



**MINISTRY OF ENVIRONMENT
AND TOURISM**



National REDD+ safeguards approach and safeguards information system

Safeguard Information System Retreat: Developing key elements of an SIS

Agenda

25 – 27 March 2018

Location: Terelj Mountain Lodge (<http://tereljmountainlodge.mn/>)

Retreat objectives:

1. To build knowledge and capacity of key stakeholders on concepts and steps in the development of a Safeguard Information System (SIS);
2. To further define objectives for Mongolia's SIS;
3. To review and refine key inputs for SIS development, including assessment of information systems and sources.

Retreat participants:

- Representatives of key government agencies and institutes for SIS information sources and development
- Representatives of relevant REDD+ technical working groups, e.g. TWG on Safeguards & SIS
- National UN-REDD Programme staff and UN-REDD regional/global specialists

TIME	ACTIVITY/TOPIC	PRESENTER/ FACILITATOR
Sunday 25 March		
15:30	Transfer of participants to Terelj	Nominchulun.B
18:30	Welcome dinner	Nominchulun.B
Monday 26 March		
08:30 – 09:00	Registration	Nominchulun.B
09:00 – 09:10	Welcome remarks	Otgonsuren.B, Senior Officer and Vice Chair of TWG-S&SIS

09:10 – 09:15	Overview of retreat objectives and agenda	Enkhjargal.D, National Consultant, UN-REDD Mongolia National Programme
09:15 – 09:45	Recap on the REDD+ safeguards and Mongolia's safeguards approach: where does SIS fit? (presentation)	Charlotte Hicks, UNEP-WCMC
09:45 – 10:15	Safeguard information system: requirements, SIS elements and lessons so far (presentation)	Steven Swan, UN-REDD Safeguards Coordinator
10:15 – 10:30	Q&A	
10:30 – 10:45	<i>Coffee break</i>	
10:45 – 11:00	Work plan for developing Mongolia's SIS and tasks for retreat	Enkhjargal.D, National Consultant, UN-REDD Mongolia National Programme
11:00 – 11:20	Possible SIS objectives/functions: background and examples from other countries (presentation)	Steven Swan, UN-REDD Safeguards Coordinator
11:20 – 11:35	Suggested objectives for Mongolia's SIS (presentation)	Michid.H, FRDC
11:35 – 11:45	Q&A	
11:45 – 12:30	Discuss and refine SIS objectives in groups: <ul style="list-style-type: none"> - What do you think are the priority objectives for Mongolia's SIS? - How could these objectives affect SIS design? 	Participants (4 groups) <i>Materials: flipcharts (4), paper, markers, tape</i>
12:30 – 13:30	<i>Lunch</i>	
13:30 – 14:00	Report back from groups	
14:00 – 14:30	Discuss and review results, merge into a set of proposed SIS objectives Select representative to present at TWG on 28 th March Energiser	Charlotte Hicks
14:30 – 15:00	Introduction to information systems & sources assessment: what is it and what approach is being used? (presentation)	David Annandale, International Consultant
15:00 – 15:15	Q&A	
15:15 – 15:30	<i>Coffee break</i>	
15:30 – 16:00	Initial results of information systems & sources assessment	Amarmaa.J, National Consultant

	(presentation)	
16:00 – 16:45	Groupwork to review assessment tables: <ol style="list-style-type: none"> 1. Get familiar with the template 2. What key/important information systems and sources are missing? 	Participants (5-7 small groups) <i>Materials:</i> - <i>Laptops</i> - <i>Copy of assessment tables</i>
16:45 – 17:00	Report-back: radio interview style <i>End of Day 1</i>	
Tuesday 27 March		
09:00 – 09:10	Recap – what we have done so far and what is coming up today	Enkhjargal.D and David Annandale
09:10 – 10:45	Groupwork to review assessment tables: <ol style="list-style-type: none"> 3. Comment on the information needs 4. Review/refine data availability for each main system/source 	Facilitators + institutional groups (5 groups) (ALAGAC, EIC, FRDC/NFMS, NSO, CCPIU, DFPC?)
10:45 – 11:00	<i>Coffee break</i>	
11:00 – 12:30	Groupwork, cont.	
12:30 – 13:30	<i>Lunch</i>	
13:30 – 14:00	Report-back: <ul style="list-style-type: none"> - Which dataset/information source seems most useful for SIS? - What key challenges exist for accessing/using this data? 	
14:00 – 14:15	Next steps for information systems & sources assessment	David Annandale, International consultant
14:15 – 14:45	Proposed roadmap for SIS development: <ul style="list-style-type: none"> - Recap objectives - Recap on important systems/sources - Institutional arrangements - SIS format - Roles and responsibilities 	Charlotte Hicks, UNEP-WCMC
14:45 – 15:00	<i>Coffee break</i>	
15:00 – 15:30	Group discussion / brainstorming: <ol style="list-style-type: none"> 1. Institutional arrangements: Where could SIS be hosted for maximum efficiency? How should data systems interact? 2. SIS format: How should the SIS be presented, e.g. stand alone website, part of existing portal, levels of access/transparency? 3. Roles and responsibilities: Who should be responsible for operation/maintenance, analysis 	Participants – 3 groups <i>Materials:</i> - <i>Flipcharts x 3, paper, markers, tape</i>

	of data, reporting to UNFCCC? What role for other stakeholders?	
15:30 – 15:50	Report back	
15:50 – 16:00	Evaluation survey	
16:00 -16:05	Next steps (including TWG meeting on 28 th)	Enkhjargal.D and Charlotte Hicks
16:05 -16:10	Closing remarks	Banzragch.Ts
16:30	Transfer back to UB	