secretariat, RECOFTC-Vietnam Country Program								

Comp. No.	Expected Output	Activities	Collaborating Partner(s)	2013						2014	
				Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb
4	Development of Consultation and participation plan (this activity will be part of the awareness raising events as indicated)		REDD+ Taskforce Secretariat and Consultation Group								
4.1	Draft consultation and participation plan for 2014 is prepared	Prepare consultation and participation plan for 2014									
4.2	Draft Consultation and participation plan for 2014 is disseminated and concept of REDD+ is spread to wider stakeholders	Synthesis of consultation and participation plan for follow up									

6 Monitoring and Evaluation

Each awareness-raising event undertaken during the project will be evaluated immediately upon completion regarding its learning effects, following stages 1 and 2 (Reaction and Learning, respectively) of the Kirkpatrick system¹. Lessons learned and feedback from participants at the awareness raising workshops will then be documented and synthesized as part of the development of the Consultation and Participation plan under Component 4. The Consultation and Development Plan will also include a plan (which may include provisions for Kirkpatrick Stages 3 and 4 [Behavior and Results/Impact, respectively]) for responsible parties to continuously evaluate the uptake and effectiveness of awareness-raising materials and activities throughout successive stages of Cambodia REDD+ Readiness process. The M&E system will be gender-sensitive and provide for the collection disaggregated data for gender-responsive indicators where applicable.

Project Monitoring & Results Framework

Expected Output	Indicators	Source of Verification
1. Initial Situation Assessment		
(i) A REDD+ Awareness Information Assessment is produced, and awareness-raising needs are identified.	- List of key stakeholder groups, and analysis of levels of awareness on climate change and REDD+, key needs, and access to information	- REDD+ Awareness Information Assessment Report
(ii) Existing awareness-raising and training materials from Cambodia and the Asia-Pacific region are collated.	- Comprehensive set of existing training materials, information, and other resources on climate change and REDD+ is collated - Materials are linked to the needs of stakeholder groups.	- Set of training materials, information, and other resources (soft and/or hard copies)
2. Design of an Awareness Raising Program Plan for an Initial Six Months		

¹The Kirkpatrick system aims to evaluate the medium-to-long-term outcomes of capacity development activities such as trainings, workshops, and study tours. The four-stage methodology evaluates learning results at the end of each training or other capacity building event, and later on changes in organizations and end-beneficiaries caused by newly-acquired knowledge and its use. <http://www.businessballs.com/kirkpatricklearningevaluationmodel.htm>

Expected Output	Indicators	Source of Verification
(i) Institutional capacities to deliver information needs based on objectives and outcomes in the Consultation and Participation Plan are analyzed.	- Institutional capacities are assessed for the Cambodia REDD Programme.	- Capacity needs assessment report
(ii) A Six-month Awareness-raising Program Plan is developed.	<ul style="list-style-type: none"> - List of awareness-raising events, topics for discussion, and key stakeholder groups expected to participate - Links to other ongoing activities related to REDD+ and climate change - Links to overall/long-term strategy of Cambodia REDD+ Program 	- Six-month Awareness-raising Program Plan document

3. Development and Delivery of Awareness-Raising Events

(i) A core set of training materials are developed/ adapted for use by the Cambodia REDD+ Programme.	<ul style="list-style-type: none"> - Set of training curricula, modules, materials, and other resources on REDD+ that is developed and contextualized to Cambodia and available in Khmer. - Satisfaction/utilization by Cambodia REDD+ Programme stakeholders. 	- Training curricula, modules, and materials.
(ii) At least eight awareness-raising events (two national-level and six provincial-level) are delivered.	<ul style="list-style-type: none"> - Events delivered on time and to target participants. - Satisfaction of participants - Uptake and replication in other projects / provinces 	- Workshop reports

Expected Output	Indicators	Source of Verification
(iii) A central pool of 10 trainers is capable to deliver trainings and raise awareness on REDD+ related topics.	<ul style="list-style-type: none"> - Number of trainers trained in awareness-raising events. - Number of trainers who are enlisted to deliver subsequent trainings and raise awareness in the Follow-up Consultation and Participation Plan. 	<ul style="list-style-type: none"> - Workshop reports - Follow-up Consultation and Participation Plan
One study tour is conducted for Cambodia REDD+ Taskforce	Select study tour site to enable taskforce members learn different aspects of REDD+ implementation.	- REDD+ related materials from the study tour

4. Development of a Consultation and Participation Plan

(i) A (draft) Consultation and Participation Plan for the following six months is developed.	<ul style="list-style-type: none"> - List of key upcoming activities, with roles and responsibilities of different stakeholder groups - List of key stakeholder groups and their capacity needs - List of key issues for consultation and engagement - Guidance for operationalizing FPIC in the next stages of Cambodia's REDD+ Readiness process. - Monitoring and evaluation indicators developed to assess effectiveness of awareness-raising program 	- Consultation and Participation Plan (draft)
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7 Annex

1. Tentative Study Tour Agenda

Study Tour Agenda Tentative

Updated on: Jul. 11, 2013

Visit to: Vietnam
 Organization: Government officials
 Country: Cambodia
 Number of participants: 10
 Duration: 5 days
 Time: Sep 9 - 13, 2013
 Organizer: RECOFTC

Objectives: This is an exposure visit related to REDD+ activities in Vietnam for the Members of the Cambodia REDD Task Force to learn about REDD+ readiness process in Vietnam:

Day	Time	Activity	Remarks
Day 1	Morning	Arrival in Hanoi & Hotel Check-in	TBA
	Afternoon	Working in Hanoi: Visit to RECOFTC VCP office in Hanoi: - An Orientation by RECOFTC VCP, - Sharing experience on various topics including but not necessarily limited to: capacity building, safeguard system, Benefit Distribution System (BDS), FPIC.	Some projects can be invited to share experience of their REDD+ related projects
		Overnight in Hanoi	Hanoi
Day 2	Morning	Continue Working in Hanoi: - Visit to National REDD Office in Hanoi: sharing experience on REDD readiness process including National REDD Strategy Framework - Visit to UN-REDD Viet Nam Phase II Programme Office (not yet established at the moment): update on current progress - Visit to Centre of Research & Development in Upland Area (CERDA): orientation meeting –project “Pilot of capacity building for ethnic minority community’s readiness for REDD Plus in two communes, in Thai Nguyen Province, Vietnam”	

	Afternoon	Travel to Bac Kan by car Hotel Check-in	
		Overnight in Bac Kan	Bac Kan
Day 3	Morning	Working Bac Kan Town - Meeting with provincial working group under Norad REDD+ Grassroots capacity building project to share experience on REDD readiness process in the province - Leaving the town for the project site	
	Afternoon	- Meeting with District, commune staff and participants of the training courses conducted by the project	
		Social event & Overnight in Bac Kan or Thai Nguyen Province (on the way back to Hanoi)	Bac Kan
Day 4	Morning	- Project site visits in Thai Nguyen Province: project "Pilot of capacity building for ethnic minority community's readiness for REDD Plus in two communes – implemented by CERDA	
	Afternoon	Travel back to Hanoi by car	
		Social event and overnight in Hanoi	Hanoi
Day 5	Morning	Any other business in Hanoi	
	Afternoon	Travel from Hanoi back to Cambodia	